

MINUTES OF THE REGULAR PLAN COMMISSION MEETING

Tuesday, January 12, 2016

Call to Order

Chairperson Fred Winchowky called the meeting to order at 6:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Commissioners present: Joe Hankovich
Sterling Fairchild
John Meiners
Ken Werner
Mark Penzkover
Joe Abruzzo
Fred Winchowky

Also present: Bruce Kaniewski, Planner
Judith Taubert, Deputy Clerk-Treasurer

Minutes

Motion by Penzkover/Werner to approve the December 8, 2015 regular meeting minutes as presented carried. Hankovich abstained.

Public Hearings

The public hearing to consider an Amendment to conditional use permit requested by Cynthia Eggleston, Mukwonago Food Pantry, to allow for the construction of a kitchen for the purposes of creating a classroom for vocational training of food preparation and classroom space focusing on nutritional information and other food values on the property located at 225 Eagle Lake Ave, known as MUKV1974009 was opened at 6:31 p.m.

Cynthia Eggleston explained the reason for the kitchen.

There were no comments from the public.

Public hearing closed at 6:35 p.m.

New Business

Food Pantry Kitchen

Motion made by Penzkover/Werner to recommend the Village Board approve the amendment to the original conditional use permit requested by Cynthia Eggleston, Mukwonago Food Pantry, to allow for the construction of a kitchen for the purposes of creating a classroom for vocational training of food preparation and classroom space focusing on nutritional information and other food values on the property located at 225 Eagle Lake Ave, known as MUKV1974009. Term D shall be amended to read as follows, "Kitchen facilities are allowed on the site for the purpose of a classroom for vocational training of food preparation and a classroom focusing on nutritional information and other food values for clients of the Food Pantry, pursuant to the plan of operation and other information dated November 5, 2015 and January 5, 2016 submitted by Cynthia Eggleston, Executive Director, Mukwonago Food Pantry/MFP Resource Center, and also pursuant to the presentation by Ms. Eggleston at the

January 12, 2016 public hearing. No kitchen facilities are allowed on the site for the processing and/or preparation of food for distribution and/or sale beyond the use of the above allowed classrooms, the plan of operation and other submitted and stated information.” An additional conditional shall be added to read as follows, “This use shall be operated in conformance with the information submitted by the applicant.” The findings and all other conditions as stated in the original conditional use permit shall be in force. Motion carried.

GS Global Resources, Inc. CSM

Motion made by Penzkover/Werner to recommend the Village Board approve the certified survey map, requested by John Thornton, GS Global Resources, Inc., for the property located at 926 Perkins Dr., known as MUKV1969988004 and MUKV1969988005 subject to the conditions listed in the Village Planners letter dated January 6, 2016 and the Village Engineers letter dated December 31, 2015 and approval from the Fire Department carried.

1. Prior to placement of Village signatures on the CSM, applicant shall present information to the Village Clerk that the ownership represented on the CSM for signatures is correct.
2. Prior to placement of Village signatures on the CSM, the Village Engineer shall confirm that revisions have been made to CSM pursuant to the December 31, 2015 from Bruce K. Cross of the Village Engineer’s office.

Phantom Ranch Bible Camp Extraterritorial CSM

Motion by Hankovich/Werner to recommend the Village Board approve the extraterritorial certified survey map, requested by Olen Johnsen, Phantom Ranch Bible Camp, for the property located at W309S10910 Cty Rd I in the Town of Mukwonago, known as MUKT2007988002, MUKT2007988003, and MUKT2007999001 carried.

Robert C. and Wanda Gene Thompson Joint Revocable Trust Extraterritorial CSM

Motion by Fairchild/Penzkover to recommend the Village Board approve the extraterritorial certified survey map, requested by Robert C. and Wanda Gene Thompson Joint Revocable Trust for the property located at S100W31476 CTH LO in the Town of Mukwonago, known as MUKT1982999 subject to the Town of Mukwonago approving the CSM carried.

Espresso Love Café Sign Color Change

Motion by Hankovich/Penzkover to approve the Historic Preservation review requested by Espresso Love Café to change colors of the wall sign for the property located at 105 N. Rochester St. as presented carried.

Amend Chapter 100 of Municipal Code (zoning)

Motion by Abruzzo/Fairchild to recommend the Village Board abstain from any amendments to Chapter 100 of Municipal Code (zoning), specifically Section 100-152, the B-2 General Business District; Section 100-154, the B-3 Community Business District, Section 100-155, the B-4 Commercial Business Design District; Section 100-156, the Planned Business and Light Industrial Development District; and Section 100-157, Permitted and Conditional Uses of Business Districts, regarding the allowance of mixed use development within business zoning districts including associated amendments to business districts standards until such time as the Comprehensive Plan is amended such as the mixed use development is potentially incorporated into the Comprehensive Plan in order to make the proposed amendments carried.

Public Participation Plan to Update Comprehensive Plan 2035

Motion made by Penzkover/Fairchild to recommend the Village Board adopt a Public Participation Plan including a committee of 11 members to update the Comprehensive Plan 2035 for the Village of Mukwonago as outlined in the Village Planners report dated January 6, 2016. The membership of the committee as outline in 2.a. shall be amended to read as follows, "Five citizen members with the goal of getting representation from each of the following geographical areas of the Village: (1) downtown area; (2) north/northwest area; (3) northeast area; (4) southwest area; and (5) southeast area. The Village President will make his best effort to appoint a member from each of the five identified geographic areas, however, this is not a mandate. If there is an insufficient pool of candidates from one or more of the five identified geographic areas, the Village President will appoint a member(s) from one of the other areas." Motion carried.

Amend Comprehensive Plan & Create Alternative Multi-family Zoning District

Consideration of proposal to amend Comprehensive Plan and create alternative multi-family zoning district. Information only. No action taken.

Adjournment

Meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Judith A. Taubert
Deputy Clerk-Treasurer