

MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING

Monday, January 4, 2016

Call to Order

Clerk-Treasurer Steven Braatz, Jr. called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board members present: Arnold Fickau
Darlene Johnson
Jim Decker
Mark Penzkover
Jerry Gasser
Ken Werner

Board members excused: Fred Winchowky, Village President

Also present: Kevin Schmidt, Police Chief
Ron Bittner, Director of Public Works
Diana Doherty, Finance Director
Dave Brown, Interim Utilities Director
John Weidl, Village Administrator
Ann Lininger, Library Director
Mark Blum, Village Attorney
Steven Braatz, Jr., Clerk-Treasurer

Minutes

Motion by Decker/Penzkover to approve the December 1, 2015 Committee of Whole meeting minutes carried.

Review and consideration of Committee of the Whole Structure

Fickau expressed concerns that certain items may require more attention and discussion, which could lead to longer meetings. Penzkover agreed that in the past, there have been times during Public Works Committee that more discussion was needed, but if that were to happen in the future, then it would be the time to spill over to the second night of the Committee of the Whole. Decker expressed concern about having special Board meetings due to only having one regular Board meeting per month. Gasser likes the change in time commitment, especially for future Board members with families. Werner likes the fact that the issues are spoken about in front of all Board members. Motion by Decker/Penzkover to keep the Committee of the Whole structure and authorize the Village Clerk to prepare amendments to Municipal Code to reflect the change in meetings carried (Fickau voted no).

Committee Reports

Finance Committee

Vouchers payable batches

Motion by Johnson/Decker to recommend the Village Board approve the following batches of vouchers payable carried:

AP-1-2016-1 \$ 1,108,192.94

M-11-2015-2 \$ 7,020.97
M-12-2015-1 \$ 213,531.99
M-12-2015-2 \$ 1,413.00
OVRPT12-15-1 \$ 17,513.29

Purchase requisitions

Motion by Johnson/Decker to approve the purchase requisition for DPW for the purchase of a picnic table kits from RJ Manufacturing Co. in the amount of \$9,860 carried.

Mukwonago Food Pantry

Motion by Decker/Fickau to recommend the Village Board deny the request by Cynthia Eggleston, Mukwonago Food Pantry, to reduce the conditional use permit application fee for Cynthia Eggleston, Mukwonago Food Pantry, to the costs incurred by the Clerk's Office for publication, postage, and professional service review as determined by the Clerk's Office, not to exceed \$450 failed on a tie vote. Motion by Gasser/Penzkover to forward to the Village Board the request by Cynthia Eggleston, Mukwonago Food Pantry, to reduce the conditional use permit application fee without a recommendation failed on a tie vote. Motion by Decker/Penzkover to postpone the request by Cynthia Eggleston, Mukwonago Food Pantry, to reduce the conditional use permit application fee until the next Committee meeting carried.

Budget Amendments

Motion by Johnson/Decker to recommend the Village Board adopt the resolution amending the 2015 adopted budgets for Village General, Fire Department, TID #3, Recycling, Library, Storm Water District #1, Water Utility, Wastewater Utility, Capital Equipment and Capital Improvement Funds to increase 2015 Budget for extra pay period in 2015, transfer Wastewater funds towards purchase of front-loader, and transfer remaining balance in Fund 490 to Fund 480 to combine capital improvement activity into one fund carried.

Motion by Johnson/Decker to recommend the Village Board adopt the resolution amending the 2016 adopted budgets for Village General, Fire Department, TID #3, Recycling, Library, Storm Water District #1, Water Utility, and Wastewater Utility Funds to decrease the 2016 Budget for extra pay period accounted for in 2015 carried.

Doherty will be formally present a resolution amending the 2015 adopted budgets for TID #3, Water Utility, and Wastewater Utility Funds to transfer TID-related utility expenses at the next regular Village Board meeting. No action taken.

**Health and Recreation Committee
Utility Forestry Fee**

Item will remain on the agenda.

Judicial Committee

Hearings to appeal Judicial Committee decision to deny 2015-16 Application for Operator's License:

John M. Bruner

John M. Bruner appeared before the Committee. The application was denied by the Committee for omitted offenses on the application and habitual offender. Mr. Bruner stated that the only reason he did not place the other violations on the application is because they were so old that he simply forgot. Chief Schmidt stated that enough time has passed regarding the two OWI convictions, and he does have a problem with approving the license.

Motion by Decker/Johnson to recommend the Village Board approve the 2015-16 Operator's License for John M. Bruner based on the testimony given at the hearing carried.

Amanda D. Gerou-Hawley

Amanda D. Gerou-Hawley appeared before the Committee. The application was denied by the Committee for omitted offenses on the application and habitual offender. Ms. Gerou-Hawley stated that the only reason she did not place the other violations on the application is because they were so old battery violations relate to a non-alcohol-related incident and they were no longer on CCAP. Chief Schmidt stated that enough time has passed regarding the two OWI convictions, and he does have a problem with approving the license. Regarding the OWI convictions, Chief Schmidt stated he likes to see more time go by without repeat offenses. Ms. Gerou-Hawley stated she was going through tough times without much support when she received the violations. Store Manager Brian Marinello spoke on behalf of the applicant. Mr. Marinello stated the store and company takes alcohol violations very seriously. She was previously employed at the Walgreens in Burlington, and had no issue receiving a license from the City of Burlington. If there are issues with substance abuse, there are programs that Walgreens offers to employees. He also stated that Ms. Gerou-Hawley rarely approves alcohol sales. Chief Schmidt stated if the Committee feels it appropriate to grant a license, then he would have no problem with it.

Motion by Decker/Johnson to recommend the Village Board approve the 2015-16 Operator's License for Amanda D. Gerou-Hawley based on the testimony given at the hearing carried (Gasser voted no).

Village Express Liquor alcohol license

Motion made by Decker/Werner to recommend the Village Board deny request to exceed the alcohol license quota pertaining to the 2015-16 Original "Class B" Fermented Malt Beverage and Intoxicating Liquors License for Khasria Two Inc. (Harjinder S. Khasria – Agent), 712 Main St., Unit 101, d/b/a Village Express Liquor. The information provided by the applicant does not give enough information to prove a substantial economic benefit to the Village as stated in Sec. 6-36 (b)(2) of the Municipal Code. Motion carried.

Personnel Committee

Personnel policies

Doherty stated that in light of a recent hiring of a former employee and several employment separation agreements, she asked the Committee if they would like to see formal policies in place to handle rehiring of former employees, status changes, and employment separation. The Committee would like to see policies drafted. Gasser will work with Doherty to come up with some policies, and they will appear on a future meeting agenda. No action taken.

Mukwonago Community Library personnel policies

Motion by Decker/Werner to recommend the Village Board restrict all Board members and staff from having any discussions with the Library Board regarding Mukwonago Community Library personnel policies carried (Penzkover and Gasser voted no).

Public Works Committee

CTH NN Multi-use trail cost estimates

Penzkover would like to work with Ron Bittner and Ruekert & Mielke on more details regarding the three options. Decker would like to ensure that snow removal is determined. Fickau would like to see if we are getting any reimbursement from the school system. Motion by Penzkover/Decker to postpone the CTH NN Multi-use trail cost estimates until the next Committee meeting carried.

River Park Estates Rehabilitation Project

Motion by Penzkover/Decker to recommend the Village Board approve Change Order #1 for the River Park Estates Rehabilitation Project in the amount of \$40,633.80 decrease due to adjustment in final contract price to reflect actual quantities of work installed carried.

Monthly Reports

The monthly reports for Water and Sanitary Sewer Utilities, Public Works Department, and Engineering Department are on file in the Clerk's Office. No action taken.

Adjournment

Meeting adjourned at 6:52 p.m.

Respectfully Submitted,
Steven Braatz, Jr., Clerk-Treasurer