

I. GENERAL INFORMATION				
1 Name of Library Mukwonago Community Library		2 Public Library System Waukesha County Federated Library System		
3 Head Librarian First Name Kathleen	3a Head Librarian Last Name McBride	4 Certificate Grade <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	4a Certificate Grade Type Regular	5 Cert Expiration Date 11/30/2007
6 Street Address 300 Washington Ave.	6a Mailing Address (PO Box #) -1	7 City/Village/Town Mukwonago	8 County Waukesha	9 ZIP Code + 4 53149-1259
10 Library Telephone No. (262) 363-6411	11 Fax No. (262) 363-6412	12 Director's E-Mail Address kmcbride@mukcom lib wi us		
13. Library Web Address www.mukwonago.lib.wi.us		14 No. of Branches 0	15 No. of Bookmobiles Owned 0	
16. No. of Other Public Service Outlets 0	17 Does your library operate a Books-by-Mail Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis Stats s 43.53 ? Yes No

19a Winter Hours open:	61	19b Number of Winter Weeks	40
19c Summer Hours open:	59	19d Number of Summer Weeks	12
20 Annual Public Service hours for the main library and any branches and bookmobiles		3,142.00	
21. Square footage of public library		12,000 square feet	

II. LIBRARY COLLECTION		
	Number Owned/Leased	Number Added
1 Books and Serial Volumes in Print	77,347	6,420
2 Electronic Books (E-Books)	8,805	
3 Audio Materials	5,674	550
4 Electronic Audio Materials (downloadable)	1,716	
5 Databases	10	
6 Video Materials	7,255	
7 Other Materials Owned	3,225	
Describe		
Pamphlet file		
8 Subscriptions (Include periodicals and newspapers, but exclude those in electronic format.)	150	
9 Current Electronic Serial Subscriptions	10	

III LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans	
a. Adult	b Children's Materials	c. TOTAL	a. Items Loaned (provided to)	b Items Received (received from)
176,471	152,641	329,112	24,508	17,671
3 Number of Registered Borrowers			4. Reference Transactions	5. Library Visits
a Resident	b Nonresident	c TOTAL	Annual count or estimated annual count	Annual count or estimated annual count
4,693	9,291	13,984	10,150	145,288
6 Number of users of public internet computers				19,631

7 Programs and Program Attendance (annual count)		No. of Programs	Attendance
a Adult		28	339
b Children		256	6,700
c TOTAL		284	7,039
8. Number of Public use computers		Total	Internet Access
		18	9

IV. LIBRARY GOVERNANCE

1 Library Board Members. List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Community Learning as they occur. When reporting such changes, indicate the departing board members.

Name	Street Address	City	ZIP Code plus 4	Email address
President Richard Hill	229 Lincoln Ave.	Mukwonago	53149	
Ms. Susan Bergmann	W317 S7572 Thorncrest Court	Mukwonago	53149	
Ms. Sharroyl Cooper	331 Westside Ave. #4	Mukwonago	53149	
Mr. John Bronk	1257 Crown Court	Mukwonago	53149	
Ms. Linda Juszczak	W276 S8485 Lakeview Lane	Mukwonago	53149	
Ms. Jill Hense	108 Plank Road	Mukwonago	53149	
Ms. Jeri Posekany	114 Oakland Ave.	Mukwonago	53149	
Mr. John Shanahan	W325 S4229 Bartell Road	Waukesha	53188	
Mr. Brad Lochowicz	411 Division St.	Mukwonago	53149	

2. Number of library board members (include vacancies in this count)	9
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V. LIBRARY OPERATING REVENUE
Report operating income only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service (Only Joint libraries will report more than one municipality here.)

Check one	Name	Amount
<input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Tribe	Mukwonago	\$355,910
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Tribe		
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Tribe		
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Tribe		
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Tribe		

2 County Appropriation for Library Service Subtotal 1 \$355,910

County	Amount
Waukesha County	

3 State Funds Subtotal 2 \$302,383

a Public Library System State Funds		c Other State Funded Program - Description	
Description	Amount	Description	Amount
	\$924		
b Funds carried forward from previous year			

4. Federal Funds - Name program and, if LSTA, show project number Subtotal 3 \$924

Program Name	Project Number	Amount
		\$0

5 Contract Income from other governmental units, libraries, library agencies, library systems, etc Subtotal 4 \$0

Name	Amount	Name	Amount
Lakeshores Fed. Library Sys.	\$60,849		

Subtotal 5 \$60,849

6. Funds Carried Forward (Do not include state aid. Report state funds in 3b. above)	7. All Other Operating Income	8 Total Operating Income (Add 1 through 7)	9. What is the 2007 annual appropriation provided by your governing body for your public library?	10. Did your library's municipality exempt itself from the county library tax for 2006 (Wis Statute s 43.64 (2))?
\$0	\$50,125	\$770,191	\$351,401	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

VI. LIBRARY OPERATING EXPENDITURES
Report Operating Expenditures From All Expenditures. Do not Report Capital Expenditures Here.

1 Salaries and Wages Include maintenance, security plant operations \$358,762	2 Employee Benefits Include maintenance, security plant operations \$160,952
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3 Library Collection Expenditures				
a Print Material	b. Electronic Material	c. Audiovisual Materials	d. All Other Library Materials	Subtotal 3
\$75,208	\$1,307	\$29,628	\$0	\$106,143

4 Contracts for Services from Other Libraries (Include contracts with other libraries, municipalities and systems here <i>Indicate Service Provider</i>)			
Provider	Amount	Provider	Amount
	\$0		\$0
	\$0		\$0
	\$0		\$0
	\$0		\$0
	\$0		\$0
	\$0		\$0
		Subtotal 4	\$0

5 Other Operating Expenditures	\$132,037
6 Total Operating Expenditures (Add 1 through 5)	\$757,894

7. Of the expenditures reported on line 6, what were operating expenditures from federal sources?	\$0
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VII LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1 Report capital income and expenditures by source of income Do not report any expenditures reported above
 Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Income	Expenditure
Federal		\$0	\$0
State			
Municipal			
County			
Other			
2 Debt Retirement \$75,000	3. Rent Paid to Municipality/County \$0	Total	\$0

VIII. MUNICIPAL INCOME FOR LIBRARY SERVICE

1. Report annual income received by, or turned over to, your municipality for services provided by your library. Name source.

Source	Income	Source	Income
fines, photocopies, faxes	\$36,931	damaged and lost material	\$2,739
interest on library fund	\$10,455	misc.	\$1,500

IX. STAFF

1 Personnel Listing. Libraries with 10 or less employees report all employees under 1a and 1b below. Libraries with more than 10 employees list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel only Insert additional sheet if necessary

a Employees holding the title of librarian Indicate advanced degrees with a check (X)

First Name	Last Name	Position	MLS (ALA)	Annual Salary	Hours Worked/Week
Kathleen	McBride	Director, Head Librarian	<input checked="" type="checkbox"/>	\$56,277	40
Jane	DeAngelis	Children's Librarian	<input checked="" type="checkbox"/>	\$36,255	40
Jacqueline	Hipsman	Ref./Tech. Librarian	<input checked="" type="checkbox"/>	\$38,255	40
Mary Jo	Isely	Cataloger/Ref. Librarian	<input type="checkbox"/>	\$40,352	40
Janet	Kosky	Circ./Ref. Librarian	<input checked="" type="checkbox"/>	\$22,168	30
Ann	Chiaverotti	Circulation Supervisor	<input type="checkbox"/>	\$21,512	35
Sue	Graczyk	Admin. assist./Interloan	<input type="checkbox"/>	\$37,565	40
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		

b Other Paid Staff. (include plant operation, maintenance, security, pages, etc) Libraries with more than 10 employees need not complete this section.

Position	Hrs Worked Per Wk	Position	Hrs Worked Per Wk

Libraries with 10 or fewer employees may go to Part X, Trust Fund Report

2 Library Staff Full Time Equivalents (FTEs) Divide the total hours worked per week for each category by 40 to determine full-time equivalents

a. Persons holding the title of Librarian

	FTE
Master's Degree from an ALA Accredited Program	3.75
Other Master's Degree or Graduate Degree	1.00
Other Persons Holding the Title of Librarian	0.00
Subtotal	4.75
b All other paid staff (including maintenance, plant operation, and security)	6.90
c Total Library Staff Full-Time Equivalents (add 2a. and 2b)	11.65

XII. TECHNOLOGY AND YOUTH SERVICES

- 1 Does your library have an integrated (automated) system? Yes No
 a If Yes is the system part of a system shared with other libraries? Yes No

- 2 What type of Internet connection do you have?
 a Dial-up line connection only
 b Broadband dedicated/leased line connection only (includes cable, DSL and wireless)
 c Both dial-up and dedicated/leased line connection

- 3 Does your library use any type of Internet filtering software or service?
 a Yes, on all Internet workstations
 b Yes, on some Internet workstations
 c No filtering on any Internet workstations

- 4 Does your library provide wireless Internet access for patron laptops? Yes No
 a If no does your library plan to install wireless access within the next year? Yes No

Summer Library Programming

- 5 How many individual children registered for or participated in the 2006 summer library program 1,152
-
- 6 How many children who participated in the summer library program were not yet in kindergarten
 (Please estimate if the library does not have this number.) 334
-
- 7 What was the total attendance (children and adults) at children's programs at the library this summer? 3,168
-

8 Please indicate the name(s) and email addresses of staff who serve as the children, youth or teen librarian(s) If the director serves as the youth librarian, only that name is needed. Please list only paid staff, do not include volunteers.

Mr /Ms	First Name	Last Name	E-Mail Address
Ms.	Jane	DeAngelis	jdeangel@mukcom.lib.wi.us

Please check the statements, for all questions below, that apply to the library.

9. Has your library initiated new infant and/or toddler programs since 2001? Check one of the following
- We offered infant/toddler programs in 2001 and continue to do so
- Yes, we initiated infant/toddler programs since 2001, and continue to offer them
- Yes, we initiated infant/toddler programs since 2001, but have discontinued them
- No

10 In the past 12 months, did the library offer a story time program, lap sit, toddler time, etc , for children who fall within any of the following age ranges?
Check all that apply

- Infants (0-12 months)
- Toddlers (1 year to 3 years)
- Three year olds
- Four and/or five year olds
- Three to five year old combination

11 In the past 12 months, did the library offer programs or provide outreach services, that *specifically* targeted any of the following patron groups . but may have also included members of the general public? *Check all that apply*

- Teen parents
- Parents who use English as a second language in the home
- Parents whose families are economically disadvantaged, or who live in disadvantaged neighborhoods, housing, etc
- Day care providers who work primarily with young children from disadvantaged families
- Parents in a detention facility, jail. or prison

12 In the past 12 months, did the library contact parents of newborns directly, or in cooperation with another agency such as a hospital, WIC, schools etc., to offer them information on library services or on the importance of early learning

- Yes
 - No
-

XIII. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We hereby assure the Public Library System Service of which this library is a member and the Division for Libraries and Community Learning Department of Public Instruction, that this Public Library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. 43 15(4)(c) A check (X) indicates compliance with the requirement

- X The library is established under s. 43 52 (municipalities), s 43 53 (joint libraries) or s 43 57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s 43.15(4)(c)1]
X The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s 43 52(2) 73 Op. Atty Gen 86 (1984), and OAG 30-89]
X The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition [s. 43 54 (municipal and joint libraries), s 43 57(4) (consolidated and county library services) and s 43 60(3) (library extension and interchange)]
X The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s 43 58(1)]
X The library director is present in the library at least 10 hours per week while library is open to public, less leave time [s 43 15(4)(c)6]
X The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary and prescribes their duties and compensation [s 43 58(4)]
X The library is authorized by the municipal governing board to participate in your public library system [s 43 15(4)(c)3]
X The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program [s 43 15(4)(c)4]
X In 2006, the library received funding from the library board's governing body at a level not lower than the average of such funding received for the previous three years [s. 43 15(4)(c)5] See instructions
X For 2007, the library received funding from the library board's governing body at a level not lower than the average of such funding received for the previous three years [s 43 15(4)(c)5]. See instructions
X The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s 43 15 (4)(c)6 and Administrative Code Rules PI 6 03]

XIV. CERTIFICATION

I HEREBY CERTIFY that to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate, and the library board has reviewed and approved this report

Richard J. Hill
President, Library Board of Trustees

2/21/07
Date

Kathleen McBride
Library Director / Head Librarian

02-21-07
Date

Submission Date []

XV STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS
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As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. The statement should be sent directly to the Division for Libraries and Community Learning (DLCL), c/o Alan Zimmerman, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

The Mukwonago Community Library Board of Trustees hereby states that in 2006 the Waukesha County Federated L
 (Name of Public Library) (Name of your Public Library System / Service)

(Indicate with a (X) one of the following two statements)

did provide effective leadership and adequately meet the needs of the library

did not provide effective leadership and adequately meet the needs of the library

Explanation of library board's response (attach additional sheets if needed):

Certification: The preceding statement was approved by the Public Library Board of Trustees on

2/20/07
 (date)

Michelle M. Hill, President, Library Board of Trustees (Signature required)

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

Sections I through III Comments:

Sections IV Comments:

Sections V Comments:

Sections VI Comments:

Sections VII through IX Comments:

Sections X through XIV Comments:
