

## **MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING** **Monday, May 2, 2016**

### **Call to Order**

Village President Fred Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

### **Roll Call**

Committee members present:

- Jay Vermuelen
- Darlene Johnson
- Jim Decker
- Mark Penzkover
- Kelly Klemme
- Ken Werner
- Fred Winchowky, Village President

Also present:

- Kurt Peot, Village Engineer
- Dave Brown, Utilities Director
- Ron Bittner, Director of Public Works
- Diana Doherty, Finance Director
- John Weidl, Administrator
- Steven Braatz, Jr., Clerk-Treasurer
- Robert Harley, Building Codes Official
- Kevin Schmidt, Police Chief
- Jeff Belongia, Bond Adviser

### **Minutes**

Motion by Decker/Johnson to approve the April 11, 2016 Committee of Whole meeting minutes carried.

### **Committee Reports**

#### **Finance Committee**

##### **Vouchers payable**

Motion by Vermuelen/Johnson to recommend the Village Board approve the following batches of vouchers payable carried:

- a. M-4-2016-1 \$239,448.08
- b. AP-5-2016-1 \$185,383.67

##### **Purchase requisitions**

Motion by Vermuelen/Johnson to approve the purchase requisition for Department of Public Works for the purchase of a catch basin, manhole, and pipe from Bedrock Sewer & Water in the amount of \$19,969 carried.

Motion by Vermuelen/Decker to approve the purchase requisition for Department of Public Works for the purchase of 6,729 sq. ft. of mill and fill 2" asphalt patching from Johnson and Sons Paving LLC in the amount of \$24,566 carried.

Motion by Vermuelen/Johnson to approve the purchase requisition for Department of Public Works for the purchase of a salt brine generator for anti-icing from Bruce Municipal Equipment in the amount of \$38,650 carried.

### **2016 Capital Improvement Plan and the upcoming refunding plan**

Belongia and Doherty briefed the Board on the upcoming borrowing for capital projects. The official resolutions will be presented to the Committee and Board in June 2016. Information only. No action taken.

### **Sick leave payout**

Motion made by Vermeulen/Penzkover to recommend the Village Board authorize the use of the sick pay liability account to fund the sick leave payout to Joe Hankovich, Supv of Insp/Zoning Admin, upon retirement. The estimated amount is \$32,989, but will be adjusted to actual amount by the date of retirement. A plan for replenishing the liability account will be discussed at a future meeting. Motion carried.

### **Expenditure restraint qualification budget amendment**

The State Expenditure Restraint Program requires that we increase the General Fund expenditures by less than 1.2%. The budget was increased by 1.23%, or roughly \$1,275, which meant we would not have qualified for the Expenditure Restraint payment of \$130,000+. The DOR stated this is a common problem throughout the State, and will allow us to remain in the program if we amend the budget and provide them the evidence that the budget was amended. Motion by Vermuelen/Johnson to recommend the Village Board amend the General Fund by a reduction of \$1,275, taken from the Administration department, to remain within expenditure restraint qualification carried.

### **Industrial Park Market Feasibility Project Approach Proposal**

Motion by Vermeulen/Decker to recommend the Village Board approve the Industrial Park Market Feasibility Project Approach Proposal by PLG Consulting in the amount of \$24,750, to be expensed from the Economic Development account, carried.

### **Monthly Treasury Report**

The March 2016 monthly Treasury report is on file in the Clerk's Office.

## **Health and Recreation Committee**

### **Special Event permits**

Motion by Werner/Decker to recommend the Village Board approve the special event permits requested by American Legion Post #375 for the events known as Maxwell Street Days to be held on June 11-12, July 16-17, August 20-21, and September 10-11, 2016 carried.

### **Bandshell/Auditorium project**

Werner has proposed names for the sub-committee, but is still waiting on a representative from the Mukwonago School District. Item will remain in Committee.

## Judicial

### 2016-17 Licenses

Motion by Klemme/Johnson to recommend the Village Board grant the following 2016-17 Renewal Class A Fermented Malt Beverage Licenses carried:

- a. 5 Star Stations, Inc. (Victoria Smith – Agent), 301 Main Street, d/b/a Clark-Mukwonago
- b. 5 Star Stations, Inc. (Denise H. Dixon – Agent), 407 South Rochester Street, d/b/a Mukwonago Express Mart
- c. 5 Star Stations, Inc. (Robert R. French – Agent), 122 Arrowhead Drive, d/b/a 5 Star BP
- d. Genesis Gas, Inc. (Manoj Gupta – Agent), 201 North Rochester Street, d/b/a Village Mini Mart
- e. Khasria Two Inc. (Harjinder S. Khasria – Agent), 710 Main Street, d/b/a Village Pumper Two

Motion by Klemme/Decker to recommend the Village Board grant the following 2016-17 Renewal Class A Fermented Malt Beverage and Intoxicating Liquors Licenses carried:

- a. 5 Star Stations, Inc. (Denise M. Jones – Agent), 909 Greenwald Court, d/b/a 5 Star Citgo
- b. 5 Star Stations, Inc. (Danielle M. Jones – Agent), 1060 North Rochester Street, d/b/a North Star Shell
- c. Aldi Inc. (Wisconsin) (John W. Lindstrom – Agent), 111 East Wolf Run, d/b/a Aldi #46
- d. Gerald M. Anich, 411 Main Street, d/b/a Anich's Liquor & Beer Store
- e. Kwik Trip Inc. (Patrick M. Rice – Agent), 1212 North Rochester Street, d/b/a Kwik Trip #282
- f. Ultra Mart Foods, LLC (Patrick T. Groves – Agent), 1010 North Rochester Street, d/b/a Pick'n'Save #6384
- g. Wal-Mart Stores East LP (Michael R. Sandelback – Agent), 250 East Wolf Run, d/b/a Wal-Mart #1571
- h. Walgreen Co. (Brian Marinello – Agent), 212 N. Rochester St., d/b/a Walgreens #07039

2016-17 Renewal Class B Fermented Malt Beverage and Class C Wine License for Mario's Natural Roman Pizza Inc. (Charlene A. Edwards-Reitman – Agent), 225 Bay View Rd. #500, d/b/a Mario's Pizza will remain in Committee due to the fact the applicant has not yet submitted an application.

Motion by Klemme/Penzkover to recommend the Village Board grant the following 2016-17 Renewal Class B Fermented Malt Beverage and Reserve Intoxicating Liquors Licenses carried:

- a. Boneyard Pub and Grille, LLC (James F. Jones – Agent), 215 Bay View Road Suite D, d/b/a The Boneyard Pub and Grille
- b. DAA Smokehouse LLC (Tina M. O'Bryan – Agent), 325 Bay View Road, Suites D/E, d/b/a David Alan Alan's Smokehouse & Saloon
- c. El Pueblo Inc. (Marco Alarcon – Agent), 355 Bay View Road, d/b/a Antigua Real

Motion by Klemme/Johnson to recommend the Village Board grant the following 2016-17 Renewal Class B Fermented Malt Beverage and Intoxicating Liquors Licenses carried:

- a. Blue Bay Inc. (Vlaznim Islami – Agent), 927 Main Street, d/b/a Blue Bay Family Restaurant
- b. Community Post No. 375 of the American Legion (Beth A. Dums – Agent), 627 CTH NN East, d/b/a American Legion Community Post #375
- c. FJ Partners, LLC (Froylan J. Mauricio – Agent), 507 Main Street, d/b/a Sol de Mexico
- d. Jay's Lanes, Inc. (Jeffrey R. Jay – Agent), 326 Atkinson Street, d/b/a Jay's Lanes
- e. Sandra M. Miller, 701 Main Street, d/b/a Sandy's Miller Time
- f. Pam's Fine Wines, LLC (Pamela L. Turner – Agent), 100 Main Street Suite 1, d/b/a Pam's Fine Wines
- g. Perseverance Corp. (Mark A. Weiss – Agent), 200 South Rochester Street, d/b/a Half-Time Sports Grille
- h. Stevens Management Inc. (Dennis M. Stevens – Agent), 215 North Rochester Street, d/b/a Fork in the Road

2016-17 Renewal Class B Fermented Malt Beverage and Intoxicating Liquors License for Wild Flower Café LLC (Jefte Galvan – Agent), 1015 CTH NN E, d/b/a Wild Flower Café will remain in Committee due to the fact the applicant has not yet submitted an application.

#### **Elected Officials Handbook**

There are still a few minor tweaks to be made, and the modification to the narrative of Mukwonago was submitted this morning, but has not yet been reviewed. The changes will be made and a final draft will be presented to the Committee at the next meeting. Item will remain in Committee.

#### **Sex Offender Residency Ordinance**

Motion by Klemme/Johnson to recommend the Village Board tentatively adopt the Ordinance to Repeal and Recreate Section 54.132 and Repeal Sections 54.133, 54.134, 54.135 and 54.136 of the Municipal Code of the Village of Mukwonago Relative to Sex Offender Residency carried.

#### **Personnel Committee**

##### **Inspection Department personnel**

Inspector Tim Rutenbeck will be moved from part-time to full-time beginning June 1, 2016, which would allow for 60 days to work under Hankovich and Harley. The increase in expense related to salary/wage was already budgeted for 2016. Information only. No action taken.

#### **Protective Services Committee**

##### **Lynch Dealership**

Chief Schmidt is still working out some details with Lynch. Item will remain in Committee.

#### **Protective Services Committee sub-committee**

Braatz noted with the Village's Committee of the Whole structure, a sub-committee of three members will need to be created for joint meetings with the Town of Mukwonago's

Protective Services Committee to discuss Fire Department matters. Motion by Winchowky/Penzkover to appoint Johnson, Decker, and Werner as Protective Services Committee sub-committee for Mukwonago Fire Department matters carried.

**Public Works Committee**

**Chapman Farms Boulevard**

Motion by Penzkover/Decker to recommend the Village Board approve the task order from Ruckert & Mielke for Chapman Farms Boulevard engineering as presented carried.

**Final case closure with continuing obligations for 915 Main St.**

The Village conducted a soil test on the 915 Main St. site, and there is a tiny spot that has still has some TCA and TCE anywhere from .5' to 8'. The DNR closed the case but noted that if a developer were to dig into that spot, the Village is obligated to take care of it. Information only. No action taken.

**Sommer Property**

A developer has the Sommer Property on STH 83 under contract. A discussion regarding creating a TIF District could potentially be before the Board sometime in the future. Information only. No action taken.

**Adjournment**

Meeting adjourned at 7:49 p.m.

Respectfully Submitted,

Steven Braatz, Jr.  
Clerk-Treasurer