

Village of Mukwonago
MEETING OF THE VILLAGE OF MUKWONAGO
COMMITTEE OF THE WHOLE

Notice of Meeting and Agenda
Monday, August 1, 2016

Time: **5:30 p.m.**
Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Any items not discussed or acted on at this meeting will be forwarded to a meeting of the Village of Mukwonago Committee of the Whole on **Wednesday, August 3, 2016, at 5:30 p.m.**, or a different specified date, located at the Mukwonago Municipal Building/Committee Room, 440 River Crest Court.

The Committee of the Whole has the discretion to take up the items listed below in any order.

1. Call to Order
2. Roll Call
3. Approval of July 5, 2016 regular meeting minutes
4. Committee Reports
Discussion and Possible Action on the Following Items
 - A. Finance Committee
 - 1) Vouchers payable batches
 - a. TBA
 - 2) Approval of purchase requisitions (Committee Approval Only)
 - a. DPW – Installation of street lighting along CTH NN
 - b. Fire Dept. – Purchase of ambulance in the amount of \$185,000
 - 3) 2016 Budget amendment to General Fund related to services rendered by Anderson Commercial Group for potential land acquisition
 - 4) Request to authorize Public Works Director to sell unused and retired equipment through Wisconsin Surplus Action Services
 - 5) Monthly Treasury Report *(This report is from Staff to Committee members. No item in the reports shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the reports, the Committee will direct that item to be placed on the next Committee agenda.)*
 - B. Health and Recreation Committee
 - 1) Special event permit requested by St. James Catholic Parish for the event known as St. James Parish Festival to be held on August 26-28, 2016 at the property located at 830 CTH NN E
 - 2) Special event permit requested by Mukwonago Area Chamber of Commerce for the event known as Mukwonago Fall Fest to be held on September 24, 2016 throughout the downtown Village area
 - 3) Correspondence regarding WiDNR Compliance Inspection of Phantom Glen Park – Information only

C. Judicial Committee

- 1) 2016-17 Operators License for Richard M. Brzenk
- 2) Change of agent for Wildflower Café LLC, 1015 CTH NN E, d/b/a Wildflower Café to Lourdes Gonzalez
- 3) Naming of CTH NN and CTH NN E to Village street name

D. Personnel Committee

- 1) Department Head competency categories for performance evaluation matrix
- 2) Clarification of appointment start date for Supervisor of Inspections

E. Protective Services Committee

- 1) Monthly Police Report *(This report is from Staff to Committee members. No item in the report shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the report, the Committee will direct that item to be placed on the next Committee agenda.)*

F. Public Works Committee

- 1) Authorization of Police Chief to begin the bidding process for the 2016 Police Department Roofing Project
- 2) Authorization of Village Attorney to file claim against letter of credit for The Glen of Mukwonago subdivision
- 3) CTH NN Reconstruction Project Change Order #1 in the amount of \$10,110 for the following reason: Existing manhole 1.1 was left about 10' low when installed. In order to connect to it per plan, sections and rings need to be added to bring it up to grade
- 4) Request by We Energies to remove street lighting located on CTH NN E from Clarendon Ave. to CTH ES (Fox St.)
- 5) Discussion on request for guidance regarding the Holz Parkway multi-use trail
- 6) Railroad Spur Feasibility Study
- 7) Correspondence from Waukesha County Dept. of Public Works regarding driveway at 1002 CTH NN E in relation to the CTH NN Reconstruction Project – Information only
- 8) Update on Mukwonago High School CTH NN Crosswalk Project – Information only
- 9) Update on Bay View Road Railroad Crossing signal improvements – Information only
- 10) Monthly Report for Water and Sanitary Sewer Utilities, Public Works Department, Vehicle Mileage and Engineering Department *(These reports are from Staff to Committee members. No item in the reports shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the reports, the Committee will direct that item to be placed on the next Committee agenda.)*

5. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.