



I. GENERAL INFORMATION

1. Name of Library Mukwonago Community Library		2. Public Library System Waukesha County Federated Library System		
3. Head Librarian First Name Nicholas P.	3a. Head Librarian Last Name Weber	4. Certificate Grade Gr 1	4a. Certificate Grade Type Regular	5. Cert. Expiration Date 08/01/2013
6. Street Address 300 Washington Ave.	6a. Mailing Address (PO Box #)	7. City/Village/Town Mukwonago	8. ZIP Code 53149	8a. ZIP4 1259
		9. County Waukesha		
10. Library Telephone No. (262)363-6411	11. Fax No. (262)363-6412	12. Director's E-mail Address nweber@mukcom.lib.wi.us		
13. Library Web Address www.mukcom.lib.wi.us		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	
16. No. of Other Public Service Outlets 2		17. Does Your Library Operate a Books-By-Mail Program? No		
18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. 43.53? No				
19a. Winter Hours open per week 61	19b. Number of Winter Weeks 38	19c. Summer Hours Open Per Week 59	19d. Number of Summer Weeks 14	
20. Annual Public Service Hours for the main library and any branches and bookmobiles 3,144		21. Square Footage of public library 13,200	22. Did your library move to a new facility or branch or expand an existing facility in 2009? No	

II. LIBRARY COLLECTION

	Number Owned/Leased	Number Added
1. Books and Serial Volumes in Print	64,487	4,676
2. Electronics Books (E-Books)	7,017	
3. Audio Materials	4,455	822
4. Electronic Audio Materials (downloadable)	4,048	
5. Video Materials	7,523	1,024
6. Electronic Video Materials (downloadable)	314	
7. Others Materials Owned	500	
Describe Pamphlet file		
8. Databases (locally owned or leased)	3	
9. Subscriptions (Include periodicals and newspapers, but exclude those in electronic format.)	183	
10. Current electronic serial subscriptions	2	

III. LIBRARY SERVICES

1. Circulation Transactions		2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	a. Items Loaned (provided to)	b. Items Received (received from)
333,305	144,444	34,992	29,093

3. Number of Registered Borrowers			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	a. Annual Count	b. Method	a. Annual Count	b. Method
5,731	10,495	16,226	5,954	Survey Week(s)	183,742	Survey Week(s)
6. Number of Users of Public Internet Computers					19,929	Actual Count
7. Number of Locally Licensed Database Sessions					1,500	

8. Programs and Program Attendance (annual count)

	a. Children	b. Young Adult	c. Other Programs	d. TOTAL
Number of Programs	249	12	70	331
Attendance	8,712	269	923	9,904

9. Number of Public Use Computers

Total

23

Internet Access

17

IV. LIBRARY GOVERNANCE

1. **Library Board Members.** List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries, Technology, and Community Learning as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT, Shawn	McNulty	634 Two Rivers Dr	Mukwonago	53149	mcolnulsh@mukwonago.k12.wi.us
John	Bronk	1257 Crown Ct.	Mukwonago	53149	
John	Hogan	1109 River park Circle East	Mukwonago	53149	brokerhogie@centurytel.net
Vacant	Vacant				
Sharroyl	Cooper	331 West Side Ave., Unit 4	Mukwonago	53149	sharroyl@centurytel.net
Darlene	Johnson	621 Small Farm Road	Mukwonago	53149	dmj659@yahoo.com
Jeri	Posekany	114 Oakland Ave.	Mukwonago	53149	rjposekany@wi.rr.com
Donna	Whalen	W333 S9355 Red Brae Dr.	Mukwonago	53149	dwhalen@wi.rr.com
Kathy	Usarek	S75 W32096 Paul Lane	Mukwonago	53149	kusarek@wi.rr.com
Kelly	Whittier	S73 W2620 Sierra Madre Ct.	Waukesha	53189	kmwhit7750@aol.com
Sue	Ciechanowski	W274 S8420 Beaver Trail	Mukwonago	53149	smciechanowski@wi.rr.com
2. Number of library board members (Include vacancies in this count.)					11

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service **(Only Joint libraries will report more than one municipality here.)**

Municipal Type	Name	Amount
Village	Mukwonago	\$366,884

Subtotal 1 \$366,884

County

Amount

2a. Home County Appropriation for Library Service

Subtotal 2a \$323,776

2b. Other County Payments for Library Services

Name	Amount	Name	Amount
Jefferson	\$1,272		
Dodge	\$3		
Racine	\$5,297		
Walworth	\$74,568		

Subtotal 2b \$81,140

State Funds

3a. Public Library System State Funds

Description	Amount	Description	Amount
WCFLS Cash Grants-- State Funds	\$1,000	Summer Library Program	\$350
Book Week Grants	\$225		
3b. Funds carried forward from previous year		3c. Other State Funded Program	

Subtotal 3 \$1,575

4. Federal Funds – Name program and, if LSTA, show project number

Project Name and Number	Amount

Subtotal 4

5. Contract Income from other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount

Subtotal 5

6. Funds Carried Forward (Do not include state aid. Report state funds in 3b above.)	7. All Other Operating Income	8. Total Operating Income Add 1 through 7	9. What is the 2010 annual appropriation provided by your governing board for your public library?	10. Did your library's municipality exempt itself from the county library tax for 2009 Wis. Stats. s.43.64(2)?
	\$43,725	\$817,100	\$370,680	Yes

VI. LIBRARY OPERATING EXPENDITURES
Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and wages. Include maintenance, security, plant operations. \$392,558		2. Employee Benefits. Include maintenance, security, plant operations. \$192,058.00		
3. Library Collection Expenditures				
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	Subtotal 3
\$59,840	\$3,649	\$27,751		\$91,240
4. Contracts for Services from Other Libraries <i>Include contracts with other libraries municipalities, and systems here. Include service provider.</i>				
Provider	Amount	Provider	Amount	
CAFE	\$37,905			
WCFLS Database and video licenses	\$214			
			Subtotal 4	\$38,119
5. Other Operating Expenditures				\$99,515
6. Total Operating Expenditures (Add 1 through 5.)				\$813,490
7. Of the expenditures reported on line 6, what were operating expenditures from federal program sources?				\$0

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Report capital income and expenditures by source of income. Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
Federal			
State			
Municipal	Impact Fees		\$19,382
County			
Other			
2. Debt retirement			
3. Rent Paid to Municipality/County			
		TOTAL	\$19,382

VIII. MUNICIPAL INCOME FOR LIBRARY SERVICES

1. Report annual income received by, or turned over to, your municipality for services provided by your library. Name source.

Source	Income	Source	Income

IX. OTHER FUNDS HELD BY THE LIBRARY BOARD AND TRUST FUND REPORT

Report here any funds held by the library board that have not been reported in a previous section. Wisconsin Statutes s. 43.58(7)(d) requires that an annual report of trust fund activity be provided to the library board and the Division for Libraries, Technology, and Community Learning. If your library has a trust fund, attach the trust fund report to the print copy of this annual report filed with the division.

Total Amount of Other Funds and Trust Funds at End of Year

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total 2009 circulation reported for your library from Section III, Line 1, what was the total circulation to nonresidents See instructions for definition of nonresident. 231,059

Divide your nonresident circulation among the following categories. The total for lines 2 through 6 should equal the number reported in question 1 above.

2. Circulation to nonresidents living in your county	a. Those with a library	22,046
	b. Those without a library	158,802
	c. Subtotal	180,848

3. Circulation to nonresidents living in another county in your system	a. Those with a library	
	b. Those without a library	
	c. Subtotal	

4. Circulation to nonresidents living in an adjacent county not in your system	a. Those with a library	11,694
	b. Those without a library	38,337
	c. Subtotal	50,031

5. Circulation to all other Wisconsin residents	180
6. Circulation to persons from out of the state.	
7. Are the answers to questions 1 through 6 based on actual count or survey/sample?	Actual
8a. Does your library deny access to residents of adjacent public library systems on the basis of Wis. Stats. s. 17(11)(b)?	No
8b. If yes, do you allow residents in adjacent systems to purchase library cards?	No

9. Circulation to nonresidents living in adjacent county who do not have a local public library.	Name of County	Circulation
a.	Jefferson	696
b.	Ozaukee	3
c.	Racine	2,944
d.	Walworth	34,686
e.	Washington	8
f.		
g.		
h.		
i.		
j.		

XII. TECHNOLOGY AND YOUTH SERVICES

Technology

1. What type of Internet connection do you have?
 - a. Only a dedicated or leased line (often provided by TEACH program)
 - b. Only a broadband cable or DSL line
 - c. Both a and b.

2. Is the speed of your Internet connection sufficient to meet patron and staff needs?
 - a. Our speed is sufficient almost all the time (at least 95% of the time).
 - b. Our speed is sufficient most of the time (at least 80%).
 - c. Our speed is NOT sufficient most of the time or is not sufficient at critical daily periods.

3. Does your library use any type of Internet filtering software or service?
 - a. Yes, on all Internet workstations.
 - b. Yes, on some Internet workstations.
 - c. No filtering on any Internet workstations.

4. Does your library provide wireless Internet access for patron laptops? Yes

Summer Library Programming

5. How many individual children and young adults registered for or participated in the 2009 summer library program? 1,218

6. How many children who participated in the summer library program were under five? (Please estimate if the library does not have this number.) 554

7. How many of those who participated in the summer library program were age 12-18? (Please estimate if the library does not have this number.) 172

8. What was the total attendance (children and adults) at children's programs at the library this summer? 2,771

9. Please indicate the name(s) and email address(es) of staff who serve as the children, youth, or teen librarian(s). If the director serves as this librarian, only that name is needed. List only paid staff and do not include volunteers. Indicate location when different from main library.

First Name	Last Name	Location	Email Address
Jane	DeAngelis		deangel@mukcom.lib.wi.us

XIII. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We hereby assure the Public Library System of which this library is a member and the Division for Libraries, Technology, and Community Learning, Department of Public Instruction that this Public Library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.*

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- In 2009, the library received funding from the library board's governing body or, for a joint library, its governing bodies, at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5].
- For 2010, the library received funding from the library board's governing body at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s.43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library, beginning in 2008, annually, is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library, beginning in 2008, annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XIV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature ➤	Date Signed
Library Director/Head Librarian Signature ➤	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. The statement **may** be sent directly to the Division for Libraries and Community Learning (DLCL), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

The Mukwonago Community Library Board of Trustees hereby states that in 2009, the Waukesha County Federated Library System
(Name of Public Library) (Name of Your Public Library System/Service)

Indicate with an X one of the following two statements.

- Did** provide effective leadership and adequately meet the needs of the library.
- Did not** provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature

Date Signed



Comments:

SECTION_I

21. Square Footage of Public Library

Previous measurement was incorrect. No new building was done.--2010-02-05

SECTION_VII

Summary of Municipal Projects

For architectural consultation on possible design options for a library expansion--2010-02-22