

Village of Mukwonago
MEETING OF THE VILLAGE OF MUKWONAGO
COMMITTEE OF THE WHOLE

Notice of Meeting and Agenda
Tuesday, September 6, 2016

Time: **5:30 p.m.**
Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Any items not discussed or acted on at this meeting will be forwarded to a meeting of the Village of Mukwonago Committee of the Whole on **Wednesday, September 7, 2016, at 5:30 p.m.**, or a different specified date, located at the Mukwonago Municipal Building/Committee Room, 440 River Crest Court.

The Committee of the Whole has the discretion to take up the items listed below in any order.

1. Call to Order
2. Roll Call
3. Approval of August 1, 2016 regular meeting minutes
4. Committee Reports
Discussion and Possible Action on the Following Items
 - A. Finance Committee
 - 1) Vouchers payable batches
 - a. AP-8-2016-2A \$16,668.59
 - b. LIBAP8-2016 \$9,578.34
 - c. M-8-2016-1 \$601,831.33
 - d. M-8-2016-2 \$5,609.36
 - e. AP-9-2016-1 \$569,267.86
 - 2) Approval of purchase requisitions (Committee Approval Only)
 - a. DPW – Mill and fill paving in Two Rivers Subdivision in the amount of \$14,749
 - b. DPW – Replacement of fuel pump and installation of a fuel management system in the amount of \$24,925
 - c. DPW – Rework six ball diamonds in various parks in the amount of \$6,250
 - d. Sewer – Costs associated with Jetter/Vactor repairs in the amount of \$12,000
 - 3) A resolution to certify that the Village shall provide for and allow the Library to expend no less than the County rate in the prior year
 - 4) 5 Year Capital Plan (2017-21); consideration of 2017 capital requests for budget planning purposes
 - 5) Recommendation to utilize American Deposit Management Co. Treasury Services to manage the Village's funds
 - 6) Request to authorize Utilities Director to sell unused generator through Wisconsin Surplus Action Services
 - 7) Monthly Treasury Report
(This report is from Staff to Committee members. No item in the reports shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the reports, the Committee will direct that item to be placed on the next Committee agenda.)
 - B. Health and Recreation Committee
 - 1) Special event permit requested by Mukwonago Rotary Club for the event known as Jack-O-Lantern Jaunt to be held on October 14-15, 2016 at the property located at 931 N. Rochester St.

C. Judicial Committee

- 1) Conceptual review and request by Paul and Corey-Beth Cielinski for a Reserve "Class B" Fermented Malt Beverage and Intoxication Liquors license for a proposed craft beer restaurant located at 110 Main St.
- 2) Status update on available alcohol licenses

D. Personnel Committee

- 1) Recommendation to adopt updated Family Medical Leave Act (FMLA) policy and incorporate it into the employee handbook
- 2) Update on Public Works Department hiring of temporary staff – Information only

E. Protective Services Committee

- 1) Memorandum of Understanding between the Village of Mukwonago and the Wisconsin Department of Transportation for the Mukwonago TID #3 development site generally located on lands southeast of I-43 along WIS 83
- 2) Monthly Police Report
(This report is from Staff to Committee members. No item in the report shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the report, the Committee will direct that item to be placed on the next Committee agenda.)

F. Public Works Committee

- 1) Update on August 19, 2016 Main St. water main break
- 2) Main Street water main replacement
- 3) Agreement with We Energies for permission for restoring Mukwonago River Bank and Ingress and Egress on We Energies Right of Way and Substation Property - Mukwonago River Shoreline Restoration Project
- 4) Working Agreement with We Energies for the installation of conservation practices - Mukwonago River Shoreline Restoration Project
- 5) Revision of the approved yard trees for Minors West from the Declaration of Restrictions
- 6) CTH NN E Non-Standard Street Lighting Monthly Billing Contract with We Energies
- 7) Update on Temporary closure of CTH NN E railroad crossing – Information only
- 8) Update on Change Order #2 for CTH NN E Reconstruction Project – Information only
- 9) Update on 1002 CTH NN E driveway location – Information only
- 10) Request by Joe Bukovich, Point Real Estate, for a reduction in the letter of credit for The Orchards of Mukwonago Addn #2 subdivision
- 11) Consideration of Chapman Farms Blvd utility service alternatives
- 12) Selection of an alternative for installation of new multiuse trail on Holz Parkway
- 13) Monthly Report for Water and Sanitary Sewer Utilities, Public Works Department, Vehicle Mileage and Engineering Department
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5. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.