

Village of Mukwonago
REGULAR VILLAGE BOARD MEETING
Notice of Meeting and Agenda
Tuesday, February 16, 2016

Time: **6:30 p.m.**
Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Announcement of closed session pursuant to Wis. Stat. **§19.85(1)(c)** to discuss the Village Administrator performance evaluation and pursuant to Wis. Stat. **§19.85(1)(e)** to discuss potential sale of property
5. Public Hearing

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room.

 - A. Consideration of a petition on the 2015-16 Original Class B Fermented Malt Beverage and Reserve Class B Intoxicating Liquors License application of DAA Smokehouse LLC (Tina O'Bryan – Agent), d/b/a David Alan Alan's Smokehouse & Saloon, for the property located at 325 Bay View Road, Suites D and E in regard to exceeding the quota pursuant to Sec. 6-36 (b) of the Municipal Code of the Village of Mukwonago
6. Comments from the Public

The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.
7. Presentation by Shawn McNulty, Mukwonago Area School District Superintendent, on the upcoming school referendum
8. Consent Agenda

All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

 - A. Approval of minutes for the January 19, 2016 regular meeting
 - B. Granting of 2015-16 Operator's Licenses to Elaina A. Engen, Ben H. Fisher, Mahesh K. Sukheja, and Jackson T. White

- C. Approval of Vouchers payable batches:
 - 1) M-1-2016-1 \$286,373.24
 - 2) M-12-2015-3 \$8,272.98
 - 3) AP-2-2016-1 \$102,441.74
 - 4) AP-12-2015-5 \$18,480.95
 - 5) AP-12-2015-6 \$8,572.53
 - 6) AP-2-2016-2 \$300,632.00
- D. Approval of change of agent for Community Post No. 375 of the American Legion, 627 CTH NN E, d/b/a American Legion Post 375 to Beth A. Dums
- E. Approval to authorize the use of General Fund fund balance not to exceed \$3,000 for office renovations in the Public Works garage
- F. Approval to authorize the use of General Fund fund balance not to exceed \$11,000 for office renovations in the Village Hall
- G. Adoption of **Resolution 2016-006**: A Resolution to Establish a Snowmobile Route Within the Limits of the Village of Mukwonago
- H. Approval of Alternate 1 for the CTH NN Trail Project in the projected amount of \$122,623, which includes concrete sidewalk

9. Committee/Commission Reports

Discussion and Possible Action on the Following Items

A. Finance Committee

- 1) Recommendation to approve the request by Cynthia Eggleston, Mukwonago Food Pantry, to waive conditional use permit application fee. The costs for publication, postage, and professional service fees will be charged back

B. Judicial Committee

- 1) Recommendation to approve the request to exceed the alcohol license quota pursuant to Sec. 6-36 (b) of the Municipal Code and grant a 2015-16 Original "Class B" Fermented Malt Beverage and Reserve Intoxicating Liquors License to DAA Smokehouse LLC (Tina O'Bryan – Agent) for the property located at 325 Bay View Road, Suites D and E, d/b/a David Alan Alan's Smokehouse & Saloon

C. Plan Commission

- 1) Recommendation to adopt **Resolution 2016-007**: Conditional Use Permit for the Use of Property as an Adult Day Program, TriSkill Community Day Program, 231 Roberts Drive, MUKV1974906

D. Protective Services Committee – Fire/Ambulance Department

- 1) Update on hiring process and review of revenue to support first and/or second FT staff

10. New Business

Discussion and Possible Action on the Following Items

A. Interim Utilities Director

- 1) Termination Agreement with Cricket Wireless to decommission cellular communications equipment on the Water Tower

B. Public Works Director

- 1) Authorization to have We Energies relocate street lights at 300 Ahrens Dr. and 805 Park View Ln. to new poles

C. Village Planner

- 1) Correspondence from WIDOT regarding the Traffic Impact Analysis covering the Chapman Property Development
- 2) Correspondence from WIDOT regarding the median opening at STH 83 and Arrowhead Drive

D. Village President

- 1) Appointment of Lois K. Thompson as Election Inspector for the 2016-17 term
- 2) Appointment of members to Comprehensive Master Plan Steering Committee

11. Convene into closed session pursuant to Wis. Stat. **§19.85(1)(c)** (*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*) to discuss the Village Administrator performance evaluation and pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) to discuss potential sale of property

12. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

13. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.