

Plan Commission  
March 15, 2010

**1. Call to Order**

Chairperson Jim Wagner called the Plan Commission to order at 7:00 p.m. Commissioners present: Joseph Abruzzo, John Bronk, Arnie Fickau, Joe Hankovich, Mark Penzkover and Jamie Vega. Also present: Paul Moderacki, Administrator/Clerk-Treasurer.

**2. Statement of Public Notice**

The meeting was posted and noticed according to law.

**3. Approval of September 14, 2009 Minutes**

Motion by Hankovich/Bronk to approve the February 15, 2010 minutes as presented passed unanimously.

**4. New Business**

**A. Economic Development Committee Review – wall and ground mounted sign changes – 711 Fox St. – Seaquist Closures**

Motion by Hankovich/Fickau to approve the proposed wall and ground mounted sign changes as submitted by Seaquist Closures to its new name “Aptar” passed unanimously.

**B. Sign Review – wall and ground mounted sign changes - 955 Main St. – Pizza Hut**

Motion by Hankovich/Fickau to approve the proposed wall and ground mounted sign changes as submitted by Pizza Hut passed unanimously.

**C. Discussion of Conditional Use Permit Approval Process**

Moderacki suggested changing the Zoning Code to provide review of Conditional Use Permit (C.U.P.) applications by the Plan Commission with recommendations for approval by the Village Board. He said Plan Commission was more familiar with the Village’s Comprehensive Plan, site review and other Zoning Code processes than the Board of Zoning and Building Appeals and C.U.P. application reviews were more properly the purview of the Plan Commission. Following some discussion, a motion by Fickau/Abruzzo to authorize staff to draft a revision to the Zoning Code to provide for C.U.P. review by the Plan Commission with recommendation to the Village Board for approval, including a requirement that the individual notices be sent to properties within 300 ft. of the subject property (instead of the current standard of 250 ft.) was unanimously approved.

**5. Correspondence**

**A. Town of Mukwonago February 3, 2010 Plan Commission Minutes**

Received and noted.

**6. Comments from the Floor – none**

**7. Adjournment**

There being no further matters to come before the Plan Commission, Fickau/Bronk moved the meeting be adjourned at 7:12 p.m.

Paul J. Moderacki  
Village Clerk-Treasurer