

Village of Mukwonago
REGULAR VILLAGE BOARD MEETING
Notice of Meeting and Agenda
Tuesday, August 16, 2016

Time: **6:30 p.m.**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

***Denotes amendment to agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. *Announcement of closed session pursuant to Wis. Stat. **§19.85(1)(c)** and **(f)** for discussion and possible action pertaining to the FMLA status of an employee.
5. Comments from the Public
The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.
6. Appreciation Resolution
Discussion and Possible Action on the Following Item
 - A. Resolution extending appreciation to former Village Trustee Arnold Fickau
7. Consent Agenda
All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.
 - A. Approval of minutes for the July 19, 2016 regular meeting
 - B. Approval of Vouchers payable batches:
 - 1) M-7-2016-1 \$163,127.09
 - 2) LIBAP72016 \$ 20,383.49
 - 3) AP-8-2016-1 \$670,334.48
 - 4) TAXSET8-2016 \$960,252.92
 - 5) AP-8-2016-2 \$995,755.08
 - C. Authorization of the Public Works Director to sell unused and retired equipment, in accordance with the list provided on August 1, 2016, through Wisconsin Surplus Action Services

- D. Approval of special event permit requested by St. James Catholic Parish for the event known as St. James Parish Festival to be held on August 26-28, 2016 at the property located at 830 CTH NN E
- E. Approval of special event permit requested by Mukwonago Area Chamber of Commerce for the event known as Mukwonago Fall Fest to be held on September 24, 2016 throughout the downtown Village area
- F. Approval of change of agent for Wildflower Café LLC, 1015 CTH NN E, d/b/a Wildflower Café to Lourdes Gonzalez
- G. Clarification that the appointment start date for Robert Harley as the Supervisor of Inspections shall be August 1, 2016
- H. Authorization of the Police Chief to begin the bidding process for the 2016 Police Department Roofing Project
- I. Authorization of the Village Attorney to file claim against letter of credit for The Glen of Mukwonago subdivision

8. Committee/Commission Reports

Discussion and Possible Action on the Following Items

A. Judicial Committee

- 1) A resolution naming CTH NN and CTH NN East within the Village limits

B. Plan Commission

- 1) Site Plan and Architectural Plan Review requested by Kevin Sinnett, Instrument Development Corp., for the construction of an addition on the property located at 820 Swan Dr., known as MUKV1970987
- 2) Site Plan and Architectural Plan Review requested by Warren Hansen, WEH Properties/Edgewood Village, LLC, for the construction of apartment buildings on the property located at S92W27800 Edgewood Ave., known as MUKV2091998
- 3) Conditional Use Permit: To allow for outside merchandise sales by installing outdoor seating, Tina M. O'Bryan, DAA Smokehouse LLC, 325 Bay View Road Suites D and E, MUKV2009956005
- 4) Conditional Use Permit: To allow for an indoor theater, Eddie Cash, Eddie Cash Show, Inc., 575 Bay View Road Suite 7, MUKV2010978002
- 5) Conditional Use Permit: For the construction of building additions and renovations to Mukwonago High School and accessory structures on the property, Curt Wiebelhaus, Mukwonago Area School District, 605 CTH NN, MUKV1960998001

C. Protective Services Committee – Fire Dept Subcommittee

- 1) Request to use ACT 102 and Critical Care donation funds for the purchase of Ultra sound machine
- 2) Purchase of ambulance
- 3) *Request to re-allocate the 2016 budget to purchase Stryker ambulance cot, Stair Pro, and Power Load System

9. New Business

Discussion and Possible Action on the Following Items

A. Administrator/Economic Development Director

- 1) Presentation and consideration of adoption of final Strategic Plan Report

- 2) Reduction in Payments to Contractor pertaining to the CTH NN Water Main Relay Project
- 3) Village of Mukwonago Dewey Industrial Park Rail Feasibility Study Findings Report
- 4) Attraction Strategies and Best Practices
- 5) Rental of Lynch site, located at 915 Main St., by Amato Ford for storage of vehicles

B. Finance Director

- 1) A resolution amending the 2016 adopted budgets for the General Fund and Fire Department Fund
- 2) *Policy pertaining to use and administration of Family Medical Leave Act (FMLA) employee leaves

C. Village President

- 1) A resolution to urge the State of Wisconsin Governor and Legislature to agree upon a sustainable transportation funding solution

10. *Convene into closed session pursuant to Wis. Stat. **§19.85(1)(c)** (*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*) and pursuant to Wis. Stat. **§19.85(1)(f)** (*Considering... medical... data of specific persons... which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data...*) for discussion and possible action pertaining to the FMLA status of an employee.

11. *Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

12. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.