

Village of Mukwonago
REGULAR VILLAGE BOARD MEETING
Notice of Meeting and Agenda
Tuesday, March 15, 2016

Time: **6:30 p.m.**
Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(c)** for discussion and possible action on the Village Administrator performance evaluation and pursuant to Wis. Stat. **§19.85(1)(e)** for discussion and possible action on the potential boundary agreement with the Town of Vernon, for discussion and possible action on the amendment to the Offer to Purchase of the 915 Main St. property, for discussion and possible action involving the Developer Agreement and Developer Guaranty Agreement with ALDI Inc. and I - Mukwonago LLC, for discussion and possible action involving the Two-party Construction Agreement between Waukesha County by the Department of Public Works and the Village of Mukwonago pertaining to the CTH NN Reconstruction Project, and for discussion and possible action involving the Conveyance of Rights of Land between the Village of Mukwonago and Waukesha County.
5. Public Hearing
All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room.
 - A. Consideration of an ordinance to amend chapter 100 of municipal code (zoning) regarding standards for off-street parking, driveways, access, loading and visibility
6. Comments from the Public
The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.
7. Consent Agenda
All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.
 - A. Approval of minutes for the February 16, 2016 regular meeting and March 1, 2016 special meeting
 - B. Granting of 2015-16 Operator's Licenses to Richard R. Bauer, Rajpal S. Khasria, Sandra M. Lombardo, Adam J. Mueller, Cecilia M. Pemrich, and Geoffrey A. Smith

- C. Approval of Vouchers payable batches:
 - 1) TAXSET2-2016 \$3,728,199.84
 - 2) AP-3-2016-1 \$81,864.69
 - 3) M-2-2016-1 \$163,580.44
 - 4) AP-3-2016-2 \$191,921.39
 - D. Adoption of **Resolution 2016-009**: A resolution relating to wage schedules for Election Officials
 - E. Adoption of **Resolution 2016-010**: Village of Mukwonago Building Codes Official Position Description
 - F. Adoption of **Resolution 2016-011**: Village of Mukwonago Supervisor of Inspections Position Description
 - G. Adoption of **Resolution 2016-012**: A Resolution Amending the Village Employee Handbook
 - H. Authorization of the Public Works Director to apply for a permit from WiDOT for Yellow/Black Vertical Panel on State Right-of-way for the placement in the public right-of-way on STH 83 at Atkinson St. of a vertical panel curb system
 - I. Adoption of **Ordinance No. 910**: An Ordinance to Amend Section 74-8 of the Municipal Code of the Village of Mukwonago Pertaining to the Regulation of Streets, Sidewalks and Other Public Places
 - J. Authorization of the Public Works Director to apply for an Urban Nonpoint Source grant with WiDNR to incorporate storm water information into the Village GIS
 - K. Approval of a new deadline date for restoration of the Fairwinds pond to August 1, 2016
 - L. Approval of the CTH NN Water Main Relay Project contingent upon available funds
8. Committee/Commission Reports
Discussion and Possible Action on the Following Items
- A. Finance Committee
 - 1) Recommendation to adopt **Resolution 2016-008**: A Resolution Amending the 2015 Adopted Budgets for General Fund, Fire, TID #3, Debt Service, Village Designated, Fire Designated and Library Funds
 - 2) Recommendation to adopt **Resolution 2016-013**: A Resolution Amending the 2016 Schedule of Fees for the Village of Mukwonago
 - 3) Update on 2015 Fire Department settlement
 - B. Judicial Committee
 - 1) Recommendation to adopt **Resolution 2016-014**: Resolution Providing for the Publication, Filing, Inspection, and Adoption of Chapter 2 Articles II and V of the Municipal Code of the Village of Mukwonago
 - C. Plan Commission
 - 1) Recommendation to adopt **Ordinance No. 911**: An Ordinance to Amend Section 100-21 of Chapter 100 of the Village of Mukwonago Municipal Code, Known as the Zoning Ordinance, Pertaining to the Use Restrictions Near an Interchange, for Fuel Filling Stations and Other Uses
 - 2) Recommendation to adopt **Resolution 2016-015**: A Resolution Amending the Public Participation Plan to Update Comprehensive Plan 2035 for the Village of Mukwonago, Wisconsin
9. New Business
Discussion and Possible Action on the Following Items
- A. Administrator
 - 1) An Analysis of the Market Potential for Rental Apartment Development – Horter Property by Tracy Cross & Associates, Inc.

B. Engineer

- 1) Request for authorization to proceed with Design and bidding of Chapman Street (Black Bear extension)

C. Fire Chief

- 1) Consideration of request for use of General Fund fund balance, not to exceed \$1,500, for dorm modifications at Fire Station #1
- 2) Hiring of three Full-time Firefighter/Paramedics

D. Public Works Director

- 1) Consideration of **Resolution 2016-016**: A Resolution Accepting Donated Items in Field Park

E. Village President

- 1) 2016 National Public Safety Telecommunications Week Proclamation – April 10-16, 2016
- 2) Appointment of Bobbie Braun, Carla Guckenberger, and Myra Vachon as Election Inspectors for the 2016-17 term
- 3) Appointment of Jason Wamser and Klaus Hetimann to Comprehensive Master Plan Steering Committee

10. Convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(c)** (*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*) for discussion and possible action on the Village Administrator performance evaluation and pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion and possible action on the potential boundary agreement with the Town of Vernon, for discussion and possible action on the amendment to the Offer to Purchase of the 915 Main St. property, for discussion and possible action involving the Developer Agreement and Developer Guaranty Agreement with ALDI Inc. and I - Mukwonago LLC, for discussion and possible action involving the Two-party Construction Agreement between Waukesha County by the Department of Public Works and the Village of Mukwonago pertaining to the CTH NN Reconstruction Project, and for discussion and possible action involving the Conveyance of Rights of Land between the Village of Mukwonago and Waukesha County.

11. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

12. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.