

Village of Mukwonago  
**REGULAR VILLAGE BOARD MEETING**  
Notice of Meeting and Agenda  
**Tuesday, September 20, 2016**

Time: **6:30 p.m.**  
Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**\*Denotes amendment to the agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Announcement of closed session pursuant to Wis. Stat. **§19.85(1)(e)** for discussion and possible action involving the potential acquisition or property, sale of properties, leasing of the property located at 915 Main St., and the potential boundary agreement with the Town of Vernon.
5. Comments from the Public  
*The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.*
6. Consent Agenda  
*All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*
  - A. Approval of minutes for the August 16, 2016 regular meeting and August 1 and September 7, 2016 special meetings
  - B. Approval of Vouchers payable batches:
    - 1) AP-8-2016-2A \$16,668.59
    - 2) LIBAP8-2016 \$9,578.34
    - 3) M-8-2016-1 \$601,831.33
    - 4) M-8-2016-2 \$5,609.36
    - 5) AP-9-2016-1 \$569,267.86
  - C. A resolution amending the village employee handbook update to family medical leave act policy
  - D. A resolution to certify that the Village shall provide for and allow the Library to expend no less than the County rate in the prior year
  - E. Authorization of the Utilities Director to sell unused generator through Wisconsin Surplus Action Services
  - F. Approval of the special event permit requested by Mukwonago Rotary Club for the event known as Jack-O-Lantern Jaunt to be held on October 14-15, 2016 at the property located at 931 N. Rochester St. contingent upon receiving a plan of operation

- G. A resolution approving the Memorandum of Understanding between the Village of Mukwonago and the Wisconsin Department of Transportation for the Mukwonago TID #3 development site generally located on lands southeast of I-43 along WIS 83
- H. A resolution approving the revised yard tree list for the Minors West Subdivision
- I. A resolution approving the CTH NN E non-standard street lighting monthly billing contract with We Energies
- J. Acceptance of the Village Engineer recommendation to reduce the letter of credit for The Orchards of Mukwonago Addn #2 subdivision to \$494,787 in accordance with the letter from the Village Engineer dated September 2, 2016

7. Committee/Commission Reports

*Discussion and Possible Action on the Following Items*

A. Finance Committee

- 1) \*A resolution authorizing the American Deposit Management Co. As a designated depository for municipal funds

B. Plan Commission

- 1) Recommendation to approve the amendment Site Plan Review requested by Lynch Ventures, LLC, to allow for parking on the grass on the property located at 280 and 282 E. Wolf Run, known as MUKV2013994004
- 2) Recommendation to approve the Architectural Plan Review requested by Randy McMahan, Campbell Construction, for the interior and exterior modifications to the building located at 1090 N. Rochester St., known as MUKV1963999049
- 3) Recommendation to approve the Site Plan and Architectural Plan Review requested by Douglas Dorger, Apex Development LLC, for the construction of a detached garage on the property located at 511 Oakland Ave., known as MUKV1973998

C. Protective Services Committee – Fire Dept Subcommittee

- 1) An Agreement to Provide Paramedic Intercept Services between the Village and Town of Mukwonago and the Tichigan Vol. Fire Co.

D. \*Public Works Committee

- 1) Consideration of options pertaining to the Main Street water main replacement
- 2) Selection of an alternative for installation of Chapman Blvd utility service

8. Unfinished Business

*Discussion and Possible Action on the Following Item*

- A. A resolution to adopt the 2016-18 Strategic Directions for the Village of Mukwonago

9. New Business

*Discussion and Possible Action on the Following Items*

A. Administrator

- 1) \*Resolution for declaration of public necessity and relocation order to construct a roadway and to install public water and sanitary sewer facilities in the Village of Mukwonago
- 2) \*Preliminary consideration of annexation of property known as VNT2091999005 from the Town of Vernon

- 3) Update on 2015 Wisconsin Act 391, Property Rights, Shoreland Zoning, Contested Case Hearings, Administrative Rule Promulgation Process, and Deference Afforded Agency Legal Interpretations

B. Clerk-Treasurer

- 1) Preliminary estimate of January 1, 2016 populations for Waukesha and Walworth portions of the Village of Mukwonago

C. Engineer

- 1) First Amendment to Storm Water Management Practice Maintenance Agreement with I-Mukwonago LLC

D. Village President

- 1) Appointment of Shara Grover as Election Inspector for the 2016-2017 term

10. Convene into closed session pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion and possible action involving the potential acquisition or property, sale of properties, leasing of the property located at 915 Main St., and the potential boundary agreement with the Town of Vernon.

11. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

## 12. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.

## **MINUTES OF THE SPECIAL VILLAGE BOARD MEETING**

### **Monday, August 1, 2016**

#### **Call to Order**

Village President Fred Winchowky called the meeting to order at 6:44 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

#### **Roll Call**

Board Members present: Jay Vermeulen  
Darlene Johnson  
Jim Decker  
Mark Penzkover  
Kelly Klemme  
Ken Werner

Also present: Ron Bittner, Public Works Director  
Judith Taubert, Deputy Clerk/Treasurer  
Diana Doherty, Finance Director

#### **New Business**

##### **CTH NN Reconstruction Project Change Order**

Motion by Penzkover/Decker authorize the Village President to execute the CTH NN Reconstruction Project Change Order #1 in the amount of \$10,110 for the following reason: Existing manhole 1.1 was left about 10' low when installed. In order to connect to it per plan, 2 – 4 foot sections and rings need to be added to bring it up to grade carried.

##### **WE Energies Removing Street Lighting on CTH NNE**

Motion by Penzkover/Decker to authorize We Energies to remove street lighting located on CTH NN E from Clarendon Ave. to CTH ES (Fox St.) carried

#### **Adjournment**

Meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Judith A. Taubert  
Deputy Clerk-Treasurer

## MINUTES OF THE REGULAR VILLAGE BOARD MEETING Tuesday, August 16, 2016

### Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

### Roll Call

Board Members present: Jay Vermeulen  
Darlene Johnson  
Jim Decker  
Mark Penzkover  
Kelly Klemme  
Ken Werner  
Fred Winchowky, Village President

Also present: Bruce Kaniewski, Planner  
Kevin Schmidt, Police Chief  
Jeff Stien, Fire Chief  
John Weidl, Administrator  
Diana Doherty, Finance Director  
Dave Brown, Utilities Director  
Robert Harley, Building Codes Official  
Ron Bittner, Public Works Director  
Kurt Peot, Engineer  
Violet Razo, Engineer  
Judith Taubert, Deputy Clerk-Treasurer

### Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

### Announcement of closed session

President Winchowky announced the Board will convene into closed sessions later in the meeting pursuant to Wis. Stat. **§19.85(1)(c)** and **(f)** for discussion and possible action pertaining to the FMLA status of an employee.

### Comments from the Public

None.

### Appreciation Resolution

President Winchowky presented former Village Trustee Arnold Fickau with a Resolution extending appreciation for over 30 years of dedicated service and many contributions to the economic and social well-being of the Village of Mukwonago. Motion by Penzkover/Decker to adopt the resolution extending appreciation to Village Trustee Arnold Fickau carried.

### Consent Agenda

- A. Approval of minutes for the July 19, 2016 regular meeting
- B. Approval of Vouchers payable batches:
  - 1) M-7-2016-1 \$163,127.09

- 2) LIBAP72016 \$ 20,383.49
- 3) AP-8-2016-1 \$670,334.48
- 4) TAXSET8-2016 \$960,252.92
- 5) AP-8-2016-2 \$995,755.08

- C. Authorization of the Public Works Director to sell unused and retired equipment, in accordance with the list provided on August 1, 2016, through Wisconsin Surplus Action Services
  - D. Approval of special event permit requested by St. James Catholic Parish for the event known as St. James Parish Festival to be held on August 26-28, 2016 at the property located at 830 CTH NN E
  - E. Approval of special event permit requested by Mukwonago Area Chamber of Commerce for the event known as Mukwonago Fall Fest to be held on September 24, 2016 throughout the downtown Village area
  - F. Approval of change of agent for Wildflower Café LLC, 1015 CTH NN E, d/b/a Wildflower Café to Lourdes Gonzalez
  - G. Clarification that the appointment start date for Robert Harley as the Supervisor of Inspections shall be August 1, 2016
  - H. Authorization of the Police Chief to begin the bidding process for the 2016 Police Department Roofing Project
  - I. Authorization of the Village Attorney to file claim against letter of credit for The Glen of Mukwonago subdivision
- Motion by Decker/Johnson to approve the consent agenda carried.

## **Committee/Commission Reports**

### **Judicial Committee**

#### **CTH NN and CTH NN East Naming**

Motion by Klemme/Penzkover to adopt the resolution naming CTH NN and CTH NN E within the Village limits carried.

### **Plan Commission**

#### **Instrument Development Corp.,**

Motion by Penzkover/Werner to accept the Plan Commission's recommendation and approve the Site Plan and Architectural Plan Review requested by Kevin Sinnett, Instrument Development Corp., for the construction of an addition on the property located at 820 Swan Dr., known as MUKV1970987 subject to the following conditions 2016 carried:

1. Prior to issuance of any building permit for the subject additions, the following must occur with Village Engineer confirmation that the issues have been completed.
  - a. Stabilization of the site grading that has already occurred, in accordance with the Village issued erosion control permit.
  - b. Submittal of site wetland delineation to be approved by the Wisconsin Department of Natural Resources.
  - c. A preliminary Storm Water Management Plan in accordance with Village Municipal Code Chapter 34.
2. Prior to issuance of any building permit for the subject additions, the Mukwonago Fire Chief shall determine the need and type of fire suppression within the additions.
3. Approval of the plans for the 2,500 square foot south addition and 9,900 square foot north addition of Instrument Development Corporation at 820 Swan Drive, zoned as M-4 Medium/Heavy Industrial District, shall be subject to the package of documents

and plans submitted by the applicant to the Village of Mukwonago. The plans may be further modified to conform to other conditions of approval and all plans may be further modified to conform to Village design standards. However, the basic layout of the site as depicted the site plan shall remain unchanged.

4. All ingress/egress drives and parking areas shown on the site plan shall remain private and shall be maintained in a usable and passable condition at all times.
5. If a Storm Water Management Plan is required as determined by the Village Engineer, approval shall be subject to approval of a Storm Water Maintenance Agreement by the Village Board.
6. With approval, the Plan Commission and Village Board grant allowance of multiple principal buildings on one lot.
7. Prior to issuance of the first building permit, a final landscape plan, exterior site lighting plan and dumpster enclosure plan shall be submitted for the approval of the Zoning Administrator.
8. The property shall be maintained in a clean condition, free of debris at all times. No junk, inoperable or abandoned vehicles, or vehicles undergoing repair shall be kept on the property at any time. No vehicles shall be parked in any area not designated for vehicle parking as provided on the site plan.
9. Only signs allowed by the Village Sign Code, and approved by either the Zoning Administrator or Plan Commission, shall be allowed on the property.
10. Prior to the start of any site construction or issuance of a building permit for both additions or the additions individually, whichever occurs first, the following shall occur:
  - a. Compliance with Conditions #1 and #2.
  - b. Village Board approval of a Storm Water Maintenance Agreement, if needed.
  - c. All final site development plans shall be consistent with the plans noted in Condition No. 3.
  - d. Approval of the plans by the Fire Chief, which may include, but are not limited to, the internal fire suppression system, external fire department connection location and hydrant locations.
  - e. Approval of building plans by the Building Inspector after receipt of approval of building plans by the State of Wisconsin.
  - f. Approval of building plans shall include appropriate locations of external mechanical equipment to be placed hidden from view from neighboring properties.
11. Prior to temporary occupancy issuance for any addition, and if needed prior to final occupancy permit, the following shall occur:
  - a. Completion of all site grading and storm water management facilities (if needed) in accordance with approved plans, including landscaping that is a part of the storm water management facilities.
  - b. Completion of all exterior lighting for the building in accordance with approved plans.
  - c. Completion of the building in accordance with approved plans and all applicable codes.
  - d. Completion of a hard drive and parking surfaces from the exterior public right-of-way to the general area surrounding the building, including installation of handicapped parking signs.
  - e. Completion of the dumpster enclosures for the buildings so occupied.

12. Prior to final occupancy permit for any addition, which shall be issued not later than 120 days after any temporary occupancy permit, the following shall occur:
  - a. Completion of all items within Condition No. 11.
  - b. Completion of paving and striping of the entire parking area, in accordance with approved plans.
  - c. Installation of all site landscaping.
  - d. Completion of any other municipal code requirement in the interest of the health, safety and welfare of the public.

### **WEH Properties/Edgewood Village, LLC**

Motion by Penzkover/Decker to accept the Planning Commissions recommendation and approve the Site Plan and Architectural Plan for the construction of apartment buildings on the property located at S92W27800 Edgewood Ave., known as MUKV2091998 subject to the following conditions 2016 carried:

1. Approval of the plans for the proposed Edgewood Village development along the east side of Edgewood Avenue, zoned as R-10 Multi-Family District, for five to six-unit multi-family structures, shall be subject to the package of documents and plans submitted by the applicant to the Village of Mukwonago. The plans may be further modified to conform to other conditions of approval; the building and floor plans may be modified with the approval of the Building Inspector to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout of the site as depicted the site plan shall remain unchanged.
2. All ingress/egress drives and parking areas shown on the site plan shall remain private and shall be maintained in a usable and passable condition at all times.
3. Approval shall be subject to approval of a Storm Water Maintenance Agreement and a Developer's Agreement by the Village Board. The Developer's Agreement shall list these conditions of approval, a list of all final plans for the project, and responsibilities for off-site improvements. Furthermore, the Developer's Agreement shall provide for applicant installed stop sign exiting the site, the site plan, future guest parking if needed, extension of Village utilities within the Edgewood Avenue right-of-way, on-site easements for Village maintained utilities if needed, and other provisions for the protection of the public health, safety and welfare.
4. With approval, the Plan Commission and Village Board grant allowance of multiple principal buildings on one lot.
5. Prior to issuance of the first building permit, a final landscape plan, exterior site lighting plan and dumpster enclosure plan shall be submitted for the approval of the Zoning Administrator.
6. The property shall be maintained in a clean condition, free of debris at all times. No junk, inoperable or abandoned vehicles, or vehicles undergoing repair shall be kept on the property at any time. No vehicles shall be parked in any area not designated for vehicle parking as provided for on Sheet 5.
7. Only signs allowed by the Village Sign Code, and approved by either the Zoning Administrator or Plan Commission, shall be allowed on the property.
8. Prior to the start of any site construction or issuance of a building permit, whichever occurs first, the following shall occur:
  - a. The Village Engineer shall approve all site engineering plans and documents, including a complete Storm Water Management Plan.

- b. Village Board approval of a Storm Water Maintenance Agreement and a Developer's Agreement (to include a submitted and Village approved Letter of Credit for any off-site improvements) pursuant to Condition No. 3.
  - c. Submittal of the signed easements granted to the Village of Mukwonago providing access to maintain on-site sanitary sewer and potable water lines and hydrants.
  - d. All final site development plans shall be consistent with the plans noted in Condition No. 1 or as modified and identified in the Developer's Agreement.
  - e. Approval of the plans by the Fire Chief, which may include, but are not limited to, the internal fire suppression system, external fire department connection location and hydrant locations.
  - f. Approval of building plans by the Building Inspector after receipt of approval of building plans by the State of Wisconsin.
  - g. Approval of building plans shall include appropriate locations of the external mechanical equipment to be placed hidden from view from neighboring properties.
9. Prior to temporary occupancy issuance for any building, and if needed prior to final occupancy permit, the following shall occur:
- a. Completion of all site grading and storm water management facilities in accordance with approved plans, including landscaping that is a part of the storm water management facilities.
  - b. Completion of all exterior lighting for the building in accordance with approved plans.
  - c. Completion of the building in accordance with approved plans and all applicable codes.
  - d. Completion of a hard drive and parking surfaces from the exterior public right-of-way to the general area surrounding the building, including installation of handicapped parking signs and ramp.
  - e. Completion of the dumpster enclosures for the buildings so occupied.
10. Prior to final occupancy permit for any building, which shall be issued not later than 120 days after any temporary occupancy permit, the following shall occur:
- a. Completion of all items within Condition No. 9.
  - b. Completion of paving and striping of the entire parking area, in accordance with approved plans.
  - c. Installation of all site landscaping.
  - d. Completion of all required public improvements as specified in the Developer's Agreement.
  - e. Completion of any other municipal code requirement in the interest of the health, safety and welfare of the public.

### **DAA Smokehouse LLC, Conditional Use**

Motion by Penzkover/Decker to accept the Planning Commission's recommendation and adopt the resolution approving the Conditional Use Permit to allow for outside merchandise sales by installing outdoor seating to Tina M. O'Bryan, DAA Smokehouse LLC, 325 Bay View Road Suites D And E, MUKV2009956005 carried.

### **Eddie Cash Conditional Use Permit**

The consideration for a Conditional Use Permit to allow for an indoor theater, Eddie Cash, Eddie Cash Show, Inc., 575 Bay View Road Suite 7, MUKV2010978002 will stay in

Commission. No action taken.

**Mukwonago High School Conditional Use Permit:**

Motion by Penzkover/Decker to accept the Planning Commission's recommendation and adopt the resolution approving the Conditional Use Permit for the construction of a storage structure on the property to Curt Wiebelhaus, Mukwonago Area School District, 605 CTH NN, MUKV1960998001 carried.

Motion by Penzkover/Decker to accept the Planning Commission's recommendation and adopt the resolution approving the Conditional Use Permit for the construction of phase 1 of building additions and renovations to Mukwonago High School to Curt Wiebelhaus, Mukwonago Area School District, 605 CTH NN, MUKV1960998001 carried.

**Protective Services Committee-Fire Dept Subcommittee**

**Purchase of Ultra sound machine**

Motion by Johnson/Werner to accept using \$12,000 from the ACT 102 account and the balance from the 5905 Fund account to purchase the Ultra Sound Machine subject to Mukwonago Town Board approval carried.

**Purchase of ambulance**

Motion by Johnson/Werner to approve the purchase of an ambulance with the insurance money and the 5905 fund money subject to Mukwonago Town Board approval carried.

**Purchase Stryker ambulance cot, Stair Pro, and Power Load System**

Motion by Johnson/Penzkover to allow re-allocating 2016 budget money from the 5905 Fund, insurance money and the ACT 102 Fund to purchase Stryker ambulance cot, Stair Pro, and Power Load System so not to increase the budget subject to Mukwonago Town Board approval carried.

**New Business**

**Administrator/Economic Development Director**

**Strategic Plan Report**

Jerry Braatz, Community Development Educator, UW-Extension, gave a presentation of the status of the Strategic Plan. Item will stay on the agenda.

**CTH NN Water Main Relay Project**

Motion by Penzkover/Decker to authorize reduction in payment and change orders as summarized in Ruekert & Mielke's letter dated August 10, 2016 carried.

**Dewey Industrial Park Rail Feasibility Study Findings Report**

Staff is directed to pursue and find any grants that would fund the Industrial Park Rail and also to continue to talk to the Schultz family.

**Attraction Strategies and Best Practices**

Information that will be forwarded to the Economic Development Committee for their use.

### **Rental of Lynch site**

Authorize and direct staff to prepare a lease agreement. Item will remain on the agenda until the next regular Village Board meeting.

### **Village Finance Director**

#### **2016 budgets amendment**

Motion by Johnson/Decker to adopt the resolution amending the 2016 adopted budgets for the General and Fire/Ambulance Funds carried.

#### **FMLA Policy**

Motion by Vermeulen/Decker to table the policy pertaining to use and administration of Family Medical Leave Act (FMLA) employee leaves item until after closed session carried.

### **Village President**

#### **Transportation funding solution**

Motion by Penzkover/Werner to adopt the resolution to urge the State of Wisconsin Governor and Legislature to agree upon a sustainable transportation funding solution carried.

Motion by Penzkover/Johnson to convene into closed session at 8:26 p.m. pursuant to Wis. Stat. **§19.85(1)(c)** (*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*) and pursuant to Wis. Stat. **§19.85(1)(f)** (*Considering... medical... data of specific persons... which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data...*) for discussion and possible action pertaining to the FMLA status of an employee carried unanimously upon roll call vote.

Motion by Penzkover/Vermeulen to adjourn closed session and reconvene into open session at 8:56 p.m. pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda carried unanimously upon roll call vote.

Motion by Penzkover/Klemme to authorize the Village Personnel Attorney to send a letter to the employee regarding FMLA specific to their case carried.

Motion by Penzkover/Decker to direct the Village Personnel Attorney and applicable Village Staff to revise existing policy to clarify FMLA leave associated with non-work related injuries and other impacted policies carried.

### **Adjournment**

Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Judith Taubert  
Deputy Clerk-Treasurer

## **MINUTES OF THE SPECIAL VILLAGE BOARD MEETING** **Wednesday, September 7, 2016**

### **Call to Order**

Village President Fred Winchowky called the meeting to order at 6:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

### **Roll Call**

Board Members present: Jay Vermeulen  
Darlene Johnson  
Jim Decker  
Mark Penzkover  
Kelly Klemme  
Ken Werner  
Fred Winchowky, Village President

Also present: Bruce Kaniewski, Planner  
John Weidl, Administrator  
Diana Doherty, Finance Director  
Dave Brown, Utilities Director  
Ray Goodden, Anderson Ashton (realtor for the Village)  
Steven Braatz, Jr., Clerk-Treasurer

### **Announcement of closed session**

President Winchowky announced the Board will convene into closed sessions later in the meeting pursuant to Wis. Stat. **§19.85(1)(e)** for discussion and possible action involving the potential acquisition and sale of properties.

### **New Business**

#### **Mukwonago River Shoreline Restoration Project**

Motion by Penzkover/Decker to accept the Public Works Committee recommendation and adopt the resolution approving the agreement with We Energies for permission for restoring Mukwonago River bank and ingress and egress on We Energies right of way and substation property for the Mukwonago River Shoreline Restoration Project subject to the following conditions carried:

1. The contract shall be modified to include language indemnifying the Village from the contractor against any claims.
2. The contract shall be modified to include language adding the Village as an additional insured by all contractors performing the work.

Motion by Penzkover/Decker to accept the Public Works Committee recommendation and adopt the resolution approving the working agreement with We Energies for the installation of conservation practices for the Mukwonago River Shoreline Restoration Project subject to the following conditions carried:

1. The contract shall be modified to include language indemnifying the Village from the contractor against any claims.
2. The contract shall be modified to include language adding the Village as an additional insured by all contractors performing the work.

### **Community Development Authority (CDA)**

Attorney Blum continued the presentation from a few months ago. He presented examples of uses of a Community Development Authority (CDA) around the State. The Board agreed that there is likely no need for a CDA at this time, but is a tool for use should there be a need. No action taken.

Motion by Decker/Johnson to convene into closed session at 6:16 p.m. pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion and possible action involving the potential acquisition and sale of properties carried unanimously upon roll call vote. Discussion held in closed session.

Motion by Decker/Johnson to adjourn closed session and reconvene into open session at 7:34 p.m. pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda carried unanimously upon roll call vote.

No action taken from items discussed in closed session

### **Adjournment**

Meeting adjourned at 7:41 p.m.

Respectfully Submitted,

Steven Braatz, Jr.  
Clerk-Treasurer

## **MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

### **Tuesday, September 6, 2016**

#### **Call to Order**

Village President Fred Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

#### **Roll Call**

Committee members present:

- Jay Vermuelen
- Darlene Johnson
- Jim Decker
- Mark Penzkover
- Kelly Klemme
- Ken Werner
- Fred Winchowky, Village President

Also present:

- Rebecca Alonge, Village Engineer
- Ron Bittner, Public Works Director
- Dave Brown, Utilities Director
- Diana Doherty, Finance Director
- Robert Harley, Building Codes Official
- Bruce Kaniewski, Village Planner
- Violet Razo, Village Engineer
- Dan Streit, Police Lieutenant
- Andrew Wegner, Deputy Fire Chief
- John Weidl, Administrator
- Steven Braatz, Jr., Clerk-Treasurer

#### **Minutes**

Motion by Decker/Johnson to approve the August 1, 2016 Committee of Whole meeting minutes carried. Penzkover abstained.

#### **Committee Reports**

##### **Personnel Committee**

##### **Family Medical Leave Act (FMLA) policy**

Motion by Decker/Johnson to recommend the Village Board adopt the updated Family Medical Leave Act (FMLA) policy and incorporate it into the employee handbook carried.

##### **Public Works Department hiring of temporary staff**

Bittner updated the Committee on the recent hire of a part-time staff member to fill the void of recent full-time absences. Information only. No action taken.

##### **Finance Committee**

##### **Vouchers payable batches**

Motion by Vermeulen/Johnson to recommend the Village Board approve the following batches of vouchers payable carried:

- a. AP-8-2016-2A \$16,668.59
- b. LIBAP8-2016 \$9,578.34
- c. M-8-2016-1 \$601,831.33
- d. M-8-2016-2 \$5,609.36
- e. AP-9-2016-1 \$569,267.86

### **Approval of purchase requisitions**

Motion by Vermeulen/Decker to approve the purchase requisition for Department of Public Works for costs associated with mill and fill paving in Two Rivers Subdivision from Johnson & Son Paving, LLC in the amount of \$14,749 carried.

Motion by Vermeulen/Johnson to approve the purchase requisition for Department of Public Works for the replacement of a fuel pump and installation of a fuel management system from Interstate Pump & Tank, Inc. in the amount of \$24,925 carried.

Motion by Vermeulen/Johnson to approve the purchase requisition for Department of Public Works for the costs associated with reworking six ball diamonds in various parks from W.H. Major & Sons in the amount of \$6,250 carried.

Motion by Vermeulen/Decker to approve the purchase requisition for Sanitary Sewer Department for the costs associated with repairs to the Jetter/Vactor from RNOW, Inc. in the amount of \$12,000 carried.

### **Library exemption resolution**

Motion by Vermeulen/Johnson to recommend the Village Board adopt the resolution to certify that the Village shall provide for and allow the Library to expend no less than the County rate in the prior year carried.

### **5 Year Capital Plan (2017-21)**

Doherty wanted to get this report before the Committee in advance of budget discussions so they have time to review. Information only. No action taken.

### **Investments**

Vermeulen recused himself. Decker asked for proposals from at least two other companies. Utilization of American Deposit Management Co. Treasury Services to manage the Village's funds will remain on the agenda or may appear on the September 20, 2016 Village Board agenda if Doherty can get the information in time.

### **Wisconsin Surplus Action Services**

Motion by Vermeulen/Decker to recommend the Village Board authorize the Utilities Director to sell unused generator through Wisconsin Surplus Action Services carried.

### **Monthly Treasury Report**

The July 2016 monthly Treasury report will be distributed at a later date.

## **Health and Recreation Committee**

### **Special event permit**

Motion by Werner/Johnson to recommend the Village Board approve the special event permit requested by Mukwonago Rotary Club for the event known as Jack-O-Lantern Jaunt to be held on October 14-15, 2016 at the property located at 931 N. Rochester St. contingent upon receiving a plan of operation carried.

## **Judicial Committee**

### **Alcohol licenses**

Paul Cielinski gave a presentation of a potential craft beer restaurant at 110 Main St. He would still need to go through the conditional use process in addition to the license application. He would be applying for a reserve "Class B" retail license. Braatz explained the Village currently has seven available reserve licenses, and three are currently being used. The only way to increase the amount of licenses is to increase population. Committee is fine with the proposal and the applicant can proceed with the application process. Item will come back at a future meeting.

## **Protective Services Committee**

### **Arrowhead Ct. Median/Wolf Run intersection signals**

Motion by Johnson/Decker to recommend the Village Board approve the Memorandum of Understanding between the Village of Mukwonago and the Wisconsin Department of Transportation for the Mukwonago TID #3 development site generally located on lands southeast of I-43 along WIS 83 carried.

### **Monthly Police Report**

The July 2016 monthly Police report is on file in the Clerk's Office.

## **Public Works Committee**

### **Main St. water main break and Main Street water main replacement**

Brown gave an update on the large water main break on August 19 by Sol de Mexico. Engineers will provide an estimate to replace the water main by the next Committee meeting.

### **Mukwonago River Shoreline Restoration Project**

Motion by Penzkover/Decker to recommend the Village Board approve the agreement with We Energies for permission for restoring Mukwonago River Bank and Ingress and Egress on We Energies Right of Way and Substation Property for the Mukwonago River Shoreline Restoration Project contingent upon Village Attorney review carried.

Motion by Penzkover/Decker to recommend the Village Board approve the working agreement with We Energies for the installation of conservation practices for the Mukwonago River Shoreline Restoration Project contingent upon Village Attorney review carried.

**Minors West subdivision yard trees**

Motion by Penzkover/Johnson to recommend the Village Board approve the recommended Village Forester yard trees list for incorporation into Minors West subdivision deed restrictions carried.

**CTH NN E Non-Standard Street Lighting**

Motion by Penzkover/Decker to recommend the Village Board approve the CTH NN E Non-Standard Street Lighting Monthly Billing Contract with We Energies carried.

**Temporary closure of CTH NN E railroad crossing**

Bittner informed the Committee that the railroad crossing on CTH NN E will be closed starting Sept 8 morning until the railroad finishes constructing their crossing. Information only. No action taken.

**CTH NN E Reconstruction Project**

Weidl informed the Committee that a change order for the CTH NN E Reconstruction project was signed, to install vertical offset of the hydrant lead H-1 at a lump sum price of \$2,200. Information only. No action taken.

**1002 CTH NN E driveway location**

Weidl informed the Committee that Waukesha County is working with the owner of 1002 CTH NN E regarding the possible removal and replacement of his driveway. The matter is a County issue, not the Village. Information only. No action taken.

**The Orchards of Mukwonago Addn #2 subdivision**

Motion by Penzkover/Decker to recommend the Village Board accept the Village Engineer recommendation and reduce the letter of credit for The Orchards of Mukwonago Addn #2 subdivision to \$494,787 in accordance with the letter from the Village Engineer dated September 2, 2016 carried.

**Chapman Farms Blvd utility service**

The Committee was asked to review the alternatives regarding installing utilities on the Chapman property versus installing additional utilities to service the area to the west. Alternative A will service the commercial property the Village owns at a cost of around \$1,327,069. Alternative B will service the commercial property and future development to the west of the property at a cost of around \$1,646,996. Weidl asked which proposal would the Committee consider and would the Committee consider special assessments. The Committee agreed Alternative B make more sense and is cheaper in the long run. The Committee cannot answer whether or not they would special assess at this time. The project will be on a future agenda.

**Holz Parkway multiuse trail**

The Committee was asked to review the alternatives regarding the installation of new multiuse trail on Holz Parkway. Alternative 1 will run the trail along the east side of Holz Parkway at a cost of around \$263,575. Alternative 2 will run the trail along the west side of Holz Parkway at a cost of around \$344,600. The Police Department feels Alternative 2 is safer, as people will not have to cross Holz Parkway. The Committee

agreed Alternative 2 make more sense and is cheaper in the long run. Decker asked staff to look into the possibility of a land swap with the DNR to reduce the costs of the boardwalk. The project will be on a future agenda.

**Monthly Reports**

The July 2016 monthly Water and Sanitary Sewer Utilities, Public Works Department, and Engineering Department reports are on file in the Clerk's Office.

**Adjournment**

Meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Steven Braatz, Jr.  
Clerk-Treasurer

DRAFT

## Vouchers Payable Cover Sheet

Payments batch AP-8-2016-2A	\$16,668.59
Library Batch LIBAP8-2016	\$9,578.34
Payments batch M-8-2016-1	\$601,831.33
Payments batch M-8-2016-2	\$5,609.36
Payments batch AP-9-2016-1	\$563,658.50
Total for board approval:	\$1,197,346.12

VILLAGE OF MUKWONAGO

08/18/16 9:52 AM

Page 1

Payments

Current Period: August 2016

Batch Name	AP8-2016-2A	User Dollar Amt	\$16,668.59	
	Payments	Computer Dollar Amt	\$16,668.59	
			\$0.00	<b>In Balance</b>
Refer	76399 GENESIS EXCAVATORS, INC.			
Cash Payment	G 610-000108 CIP-Utility Mains Projects	CTH NN WATER MAIN RELAY		\$15,335.10
Invoice 3	8/5/2016		Project W00004	
Cash Payment	G 620-000108 CIP-Utility Mains Projects	CTH NN WATER MAIN RELAY		\$333.37
Invoice 3	8/5/2016		Project W00004	
Cash Payment	E 480-5700-5850 Multi-Use Trail	CTH NN WATER MAIN RELAY		\$1,000.12
Invoice 3	8/5/2016		Project W00004	
Transaction Date	8/18/2016	Citizens	111000	<b>Total \$16,668.59</b>

Fund Summary

	111000 Citizens
480 CAPITAL IMPROVEMENT FUND	\$1,000.12
610 WATER UTILITY FUND	\$15,335.10
620 SEWER UTILITY FUND	\$333.37
	<u>\$16,668.59</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$16,668.59
Total	<u>\$16,668.59</u>

# VILLAGE OF MUKWONAGO

08/22/16 9:42 AM

Page 1

## Payments

Current Period: August 2016

Batch Name	LIBAP8-2016	User Dollar Amt	\$9,578.34		
Payments		Computer Dollar Amt	\$9,578.34		
				\$0.00	<b>In Balance</b>
Refer	76400	AMY MUELLER	-		
Cash Payment	E 440-5890-5806	Donated Fund Expenditu	PROGRAM		\$250.00
Invoice	AUG 16	8/29/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$250.00</b>
Refer	76401	ASSOCIATED BANK	-		
Cash Payment	E 440-5511-5329	AV Material	AV MATERIALS		\$2,252.03
Invoice	AUG 16	8/31/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$2,252.03</b>
Refer	76402	BAKER & TAYLOR INC.	-		
Cash Payment	E 440-5511-5329	AV Material	AV MATERIALS		\$43.99
Invoice	7/21-8/11	8/11/2016			
Cash Payment	E 440-5511-5328	Books	BOOKS		\$3,259.33
Invoice	7/21-8/11	8/11/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$3,303.32</b>
Refer	76403	BRODART	-		
Cash Payment	E 440-5511-5328	Books	BOOKS		\$363.14
Invoice	B4596823	7/18/2016			
Cash Payment	E 440-5511-5328	Books	BOOKS		\$111.05
Invoice	B4602507	7/21/2016			
Cash Payment	E 440-5511-5328	Books	BOOKS		\$358.36
Invoice	B4623647	8/4/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$832.55</b>
Refer	76404	DEMCO	-		
Cash Payment	E 440-5511-5311	Supplies	SUPPLIES		\$113.44
Invoice	5929052	8/5/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$113.44</b>
Refer	76405	FINDAWAY WORLD	-		
Cash Payment	E 440-5511-5329	AV Material	AV MATERIALS		\$499.96
Invoice	191299	7/28/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$499.96</b>
Refer	76406	FRISCH LAURA	-		
Cash Payment	E 440-5511-5332	Mileage	REIMBURSE MILEAGE		\$39.15
Invoice	JULY 16	8/11/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$39.15</b>
Refer	76407	GALE	-		
Cash Payment	E 440-5511-5328	Books	BOOKS		\$27.99
Invoice	58481033	8/8/2016			
Cash Payment	E 440-5511-5328	Books	BOOKS		\$600.60
Invoice	58469676	8/5/2016			
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$628.59</b>
Refer	76408	JOSEPHSON MICHAEL	-		

VILLAGE OF MUKWONAGO

08/22/16 9:42 AM

Page 2

Payments

Current Period: August 2016

<b>Cash Payment</b>	E 440-5890-5806 Donated Fund Expenditu	LANDSCAPE WORK			<b>\$195.00</b>
Invoice 1002	8/11/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$195.00</b>
Refer	76409 LUCK, KATHY	-			
<b>Cash Payment</b>	E 440-5511-5331 Programming	PROGRAM			<b>\$75.00</b>
Invoice 90716	8/13/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$75.00</b>
Refer	76410 MATERIALS DISTRIBUTION SERVI	-			
<b>Cash Payment</b>	E 440-5511-5311 Supplies	SUPPLIES			<b>\$170.07</b>
Invoice 07/16MD24119	8/10/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$170.07</b>
Refer	76411 MIDWEST TAPE	-			
<b>Cash Payment</b>	E 440-5511-5329 AV Material	AV MATERIALS			<b>\$9.99</b>
Invoice 94171822	7/25/2016				
<b>Cash Payment</b>	E 440-5511-5329 AV Material	AV MATERIALS			<b>\$109.97</b>
Invoice 94174536	7/26/2016				
<b>Cash Payment</b>	E 440-5511-5329 AV Material	AV MATERIALS			<b>-\$29.99</b>
Invoice 94174881	7/25/2016				
<b>Cash Payment</b>	E 440-5511-5329 AV Material	AV MATERIALS			<b>\$64.98</b>
Invoice 94212574	8/8/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$154.95</b>
Refer	76412 OFFICE COPYING EQUIPMENT	-			
<b>Cash Payment</b>	E 440-5511-5310 Outside Services	COPY USAGE			<b>\$275.32</b>
Invoice C333202	7/25/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$275.32</b>
Refer	76413 QUILL CORPORATION	-			
<b>Cash Payment</b>	E 440-5511-5311 Supplies	SUPPLIES			<b>\$65.80</b>
Invoice 7942284	8/3/2016				
<b>Cash Payment</b>	E 440-5511-5311 Supplies	SUPPLIES			<b>\$9.75</b>
Invoice 7824828	7/29/2016				
<b>Cash Payment</b>	E 440-5511-5311 Supplies	SUPPLIES			<b>\$53.59</b>
Invoice 8066146	8/8/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$129.14</b>
Refer	76414 TBW BOOKS	-			
<b>Cash Payment</b>	E 440-5511-5328 Books	BOOKS			<b>\$10.00</b>
Invoice 11095	7/20/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$10.00</b>
Refer	76415 TRU-GRAIN	-			
<b>Cash Payment</b>	E 440-5890-5806 Donated Fund Expenditu	FINISH BOOK ENDS			<b>\$120.00</b>
Invoice 8/8	8/8/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$120.00</b>
Refer	76416 UNIQUE MANAGEMENT	-			
<b>Cash Payment</b>	E 440-5511-5310 Outside Services	PLACEMENTS			<b>\$17.90</b>
Invoice 432047	8/1/2016				
Transaction Date	8/19/2016	Citizens	111000	<b>Total</b>	<b>\$17.90</b>
Refer	76417 ZIGNEGO TERRY	-			

VILLAGE OF MUKWONAGO

08/22/16 9:42 AM

Page 3

Payments

Current Period: August 2016

Cash Payment	E 440-5511-5332 Mileage	REIMBURSE MILEAGE	\$511.92
Invoice	JULY 16 8/11/2016		
Transaction Date	8/19/2016	Citizens 111000	<b>Total</b> \$511.92

Fund Summary

	111000 Citizens	
440 LIBRARY FUND	\$9,578.34	
	<u>\$9,578.34</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$9,578.34
Total	<u>\$9,578.34</u>

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 1

Payments

Current Period: August 2016

Batch Name	M-8-2016-1	User Dollar Amt	\$601,831.33		
	Payments	Computer Dollar Amt	\$601,831.33		
				\$0.00	In Balance
Refer	76382 VANTAGEPOINT TRANSFER AGEN	Ck# 020581	8/12/2016		
Cash Payment	G 100-215250 Deferred Compensation	P/R ENDING 8/4/16			\$1,703.10
Invoice	8/4 8/12/2016				
Cash Payment	G 150-215250 Deferred Compensation	P/R ENDING 8/4/16			\$30.63
Invoice	8/4 8/12/2016				
Cash Payment	G 220-215250 Deferred Compensation	P/R ENDING 8/4/16			\$33.99
Invoice	8/4 8/12/2016				
Cash Payment	G 410-215250 Deferred Compensation	P/R ENDING 8/4/16			\$36.94
Invoice	8/4 8/12/2016				
Cash Payment	G 440-215250 Deferred Compensation	P/R ENDING 8/4/16			\$349.60
Invoice	8/4 8/12/2016				
Cash Payment	G 500-215250 Deferred Compensation	P/R ENDING 8/4/16			\$14.43
Invoice	8/4 8/12/2016				
Cash Payment	G 610-215250 Deferred Compensation	P/R ENDING 8/4/16			\$398.53
Invoice	8/4 8/12/2016				
Cash Payment	G 620-215250 Deferred Compensation	P/R ENDING 8/4/16			\$193.61
Invoice	8/4 8/12/2016				
Transaction Date	8/16/2016	Citizens	111000	Total	\$2,760.83
Refer	76383 VANTAGEPOINT TRANSFER AGEN	Ck# 020501	7/27/2016		
Cash Payment	G 100-215250 Deferred Compensation	P/R ENDING 7/22/16			\$1,665.04
Invoice	7/22 7/27/2016				
Cash Payment	G 150-215250 Deferred Compensation	P/R ENDING 7/22/16			\$35.95
Invoice	7/22 7/27/2016				
Cash Payment	G 220-215250 Deferred Compensation	P/R ENDING 7/22/16			\$33.99
Invoice	7/22 7/27/2016				
Cash Payment	G 410-215250 Deferred Compensation	P/R ENDING 7/22/16			\$36.94
Invoice	7/22 7/27/2016				
Cash Payment	G 440-215250 Deferred Compensation	P/R ENDING 7/22/16			\$349.60
Invoice	7/22 7/27/2016				
Cash Payment	G 500-215250 Deferred Compensation	P/R ENDING 7/22/16			\$16.08
Invoice	7/22 7/27/2016				
Cash Payment	G 610-215250 Deferred Compensation	P/R ENDING 7/22/16			\$375.51
Invoice	7/22 7/27/2016				
Cash Payment	G 620-215250 Deferred Compensation	P/R ENDING 7/22/16			\$225.07
Invoice	7/22 7/27/2016				
Transaction Date	8/16/2016	Citizens	111000	Total	\$2,738.18
Refer	76384 ORCHARD HILL ASSEMBLY OF GO	Ck# 020505	7/28/2016		
Cash Payment	E 340-5890-5806 Donated Fund Expenditu	NATIONAL NIGHT OUT BOUNCE HOUSES			\$300.00
Invoice	NNO16 7/28/2016				
Transaction Date	8/16/2016	Citizens	111000	Total	\$300.00
Refer	76385 MARCELL BERNAL	Ck# 020507	7/28/2016		
Cash Payment	E 340-5890-5806 Donated Fund Expenditu	NATIONAL NIGHT OUT HENNA TATTOO ARTIST			\$150.00
Invoice	NNO16 7/28/2016				
Transaction Date	8/16/2016	Citizens	111000	Total	\$150.00

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 2

Payments

Current Period: August 2016

Refer	76386	JATZIRY GUZMAN BERZUNZA	Ck# 020508	7/28/2016			
Cash Payment	E 340-5890-5806	Donated Fund Expenditu	NATIONAL NIGHT OUT	FACE APINTERS		\$500.00	
Invoice	NNO16	7/28/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$500.00	
Refer	76387	VILLAGE OF MUKWONAGO	Ck# 020568	8/5/2016			
Cash Payment	E 100-5142-5399	Other	PROP TAX MUKV	2009965002		\$1,103.31	
Invoice	2016/200996500	8/5/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$1,103.31	
Refer	76388	WE ENERGIES MLWAUKEE	Ck# 020569	8/5/2016			
Cash Payment	E 100-5160-5222	Electric	915 MAIN ST	SERV FEE		\$16.95	
Invoice	377-7/21A	8/5/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$16.95	
Refer	76389	TOWN OF WAUKESHA	Ck# 020570	8/5/2016			
Cash Payment	E 100-5144-5311	Supplies	I VOTED	STICKERS		\$38.40	
Invoice	ELEC 8/16	8/5/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$38.40	
Refer	76390	WE ENERGIES MLWAUKEE	Ck# 020571	8/5/2016			
Cash Payment	E 480-5700-5863	NN Trail & Crosswalk	LIGHTING	CTH NN		\$163,845.20	
Invoice	3901090A	8/5/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$163,845.20	
Refer	76391	CITY OF ELKHORN MUNICIPAL CR	Ck# 020572	8/8/2016			
Cash Payment	G 100-233200	Court Partial Payments	NATHAN DANES	2180DJ8VQ		\$232.00	
Invoice	2180DJ8VQ	8/8/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$232.00	
Refer	76392	WAUKESHA COUNTY SHERIFF	Ck# 020573	8/8/2016			
Cash Payment	G 100-233200	Court Partial Payments	ANDREW SCOTT	C4859141		\$272.20	
Invoice	C4859141	8/8/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$272.20	
Refer	76393	WAUKESHA COUNTY SHERIFF	Ck# 020574	8/8/2016			
Cash Payment	G 100-233200	Court Partial Payments	RONALD BURGH	AUS 15CM2234		\$260.00	
Invoice	15CM2234	8/8/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$260.00	
Refer	76394	SKYDIVE MILWAUKEE	Ck# 020582	8/15/2016			
Cash Payment	E 340-5890-5806	Donated Fund Expenditu	NATIONAL NIGHT OUT	SKYDIVERS		\$255.00	
Invoice	NNO 16	8/15/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$255.00	
Refer	76395	MUKWONAGO POLICE DEPT	Ck# 020583	8/15/2016			
Cash Payment	G 100-233200	Court Partial Payments	DIXIE GRIMSLED	N1019337		\$366.00	
Invoice	N1019337	8/15/2016			Project 366		
Transaction Date	8/16/2016	Citizens	111000	Total		\$366.00	
Refer	76396	MUKWONAGO POLICE DEPT	Ck# 020584	8/15/2016			
Cash Payment	G 100-233200	Court Partial Payments	JEFFREY LEGGETT	N1374538/W100199		\$588.20	
Invoice	N1374538	8/15/2016					
Transaction Date	8/16/2016	Citizens	111000	Total		\$588.20	
Refer	76397	WALWORTH CTY TREASURER	Ck# 020585	8/15/2016			

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 3

Payments

Current Period: August 2016

Cash Payment	G 720-121000 Tax Receivable - Current	SCHOOL CREDIT - WALWORTH	\$23,967.50
Invoice	TAX8/16 8/15/2016		
Cash Payment	G 720-121000 Tax Receivable - Current	FIRST DOLLAR CREDIT - WALWORTH	\$3,345.68
Invoice	TAX8/16 8/15/2016		
Transaction Date	8/16/2016	Citizens 111000	<b>Total</b> \$27,313.18
Refer	76418 MINNESOTA LIFE INSURANCE	Ck# 020643 8/19/2016	
Cash Payment	G 100-215300 Insurance Payable	SEPTEMBER PREMIUM	\$1,106.55
Invoice	SEPT 16 8/19/2016		
Cash Payment	G 150-215300 Insurance Payable	SEPTEMBER PREMIUM	\$100.33
Invoice	SEPT 16 8/19/2016		
Cash Payment	G 220-215300 Insurance Payable	SEPTEMBER PREMIUM	\$10.18
Invoice	SEPT 16 8/19/2016		
Cash Payment	G 410-215300 Insurance Payable	SEPTEMBER PREMIUM	\$11.74
Invoice	SEPT 16 8/19/2016		
Cash Payment	G 440-215300 Insurance Payable	SEPTEMBER PREMIUM	\$84.06
Invoice	SEPT 16 8/19/2016		
Cash Payment	G 500-215300 Insurance Payable	SEPTEMBER PREMIUM	\$6.00
Invoice	SEPT 16 8/19/2016		
Cash Payment	G 610-215300 Insurance Payable	SEPTEMBER PREMIUM	\$73.79
Invoice	SEPT 16 8/19/2016		
Cash Payment	R 500-4430-4446 Erosion Control Fee	Gateway Stm Wtr-Service Charge	\$54.16
Invoice	SEPT 16 8/19/2016		
Transaction Date	8/25/2016	Citizens 111000	<b>Total</b> \$1,446.81
Refer	76419 TOWN OF EAST TROY	Ck# 020663 8/22/2016	
Cash Payment	G 100-233200 Court Partial Payments	JUSTIN WEBB GX800C3B2B	\$691.00
Invoice	GX800C3B2B 8/22/2016		
Transaction Date	8/25/2016	Citizens 111000	<b>Total</b> \$691.00
Refer	76420 WAUKESHA CTY CIRCUIT COURT	Ck# 020665 8/22/2016	
Cash Payment	G 100-233100 Court Trust Money	THOMAS C ABOLINS	\$1,020.00
Invoice	ABOLINS 16 8/22/2016		
Transaction Date	8/25/2016	Citizens 111000	<b>Total</b> \$1,020.00
Refer	76421 MUKWONAGO POLICE DEPT	Ck# 020666 8/22/2016	
Cash Payment	G 100-233200 Court Partial Payments	VANESSA OCHS N1385679	\$376.00
Invoice	N1385679 8/22/2016		
Transaction Date	8/25/2016	Citizens 111000	<b>Total</b> \$376.00
Refer	76422 RHEINGANS ERICA	Ck# 020667 8/22/2016	
Cash Payment	G 100-233200 Court Partial Payments	ERICA RHEINGANS W061722	\$26.20
Invoice	W061722 8/22/2016		
Transaction Date	8/25/2016	Citizens 111000	<b>Total</b> \$26.20
Refer	76423 MUKWONAGO POLICE DEPT	Ck# 020668 8/22/2016	
Cash Payment	G 100-233200 Court Partial Payments	ERICA RHEINGANS W061722	\$98.80
Invoice	W061722 8/22/2016		
Transaction Date	8/25/2016	Citizens 111000	<b>Total</b> \$98.80
Refer	76424 AFLAC	Ck# 020669 8/26/2016	
Cash Payment	G 100-215300 Insurance Payable	AUGUST 2016 PAYMENT	\$304.57
Invoice	578497 8/26/2016		

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 4

Payments

Current Period: August 2016

Cash Payment	G 150-215300 Insurance Payable	AUGUST 2016 PAYMENT		\$203.07
Invoice	578497 8/26/2016			
Cash Payment	G 220-215300 Insurance Payable	AUGUST 2016 PAYMENT		\$0.64
Invoice	578497 8/26/2016			
Cash Payment	G 410-215300 Insurance Payable	AUGUST 2016 PAYMENT		\$2.38
Invoice	578497 8/26/2016			
Cash Payment	G 610-215300 Insurance Payable	AUGUST 2016 PAYMENT		\$130.89
Invoice	578497 8/26/2016			
Cash Payment	G 620-215300 Insurance Payable	AUGUST 2016 PAYMENT		\$63.76
Invoice	578497 8/26/2016			
Transaction Date	8/25/2016	Citizens	111000	<b>Total</b> \$705.31
Refer	76425 VANTAGEPOINT TRANSFER AGEN	Ck# 020670	8/26/2016	
Cash Payment	G 100-215250 Deferred Compensation	P/R ENDING 8/19/16		\$1,678.10
Invoice	8/19 8/26/2016			
Cash Payment	G 150-215250 Deferred Compensation	P/R ENDING 8/19/16		\$30.63
Invoice	8/19 8/26/2016			
Cash Payment	G 220-215250 Deferred Compensation	P/R ENDING 8/19/16		\$33.99
Invoice	8/19 8/26/2016			
Cash Payment	G 410-215250 Deferred Compensation	P/R ENDING 8/19/16		\$36.94
Invoice	8/19 8/26/2016			
Cash Payment	G 440-215250 Deferred Compensation	P/R ENDING 8/19/16		\$349.60
Invoice	8/19 8/26/2016			
Cash Payment	G 500-215250 Deferred Compensation	P/R ENDING 8/19/16		\$14.43
Invoice	8/19 8/26/2016			
Cash Payment	G 610-215250 Deferred Compensation	P/R ENDING 8/19/16		\$374.69
Invoice	8/19 8/26/2016			
Cash Payment	G 620-215250 Deferred Compensation	P/R ENDING 8/19/16		\$229.96
Invoice	8/19 8/26/2016			
Transaction Date	8/25/2016	Citizens	111000	<b>Total</b> \$2,748.34
Refer	76426 MUKWONAGO PROFESSIONAL PO	Ck# 020671	8/26/2016	
Cash Payment	G 100-215500 Union Dues Payable	AUGUST 2016 DUES		\$462.00
Invoice	AUG 16 8/26/2016			
Transaction Date	8/25/2016	Citizens	111000	<b>Total</b> \$462.00
Refer	76427 MUKWONAGO PROFESSIONAL FI	Ck# 020672	8/26/2016	
Cash Payment	G 150-215500 Union Dues Payable	AUGUST 2016 DUES		\$270.00
Invoice	AUG 16 8/26/2016			
Transaction Date	8/25/2016	Citizens	111000	<b>Total</b> \$270.00
Refer	76428 VILLAGE OF MUKWONAGO MRA	Ck# 020673	8/26/2016	
Cash Payment	G 100-215350 Flexible Spending Contributi	AUGUST 2016		\$1,101.86
Invoice	AUG 16 8/26/2016			
Cash Payment	G 150-215350 Flexible Spending Contributi	AUGUST 2016		\$221.06
Invoice	AUG 16 8/26/2016			
Cash Payment	G 220-215350 Flexible Spending Contributi	AUGUST 2016		\$11.46
Invoice	AUG 16 8/26/2016			
Cash Payment	G 410-215350 Flexible Spending Contributi	AUGUST 2016		\$5.76
Invoice	AUG 16 8/26/2016			
Cash Payment	G 440-215350 Flexible Spending Contributi	AUGUST 2016		\$1.22
Invoice	AUG 16 8/26/2016			

# VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 5

## Payments

Current Period: August 2016

Cash Payment	G 500-215350 Flexible Spending Contributi	AUGUST 2016			\$3.24
Invoice	AUG 16	8/26/2016			
Cash Payment	G 610-215350 Flexible Spending Contributi	AUGUST 2016			\$46.83
Invoice	AUG 16	8/26/2016			
Cash Payment	G 620-215350 Flexible Spending Contributi	AUGUST 2016			\$13.17
Invoice	AUG 16	8/26/2016			
Transaction Date	8/25/2016	Citizens	111000	<b>Total</b>	\$1,404.60
Refer	76429	<u>SOUTH MILWAUKEE POLICE DEP</u>	Ck# 020674	8/24/2016	
Cash Payment	G 100-233200 Court Partial Payments	JOSEPH J HAGENKORD	8X8074SFDB		\$92.50
Invoice	8X8074SGDB	8/24/2016			
Transaction Date	8/25/2016	Citizens	111000	<b>Total</b>	\$92.50
Refer	76430	<u>HASLER MAILING SOLUTIONS</u>	Ck# 005990	7/28/2016	
Cash Payment	E 100-5142-5315 Postage	POSTAGE			\$1,000.00
Invoice	7/28	7/28/2016			
Transaction Date	8/26/2016	Citizens	111000	<b>Total</b>	\$1,000.00
Refer	76431	<u>GREAT WEST RETIREMENT SERV</u>	Ck# 005992	8/12/2016	
Cash Payment	G 100-215250 Deferred Compensation	P/ENDING 8/5/16			\$803.57
Invoice	8/5	8/12/2016			
Cash Payment	G 150-215250 Deferred Compensation	P/ENDING 8/5/16			\$86.21
Invoice	8/5	8/12/2016			
Cash Payment	G 610-215250 Deferred Compensation	P/ENDING 8/5/16			\$100.61
Invoice	8/5	8/12/2016			
Cash Payment	G 620-215250 Deferred Compensation	P/ENDING 8/5/16			\$100.61
Invoice	8/5	8/12/2016			
Transaction Date	8/26/2016	Citizens	111000	<b>Total</b>	\$1,091.00
Refer	76432	<u>WAUKESHA CTY TREASURER</u>	Ck# 005993	8/12/2016	
Cash Payment	G 720-243100 Waukesha County Tax	CTY AUGUST TAX SETTLEMENT			\$208,928.62
Invoice	8/12	8/12/2016			
Cash Payment	G 720-242200 State Taxes	STATE AUGUST TAX SETTLEMENT			\$18,342.17
Invoice	8/12	8/12/2016			
Transaction Date	8/26/2016	Citizens	111000	<b>Total</b>	\$227,270.79
Refer	76433	<u>EMPLOYEE TRUST FUNDS</u>	Ck# 005994	8/12/2016	
Cash Payment	G 100-215300 Insurance Payable	SEPTEMBER HEALTH			\$45,743.09
Invoice	SEPT 16	8/12/2016			
Cash Payment	G 150-215300 Insurance Payable	SEPTEMBER HEALTH			\$6,891.70
Invoice	SEPT 16	8/12/2016			
Cash Payment	G 220-215300 Insurance Payable	SEPTEMBER HEALTH			\$301.86
Invoice	SEPT 16	8/12/2016			
Cash Payment	G 410-215300 Insurance Payable	SEPTEMBER HEALTH			\$363.04
Invoice	SEPT 16	8/12/2016			
Cash Payment	G 440-215300 Insurance Payable	SEPTEMBER HEALTH			\$4,482.78
Invoice	SEPT 16	8/12/2016			
Cash Payment	G 500-215300 Insurance Payable	SEPTEMBER HEALTH			\$138.52
Invoice	SEPT 16	8/12/2016			
Cash Payment	G 610-215300 Insurance Payable	SEPTEMBER HEALTH			\$2,307.68
Invoice	SEPT 16	8/12/2016			
Cash Payment	G 620-215300 Insurance Payable	SEPTEMBER HEALTH			\$1,509.73
Invoice	SEPT 16	8/12/2016			

# VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 6

## Payments

Current Period: August 2016

Transaction Date	8/26/2016	Citizens	111000	Total	\$61,738.40
Refer	76434 WE ENERGIES MLWAUKEE	Ck# 005995	8/28/2016		
Cash Payment	E 100-5160-5222 Electric	HALL			\$1,288.48
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5211-5222 Electric	FLASHERS			\$9.96
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5211-5222 Electric	PD			\$1,537.78
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5211-5222 Electric	POLICE GARAGE			\$64.96
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5254-5222 Electric	MUK DAM			\$22.52
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5323-5222 Electric	DPW ELECT			\$331.87
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5323-5224 Gas	DPW GAS			\$25.50
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS			\$10,976.63
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS			\$94.75
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5342-5222 Electric	SCH CROSS LIGHTS			\$16.25
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5512-5222 Electric	MUSEUM			\$473.38
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	ANDREWS ST			\$104.57
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	FIELD PARK			\$119.98
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	FIELD PARK BASEBALL LIGHTS			\$146.86
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	PARKS			\$51.35
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	CONCESSION BLDG			\$321.67
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	PARKS			\$25.76
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	FIELD PARK SUMP PUMP			\$18.98
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	PARKS			\$129.16
Invoice AUG 16	8/28/2016				
Cash Payment	E 100-5521-5222 Electric	MINIWAUKEN PARK			\$57.88
Invoice AUG 16	8/28/2016				
Cash Payment	E 150-5221-5222 Electric	FIRE DP			\$981.06
Invoice AUG 16	8/28/2016				
Cash Payment	E 440-5511-5222 Electric	LIBRARY ELECT			\$3,791.38
Invoice AUG 16	8/28/2016				
Cash Payment	E 440-5511-5224 Gas	LIBRARY GAS			\$138.42
Invoice AUG 16	8/28/2016				
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #3ELECT			\$2,093.11
Invoice AUG 16	8/28/2016				

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 7

Payments

Current Period: August 2016

Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #3 GAS		\$9.90
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #4 ELECT		\$1,440.07
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #4 GAS		\$15.03
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #5		\$1,407.66
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #6		\$841.14
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #7		\$817.90
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	GREENWALD		\$24.01
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	TOWER		\$32.54
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	ATKINSON PUMP		\$392.54
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	FOX RIVER VIEW		\$86.93
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1224 RIVERTON		\$59.79
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1240 N ROCHESTER		\$78.01
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8010-8211 WWTP Electric Power	HOLZ ELECT		\$5,902.26
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	HOLZ GAS		\$9.90
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	DIGESTER		\$9.90
Invoice AUG 16	8/28/2016			
Transaction Date	8/26/2016	Citizens	111000	Total \$33,949.84
Refer	76435 PAYROLLDATA.COM	Ck# 005996	8/26/2016	
Cash Payment	E 100-5142-5399 Other	AUGUST 16 ADMIN FEES		\$196.96
Invoice AUG 16	8/26/2016			
Cash Payment	E 150-5221-5219 Professional Services	AUGUST 16 ADMIN FEES		\$196.96
Invoice AUG 16	8/26/2016			
Cash Payment	E 440-5511-5399 Other	AUGUST 16 ADMIN FEES		\$196.96
Invoice AUG 16	8/26/2016			
Cash Payment	E 610-6920-6930 Misc General Expenses	AUGUST 16 ADMIN FEES		\$196.96
Invoice AUG 16	8/26/2016			
Cash Payment	E 620-8400-8560 Misc General Expense	AUGUST 16 ADMIN FEES		\$196.96
Invoice AUG 16	8/26/2016			
Transaction Date	8/26/2016	Citizens	111000	Total \$984.80
Refer	76436 GREAT WEST RETIREMENT SERV	Ck# 005997	8/26/2016	
Cash Payment	G 100-215250 Deferred Compensation	P/R ENDING 8/19/2016		\$803.48
Invoice 8/19	8/26/2016			
Cash Payment	G 150-215250 Deferred Compensation	P/R ENDING 8/19/2016		\$86.26
Invoice 8/19	8/26/2016			

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 8

Payments

Current Period: August 2016

Cash Payment	G 610-215250 Deferred Compensation	P/R ENDING 8/19/2016	\$100.63
Invoice	8/19 8/26/2016		
Cash Payment	G 620-215250 Deferred Compensation	P/R ENDING 8/19/2016	\$100.63
Invoice	8/19 8/26/2016		
Transaction Date	8/26/2016	Citizens 111000	<b>Total</b> \$1,091.00
Refer	76437 WI RETIREMENT SYSTEM	Ck# 005998 8/26/2016	
Cash Payment	G 100-215200 Retirement	JULY PAYMENT	\$34,165.56
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 150-215200 Retirement	JULY PAYMENT	\$9,641.51
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 220-215200 Retirement	JULY PAYMENT	\$475.02
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 410-215200 Retirement	JULY PAYMENT	\$347.58
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 440-215200 Retirement	JULY PAYMENT	\$6,319.72
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 500-215200 Retirement	JULY PAYMENT	\$109.18
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 610-215200 Retirement	JULY PAYMENT	\$3,515.50
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 620-215200 Retirement	JULY PAYMENT	\$2,358.16
Invoice	JULY 2016 8/26/2016		
Cash Payment	G 100-215200 Retirement	JULY PAYMENT	\$0.07
Invoice	JULY 2016 8/26/2016		
Transaction Date	8/26/2016	Citizens 111000	<b>Total</b> \$56,932.30
Refer	76438 JP MORGAN CHASE	Ck# 005999 8/28/2016	
Cash Payment	E 100-5215-5335 Training & Travel	KALAHARI-STREIT HOTEL - #5772	\$144.81
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5141-5398 Employee Recognition	ELEGANT FARMER-RETIREMENT PARTY - #9283	\$155.05
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5144-5311 Supplies	PICKNSAVE-ELECTION SUPP-#9283	\$29.50
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5220-5394 Bldg Repairs & Maintena	MENARDS - DUEL RECPT-#9356	\$13.34
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5160-5821 Improvements	MENARDS-ORANGE PEEL SPRAY-#9356	\$13.34
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5323-5311 Supplies	HABITAT-FILE CABINET-#9356	\$52.55
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5241-5311 Supplies	HOME DEPOT-BATTERIES-#9398	\$12.47
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5160-5821 Improvements	HOME DEPOT-REMODEL-#9398	\$5.74
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5213-5311 Supplies	AMAZON-DVD EXTERNAL DRIVE-#9430	\$32.44
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5141-5398 Employee Recognition	PICKNSAVE-RETIREMENT PARTY - #3311	\$391.61
Invoice	AUG 16 8/28/2016		
Cash Payment	E 100-5141-5311 Supplies	VARIOUS-BOOKS/BEVERAGES/REFRESHMENTS#3311	\$239.41
Invoice	AUG 16 8/28/2016		

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 9

Payments

Current Period: August 2016

Cash Payment	E 100-5141-5335 Training & Travel	VARIOUS-REGISTRATION/MEAL#3311	\$51.26
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5144-5332 Mileage	VARIOUS-GAS-#8848	\$82.35
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5144-5335 Training & Travel	BUBBAS-MEAL-#8848	\$8.49
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5144-5311 Supplies	WALMART-SUPPLIES-#8848	\$24.78
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5141-5311 Supplies	AMAZON-DRY ERASE SUPP#8848	\$70.98
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5142-5311 Supplies	AMAZON-SIGN HERE FLAGS-#8848	\$4.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5142-5315 Postage	AMAZON POSTAGE INK#8848	\$11.20
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5142-5219 Professional Services	MICROSOFT-SOFTWARE-#8848	\$13.99
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5141-5225 Telephone	GMAIL- #8848	\$24.99
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5241-5225 Telephone	GMAIL- #8848	\$10.71
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5142-5225 Telephone	GMAIL- #8848	\$14.28
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5323-5225 Telephone	GMAIL- #8848	\$7.14
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5111-5399 Other	GMAIL- #8848	\$24.99
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5632-5399 Other	GMAIL- #8848	\$3.57
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5212-5219 Professional Services	SEAWAY PRINTING-GB CARDS-#1646	\$402.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 100-5211-5335 Training & Travel	VARIOUS-GAS/HOTEL-#1646	\$291.14
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5222-5311 Supplies	HMOE DEPOT-OUTLET TESTER-#8764	\$14.94
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5221-5219 Professional Services	ACTIVE911-SUBSCRIPTION-#8764	\$293.75
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5232-5311 Supplies	AMAZON-SUPPLIES-#2334	\$44.34
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5222-5311 Supplies	PRIMO PUMPS-PARTS-#2334	\$81.70
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5223-5311 Supplies	PICKNSAVE-RETIREMENT PARTY-#2334	\$25.36
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	REALWHEELS-TIRE PRESSURE MONITORS-#2334	\$113.74
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5221-5311 Supplies	WALMART-SUPPLIES-#2334	\$11.92
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5221-5395 Repairs & Maintenance	SANACARE-SERVICE-#8764	\$152.08
Invoice AUG 16	8/28/2016		

# VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 10

## Payments

Current Period: August 2016

Cash Payment	E 150-5221-5311 Supplies	AMZAON-POSTAGE INK-#8848	\$10.39
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5221-5219 Professional Services	MICROSOFT-SOFTWARE-#8848	\$13.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5231-5395 Repairs & Maintenance	INTEGRIS-SUPPLIES-#0931	\$539.80
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	HOME DEPOT-ELECTRIC SUPP -#0931	\$18.94
Invoice AUG 16	8/28/2016		
Cash Payment	E 150-5231-5311 Supplies	VARIOUS-BLADES/CABLE-#0931	\$209.55
Invoice AUG 16	8/28/2016		
Cash Payment	E 220-5140-5219 Professional Services	MICROSOFT-SOFTWARE-#8848	\$1.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 220-5140-5324 Membership Dues	IEDC-MEMBERSHIP-#3311	\$364.50
Invoice AUG 16	8/28/2016		
Cash Payment	E 220-5140-5399 Other	IEDC-CONFERENCE-#3311	\$745.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 220-5140-5315 Postage	AMAZON-POSTAGE INK#8848	\$0.80
Invoice AUG 16	8/28/2016		
Cash Payment	E 410-5140-5335 Training & Travel	VARIOUS-GAS-#8848	\$62.10
Invoice AUG 16	8/28/2016		
Cash Payment	E 410-5140-5315 Postage	AMAZON-POSTAGE INK-#8848	\$1.60
Invoice AUG 16	8/28/2016		
Cash Payment	E 410-5140-5219 Professional Services	MICROSOFT-SOFTWARE-#8848	\$2.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5311 Supplies	APPROVED#1900	\$149.26
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5315 Postage	APPROVED#1900	\$47.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5328 Books	APPROVED#1900	\$17.16
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5335 Training & Travel	APPROVED#1900	\$300.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5340 Digital Materials	APPROVED#1900	\$113.05
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5811 Equipment (non-Capitaliz	APPROVED#1900	\$74.85
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	APPROVED#1900	\$114.19
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5315 Postage	AMAZON-POSTAGE INK-#8848	\$4.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 440-5511-5310 Outside Services	MICROSOFT-SOFTWARE-#8848	\$5.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 500-5140-5219 Professional Services	MICROSOFT-SOFTWARE-#8848	\$1.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 500-5140-5315 Postage	AMAZON-POSTAGE INK-#8848	\$0.80
Invoice AUG 16	8/28/2016		
Cash Payment	E 610-6920-6923 Outside Services Employ	MICROSOFT-SOFTWARE-#8848	\$33.00
Invoice AUG 16	8/28/2016		
Cash Payment	E 610-6920-6903 Supplies & Expense	MUK YAMAHA-PARTS-#6855	\$74.74
Invoice AUG 16	8/28/2016		

VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 11

Payments

Current Period: August 2016

Cash Payment	E 610-6454-6654 Maintenance-Hydrants	MENARDS-BLASTING PICK-#6855		\$374.50
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6920-6923 Outside Services Employ	TRAINING-ZAREMBA/CASTLE-#6855		\$549.00
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6454-6654 Maintenance-Hydrants	STEINKELLNER-OUTLET VALVE KIT-#9513		\$39.09
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6920-6930 Misc General Expenses	AMAZON-POSTAGE INK-#8848		\$26.38
Invoice AUG 16	8/28/2016			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	GMAIL-#8848		\$7.16
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8400-8541 Educational/Training Exp	TRAINING-ZAREMBA/CASTLE-#6855		\$549.00
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8400-8560 Misc General Expense	AMAZON-POSTAGE INK-#8848		\$24.78
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8400-8560 Misc General Expense	MICROSOFT-SOFTWARE-#8848		\$31.00
Invoice AUG 16	8/28/2016			
Cash Payment	E 620-8400-8510 Office Supplies & Expen	GMAIL-#8848		\$7.16
Invoice AUG 16	8/28/2016			
Transaction Date	8/26/2016	Citizens	111000	<b>Total</b> \$7,384.76
Refer	76439 VILLAGE OF MUKWONAGO	Ck# 020675	8/26/2016	
Cash Payment	G 620-142000 Utility Customer Accounts	UB CREDIT 02-1405 TO 02-0160		\$31.30
Invoice 02-1405	8/26/2016			
Transaction Date	8/26/2016	Citizens	111000	<b>Total</b> \$31.30
Refer	76500 TASC	Ck# 006000	8/25/2016	
Cash Payment	E 620-8400-8560 Misc General Expense	SEPT 16 FLEX		\$15.63
Invoice IN853598	8/25/2016			
Cash Payment	E 610-6920-6930 Misc General Expenses	SEPT 16 FLEX		\$15.63
Invoice IN853598	8/25/2016			
Cash Payment	E 440-5511-5399 Other	SEPT 16 FLEX		\$20.84
Invoice IN853598	8/25/2016			
Cash Payment	E 150-5221-5399 Other	SEPT 16 FLEX		\$36.47
Invoice IN853598	8/25/2016			
Cash Payment	E 100-5241-5399 Other	SEPT 16 FLEX		\$15.63
Invoice IN853598	8/25/2016			
Cash Payment	E 100-5211-5399 Other	SEPT 16 FLEX		\$57.31
Invoice IN853598	8/25/2016			
Cash Payment	E 100-5212-5399 Other	SEPT 16 FLEX		\$46.89
Invoice IN853598	8/25/2016			
Cash Payment	E 100-5213-5311 Supplies	SEPT 16 FLEX		\$10.42
Invoice IN853598	8/25/2016			
Cash Payment	E 100-5142-5399 Other	SEPT 16 FLEX		\$26.05
Invoice IN853598	8/25/2016			
Cash Payment	E 100-5323-5311 Supplies	SEPT 16 FLEX		\$31.26
Invoice IN853598	8/25/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$276.13

# VILLAGE OF MUKWONAGO

08/30/16 1:21 PM

Page 12

## Payments

Current Period: August 2016

### Fund Summary

	111000 Citizens
100 GENERAL FUND	\$114,057.49
150 FIRE/AMBULANCE FUND	\$20,341.35
220 TID#3 - GENERAL	\$2,012.43
340 VILLAGE DESIGNATED FUND	\$1,205.00
410 RECYCLING FUND	\$907.02
440 LIBRARY FUND	\$16,908.69
480 CAPITAL IMPROVEMENT FUND	\$163,845.20
500 STORM WATER UTILITY	\$357.84
610 WATER UTILITY FUND	\$15,422.48
620 SEWER UTILITY FUND	\$12,189.86
720 TAX ESCROW AGENCY FUND	\$254,583.97
	<hr/>
	\$601,831.33

Pre-Written Checks	\$601,831.33
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$601,831.33

Reviewed 8-30-16  
Diana Doherty

# VILLAGE OF MUKWONAGO

09/01/16 10:43 AM

Page 1

## Payments

Current Period: August 2016

Batch Name	M-8-2016-2	User Dollar Amt	\$5,609.36
	Payments	Computer Dollar Amt	\$5,609.36
			\$0.00
		<b>In Balance</b>	
Refer	76530 HORN OIL	Ck# 020664	8/22/2016
Cash Payment	E 100-5212-5351 Motor Fuel & Oil	FUEL	\$1,837.22
Invoice			
Cash Payment	E 100-5241-5351 Motor Fuel & Oil	FUEL	\$104.49
Invoice			
Cash Payment	E 100-5324-5351 Motor Fuel & Oil	FUEL	\$832.32
Invoice			
Cash Payment	E 150-5222-5351 Motor Fuel & Oil	FUEL	\$450.89
Invoice			
Cash Payment	E 150-5231-5351 Motor Fuel & Oil	FUEL	\$789.78
Invoice			
Cash Payment	E 410-5140-5311 Supplies	FUEL	\$400.00
Invoice			
Cash Payment	E 610-6920-6933 Transportation Expenses	FUEL	\$434.61
Invoice			
Cash Payment	E 620-8010-8280 Transportation Expense	FUEL	\$155.77
Invoice			
Cash Payment	E 100-5324-5351 Motor Fuel & Oil	NOZZLE	\$38.00
Invoice			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	LP GAS	\$23.65
Invoice			
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	OIL	\$79.95
Invoice			
Cash Payment	E 100-5324-5351 Motor Fuel & Oil	OFF ROAD DIESEL	\$462.68
Invoice			
Transaction Date	9/1/2016	Citizens	111000
		<b>Total</b>	<b>\$5,609.36</b>

### Fund Summary

	111000 Citizens
100 GENERAL FUND	\$3,274.71
150 FIRE/AMBULANCE FUND	\$1,240.67
410 RECYCLING FUND	\$400.00
610 WATER UTILITY FUND	\$434.61
620 SEWER UTILITY FUND	\$259.37
	\$5,609.36

Pre-Written Checks	\$5,609.36	
Checks to be Generated by the Computer	\$0.00	
Total	\$5,609.36	

VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 1

Payments

Current Period: September 2016

Batch Name	AP-9-2016-1	User Dollar Amt	\$563,658.50		
Payments		Computer Dollar Amt	\$563,658.50		
				\$0.00	In Balance
Refer	76440 ACKMAN REBECCA	-			
Cash Payment	E 340-5890-5806 Donated Fund Expenditu	REIMBURSE NATIONAL NIGHT OUT			\$37.02
Invoice	NNO16 8/29/2016				
Transaction Date	8/29/2016	Citizens	111000	Total	\$37.02
Refer	76441 ADKINS CONSTRUCTION	-			
Cash Payment	G 610-134500 T&D Services	216 MCKENZIE RD REPAIR			\$3,629.56
Invoice	14439 8/15/2016				
Transaction Date	8/29/2016	Citizens	111000	Total	\$3,629.56
Refer	76442 ADVANCED INTEGRATED TECHN	-			
Cash Payment	E 100-5512-5225 Telephone	LONG DISTANCE			\$0.82
Invoice	1005142-AUG 16 8/29/2016				
Cash Payment	E 610-6920-6921 Office Supplies & Expen	LONG DISTANCE			\$1.79
Invoice	1005142-AUG 16 8/29/2016				
Cash Payment	E 620-8400-8510 Office Supplies & Expen	LONG DISTANCE			\$1.78
Invoice	1005142-AUG 16 8/29/2016				
Transaction Date	8/29/2016	Citizens	111000	Total	\$4.39
Refer	76443 AIRGAS NORTH CENTRAL	-			
Cash Payment	E 150-5231-5311 Supplies	OXYGEN			\$309.64
Invoice	9054556802 8/18/2016				
Transaction Date	8/29/2016	Citizens	111000	Total	\$309.64
Refer	76444 AM TOWING	-			
Cash Payment	E 100-5212-5219 Professional Services	ABANDONED TOW			\$125.00
Invoice	30673 8/6/2016				
Cash Payment	E 100-5212-5219 Professional Services	IMPOUND			\$140.00
Invoice	30797 8/27/2016				
Cash Payment	E 100-5212-5219 Professional Services	IMPOUND			\$425.00
Invoice	30833 8/29/2016				
Transaction Date	8/29/2016	Citizens	111000	Total	\$690.00
Refer	76445 AMERICAN TEST CENTER	-			
Cash Payment	E 150-5222-5395 Repairs & Maintenance	TESTED: TRUCK/LADDER/HEAT SENSORS			\$1,130.75
Invoice	2162118 8/15/2016				
Transaction Date	8/29/2016	Citizens	111000	Total	\$1,130.75
Refer	76446 APPLIED CONCEPTS	-			
Cash Payment	E 100-5212-5395 Repairs & Maintenance	CABLES			\$152.20
Invoice	292954 8/9/2016				
Transaction Date	8/29/2016	Citizens	111000	Total	\$152.20
Refer	76447 ARNOLDS ENVIRONMENTAL SER	-			
Cash Payment	E 100-5521-5311 Supplies	WASHINGTON PARK			\$74.00
Invoice	71726 8/12/2016				
Cash Payment	E 100-5521-5311 Supplies	HOLZ PARKWAY			\$74.00
Invoice	71727 8/12/2016				
Cash Payment	E 100-5521-5311 Supplies	HWY LO			\$74.00
Invoice	71728 8/12/2016				

VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 2

Payments

Current Period: September 2016

Cash Payment	E 100-5521-5311 Supplies	360 MCKENZIE DR		\$296.00
Invoice 70586	8/10/2016			
Cash Payment	E 100-5521-5311 Supplies	MINOR PARK EAST		\$148.00
Invoice 71725	8/12/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$666.00
Refer	76448 ASSOCIATED APPRAISAL	-		
Cash Payment	E 100-5153-5219 Professional Services	CONTRACT SERVICE		\$1,362.27
Invoice 122151	8/15/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$1,362.27
Refer	76449 BEDROCK SEWER & WATER	-		
Cash Payment	E 610-6452-6652 Maintenance-Services	214 S ROCHESTER ST WORK		\$2,953.00
Invoice 1013	8/21/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$2,953.00
Refer	76450 BOUND TREE MEDICAL	-		
Cash Payment	E 150-5231-5311 Supplies	NITROMIST 400 SPRY		\$151.35
Invoice 82240568	8/16/2016			
Cash Payment	E 150-5231-5311 Supplies	LABETALOL/CANISTER DISPOSABLE		\$49.05
Invoice 82239236	8/15/2016			
Cash Payment	E 150-5231-5311 Supplies	SODIUM CHLORIDE/ENDO TUBE		\$203.92
Invoice 82253774	8/31/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$404.32
Refer	76451 BROOKS TRACTOR	-		
Cash Payment	E 620-8010-8255 Dry Sludge Hauling	REPAIRS TO SOLD BOBCAT		\$3,019.26
Invoice 273851	7/26/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$3,019.26
Refer	76452 BRUCE MUNICIPAL EQUIPMENT	-		
Cash Payment	E 430-5700-5712 DPW Capital Exp	BRINE EXTRERE PRO		\$38,650.00
Invoice E00021	8/17/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$38,650.00
Refer	76453 CENTURY SPRINGS BOTTLING	-		
Cash Payment	E 620-8010-8260 Other Chemicals	BOTTLED WATER		\$137.00
Invoice 1983478	8/25/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$137.00
Refer	76454 CLEAN MATS	-		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	JULY MATS		\$89.00
Invoice 39579	8/2/2016			
Cash Payment	E 100-5160-5219 Professional Services	JULY MATS		\$56.80
Invoice 39568	8/2/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$145.80
Refer	76455 CRANDALL ALEX	-		
Cash Payment	E 150-5221-5335 Training & Travel	UNDERWATER CLASS		\$419.35
Invoice 30952	8/3/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b> \$419.35
Refer	76456 CTW CORPORATION	-		
Cash Payment	E 610-6300-6632 Operation Supply/Exp-Tr	WELL 7 PUMP REPAIR PARTS		\$144.61
Invoice 23794	7/31/2016			

# VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 3

## Payments

Current Period: September 2016

Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$144.61</b>
Refer	76457 <i>DIGGERS HOTLINE</i>		-		
Cash Payment	E 620-8400-8520 Outside Services Employ	CONTRACT SERVC			\$88.89
Invoice	160738301	7/31/2016			
Cash Payment	E 610-6920-6923 Outside Services Employ	CONTRACT SERVC			\$88.89
Invoice	160738301	7/31/2016			
Cash Payment	E 100-5344-5219 Professional Services	CONTRACT SERVC			\$88.88
Invoice	160738301	7/31/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$266.66</b>
Refer	76458 <i>EMERGENCY MEDICAL PRODUCT</i>		-		
Cash Payment	E 150-5231-5311 Supplies	PROPOFOL			\$10.20
Invoice	1845654	8/15/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$10.20</b>
Refer	76459 <i>ENERGENECS, INC.</i>		-		
Cash Payment	E 620-8010-8250 Sludge Conditioning Che	ENDPLATE			\$745.82
Invoice	32491-IN	8/11/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$745.82</b>
Refer	76460 <i>ENTERPRISE SYSTEMS GROUP</i>		-		
Cash Payment	E 100-5211-5395 Repairs & Maintenance	PD REPAIR			\$653.00
Invoice	73046	8/5/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$653.00</b>
Refer	76461 <i>FAHRNER ASPHALT SEALERS</i>		-		
Cash Payment	E 480-5700-5840 Street Pavement Mgmt	CRACKFILL/PATCH			\$78,738.72
Invoice	35796	8/26/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$78,738.72</b>
Refer	76462 <i>FASTENAL COMPANY</i>		-		
Cash Payment	E 620-8010-8270 Operation Supply/Expen	PIPING			\$14.08
Invoice	WIMUK61812	7/28/2016			
Cash Payment	E 100-5341-5395 Repairs & Maintenance	MARKING PAINT			\$59.28
Invoice	WIMUK61874	8/8/2016			
Cash Payment	E 100-5521-5311 Supplies	CARRIAGE BOLT			\$54.18
Invoice	WIMUK61874	8/8/2016			
Cash Payment	E 610-6452-6652 Maintenance-Services	CAUTIN BLU			\$88.92
Invoice	WIMUK62061	8/15/2016			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	FLO GRN			\$88.92
Invoice	WIMUK62061	8/15/2016			
Cash Payment	E 610-6451-6641 Operation Supply/Exp-T	FLO PINK			\$45.90
Invoice	WIMUK62035	8/12/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$351.28</b>
Refer	76463 <i>FOREMOST ELECTRIC</i>		-		
Cash Payment	E 100-5160-5821 Improvements	VILLAGE HALL REMODEL			\$1,222.35
Invoice	1827	8/20/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$1,222.35</b>
Refer	76464 <i>GATEWAY TECHNICAL COLLEGE</i>		-		
Cash Payment	E 150-5232-5335 Training & Travel	MYSZEWSKI TRAINING			\$184.68
Invoice	21617	8/16/2016			

# VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 4

## Payments

Current Period: September 2016

Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$184.68</b>
Refer	76465	<u>HAWKINS WATER TREATMENT</u>		-	
Cash Payment	E 610-6300-6631	Chemicals	AZONE/CHLORINE/DLEARITAS		\$3,651.57
Invoice	3921591	7/21/2016			
Cash Payment	E 620-8010-8240	Phosphorous Removal C	FERRIC CHLORIDE		\$842.82
Invoice	3925473	7/28/2016			
Cash Payment	E 620-8010-8240	Phosphorous Removal C	FERRIC CHLORIDE		\$927.15
Invoice	3930180	8/4/2016			
Cash Payment	E 610-6300-6631	Chemicals	AZONE/CHLORINE/CLEARITAS/SODIUM SILICATE		\$3,254.85
Invoice	3934027	8/11/2016			
Cash Payment	E 620-8010-8240	Phosphorous Removal C	FERRIC CHLORIDE		\$774.46
Invoice	3937073	8/17/2016			
Cash Payment	E 620-8010-8240	Phosphorous Removal C	FERRIC CHLORIDE		\$882.18
Invoice	3933992	8/11/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$10,333.03</b>
Refer	76466	<u>HOME DEPOT</u>		-	
Cash Payment	E 610-6200-6623	Operation Supply/Exp-P	LAMP		\$14.97
Invoice	55085	8/25/2016			
Cash Payment	E 610-6920-6933	Transportation Expenses	PIPIN		\$85.38
Invoice	53171	8/22/2016			
Cash Payment	E 610-6310-6635	Maintenance-Water Trea	ROUNDUP		\$113.22
Invoice	74907	8/3/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$213.57</b>
Refer	76467	<u>JEFFERSON FIRE &amp; SAFETY</u>		-	
Cash Payment	E 150-5222-5395	Repairs & Maintenance	NXG CYLINGER REPAIR		\$53.30
Invoice	229034	8/8/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$53.30</b>
Refer	76468	<u>KARL JAMES &amp; COMPANY LLC</u>		-	
Cash Payment	E 100-5141-5219	Professional Services	COMP PLAN UPDATE		\$450.00
Invoice	2016034	6/6/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$450.00</b>
Refer	76469	<u>KBS OUTDOOR EQUIPMENT</u>		-	
Cash Payment	E 620-8010-8213	Emergency Generator-F	MNTHLY TEST		\$50.00
Invoice	3760	7/29/2016			
Transaction Date	8/29/2016	Citizens	111000	<b>Total</b>	<b>\$50.00</b>
Refer	76470	<u>L-R METER TESTING</u>		-	
Cash Payment	E 620-8010-8330	Maint-Treatment/Dispos	BACKFLOW DEVICE TESTING		\$345.00
Invoice	4003	4/8/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$345.00</b>
Refer	76471	<u>LARK UNIFORM, INC</u>		-	
Cash Payment	E 100-5211-5347	New Uniform Issue	BEHLING UNIFORM		\$57.95
Invoice	226112	7/29/2016			
Cash Payment	E 100-5211-5347	New Uniform Issue	SHAW UNIFORM		\$291.75
Invoice	226054	7/29/2016			
Cash Payment	E 100-5212-5346	Clothing Allowance	ORTIZ CLOTHING		\$122.90
Invoice	226086	7/29/2016			

# VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 5

## Payments

Current Period: September 2016

Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$472.60</b>
Refer	76472 LYNCH CHEVROLET		-		
Cash Payment	G 610-139200 Transportat	Equipment	2016 SILVERADO 2500HD		\$35,721.00
Invoice	WATER CHEVY		8/12/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$35,721.00</b>
Refer	76473 MARTENS PLBG & HTG INC		-		
Cash Payment	E 100-5220-5394 Bldg Repairs & Maintena	URINAL REPAIRS			\$135.25
Invoice	38452		8/17/2016		
Cash Payment	E 610-6452-6652 Maintenance-Services	TEMP WATER TO RESTAURANT			\$232.53
Invoice	38493		8/22/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$367.78</b>
Refer	76474 MATERIALS DISTRIBUTION SERVI		-		
Cash Payment	E 100-5211-5311 Supplies	OFFICE SUPP			\$23.32
Invoice	07/16MD07538		8/10/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$23.32</b>
Refer	76475 MUKWONAGO FIRE DEPT		-		
Cash Payment	G 720-250015 Due to Fire/Ambulance	MNTHLY TAX			\$17,500.00
Invoice	SEPT 16		9/1/2016		
Cash Payment	E 620-8400-8541 Educational/Training Exp	HEARTSAVER/CPR/AED TRAINING			\$350.00
Invoice	AUG 16		8/30/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$17,850.00</b>
Refer	76476 MULCAHY/SHAW WATER, INC.		-		
Cash Payment	G 620-139500 Laboratory Equipment Gen	REPAIR EFFLUENT SAMPLER			\$1,715.40
Invoice	320081		8/8/2016		
Cash Payment	E 620-8010-8270 Operation Supply/Expen	LIME-A-WAY			\$87.50
Invoice	320106		8/18/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$1,802.90</b>
Refer	76477 NORTHERN LAKE SERVICE		-		
Cash Payment	E 610-6920-6923 Outside Services Employ	TESTING			\$140.00
Invoice	300097		8/15/2016		
Cash Payment	E 610-6920-6923 Outside Services Employ	TESTING			\$40.00
Invoice	299479		8/2/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$180.00</b>
Refer	76478 PHYSIO-CONTROL		-		
Cash Payment	E 150-5231-5395 Repairs & Maintenance	ACCIDENT DAMAGE			\$2,838.00
Invoice	416133514		7/11/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$2,838.00</b>
Refer	76479 PIRANHA PAPER SHREDDING		-		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	CONTRACT SERVICE			\$50.00
Invoice	1570081116		8/11/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$50.00</b>
Refer	76480 QUILL CORPORATION		-		
Cash Payment	E 100-5241-5311 Supplies	LABELS			\$46.35
Invoice	8189545		8/11/2016		
Cash Payment	E 100-5142-5311 Supplies	BINDER CLIPS			\$23.88
Invoice	8189545		8/11/2016		

VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 6

Payments

Current Period: September 2016

Cash Payment	E 100-5142-5311 Supplies	GLUE STICKS		\$8.81
Invoice	8298227 8/16/2016			
Cash Payment	E 100-5142-5311 Supplies	OFFICE SUPP		\$63.13
Invoice	8310734 8/16/2016			
Cash Payment	E 100-5141-5311 Supplies	STAMP		\$8.81
Invoice	8370417 8/17/2016			
Cash Payment	E 150-5221-5311 Supplies	SUPPLIES		\$148.94
Invoice	8308853 8/16/2016			
Cash Payment	E 150-5221-5311 Supplies	CLEAN SUPP		\$23.10
Invoice	8295839 8/16/2016			
Cash Payment	E 100-5211-5311 Supplies	OFFICE SUPP		\$282.32
Invoice	8026990 8/5/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$605.34
Refer	76481 RAJSKI LINDSAY	-		
Cash Payment	E 150-5232-5335 Training & Travel	REIMBURSE TRAINING		\$617.28
Invoice	TRAIN 8/16 8/26/2016			
Cash Payment	E 150-5232-5335 Training & Travel	REIMBURSE TRAINING		\$125.00
Invoice	TRAIN 8/16 8/26/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$742.28
Refer	76482 RED THE UNIFORM TAILOR	-		
Cash Payment	E 100-5213-5346 Clothing Allowance	STEINBRENNER CLOTHING		\$175.63
Invoice	W63978A 8/18/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$175.63
Refer	76483 RICOH AMERICAS CORPORATION	-		
Cash Payment	E 100-5142-5312 Printing	COPY USAGE		\$33.19
Invoice	5043894754 8/11/2016			
Cash Payment	E 150-5221-5311 Supplies	COPY USAGE		\$30.81
Invoice	5043894754 8/11/2016			
Cash Payment	E 220-5140-5312 Printing	COPY USAGE		\$2.37
Invoice	5043894754 8/11/2016			
Cash Payment	E 410-5140-5312 Printing	COPY USAGE		\$4.74
Invoice	5043894754 8/11/2016			
Cash Payment	E 440-5511-5312 Printing	COPY USAGE		\$11.85
Invoice	5043894754 8/11/2016			
Cash Payment	E 500-5140-5312 Printing	COPY USAGE		\$2.37
Invoice	5043894754 8/11/2016			
Cash Payment	E 610-6920-6930 Misc General Expenses	COPY USAGE		\$78.21
Invoice	5043894754 8/11/2016			
Cash Payment	E 620-8400-8560 Misc General Expense	COPY USAGE		\$73.47
Invoice	5043894754 8/11/2016			
Cash Payment	E 100-5142-5312 Printing	SEPTEMBER 2016		\$24.12
Invoice	21727660 8/12/2016			
Cash Payment	E 150-5221-5311 Supplies	SEPTEMBER 2016		\$22.38
Invoice	21727660 8/12/2016			
Cash Payment	E 220-5140-5312 Printing	SEPTEMBER 2016		\$1.72
Invoice	21727660 8/12/2016			
Cash Payment	E 410-5140-5312 Printing	SEPTEMBER 2016		\$3.44
Invoice	21727660 8/12/2016			

VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 7

Payments

Current Period: September 2016

Cash Payment	E 440-5511-5312 Printing	SEPTEMBER 2016		\$8.61
Invoice	21727660	8/12/2016		
Cash Payment	E 500-5140-5312 Printing	SEPTEMBER 2016		\$1.72
Invoice	21727660	8/12/2016		
Cash Payment	E 610-6920-6930 Misc General Expenses	SEPTEMBER 2016		\$56.82
Invoice	21727660	8/12/2016		
Cash Payment	E 620-8400-8560 Misc General Expense	SEPTEMBER 2016		\$53.38
Invoice	21727660	8/12/2016		
Cash Payment	E 150-5221-5311 Supplies	SEPTEMBER 2016		\$104.28
Invoice	21727659	8/12/2016		
Cash Payment	E 150-5221-5311 Supplies	COPY USAGE		\$146.97
Invoice	5043894925	8/11/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$660.45
Refer	76484	SCAN GROUP	-	
Cash Payment	E 610-6920-6921 Office Supplies & Expen	CASTLE BUSINESS CARDS		\$98.00
Invoice	163344	8/8/2016		
Cash Payment	E 610-6920-6903 Supplies & Expense	DOOR HANGERS		\$264.00
Invoice	163339	8/8/2016		
Cash Payment	E 620-8010-8260 Other Chemicals	HOLDING TANK FORMS		\$358.40
Invoice	161454	4/20/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$720.40
Refer	76485	SHERWIN-WILLIAMS	-	
Cash Payment	E 610-6450-6650 Maint-Distr Reservoir/Pip	HATCH COVERS		\$45.58
Invoice	8568-9	8/11/2016		
Cash Payment	E 610-6450-6650 Maint-Distr Reservoir/Pip	UTILITIES		\$36.16
Invoice	8704-0	8/15/2016		
Cash Payment	E 100-5324-5395 Repairs & Maintenance	MACHINERY/EQUIPMENT		-\$596.44
Invoice	7581-3	7/20/2016		
Cash Payment	E 100-5521-5311 Supplies	PARKS		\$673.00
Invoice	1109-5	8/15/2016		
Cash Payment	E 610-6454-6654 Maintenance-Hydrants	HYDRANTS		\$42.28
Invoice	8755-2	8/16/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$200.58
Refer	76486	SHI INTERNATIONAL CORP	-	
Cash Payment	E 430-5700-5718 Village-wide Capital Ben	SERVER PROJECT		\$1,499.86
Invoice	B05366586	8/15/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$1,499.86
Refer	76487	SOMAR ENTERPRISES	-	
Cash Payment	E 100-5212-5346 Clothing Allowance	KREISER CLOTHING		\$41.59
Invoice	99897	8/22/2016		
Cash Payment	E 100-5211-5347 New Uniform Issue	DISPATCH		\$53.20
Invoice	99876	8/10/2016		
Cash Payment	E 100-5212-5346 Clothing Allowance	SCHUBEL CLOTHING		\$79.99
Invoice	99879	8/10/2016		
Cash Payment	E 100-5212-5346 Clothing Allowance	SCHUBEL CLOTHING		\$238.74
Invoice	99878	8/10/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$413.52
Refer	76488	STANLEY WALTER SEPTIC	-	

# VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 8

## Payments

Current Period: September 2016

<b>Cash Payment</b>	E 620-8010-8320 Maintenance-Lift Station	LIFT STATION PUMPING			<b>\$805.00</b>
Invoice	7/19/16	7/31/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$805.00</b>
Refer	76489	<i>SUBURBAN ASPHALT CO., INC</i>	-		
<b>Cash Payment</b>	E 100-5343-5395 Repairs & Maintenance	953 BAY VIEW CIR			<b>\$300.00</b>
Invoice	16-5964/1	8/19/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$300.00</b>
Refer	76490	<i>TERATECH CORPORATION</i>	-		
<b>Cash Payment</b>	E 150-5880-5805 Act 102 Expenses	ULTRA SOUND			<b>\$12,000.00</b>
Invoice	32966	8/18/2016			
<b>Cash Payment</b>	E 430-5700-5713 Fire Dept Capital Exp	ULTRA SOUND			<b>\$8,075.00</b>
Invoice	32966	8/18/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$20,075.00</b>
Refer	76491	<i>TITAN PUBLIC SAFETY SOLUTION</i>	-		
<b>Cash Payment</b>	E 100-5120-5229 Software Support/Mainte	TIPSSDOT SUBSCRIPTION			<b>\$3,400.00</b>
Invoice	3970	8/15/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$3,400.00</b>
Refer	76492	<i>TRAFFIC ANALYSIS &amp; DESIGN</i>	-		
<b>Cash Payment</b>	E 200-5335-5219 Professional Services	SERVICES THROUGH 7/31/16			<b>\$4,400.00</b>
Invoice	11233	7/31/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$4,400.00</b>
Refer	76493	<i>TREASURER STATE OF WI</i>	-		
<b>Cash Payment</b>	G 100-242400 Court Fees due to State	JULY 2016 JAIL FINES			<b>\$8,865.00</b>
Invoice	JULY 2016	8/15/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$8,865.00</b>
Refer	76494	<i>TREASURER WAUKESHA COUNTY</i>	-		
<b>Cash Payment</b>	G 100-243240 Waukesha County Court Fe	JULY 2016 JAIL FINES			<b>\$2,795.00</b>
Invoice	JULY 2016	8/15/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$2,795.00</b>
Refer	76495	<i>W C T C</i>	-		
<b>Cash Payment</b>	E 100-5211-5335 Training & Travel	DORSCHNER TRAINING			<b>\$53.32</b>
Invoice	DORSCHNER 8/	8/1/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$53.32</b>
Refer	76496	<i>U.S. CELLULAR</i>	-		
<b>Cash Payment</b>	E 100-5211-5225 Telephone	CELL PHONES			<b>\$316.04</b>
Invoice	148851495	7/28/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$316.04</b>
Refer	76497	<i>USA BLUEBOOK</i>	-		
<b>Cash Payment</b>	E 610-6452-6652 Maintenance-Services	HYDRANT WRENCH/CUB KEYS			<b>\$445.96</b>
Invoice	40524	8/22/2016			
<b>Cash Payment</b>	E 610-6454-6654 Maintenance-Hydrants	DCHLORINATION TABLETS			<b>\$312.50</b>
Invoice	42236	8/23/2016			
<b>Cash Payment</b>	E 620-8010-8250 Sludge Conditioning Che	BUSHING			<b>\$11.15</b>
Invoice	34456	8/15/2016			
<b>Cash Payment</b>	E 620-8010-8260 Other Chemicals	SAMPLE BAGS/FILTER			<b>\$302.05</b>
Invoice	29931	8/9/2016			

VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 9

Payments

Current Period: September 2016

Cash Payment	E 620-8010-8320 Maintenance-Lift Station	COUPLING ALUMINUM			\$192.80
Invoice	29931	8/9/2016			
Cash Payment	E 620-8010-8260 Other Chemicals	GLUCOSE-GLUTAMIC ACID SOLUTION			\$61.90
Invoice	19371	7/28/2016			
Cash Payment	E 620-8010-8250 Sludge Conditioning Che	PVC UNIONS			\$51.89
Invoice	21086	7/29/2016			
Cash Payment	G 610-134600 T&D Meters	METER FOR HYDRANT			\$971.95
Invoice	23059	8/2/2016			
Cash Payment	E 620-8010-8250 Sludge Conditioning Che	TRANSPARENT PIPE			\$85.95
Invoice	23060	8/2/2016			
Cash Payment	E 620-8010-8250 Sludge Conditioning Che	PVC SCHEDULE 80 PIPE/BLUE FLAG			\$60.10
Invoice	23683	8/2/2016			
Cash Payment	E 620-8010-8250 Sludge Conditioning Che	PVE SCHEDULE 80 PIPE			\$205.93
Invoice	26943	8/5/2016			
Cash Payment	G 610-134600 T&D Meters	ADAPTER/HYDRANT METER			\$1,251.19
Invoice	48362	8/30/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$3,953.37</b>
Refer	76498	VERIZON WIRELESS	-		
Cash Payment	E 100-5211-5225 Telephone	CELL PHONES			\$1.67
Invoice	9769447118	7/26/2016			
Cash Payment	E 150-5221-5225 Telephone	CELL PHONES			\$35.18
Invoice	9769752160	8/3/2016			
Cash Payment	E 100-5323-5225 Telephone	CELL PHONES			\$126.35
Invoice	9770366867	8/13/2016			
Cash Payment	E 100-5141-5225 Telephone	CELL PHONES			\$119.85
Invoice	9770322075	8/13/2016			
Cash Payment	E 100-5241-5225 Telephone	CELL PHONES			\$34.33
Invoice	9770322075	8/13/2016			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	CELL PHONES			\$62.81
Invoice	9770322075	8/13/2016			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	CELL PHONES			\$62.80
Invoice	9770322075	8/13/2016			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	CELL PHONES			\$205.47
Invoice	9770366863	8/13/2016			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	CELL PHONES			\$158.85
Invoice	9770366864	8/13/2016			
Cash Payment	E 150-5221-5225 Telephone	CELL PHONES			\$461.40
Invoice	9770297105	8/12/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$1,268.71</b>
Refer	76499	VILLAGE OF MUKWONAGO	-		
Cash Payment	E 610-6920-6408 Taxes - Village	MNTHLY TAX			\$30,000.00
Invoice	SEPT 2016	9/1/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$30,000.00</b>
Refer	76501	WAUKESHA COUNTY	-		
Cash Payment	E 100-5212-5219 Professional Services	INMATE BILLING			\$149.58
Invoice	2016-00000150	8/8/2016			
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b>	<b>\$149.58</b>
Refer	76502	WE ENERGIES MLWAUKEE	-		

# VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 10

## Payments

Current Period: September 2016

Cash Payment	E 100-5160-5222 Electric	915 MAIN ST		\$21.38
Invoice	377/080816	8/8/2016		
Cash Payment	E 100-5211-5222 Electric	981 GREENWALD CT RADIO BLDG		\$17.62
Invoice	919/08/22/16	8/22/2016		
Cash Payment	E 100-5522-5311 Supplies	CHRISTMAS LIGHTS		\$3,527.50
Invoice	3770048/2	8/16/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$3,566.50
Refer	76503	WI DEPT OF TRANSPORTATION	-	
Cash Payment	E 100-5215-5335 Training & Travel	DEMOTTO/WILSON TRAINING		\$70.00
Invoice	OCT 16	8/15/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$70.00
Refer	76504	WI DOT BUREAU OF BUSINESS S	-	
Cash Payment	E 100-5212-5811 Equipment (non-Capitaliz	TRAFFIC SIGNALS		\$46.73
Invoice	L45694/7-16	7/23/2016		
Cash Payment	E 150-5221-5811 Equipment (non-Capitaliz	TRAFFIC SIGNALS		\$46.72
Invoice	L45694/7-16	7/23/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$93.45
Refer	76505	WI IAEI	-	
Cash Payment	E 100-5241-5335 Training & Travel	HARLEY/RUTENBECK TRAINING		\$635.00
Invoice	OCT 16	8/30/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$635.00
Refer	76506	WISCONSIN IMAGING	-	
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	COPY USAGE		\$67.68
Invoice	35757	8/23/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$67.68
Refer	76507	WI RURAL WATER ASSOCIATION	-	
Cash Payment	E 620-8400-8541 Educational/Training Exp	EXCAVATION TRAINING		\$108.13
Invoice	3021	8/23/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$108.13
Refer	76508	WI STATE LAB OF HYGIENE	-	
Cash Payment	E 610-6920-6923 Outside Services Employ	TESTING		\$25.00
Invoice	468838	7/31/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$25.00
Refer	76509	ZEP SALES & SERVICE	-	
Cash Payment	E 150-5221-5311 Supplies	CLEANER		\$176.35
Invoice	9002379123	8/4/2016		
Cash Payment	E 150-5231-5311 Supplies	CLEANER		\$176.40
Invoice	9002379123	8/4/2016		
Transaction Date	8/30/2016	Citizens	111000	<b>Total</b> \$352.75
Refer	76510	AMERICAN SIGNAL CORPORATIO	-	
Cash Payment	E 100-5235-5311 Supplies	REPAIR SOUTH TORNADO SIREN		\$713.75
Invoice	7049	8/23/2016		
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b> \$713.75
Refer	76511	BASS & MOGLOWSKI, S.C.	-	
Cash Payment	G 610-235100 Customer Refund	REIMBURSE WATER OVERPAYMENT		\$97.10
Invoice	1976955/8-16	8/30/2016		

# VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 11

## Payments

Current Period: September 2016

Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$97.10</b>
Refer	76512 COUNTY WIDE EXTINGUISHER, IN -				
Cash Payment	E 440-5511-5395 Repairs & Maintenance	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$71.00
Invoice 88717	8/16/2016				
Cash Payment	E 100-5220-5394 Bldg Repairs & Maintena	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$139.80
Invoice 88717	8/16/2016				
Cash Payment	E 150-5222-5395 Repairs & Maintenance	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$671.77
Invoice 88717	8/16/2016				
Cash Payment	E 100-5512-5821 Improvements	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$224.75
Invoice 88717	8/16/2016				
Cash Payment	E 100-5211-5219 Professional Services	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$301.27
Invoice 88717	8/16/2016				
Cash Payment	E 100-5521-5311 Supplies	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$278.90
Invoice 88717	8/16/2016				
Cash Payment	E 100-5323-5219 Professional Services	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$784.20
Invoice 88717	8/16/2016				
Cash Payment	E 100-5160-5219 Professional Services	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$166.90
Invoice 88717	8/16/2016				
Cash Payment	E 610-6310-6635 Maintenance-Water Trea	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$400.00
Invoice 88717	8/16/2016				
Cash Payment	E 620-8010-8270 Operation Supply/Expen	FIRE SYSTEM TEST/EXGINGUISHER TEST			\$477.38
Invoice 88717	8/16/2016				
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$3,515.97</b>
Refer	76513 CENTURYLINK -				
Cash Payment	E 100-5142-5225 Telephone	PHONES			\$63.82
Invoice SEPT 16	8/31/2016				
Cash Payment	E 100-5211-5225 Telephone	PHONES			\$53.23
Invoice SEPT 16	8/31/2016				
Cash Payment	E 100-5241-5225 Telephone	PHONES			\$2.00
Invoice SEPT 16	8/31/2016				
Cash Payment	E 100-5323-5225 Telephone	PHONES			\$39.35
Invoice SEPT 16	8/31/2016				
Cash Payment	E 100-5512-5225 Telephone	PHONES			\$110.81
Invoice SEPT 16	8/31/2016				
Cash Payment	E 440-5511-5225 Telephone	PHONES			\$109.26
Invoice SEPT 16	8/31/2016				
Cash Payment	E 610-6920-6921 Office Supplies & Expen	PHONES			\$82.06
Invoice SEPT 16	8/31/2016				
Cash Payment	E 620-8400-8510 Office Supplies & Expen	PHONES			\$82.05
Invoice SEPT 16	8/31/2016				
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$542.58</b>
Refer	76514 DIGITAL ALLY -				
Cash Payment	E 100-5212-5395 Repairs & Maintenance	ANTENNA FOR RADAR UNITS			\$40.00
Invoice 1087979	8/18/2016				
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$40.00</b>
Refer	76515 FOSTER COACH SALES -				
Cash Payment	E 430-5700-5713 Fire Dept Capital Exp	REPLACEMENT AMBULANCE			\$179,344.00
Invoice SF00550	7/28/2016				

VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 12

Payments

Current Period: September 2016

Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$179,344.00</b>
Refer	76516	GALLS INC	-		
Cash Payment	E 100-5212-5811	Equipment (non-Capitaliz	HELMET/BATON		\$817.40
Invoice	5906668	8/18/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$817.40</b>
Refer	76517	GARDEN MART/THE	-		
Cash Payment	E 610-6452-6652	Maintenance-Services	216 S MCKENZIE		\$98.47
Invoice	49833	8/29/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$98.47</b>
Refer	76518	GEAR WASH LLC	-		
Cash Payment	E 150-5222-5395	Repairs & Maintenance	CLEAN/REPAIR		\$568.94
Invoice	12042	8/29/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$568.94</b>
Refer	76519	HIPPENMEYER, REILLY	-		
Cash Payment	E 100-5130-5219	Professional Services	MISC MATTERS		\$1,897.50
Invoice	43084	8/30/2016			
Cash Payment	E 150-5221-5219	Professional Services	FIRE DEPT		\$165.00
Invoice	43088	8/30/2016			
Cash Payment	E 100-5211-5219	Professional Services	POLICE DEPT		\$41.25
Invoice	43086	8/30/2016			
Cash Payment	G 100-211425	Developer Escrow	ALDI		\$49.50
Invoice	43087	8/30/2016	Project D00004		
Cash Payment	E 100-5130-5219	Professional Services	PROSECUTION		\$1,316.00
Invoice	43089	8/30/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$3,469.25</b>
Refer	76521	JOHNS DISPOSAL	-		
Cash Payment	E 410-5140-5220	Contractual Services	GARBAGE		\$20,805.82
Invoice	86431	8/25/2016			
Cash Payment	E 410-5140-5310	Outside Services	RECYCLE		\$12,602.10
Invoice	86431	8/25/2016			
Cash Payment	E 410-5140-5219	Professional Services	YARD WASTE		\$4,737.60
Invoice	86431	8/25/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$38,145.52</b>
Refer	76522	JOURNAL COMMUNICATIONS	-		
Cash Payment	E 100-5142-5312	Printing	LEGAL NOTICE		\$52.16
Invoice	JULY 16	7/31/2016			
Cash Payment	E 100-5144-5312	Printing	LEGAL NOTICE		\$13.18
Invoice	JULY 16	7/31/2016			
Cash Payment	E 100-5153-5312	Printing	LEGAL NOTICE		\$128.04
Invoice	JULY 16	7/31/2016			
Cash Payment	E 100-5247-5312	Printing	LEGAL NOTICE		\$170.02
Invoice	JULY 16	7/31/2016			
Cash Payment	E 100-5632-5312	Printing	LEGAL NOTICE		\$140.58
Invoice	JULY 16	7/31/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	<b>\$503.98</b>
Refer	76523	LEMKE FENCE OF JEFFERSON	-		

VILLAGE OF MUKWONAGO

09/01/16 10:25 AM

Page 13

Payments

Current Period: September 2016

Cash Payment	E 610-6310-6635 Maintenance-Water Trea	FENCE REPAIR			\$550.00
Invoice	12644	8/25/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	\$550.00
Refer	76524	NORTH SHORE BANK FSB	-		
Cash Payment	G 100-111033 Accrued Sick Pay	HANKOVICH SICK TIME PAY OUT			\$33,537.28
Invoice	HANKOVICH 201	8/31/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	\$33,537.28
Refer	76525	PETTY CASH	-		
Cash Payment	E 100-5144-5311 Supplies	ELECTION REFRESHMENTS			\$34.70
Invoice	AUG 16	8/31/2016			
Cash Payment	E 100-5141-5311 Supplies	REFRESHMENTS			\$9.00
Invoice	AUG 16	8/31/2016			
Cash Payment	E 100-5142-5335 Training & Travel	CLERK LUNCHEON			\$13.00
Invoice	AUG 16	8/31/2016			
Cash Payment	E 100-5142-5315 Postage	MAILING FEE			\$1.46
Invoice	AUG 16	8/31/2016			
Cash Payment	E 100-5141-5311 Supplies	REGRESHMENTS			\$27.41
Invoice	AUG 16	8/31/2016			
Cash Payment	E 100-5144-5311 Supplies	ELECTION REFRESHMENTS			\$21.20
Invoice	AUG 16	8/31/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	\$106.77
Refer	76526	PRINT PACK & SHIP CENTER	-		
Cash Payment	E 150-5231-5315 Postage	SHIPPING COST			\$65.93
Invoice	23515	8/26/2016			
Cash Payment	E 610-6920-6923 Outside Services Employ	SHIPPING COST			\$254.42
Invoice	23515	8/26/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	\$320.35
Refer	76527	RIVER CREST TIRE & AUTO	-		
Cash Payment	E 150-5231-5395 Repairs & Maintenance	WIPER BLADES			\$11.98
Invoice	247623	8/29/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	\$11.98
Refer	76528	TIME WARNER CABLE	-		
Cash Payment	E 100-5142-5225 Telephone	PHONE/INTERNET			\$2,722.56
Invoice	6/28-7/27	6/28/2016			
Cash Payment	E 100-5142-5225 Telephone	PHONE/INTERNET			\$2,728.89
Invoice	7/28-8/27	7/28/2016			
Cash Payment	E 100-5142-5225 Telephone	PHONE/INTERNET			\$2,727.74
Invoice	8/28-9/27	8/28/2016			
Transaction Date	8/31/2016	Citizens	111000	<b>Total</b>	\$8,179.19

Payments

Current Period: September 2016

Fund Summary

	111000 Citizens	
100 GENERAL FUND		\$77,296.97
150 FIRE/AMBULANCE FUND		\$20,948.67
200 COMMUNITY DEVELOPMENT FUND		\$4,400.00
220 TID#3 - GENERAL		\$4.09
340 VILLAGE DESIGNATED FUND		\$37.02
410 RECYCLING FUND		\$38,153.70
430 CAPITAL EQUIPMENT FUND		\$227,568.86
440 LIBRARY FUND		\$200.72
480 CAPITAL IMPROVEMENT FUND		\$78,738.72
500 STORM WATER UTILITY		\$4.09
610 WATER UTILITY FUND		\$85,584.17
620 SEWER UTILITY FUND		\$13,221.49
720 TAX ESCROW AGENCY FUND		\$17,500.00
		<hr/>
		\$563,658.50

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$563,658.50
Total	<hr/>
	\$563,658.50

**RESOLUTION 2016-XXX**

**A RESOLUTION AMENDING THE VILLAGE EMPLOYEE HANDBOOK  
UPDATE TO FAMILY MEDICAL LEAVE ACT POLICY**

**WHEREAS**, the Village Board of the Village of Mukwonago has provided for employee policies, procedures, and benefits, and;

**WHEREAS**, the proposed amendment to the Handbook includes revisions to the Family Medical Leave Act (FMLA) Policy; and,

**WHEREAS**, the Personnel Committee has reviewed and recommends adoption of said amendments to the Village Employee Handbook; and,

**WHEREAS**, all current and future employees shall be furnished a copy of the Employee Handbook.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Mukwonago hereby adopts the amended Employee Handbook, attached hereto and incorporated by reference as **Exhibit A**, and all provisions therein.

**BE IT FURTHER RESOLVED** that the amended Employee Handbook will become effective on September 21, 2016.

Passed and adopted this 20<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Steve Braatz, Jr. Village Clerk

## **O. Family and Medical Leave**

The Federal Family and Medical Leave Act (FMLA) and the Wisconsin Family and Medical Leave Act (WFMLA) provide employees with the right to take unpaid leave when employees need time off from work to care for themselves or a family member who is seriously ill, to care for a newborn or newly adopted child or to attend to the affairs of a family member who is called to active duty in the military.

### **Eligibility for Leave**

The Village will provide employees with family and medical leave under the FMLA if they have been employed by the Village for at least twelve (12) months and have worked 1,250 hours of employment, or 52 weeks and 1,000 hours for WFMLA, in the twelve (12) month period prior to the time the leave begins.

### **Leave Entitlement**

Leave under the WFMLA and FMLA will run concurrently under circumstances where an employee's use of leave qualifies under both laws. Leave for a serious health condition under the FMLA may be taken intermittently or on a reduced leave schedule when medically necessary. Leave under the WFMLA may be taken intermittently or on a reduced schedule basis. An employee taking an intermittent or reduced schedule leave under the FMLA may be temporarily transferred to a position which better accommodates the leave.

### **WFMLA:**

Employees are allowed up to 10 workweeks of unpaid leave in a calendar year as follows:

- Up to six (6) weeks of unpaid leave for the birth or adoption of a child.
- Up to two (2) weeks of unpaid leave for the care of a child, spouse, domestic partner, parent of a domestic partner, parent or parent-in-law with a serious health condition.

- Up to two (2) weeks of unpaid leave for the employee's own serious health condition that makes the employee unable to perform his or her duties.

#### FMLA:

Employees are allowed up to 12 workweeks of unpaid leave in a rolling calendar year beginning with the first date of a requested leave for any combination of the following:

- Birth, adoption or foster care placement of the employee's child.
- To care for the employee's spouse, child or parent who has a serious health condition.
- For the employee's own serious health condition.
- Due to any qualifying exigency arising as a result of the employee's spouse, son, daughter or parent serving on active military duty in a foreign country. The U.S. Department of Labor defines nine circumstances that constitute a "qualifying exigency":
  - Short-notice deployment (7 days' notice or less)
  - Attend military events/ceremonies and related activities related to active duty or call to active duty
  - Childcare and school activities
  - Financial and legal arrangements
  - Counseling
  - Spend time with a military member who is on temporary rest and recuperation leave
  - Post-deployment activities
  - Arrangements for elder care
  - Additional activities not encompassed in the other categories, but agreed to by the employer and employee

Employees are allowed up to 26 workweeks of unpaid leave in a single 12-month period to care for their parent, spouse, child or next of kin who is a current member of the

Armed Forces, including a member of the National Guard or Reserves, or a veteran, and who has a serious injury or illness incurred or aggravated in the line of duty within the last five (5) years that may render the service member medically unfit to perform his or her duties and for which the service member is undergoing medical treatment, recuperation, or therapy, is in outpatient status, or is on the temporary disability retired list.

### **Serious Health Condition**

Under the FMLA/DFMLA, a “serious health condition” is defined as an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a health care provider for a condition that either prevents the employee from performing the functions of the employee’s job, or prevents the qualified family member from participating in school or other daily activities. Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than three (3) consecutive calendar days combined with at least two (2) visits to a health care provider or one (1) visit and a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition.

### **Notifying the Village of Your Need for Family and Medical Leave**

Employees requesting any leave which may qualify under this policy must notify the Village, at least thirty (30) days before the date on which leave is to begin if the leave is foreseeable and as soon as practicable for an unforeseeable leave. A form to request family or medical leave is available from your department head. The failure to timely notify the Village of the need for leave may result in the delaying or denial of leave.

Generally, after an absence of 5 days, the Village will send the FMLA application and certification documents. Where the leave may be a qualifying leave, the employee must complete the documents and provide medical certification. The Village may treat undocumented absences as unexcused. The medical certification requirements of this policy do not preclude the Village from requesting medical certification for absences of

less than 5 days.

Employees must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the Village's operations.

### **Certification**

An employee taking leave involving the serious health condition of the employee or the employee's family member, or the serious injury or illness of a covered service member, may be required to provide medical certification completed by a health care provider within 15 days of the Village's request for certification. The Village may require second or third medical opinions, and/or re-certifications from employees taking FMLA/WFMLA leave, as it deems necessary, and as permitted by law.

An employee taking leave due to a qualifying exigency arising as a result of the employee's spouse, son, daughter or parent serving on active military duty in a foreign country may be required to provide documentation verifying the need for such leave. In such instances, the employee is required to provide the requested documentation within 15 days of the Village's request for the documentation.

Employees returning to work after the completion of FMLA/WFMLA leave for their own serious health condition will be required to submit a fitness-for-duty certification verifying their ability to perform the essential functions of their position.

The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of an individual or family member of the individual, except as specifically allowed by law. To comply with this law, the Village requires that employees not provide any genetic information when responding to requests for medical information associated with FMLA leave. "Genetic information," as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an

individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

Failure to comply with the certification requirements under this policy may result in the delay or denial of FMLA/WFMLA leave, in which case an employee's absences may be subject to the Village's regular attendance policies.

### **Substitution of Paid Leave for Unpaid FMLA and/or WFMLA**

The Village requires employees to use accrued paid leave for unpaid FMLA leave. Employees may elect to use accrued paid leave for unpaid FMLA/WFMLA leave. Worker's Compensation leaves will run concurrently with any FMLA/WFMLA leave. Employees may not use accrued leaves to supplement worker's compensation benefits.

### **Health Care Coverage and Benefits While on Leave**

An employee's health care coverage will not end because an employee is away from work for leave that qualifies under the FMLA or WMLA, unless the employee chooses to end coverage. Employees may elect to continue health care coverage insurance while on a family and medical leave but must pay for the employee cost of coverage during the leave. Other employment benefits, such as group life and disability coverage, may be continued by the employee during the leave but the employee must pay for the employee cost of coverage. The election to continue health care coverage and the other benefits insurance must be made on the Benefit Election Form, which is available from your department head. The Village will notify you when payments are due for the continuation of coverage.

### **Return to a Position at the End of Leave**

At the end of an employee's family and medical leave, he/she will be returned to his/her former position or, if the position is filled, to equivalent employment with the Village. If an employee wants to return to work before his/her leave is scheduled to end, the

employee must notify his/her department head. If the reason for leave was due to the serious health condition of the employee, a fitness for duty certification form must be provided to the department head before returning to work. If this form is not received, the employee's return to work will be delayed until it is received.

### **Failure to Meet Policy Requirements**

If the employee fails to meet the requirements of this policy for family and medical leave, the request for leave may be denied until the requirements are met.

If you have any questions regarding the operation or interpretation of this family and medical leave policy, please contact your department head or Village administrator.

### **Employer Responsibility**

The law requires that employers covered under the FMLA inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional information required (e.g., medical certification), as well as the employees' rights and responsibilities. If they are not eligible, the employer must provide a reason for the ineligibility. Covered employers must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the employer determines that the leave is not FMLA-protected, the employer must notify the employee.

It is unlawful for any employer to: (1) interfere with, restrain, or deny the exercise of any right provided under FMLA; or (2) discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer for violation of the FMLA. FMLA does not affect any federal or state law prohibiting discrimination, or supersede any state or local law or collective bargaining agreement which provides greater family or medical leave rights.

**RESOLUTION 2015-XXX**

**A RESOLUTION TO CERTIFY THAT THE VILLAGE  
SHALL PROVIDE FOR AND ALLOW THE LIBRARY TO EXPEND  
NO LESS THAN THE COUNTY RATE IN THE PRIOR YEAR**

**WHEREAS**, Wisconsin Statutes Section 43.64 provides that certain municipalities may be exempt from the county library levy, and:

**WHEREAS**, it is the intention of the Village of Mukwonago, by this Resolution, to provide written notice to the Waukesha County Board that the Village of Mukwonago shall appropriate and allow the Mukwonago Community Library to spend a sum at least equal to an amount set forth in Wisconsin Statutes Section 43.64(2)(b)1&2.

**NOW THEREFORE BE IT RESOLVED** that the Village Board hereby certifies that it shall authorize an appropriation for the Mukwonago Community Library for the year 2017 in an amount at least equal to the amount as set forth in Wisconsin Statutes Section 43.64(2)(b)1&2.

**BE IT ALSO RESOLVED**, that the Village Board hereby certifies that the Mukwonago Community Library shall be permitted to expend, during the year 2017, no less than a rate of \$.283021 per \$1,000 of the actual state Equalized Value amount of the community that is published by the state on August 15<sup>th</sup> of this year.

**BE IT FURTHER RESOLVED**, that the Clerk of the Village of Mukwonago shall provide a certified copy of this Resolution to the County Board of Waukesha County.

Dated and adopted this 20<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Fred H. Winchowky, Village President

\_\_\_\_\_  
Steven A. Braatz, Jr., Village Clerk

I hereby certify that this is a true and correct copy of the resolution adopted by the Village Board on the 20<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Steven A. Braatz, Jr., Village Clerk



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

To: Chief Elected Officials/Administrators in Communities with Libraries, Member Library Directors  
From: Connie Meyer, Bridges Library System Director *Connie G Meyer*  
Re: Waukesha County library tax exemption notices  
Date: August 2, 2016

**Annually Waukesha County sets a special levy for library services. The funds are distributed to libraries to compensate them for items borrowed by non-residents of their communities. State law (ss. 43.64(2) Wisc. Statutes) provides that communities with libraries may avoid double taxation and exempt themselves from this special levy if they meet certain conditions:**

- Exempting library communities must levy and expend an amount equal to or greater than the mill rate set by Waukesha County in the preceding year with the exception of joint libraries whose participating municipalities have an alternate option for exempting which is to levy and expend an amount not less than the average of the previous 3 years (ss.43.64 (2)(c)).
- Exempting library communities are required to provide written notification to the county annually.
- The County Code requires that the notification be from the **local governing body** rather than from the clerk alone.
- The Code also requires a deadline date of September 30 so that the County Executive Budget available to supervisors and the general public can properly reflect the county library taxation levels in the Adopted Budget in November.
- For 2017 tax purposes, exempting communities must also have a library that meets or exceeds minimum county standards as certified by the library board. (The libraries have already received their standards certification letters.)

If you would like to exempt your community from the Waukesha County library tax, the form (on page 2), **Notice of Exemption from Waukesha County Library Levy 2016 Tax for 2017 Purposes** must be approved by the Municipality's governing body, signed, and returned to Bridges Library System no later than September 30, 2016. Also include a copy of your adopted municipal ordinance or resolution certifying that your library appropriation meets or exceeds the requirements. Email submission is acceptable as long as the form includes the actual signature.

Thank you for providing library services to our citizens. Strong libraries build strong communities and your commitment to financially support your library is important and valued!

**Notice of Exemption from Waukesha County Library Levy  
2016 Tax for 2017 Purposes**

**Name of Community:**

**Name of library:**

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We recognize that, pursuant to ss 43.64 Wisconsin Statutes, to obtain an exemption from the 2016 county library levy for 2017 purposes, the municipality must certify that during budget year 2017, its library will be provided and be allowed to expend no less than the county library tax rate in the prior year, \$0.283021 per \$1,000 Equalized Value.

In the case of joint library, an alternate exemption option exists pursuant to ss 43.64 (2) (c). Under this language, each participating municipality in the joint library has the option to certify that during its budget year 2017, the library will be provided and allowed to expend no less than the average of the funding levels of the previous 3 years.

We further recognize that, pursuant to state law, listed funding must be only from municipal sources, not the entire library budget. Reported amounts must exclude fines, fees, and other revenues. Capital expenditures are excluded as well.

I am authorized to certify that the governing body of the municipality has enacted an ordinance or resolution pledging that it will appropriate and allow the library to expend no less than a rate of **\$0.283021 per \$1,000 of the actual state Equalized Value amount for the community that is published by the state on or about August 15, 2016** or, in the case of a joint library whose municipality may choose this option, that the participating municipality will appropriate and allow the library to expend no less than the average of the funding levels of the previous 3 years.

The community meets its requirement stated above and is therefore eligible for exemption from the 2017 Waukesha County library levy.

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**Name and Title of Person filling out this form:**

---

**Signature**

---

**Date**

**This form, along with a copy of the municipal resolution/ordinance, must be filed no later than September 30, 2016.**

Send to:  
Bridges Library System  
741 N. Grand Avenue, Suite 210  
Waukesha, WI 53186  
Or email to [cmeyer@bridgeslibrarysystem.org](mailto:cmeyer@bridgeslibrarysystem.org)



# Village of Mukwonago

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## AGENDA ITEM REQUEST FORM

Committee/Board:	Public Works
Topic:	Wisconsin Surplus Auction Item Approval
From:	Dave Brown
Department:	Sewer Utility
Presenter:	Dave Brown
Date of Committee Action (if required):	9/6/16
Date of Village Board Action (if required):	9/20/16

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### Information

**Subject:**

Sale of trailer mounted generator at Wisconsin Surplus Auction

**Background Information/Rationale:**

No longer have use for this trailer mounted generator as it was replaced by the new stationary generator at the River Parks Lift Station.

**Key Issues for Consideration:**

None

**Fiscal Impact (If any)**

Generate revenue from unused equipment.

**Requested Action by Committee/Board:**

Authorize the Utilities Director to sell unused generator.

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### Attachments

None

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Village of Mukwonago  
440 River Crest Court, P.O. Box 206  
Mukwonago, WI 53149  
Phone: (262) 363-6434  
Fax: (262) 363-6438  
www.villageofmukwonago.com

# VILLAGE OF MUKWONAGO

## SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

### ORGANIZATION INFORMATION

Name of Organization: Mukwonago Rotary Club  
Mailing Address: 827 S. Rochester St Ste 112 City: Mukwonago State: WI Zip: 53149  
Phone Number: 262 363 4141 Is the organization a 501(c)3 organization?:  YES  NO  
Website Address: Mukwonagorotary.org  
Event Contact Person: Einar C. Swang  
Mailing Address: 927 S. Rochester St Ste 112 City: Mukwonago State: WI Zip: 53149  
Home Phone: 262 965 3586 Work Phone: 262 363 4141 Cell Phone: \_\_\_\_\_  
Email Address: riverviewdental@centurytel.net

### EVENT INFORMATION

Name of the Event: Jack-o-lantern Jaunt Date(s) of the Event: October 14, 15<sup>th</sup> 2016  
Event Start Time: 5pm Event End Time: 10pm  
Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.*  YES  NO
- B. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- C. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- D. Generally describe your event and its purpose.

Jack-o-lantern Jaunt - Halloween Haunt.  
Friendly Family Event highlighting Carved Jack-o-lanterns  
and a haunted house for younger children  
proceeds back to Community for local projects.

E. Based on the class definitions found in the manual, what class is your event?  CLASS I  CLASS II

F. Estimated # of participants: 60-100 Spectators: 2000 Vendors: 2

girl Scouts  
Scotts Dogs

**OTHER INFORMATION**

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.*  YES  NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: NA
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.*  YES  NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.*  YES  NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.*  YES  NO
- H. Does your event involve amplified music?  YES  NO  
 If yes, will the amplified music be a:  Band  DJ  Other  
 Hours of amplified music: 6-9:30 PM
- I. Please list the number of security staff you will be providing for the event: 12
- J. Will you need barricades provided by the Village for your event?  YES  NO  
 If yes, how many? 8
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.*  YES  NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.*  YES  NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.*  YES  NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.*  YES  NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
None.

- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance?  YES  NO

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for an event that includes alcohol, has more than 150 people per day or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

- Are you able to provide these insurance documents, if required?  YES  NO

## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

### Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

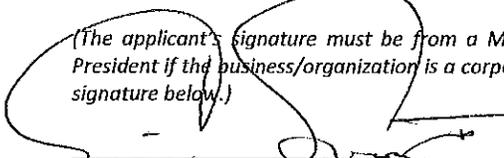
## TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*

  
 Signature - Applicant  
 Einar P. Svang  
 Name & Title (PRINT)  
 77-16  
 Date

\_\_\_\_\_  
 Signature - Applicant  
 \_\_\_\_\_  
 Name & Title (PRINT)  
 \_\_\_\_\_  
 Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

## SPECIAL EVENT PERMIT APPLICATION

### CONTACT INFORMATION AND FEES SHEET

**DEPARTMENT CONTACTS:**

Clerk/Treasurer	(262) 363-6421	Police	(262) 363-6435
Building Inspection	(262) 363-6419	Public Works	(262) 363-6447
Fire	(262) 363-6426	Water/Sewer Utility	(262) 363-6416

**VILLAGE PERMIT AND OTHER FEES:**

Class I Event (Includes alcohol and/or amplified music)	\$20 per day of event
Class II Event	\$10 per day of event
Electrical Inspection	\$75 per hour
Fireworks Permit	No charge; State and local permit required
Parade Permit	\$25
Park Rental Permit	To be determined at the Clerk/Treasurer's Office
Pre-event Safety Inspection	\$75 per hour
Security Deposit	\$200 per event; May encounter additional deposit if using a park facility
Temporary Operator (Bartender) License	\$20 + \$7 background check fee each
Temporary Class B (Picnic) Beer and/or Wine License	\$10 per event
Tent Inspection (<2,500 sq. ft.)	\$35
Tent Inspection (>2,500 sq. ft.)	\$50

**RESOLUTION 2016-XXX**

**A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF MUKWONAGO AND THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR THE MUKWONAGO TID #3 DEVELOPMENT SITE GENERALLY LOCATED ON LANDS SOUTHEAST OF I-43 ALONG WIS 83**

**WHEREAS**, the Village Board of the Village of Mukwonago wishes to install signal lights at the intersection of Wolf Run and STH 83, and;

**WHEREAS**, the Village Board of the Village of Mukwonago wishes to retain the median opening at the intersection of Arrowhead Drive and STH 83, and;

**WHEREAS**, in order for both of these to be accomplished, a Memorandum of Understanding with the Wisconsin Department of Transportation must be approved and signed; and

**WHEREAS**, the Protective Services Committee reviewed the Memorandum of Understanding and recommends approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Mukwonago hereby approves the Memorandum of Understanding between the Village of Mukwonago and the Wisconsin Department of Transportation for the Mukwonago TID #3 development site generally located on lands southeast of I-43 along WIS 83 incorporated as shown on the attached **Exhibit A**, and all provisions therein.

Passed and adopted this 20<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Steve Braatz, Jr. Village Clerk

# Memorandum of Understanding

between

**THE VILLAGE OF MUKWONAGO**

and

**THE WISCONSIN DEPARTMENT OF TRANSPORTATION**

This memorandum summarizes the agreement for future roadway improvements between the VILLAGE OF MUKWONAGO (Village) and the WISCONSIN DEPARTMENT OF TRANSPORTATION (State) for the Mukwonago TID #3 development site (Log #232) generally located on lands southeast of I-43 along WIS 83.

## GENERAL

- Nothing in this memorandum of understanding (MOU) shall limit or otherwise affect the sovereign immunity of the State of Wisconsin or the Village of Mukwonago.
- This MOU shall not be construed to create third-party beneficiaries, nor to create a partnership between the Village and State.
- This MOU contains the entire agreement between the parties; all prior negotiations and discussions have been merged into and are superseded by this MOU.
- This MOU may be signed in counterparts.
- The alteration of highway features is a police power and does not entitle any person, public or private, to any damages or compensation for such work. This MOU shall not be construed to create in any person a property interest in a median opening or any other feature within WisDOT's highway.
- Nothing in this MOU referencing costs that could be or will be incurred by the Village is intended to limit the Village's ability to pass those costs on to land owners or developers through development agreements, zoning approvals, special assessments, impact fees, and/or any other lawful method.

## VILLAGE RESPONSIBILITIES

1. Install a traffic signal at WIS 83 & Wolf Run. The existing number of lanes may remain initially.
2. Construct a northbound left turn lane at Arrowhead Drive. The left turn lane shall provide approximately 75 feet of storage and a 50 foot taper.
3. **When the southbound left turn queue at WIS 83 & Wolf Run extends beyond the available left turn lane storage**, re-stripe the north approach to provide southbound dual left turn lanes and change the traffic signal left turn phasing to protected only. Each left turn lane shall provide 275 feet of storage with a 125 foot taper.
  - a. This improvement will be required when the southbound left turn queue extends beyond the storage on any 10 days within a 30 day period.

4. **If a crash problem develops at the intersection of WIS 83 and Arrowhead Drive or southbound queues at the WIS 83 & Wolf Run intersection extend into the median opening opposite Arrowhead Drive with the dual southbound left turn lanes utilized, close the Arrowhead Drive median opening.**
  - a. A crash problem is defined as:
    - Five or more crashes per year over a consecutive three-year period that involve left turns into or out of Arrowhead Drive.
    - Or
    - A total of five injury crashes over a consecutive three-year period that involve left turns into or out of Arrowhead Drive.
  - b. The closure will be required when the southbound queue extends into the Arrowhead Drive median opening on any 10 days within a 30 day period.

**STATE RESPONSIBILITIES**

1. Review and issue necessary permits to the Village for the required improvements within State right-of-way. All permit work shall conform to the standards of the State’s Facilities Development Manual (FDM).
2. Review any required land divisions and approve those meeting requirements of State Statutes.
3. Review any future updated TIAs for this development and accept those that are technically correct.
4. Construct a second westbound right turn lane at Wolf Run. This improvement will be incorporated into project ID 1300-09-01.
5. Time the traffic signals along WIS 83 to accommodate volume and minimize queues. Coordinate the WIS 83 traffic signals from Bayview Rd/Holz Pkwy to Wolf Run to reduce overall delay.

**Village of Mukwonago**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Wisconsin Department of Transportation**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLUTION 2016-XXX**

**A RESOLUTION APPROVING THE REVISED YARD TREE LIST FOR THE MINORS WEST  
SUBDIVISION**

**WHEREAS**, the Village of Mukwonago Public Works Director was approached by representatives of the Minors West Subdivision to modify the existing yard trees list, and;

**WHEREAS**, after reviewing the list the Village Forester recommended a list to the Public Works Director; and

**WHEREAS**, the Public Works Committee reviewed the list from the Village Forester and recommends adoption of the list.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Mukwonago hereby adopts the Village Forester recommended list of yard trees for the Minors West Subdivision as shown on the attached **Exhibit A**.

**BE IT FURTHER RESOLVED** that the list shall be incorporated into the deed restrictions for Minors West Subdivision.

Passed and adopted this 20<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Steve Braatz, Jr. Village Clerk

Date: 13-June-2016



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## Minor's Homestead West Approved Lot Tree list

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### Broad leaf Trees

Alder	
Bald cypress	
Beech	
Birch	
Catalpa	Long seed pods, large amount of debri.
Coffeetree	Male varaiety preferred, Females produce seeds.
Crabapples	
Ginkgo	Male varaiety preferred, Females produce seeds.
Hackberry	
Hawthorn	Should be a thornless variaty.
Hazelnut	
Hickory	Produces nuts
Honey locust	Should be a thornless variaty.
Hornbeam	
Horse chestnut	Produces nuts with a thorny husk.
Ironwood	
Linden	American grows larger and more upright than the Littleleaf
Magnolia	
Maple	
Oak	
Pear (Callery)	

The above list of trees have been approved by the Village of Mukwonago  
If the above specie comes in other forms, only the "Tree" form is approved.

Trees cannot be planted closer than 5 feet to the public sidewalk per ordinance  
Please call diggers hotline before any planting.

**RESOLUTION 2016-XXX**

**A RESOLUTION APPROVING THE CTH NN E NON-STANDARD STREET LIGHTING  
MONTHLY BILLING CONTRACT WITH WE ENERGIES**

**WHEREAS**, the Finance Committee of the Village Board of the Village of Mukwonago approved a purchase requisition for the installation of non-standard street lighting along CTH NN E as part of the CTH NN E Reconstruction project on August 1, 2016, and;

**WHEREAS**, We Energies has submitted to the Village a contract for the monthly billing of those approved lights; and

**WHEREAS**, the Public Works Committee reviewed the contract and recommends approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Mukwonago hereby approves the CTH NN E Non-Standard Street Lighting Monthly Billing Contract with We Energies as shown on the attached **Exhibit A**.

Passed and adopted this 20<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Steve Braatz, Jr. Village Clerk



**Non-Standard Lighting Record - WI**

<b>Billing Name</b>	Village of Mukwonago				
<b>Billing Address</b>	PO Box 206				
<b>C/T/V</b>	Mukwonago	<b>State</b>	WI	<b>Zip</b>	53149
<b>Service Address, if different than Billing Address</b>					
<b>Name</b>					
<b>Address</b>	CTH NN				
<b>C/T/V</b>	Mukwonago	<b>State</b>	WI	<b>Zip</b>	53149

	<b>Install</b>	<b>Remove</b>
<b>Premise</b>		
<b>Account</b>		
<b>New Account?</b>	<input checked="" type="checkbox"/> Yes	
<b>Customer Type</b>	Governmental (MS4 / LE6)	
<b>Work Request</b>	3901090	
<b>Related Work Request</b>		
<b>Page # / of #</b>	2 of 3	

Ref #	Pole					Fixture											Total / mo w/ Source Charge *	Location Description	Install / Remove Date
	Pole #	Rate	Style	Mtg Ht	Color	Qty	Style	Source	Color	Fixt Class	Facilities / LED fixture per mo	Facilities / HID fixture per mo	Watts / fixture	LED Energy Class (kWh)	Energy / fixture per mo				
330	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
350	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
370	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
380	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
390	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
400	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
410	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
420	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
430	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
440	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
450	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
460	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
480	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
490	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
500	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
510	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
520	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			
540	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84			

Total monthly charges, or net change, before taxes \$267.12

\* Monthly total subject to future rate changes approved by Public Service Commission

Comments: \_\_\_\_\_

Authorization: \_\_\_\_\_  
 Property Owner / Authorized Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

**Non-Standard Lighting Record - WI**

<b>Billing Name</b>	Village of Mukwonago				
<b>Billing Address</b>	PO Box 206				
<b>C/T/V</b>	Mukwonago	<b>State</b>	WI	<b>Zip</b>	53149
<b>Service Address, if different than Billing Address</b>					
<b>Name</b>					
<b>Address</b>	CTH NN				
<b>C/T/V</b>	Mukwonago	<b>State</b>	WI	<b>Zip</b>	53149

	<b>Install</b>	<b>Remove</b>
<b>Premise</b>		
<b>Account</b>		
<b>New Account?</b>	<input checked="" type="checkbox"/> Yes	
<b>Customer Type</b>	Governmental (MS4 / LE6)	
<b>Work Request</b>	3901090	
<b>Related Work Request</b>		
<b>Page # / of #</b>	3 of 3	

Ref #	Pole #	Rate	Style	Mtg Ht	Color	Fixture										Total / mo w/ Source Charge *	Location Description	Install / Remove Date
						Qty	Style	Source	Color	Fixt Class	Facilities / LED fixture per mo	Facilities / HID fixture per mo	Watts / fixture	LED Energy Class (kWh)	Energy / fixture per mo			
550	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
560	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
570	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
580	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
590	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
600	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
610	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
620	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
650	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
660	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
670	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
680	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
690	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
700	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
710	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
720	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		
730	16-L	LE6	FG-Smooth	15 Ft	Black	1	Coach T3	LED	Black	H	\$10.67		78	28-30	\$3.17	\$14.84		

Total monthly charges, or net change, before taxes \$252.28

\* Monthly total subject to future rate changes approved by Public Service Commission

Comments: \_\_\_\_\_

Authorization: \_\_\_\_\_  
 Property Owner / Authorized Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

September 2, 2016

Mr. Mark G. Blum  
Village Attorney  
Village of Mukwonago  
c/o Hippenmeyer Reilly & Moodie & Blum, SC  
P.O. Box 766  
Waukesha, WI 53187-0766

RE: The Orchards of Mukwonago-Phase II  
Letter of Credit Reduction #2  
Village of Mukwonago

Dear Mr. Blum:

We have completed our review of the proposed Letter of Credit reduction forwarded to us on August 16, 2016 for the above development. We feel that the current Letter of Credit in the amount of \$718,410.00 may be reduced to the following amount:

Item	Amount
Grading & Erosion Control	\$ 57,704.00
Road Paving (stone base, curb & gutter, binder course and sidewalk)	\$ 155,250.00
Water Main	\$ 14,287.00
Multiuse Trail Paving	\$ 32,070.00
Subtotal:	\$ 223,623.00
Proposed Letter of Credit Amount:	\$ 494,787.00

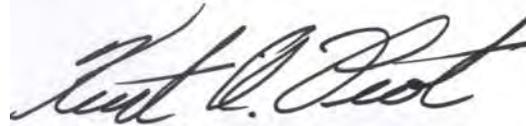
Please note the above reductions are based on revised bid prices provided by the Developer dated March 30, 2016. These amounts reflect the contractor's pricing. We also note that the developer has requested a reduction in full amount for the complete sanitary sewer construction, and complete storm sewer construction; however, 10-20% of each of those requests are still being held because the items are not fully completed. Likewise the Contractor submitted a higher price for the road paving items. Because the wedge asphalt was not compliant with compaction standards, the Village has withheld funds until the repairs are completed. We have attached a copy of the reduction request for your review.

Mr. Mark G. Blum  
Village of Mukwonago  
Letter of Credit Reduction #2  
September 2, 2016  
Page 2

If you should have any questions or concerns, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Kurt A. Peot, P.E. (WI)  
Team Leader/Senior Project Manager  
[kpeot@ruekert-mielke.com](mailto:kpeot@ruekert-mielke.com)

KAP:jkc  
Enclosure

cc: Ron Bittner, Village of Mukwonago  
Dave Brown, Village of Mukwonago  
Joseph Hankovich, Village of Mukwonago  
Steven Braatz, Jr., CMC/WCMC, Village of Mukwonago  
John Weidl, Village of Mukwonago  
Bruce Kaniewski, Village of Mukwonago  
Joe Bukovich, Point Real Estate  
Mike Kaerek, Kaerek Builders, Inc.  
Wolf Korndoerfer, Korndoerfer Homes  
Rebecca K. Alonge, Ruekert & Mielke, Inc.  
File



13400 Bishop's Lane  
Suite 270  
Brookfield, WI 53005  
Office: (262) 797-9400  
Fax: (414) 908-9157  
[www.PointRE.com](http://www.PointRE.com)

August 16, 2016

Kurt Peot  
Ruekert & Mielke, Inc.  
W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188

RE: The Orchards of Mukwonago Addn. #2 – Letter of Credit Reduction #2

Dear Mr. Peot:

Please accept this request to reduce the letter of credit for The Orchards of Mukwonago Addn. #2 by the following:

Grading and erosion control	\$28,771.00
Sanitary sewer	\$41,852.00
Watermain	\$22,150.00
Storm sewer	\$6,562.00
Road Paving/curb/sidewalk	\$175,076.00
Multi-use trail paving	\$29,156.00
Multi-use trail grading & utility const.	\$18,500.00
<b>Total</b>	<b>\$322,067.00</b>

The reduction of \$322,067.00 will leave a remaining balance of \$396,343.20 in the letter of credit. The reduction requested for the grading line item will maintain a letter of credit balance equal to the cost of work remaining on the DF Tomasini invoice for topsoil respread of the right of way and final restoration of the site. The sanitary sewer, watermain, storm sewer and multi-use trail grading, utility installation and paving have been fully completed. The reduction requested for the road paving item is consistent with the base contract cost for the stone base, curb & gutter, asphalt binder and surface on Honeywell Road. The remaining balance of \$42,440.00 in the road paving item is for the sidewalk construction, which is occurring while this letter is being drafted.

Enclosed herewith are the invoices and lien waivers from DF Tomasini and Payne & Dolan to support the reduction request and a spreadsheet tracking the letter of credit amounts. Please review and provide your recommendation so this request can be placed on the September Public Works and Village Board meeting agendas for approval. Please call me at (262) 424-5997 with any questions or concerns you may have.

Respectively Submitted,

*Joseph A. Bukovich*

Joseph A. Bukovich, P.E.  
Vice President Development

CC: Steven Braatz, Village of Mukwonago

Enclosures

K:\PROJECTS\Mukwonago-Orchards Phase 3\Loan\Orchards LOC Reduction Request #2.doc



**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

**OWNER:**  
 The Orchards of Mukwonago LLC  
 1600 W Lincoln Avenue  
 West Allis, WI 53227

**PROJECT:**  
 The Orchards of Mukwonago Addn #2  
 Mukwonago, WI

**FORM CONTRACTOR:**  
 D.F. Tomasini Contractors, Inc.  
 70 W25176 Indian Grass Lane  
 Sussex, WI 53089

**VIA ARCHITECT:**  
 Pinnacle Engineering Group  
 15850 W Bluemound Rd  
 Brookfield, WI 53005

**APPLICATION NO:** 2 **Distribution to:**  


**PERIOD TO:** 8/12/16

**PROJECT NOS:**

**CONTRACT FOR:** Site Improvements

**CONTRACT DATE:** 3/24/2016

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

ORIGINAL CONTRACT SUM	\$	708,226.00
Net change by Change Orders	\$	64,240.00
CONTRACT SUM TO DATE (Line 1 ± 2)	\$	772,466.00
TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	743,766.00

CONTRACTOR: D.F. TOMASINI CONTRACTORS, INC.

By:  Date: 8/12/16  
 Kirk Dexheimer, President

**RETAINAGE:**

a. 5 % of Completed Work (Column D + E on G703)	\$	37,188.30
b. % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	37,188.30
TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	706,577.70
LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	597,080.70
CURRENT PAYMENT DUE	\$	109,497.00
BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	65,888.30

State of: Wisconsin County of: Ozaukee  
 Subscribed and sworn to before me this 12th day of August, 2016

Notary Public: 

My Commission expires: 09/25/16

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)  
 ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$64,240.00	
Total approved this Month		
<b>TOTALS</b>	\$64,240.00	\$0.00
<b>NET CHANGES by Change Order</b>	\$64,240.00	

# CONTINUATION SHEET

AIA DOCUMENT G703

2 of 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%		
1	Sanitary Sewer	167,261.00	167,261.00	-	-	167,261.00	100.00%	-	8,363.05
2	Water Main	142,776.00	142,776.00	-	-	142,776.00	100.00%	-	7,138.80
3	Storm Sewer	166,740.00	166,740.00	-	-	166,740.00	100.00%	-	8,337.00
4	Grading	226,149.00	146,429.00	51,020.00	-	197,449.00	87.31%	28,700.00	9,872.45
5	Alternates - Clear & Grub	5,300.00	5,300.00	-	-	5,300.00	100.00%	-	265.00
	Change Orders								
	6" & 12" Undercuts w fabric & P&D								
1	stone	37,781.70		37,781.70	-	37,781.70	100.00%	-	1,889.09
2	Plan revisions	26,458.30		26,458.30	-	26,458.30	100.00%	-	1,322.92
		772,466.00	628,506.00	115,260.00	-	743,766.00	96%	28,700.00	37,188.30

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**CONDITIONAL WAIVER AND RELEASE  
UPON PROGRESS PAYMENT**

Upon receipt of undersigned of a check from

Orchards of Mukwonago LLC

(Maker of Check)

in the sum of \$ 109,497.00 payable to D.F. Tomasini Contractors, Inc.

(Amount of Check)

(Payee or Payees of Check)

and when check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of

Orchards of Mukwonago LLC

(Owner)

located at The Orchards of Mukwonago Addn #2

(Job Description)

to the following extent.

This release covers a progress payment for labor, services, equipment or materials furnished to

Orchards of Mukwonago LLC

(Name)

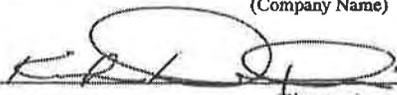
through 8/12/2016

(Date)

only, and does not cover and retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any receipt of this document relies on it, said party should verify evidence of payment to the undersigned.

Company: D.F. Tomasini Contractors, Inc.

(Company Name)

By: 

(Signature)

Date: 8/16/2016

Kirk Dexheimer, President

(Name and Title)

NOTE: This form complies with the requirements of Wisconsin Civil Code. It is to be used by a party who applies for a progress payment when the progress payment check has not yet cleared the bank.



Payne & Dolan, Inc.

"Paving the Way  
to the Future"

# INVOICE

TO: The Orchards of Mukwonago LLC  
11600 W Lincoln Ave  
West Allis, WI 53227

DATE: July 20, 2016  
PROJECT MANAGER: Tyler Winter  
CUSTOMER #: 815898  
INVOICE #: 105579-01

JOB NAME: Orchards of Mukwonago

For furnishing the necessary labor, materials and equipment to complete the above named project as follows:

Base Contract:

Place stone base, curb & gutter, asphalt binder and surface at Honeywell -	\$ 175,076.00
Place new asphalt walk -	\$ 32,070.00

Change Orders:

Remove 10' and place additional 30' of curb & gutter at ES intersection -	\$ 562.00
Reset string line -	\$ 1,250.00
R&R Curb and gutter for new H.C. ramps on ES, owner 1/3 portion -	\$ 1,120.00
Place stabilization fabric -	1,000.00 SY \$ 1.50 \$ 1,500.00

**TOTAL AMOUNT DUE THIS INVOICE \$ 211,578.00**

If you have any questions or concerns on this invoice, please contact me @ 262-524-1837  
Thank you.

Remit To: P.O. Box 781 ~ Waukesha, WI 53187-0781  
262-524-1700 ~ FAX 262-524-1845

INVOICE DUE NET UPON RECEIPT

**PARTIAL WAIVER OF CONSTRUCTION LIEN**

§779.05, Wis. Stats.

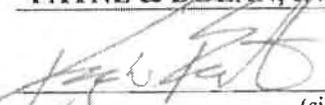
Date: **August 2, 2016**

- 1. Claimant's Name: Payne & Dolan, Inc.  
 Claimant's Address: N3 W23650 Badinger Rd, Waukesha, WI 53187
- 2. Property Improved by Contractor's Work (check one):  
 Street address: Village of Mukwonago, WI  
 Legal description attached.
- 3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

**ORCHARDS OF MUKWONAGO LLC**

- 4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):  
 The following work: Asphalt paving & related work completed to date on the Orchards of Mukwonago Addn #2 project / P&D #105579  
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)  
 All Work to date of this Waiver in the amount of: \_\_\_\_\_
- 5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:  
(attach additional sheets if necessary)

CONTRACTOR NAME: PAYNE & DOLAN, INC.

By:   
(signature)

Authorized Agent's Name: Doug W. Buth  
(print name of person signing above)

Title: Agent

Address: N3 W23650 Badinger Rd, Waukesha, WI 53187

Telephone Number: 262-524-1700

NOTE: This is a conditional waiver of lien rights in that the validity of this waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

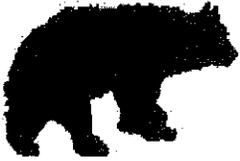
Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute. §779.02(5), Wis. Stats.

## The Orchards of Mukwonago Addition #2 - Letter of Credit

ITEM	LOC AMOUNT	REDUCTION #1	REDUCTION #2	REDUCTION #3	REDUCTION #4	REDUCTION #5	REDUCTION #6	BALANCE
1 Grading and erosion control	\$ 203,900.00	\$ 146,429.00	\$ 28,771.00 ✓	\$ -	\$ -	\$ -	\$ -	\$ 28,700.00
2 Storm water pond construction	\$ 27,520.00	\$ 22,016.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,504.00
3 Biofiltration restoration	\$ 16,470.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,470.00
4 Complete sanitary sewer construction	\$ 192,387.00	\$ 150,535.00	\$ 41,852.00	\$ -	\$ -	\$ -	\$ -	\$ -
5 Complete water system construction	\$ 150,639.00	\$ 128,489.00	\$ 22,150.00	\$ -	\$ -	\$ -	\$ -	\$ -
6 Complete storm sewer construction	\$ 156,628.00	\$ 150,066.00	\$ 6,562.00	\$ -	\$ -	\$ -	\$ -	\$ -
7 Road paving incl. stone base, curb, binder & sidewalk	\$ 217,516.00	\$ -	\$ 175,076.00	\$ -	\$ -	\$ -	\$ -	\$ 42,440.00
8 Mutli-use trail grading & utility installation	\$ 18,500.00	\$ -	\$ 18,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
9 Mutli-use trail paving	\$ 29,156.00	\$ -	\$ 29,156.00	\$ -	\$ -	\$ -	\$ -	\$ -
10 Surface course paving (2017)	\$ 40,493.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,493.00
11 Entrance landscaping	\$ 22,297.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,297.00
12 Street trees	\$ 21,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,115.00
13 Contingency (20%)	\$ 219,324.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,324.20
<b>TOTAL</b>	<b>\$ 1,315,945.20</b>	<b>\$ 597,535.00</b>	<b>\$ 322,067.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 396,343.20</b>

Notes:

Guarantee for improvements expires \_\_\_\_\_.



# Village of Mukwonago

## AGENDA ITEM REQUEST FORM

Committee/Board:	Finance/Village Board
Topic:	Treasury Management Services Recap: ADM, PMA & Ehlers
From:	Diana Doherty
Department:	Finance
Presenter:	Diana Doherty
Date of Committee Action (if required):	
Date of Village Board Action (if required):	September 20, 2016

---

### Information

**Subject:** Comparison of firms that provide treasury management services and selection of ADM as an authorized Village depository.

**Background Information/Rationale:** I've received information from ADM, PMA and Ehlers pertaining to the services they provide. ADM & PMA are very similar in that cash they would manage on behalf of the Village is pooled and spread out over numerous banks to ensure balances at each institution fall under FDIC limits. Both offer similar, competitive rates and funds are available as needed by the Village. The money they earn on our money is the difference between what the banks pay on the deposits and on the delivered rate that is quoted to the Village. Under both programs, funds can be placed in CDs to earn higher rates than in regular money market accounts.

Ehlers does not offer a program that enables the Village to withdraw the funds that we place with them whenever we need them. What they do is invest "excess" Village funds for 1 to 3 years and an annual handling fee is charged based on the amount invested.

**Key Issues for Consideration:** The ease with which to deposit and withdraw funds based on Village activity; the amount of work involved in managing the funds that are placed with either of the organizations. Ehlers and PMA ask for cash forecasting to estimate when they could anticipate larger deposits and withdrawals; this is not a requirement for ADM.

**Fiscal Impact (If any):** Any of the three services will likely yield interest rates higher than what we are currently earning. All claim to be competitive with the market so I would expect the results to be similar.

**Requested Action by Committee/Board:** Adopt resolution choosing one of the three as an option to deposit Village funds. My recommendation is ADM as their program appears to be the most flexible in terms of depositing and withdrawing funds while earning similar results to the other two firms.



### Attachments

Resolution authorizing ADM [can be modified to PMA or Ehlers] as a Designated Depository for Municipal Funds

**The following are not included in the e-packet but are being sent to the Village Board members via e-mail attachment:**

- ADM Program Information Sheet & Rate Estimate
  - Letter from Attorney Blum to ADM listing concerns he had with the agreement the Village would sign allowing ADM to manage our funds.
    - Response to that letter from ADM to Atty Blum
    - Follow-up email from Atty Blum to Diana Doherty & John Weidl
  - E-mail and agreement form from PMA
  - E-mail and agreement form from Ehlers
-

**RESOLUTION 2016-XXX**

**A RESOLUTION AUTHORIZING THE AMERICAN DEPOSIT MANAGEMENT CO. AS A DESIGNATED DEPOSITORY FOR MUNICIPAL FUNDS**

**WHEREAS**, the Village of Mukwonago may deposit funds in one or more banks as outlined by Wisconsin State Statutes; AND

**WHEREAS**, the Village of Mukwonago desires to designate The American Deposit Management Co. of Delafield, WI as authorized depository for City funds; AND

**WHEREAS**, The American Deposit Management Co. is a qualified depository for the purposes of the deposit of public funds;

**NOW THEREFORE, BE IT RESOLVED** that the Treasurer for and on behalf of the Village of Mukwonago authorizes the deposit and withdrawal of monies with The American Deposit Management Co. in both noninterest-bearing or interest-bearing accounts in compliance with applicable State law and regulations;

**BE IT FURTHER RESOLVED** that the following Officers/Employees or their Successors are authorized to order the deposit or withdrawal of monies with The American Deposit Management Co. until this authority is revoked by action of the Village of Mukwonago and written notice of such action is received by The American Deposit Management Co.

Village President Fred Winchowky

\_\_\_\_\_  
Title Name Signature

Clerk-Treasurer Steven Braatz, Jr

\_\_\_\_\_  
Title Name Signature

Deputy Clerk-Treasurer Judy Taubert

\_\_\_\_\_  
Title Name Signature

Finance Director Diana Doherty

\_\_\_\_\_  
Title Name Signature

Passed and adopted this 20<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Steve Braatz, Jr. Village Clerk

Village of Mukwonago  
440 River Crest Court, P.O. Box 206  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
www.villageofmukwonago.com

**VILLAGE OF MUKWONAGO**  
**SITE PLAN, ARCHITECTURAL, AND PLANNED**  
**UNIT DEVELOPMENT (PUD) APPLICATION**  
**Application Fee: Below**

Date Submitted: 8/15/16

**FEES**

*(Please check one)*

- Minor Site Plan (Buildings less than 600 sq. ft.): \$135.00 plus \$.02 per sq. ft.
- Site Plan and/or Architectural Review: \$250.00 plus \$.02 per sq. ft.
- Conceptual Site Plan and/or Architectural Review: \$200.00 plus \$.02 per sq. ft.
- Planned Unit Development (PUD) Review: \$185.00 plus \$25.00/unit
- Resubmittal/Amendment to Site Plan and/or Architectural Review: \$200.00

**CONTACTS**

**Zoning Department**

Contact: Joe Hankovich  
Phone: (262) 363-6419  
Fax: (262) 363-6425  
Email: jhankovich@villageofmukwonago.com

**Planning Department**

Contact: Bruce Kaniewski  
Phone: (414) 339-4105  
Fax: (262) 363-6425  
Email: planner@villageofmukwonago.com

**GUIDELINES**

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Plan Commission and Village Board of the Village of Mukwonago. The application packet must be filed with the Village Clerk **at least 30 days prior to the meeting** of the Planning Commission at which action is desired. The Plan Commission meets on the second Tuesday of each month at 6:30 p.m.

Materials listed below must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100 Article IX. Section 100-601(f) and other pertinent sections of Village ordinances, and, as necessary, to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner  
ATTN: Site Plan/Architectural Plan/Planned Unit Development  
PO Box 206  
Mukwonago, WI 53149  
Deliver to: Village Clerk's Office  
440 River Crest Court  
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

**APPLICANT (Full Legal Name)**

Name: Lynch Ventures, LLC  
Company: Lynch Mukwonago  
Address: 280/283 Wolfken City: Mukwonago State: WI Zip: 53149  
Daytime Phone: (262) 642-4700 Fax: \_\_\_\_\_  
E-Mail: umgreene@shoplynch.com

**APPLICANT IS REPRESENTED BY (Full Legal Name)**

---

Name: Mark Greene  
Company: Lynch Mukwonago  
Address: 280/282 Woffken City: Mukwonago State: WI Zip: 53149  
Daytime Phone: 262-642-4700 Fax: \_\_\_\_\_  
E-Mail: mgreene@shoplynch.com

**ARCHITECT**

---

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**PROFESSIONAL ENGINEER**

---

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**REGISTERED SURVEYOR**

---

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**CONTRACTOR**

---

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**PROPERTY INFORMATION**

Property Owner (s) (if different from applicant): Lynch Ventures, LLC  
Address: 282 E. Wolf Run City: Mukwonago State: WI Zip: 53149  
Daytime Phone: (262) 642-4700 Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Present Zoning: \_\_\_\_\_ Tax Key No(s): \_\_\_\_\_  
Location/Address: \_\_\_\_\_  
Present Use: \_\_\_\_\_ Intended Use: \_\_\_\_\_

**PROCEDURAL CHECKLIST FOR SITE PLAN/ARCHITECTURAL PLAN/PUD REVIEW AND APPROVAL**

Submittals for review must include and be accompanied by the following:

**Application:**

- Completed application form including the procedural checklist.
- Application fee: See page 1.
- Agreement for Reimbursable Services (separate application).

**Other Documents:**

- Five(5) complete sets of Application and materials, in addition to the original, for Village of Mukwonago review.
  - Project Summary: Please attach a statement detailing the reasons and background for this request including: details of proposal, services provided, wares sold, plans and hours of operation, number of employees, frequency of customer visits, frequency of deliveries to site, description of any interior/exterior modifications or additions to be made to property, any outside storage (dumpsters, trucks, materials...), number of parking stalls, screening/buffer type, any other information available. **PLEASE EXPLAIN IN DETAIL.**
  - Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to [planner@villageofmukwonago.com](mailto:planner@villageofmukwonago.com).
  - Any additional information as determined by Village staff.
- 
- **Upon receipt of a complete submittal, staff review will be conducted within ten business days.**
  - **All Site Plan, Architectural, and Planned Unit Development review requests require Plan Commission review and Village Board approval.**

# CERTIFICATION

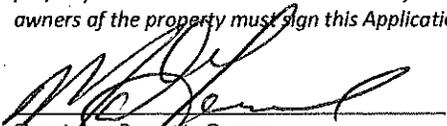
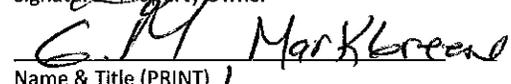
Applicant hereby certifies that:

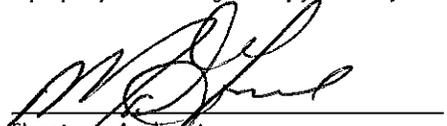
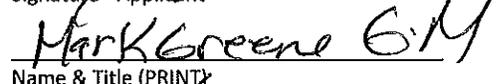
1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

*(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).*

  
 \_\_\_\_\_  
 Signature - Property Owner  
  
 \_\_\_\_\_  
 Name & Title (PRINT)  
  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature - Applicant  
  
 \_\_\_\_\_  
 Name & Title (PRINT)  
  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature - Property Owner  
 \_\_\_\_\_  
 Name & Title (PRINT)  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature - Applicant's Representative  
 \_\_\_\_\_  
 Name & Title (PRINT)  
 \_\_\_\_\_  
 Date

FOR OFFICE USE ONLY	
Date Paid	Receipt #
Plan Commission Date(s)	Village Board Date(s)
Escrow Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Escrow Amount
Plan Commission Disposition	
Village Board Disposition	



**MUKWONAGO**



Lynch Mukwonago is seeking to display vehicles in the low lands along I-43. The display would be seasonal and all vehicles would avoid wetland areas. Vehicles would be removed prior to hazardous weather.

Thank you.

September 9, 2016

Fred Winchowky, Village President  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Architectural Review/1090 N. Rochester Street (Culver's)

Dear President Winchowky and Members of the Plan Commission:

Representatives of Culver's Restaurant have submitted drawings to change the exterior design/colors of the building. The restaurant has an existing conditional use permit. Since the site design will not change with this proposal, it is my recommendation as zoning administrator that only architectural review is needed to change the exterior look of the building. I understand there will be minor interior alterations, but the alterations do not require Plan Commission and Village Board review.

Attached you will find drawings showing current and proposed exterior building elevations. The applicant has been asked to show examples of the exterior materials/colors at the meeting. Manufactured stone will be added to create a column appearance along the front and sides. The existing white brick will be stained a taupe color, and the fascia and soffit will be painted a similar color. The submitted drawings show the roof in a dark color, but the drawing of the proposed design indicates the current blue asphalt shingles will remain. In my opinion, blue is compatible with the proposed light brown color scheme, but I ask the Commission to provide direction if there is an opposing opinion.

I understand the existing wall signs on the building might be changed. The wall signs shown on the submitted drawings are not part of this review.

### **Recommendation**

While the current white color of the building is compatible with neighboring retail buildings to the south, the proposed exterior design and colors are compatible with the retail building under construction to the north and neighboring condominiums. I recommend approval with the conditions listed below.

1. Approval shall be subject to the submitted drawing entitled "Culvers, 1090 N. Rochester Street," prepared by Ollman Ernest Martin Architects dated August 10, 2016.

2. The architectural review approval does not approve the signs shown on the drawing. Any change in existing wall signage must comply with Chapter 64 of Village Municipal Code and requires a permit from the Village Inspection Department.

I appreciate the opportunity to assist with this review. Should any questions arise, please feel free to contact me at any time.

Sincerely,

*Bruce S. Kaniewski*

Bruce S. Kaniewski, AICP  
Village Planner/Zoning Administrator

Cc: Steve Braatz Jr., Village Clerk (via email)  
John Weidl, Village Administrator (via email)  
Bob Harley, Supervisor of Inspections (via email)  
Greg Landon, Owner (via email)  
Randy McMahan, Applicant (via email)  
Wendy Martin, Architect (via email)

Village of Mukwonago  
440 River Crest Court, P.O. Box 206  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
www.villageofmukwonago.com

**VILLAGE OF MUKWONAGO**  
**SITE PLAN, ARCHITECTURAL, AND PLANNED**  
**UNIT DEVELOPMENT (PUD) APPLICATION**  
**Application Fee: Below**

Date Submitted: 8/12/16

**FEES**

*(Please check one)*

- Minor Site Plan (Buildings less than 600 sq. ft.): \$135.00 plus \$.02 per sq. ft.
- Site Plan and/or Architectural Review: \$250.00 plus \$.02 per sq. ft.
- Conceptual Site Plan and/or Architectural Review: \$200.00 plus \$.02 per sq. ft.
- Planned Unit Development (PUD) Review: \$185.00 plus \$25.00/unit

**CONTACTS**

**Zoning Department**

Contact: Joe Hankovich  
Phone: (262) 363-6419  
Fax: (262) 363-6425  
Email: jhankovich@villageofmukwonago.com

**Planning Department**

Contact: Bruce Kaniewski  
Phone: (414) 339-4105  
Fax: (262) 363-6425  
Email: planner@villageofmukwonago.com

**GUIDELINES**

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Materials listed below must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100 Article IX. Section 100-601(f) and other pertinent sections of Village ordinances, and, as necessary, to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner  
ATTN: Site Plan/Architectural Plan/Planned Unit Development  
PO Box 206  
Mukwonago, WI 53149  
Deliver to: Village Clerk's Office  
440 River Crest Court  
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

**APPLICANT (Full Legal Name)**

Name: Randy McMahon  
Company: Campbell Construction  
Address: 810 Swan Dr. City: Mukwonago State: WI Zip: 53149  
Daytime Phone: (262) 436-4760 Fax: (262) 436-4761  
E-Mail: randy@campbellconstructionbbg.com

**APPLICANT IS REPRESENTED BY (Full Legal Name)**

Name: NA see applicant  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**ARCHITECT**

Name: Wendy Martin  
Company: Ollmann Ernest Martin Architects  
Address: 509 S State St. City: Belvidere State: IL Zip: 61008  
Daytime Phone: 815 - 544 - 7790 Fax: 815 - 544 - 7792  
E-Mail: wmartin@oearch.com

**PROFESSIONAL ENGINEER**

Name: NA  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**REGISTERED SURVEYOR**

Name: NA  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**CONTRACTOR**

Name: Jay Campbell  
Company: Campbell Construction  
Address: 810 SWAN DR. City: Mukwonago State: WI Zip: 53149  
Daytime Phone: (262) - 436 - 4760 Fax: (262) 436 - 4761  
E-Mail: jay@campbellconstructionbbg.com

## PROPERTY INFORMATION

---

Property Owner (s) (if different from applicant): Gregory Landon  
Address: 1090 N Rochester St. City: Mukwonago State: WI Zip: 53149  
Daytime Phone: (262) 745-1066 Fax: (262) 245-1759  
E-Mail: greglondon@charter.net  
Present Zoning: \_\_\_\_\_ Tax Key No(s): \_\_\_\_\_  
Location/Address: 1090 N Rochester St. Mukwonago, WI 53149  
Present Use: Culver's Restaurant Intended Use: Culver's Restaurant

## PROCEDURAL CHECKLIST FOR SITE PLAN/ARCHITECTURAL PLAN/PUD REVIEW AND APPROVAL

---

Submittals for review must include and be accompanied by the following:

### Application:

- Completed application form including the procedural checklist.
- Application fee: See page 1.
- Agreement for Reimbursable Services (separate application).

### Other Documents:

- Five(5) complete sets of Application and materials, in addition to the original, for Village of Mukwonago review.
  - Project Summary: Please attach a statement detailing the reasons and background for this request including: details of proposal, services provided, wares sold, plans and hours of operation, number of employees, frequency of customer visits, frequency of deliveries to site, description of any interior/exterior modifications or additions to be made to property, any outside storage (dumpsters, trucks, materials...), number of parking stalls, screening/buffer type, any other information available. **PLEASE EXPLAIN IN DETAIL.**
  - Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to [planner@villageofmukwonago.com](mailto:planner@villageofmukwonago.com).
  - Any additional information as determined by Village staff.
- 
- **Upon receipt of a complete submittal, staff review will be conducted within ten business days.**
  - **All Site Plan, Architectural, and Planned Unit Development review requests require Plan Commission review and Village Board approval.**

**CERTIFICATION**

Applicant hereby certifies that:

1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

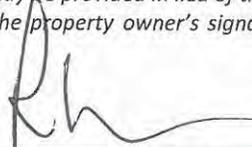
By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

*(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).*

\_\_\_\_\_  
Signature - Property Owner

\_\_\_\_\_  
Name & Title (PRINT)

\_\_\_\_\_  
Date



\_\_\_\_\_  
Signature - Applicant

Randy McMahon PM  
Name & Title (PRINT)

8-12-16  
Date

\_\_\_\_\_  
Signature - Property Owner

\_\_\_\_\_  
Name & Title (PRINT)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature - Applicant's Representative

\_\_\_\_\_  
Name & Title (PRINT)

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY	
Date Paid	Receipt #
Plan Commission Date(s)	Village Board Date(s)
Escrow Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Escrow Amount
Plan Commission Disposition	
Village Board Disposition	



## **PROJECT SUMMARY**

### **Culver's Mukwonago**

Please accept this as an explanation of the interior and exterior modifications proposed for the Culver's restaurant.

The restaurant dining room will receive new wall and floor finishes. Additionally the front service counter, soda station and condiment cabinets will be replaced with new units with a more contemporary finish. The bathrooms will receive new vanities along with new wall and floor finishes. All the existing tables, chairs and booths will be replaced.

The exterior brick will be stained in an earth tone color. Stone accents will be used as indicated on the drawings. The fascia will also be painted an earth tone color.



DRIVE THRU ELEVATION



MAIN ENTRY ELEVATION



FRONT RIGHT PERSPECTIVE



FRONT LEFT PERSPECTIVE

EXISTING SIDING TO BE REMOVED & REPLACED WITH HARDIE PLANK CEMENT BOARD

ALL EXISTING BUILDING SIGNAGE TO BE REMOVED



FRONT ELEVATION



REAR ELEVATION

EXISTING RENDERINGS

© 2016
<b>CULVER'S RESTAURANT RE-IMAGE</b> <b>1090 N. Rochester Street</b> Mukwonago, WI 53149 County of WAUKESHA
 <small>Culver's Franchising System, Inc.          1240 Walker Street, WI 53578          800-828-7280</small>
<b>OLLMANN ERNEST MARTIN</b> <b>ARCHITECTS</b> 509 South State Street Belvidere Illinois 61008 815-544-7790 Phone 815-544-7792 Fax

<b>COLOR ELEVATIONS</b> <small>NOTE: THOUGH THESE IMAGES HAVE PHOTO          REALISM, MATERIALS AND FINISHES          MATERIALS MAY VARY IN APPEARANCE.</small>
<small>Date: 8-10-16          Revision:</small>
<small>2016-092</small>




DRIVE THRU ELEVATION



MAIN ENTRY ELEVATION



FRONT RIGHT PERSPECTIVE



FRONT LEFT PERSPECTIVE

**REPRESENTATION MATERIAL COLOR**

- ASPHALT SINGLES EXISTING
- FACIA & SOFFIT "SANDERLING" SW 7513
- BRICK STAIN "TAVERN TAUPE" SW 7508
- CEMENT BOARD SIDING HARDIE PLANK "KHAKI BROWN"
- WINDOW & DOOR FRAMES EXISTING ALUM.
- MFGR'D STONE ENVIRONMENTAL STONEWORKS TUSCAN LEDGE "MANZANITA"
- METAL DOOR/ FRAME MATCH SIDING



FRONT ELEVATION



REAR ELEVATION

PROPOSED RENDERINGS

© 2016

**CULVER'S RESTAURANT RE-IMAGE**  
**1090 N. Rochester Street**  
 Mukwonago, WI 53149  
 County of WAUKESHA

*Culver's*  
 Culver's Franchising System, Inc.  
 Prairie du Sac, WI 53578  
 800-828-7280

OLLMANN ERNEST MARTIN  
 ARCHITECTS  
 509 South State Street  
 Belvidere Illinois 61108  
 815-544-7790 Phone  
 815-544-7792 Fax

**COLOR ELEVATIONS**  
 NOTE: THOUGH THESE IMAGES HAVE PHOTO  
 REALISM, MATERIALS MAY VARY IN APPEARANCE.  
 Date: 8-10-16  
 Revision:

2016-092

A2

September 9, 2016

Fred Winchowky, Village President  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Site Plan and Architectural Review/511 Oakland Avenue

Dear President Winchowky and Members of the Plan Commission:

Doug Dorger of Apex Development, LLC has a series of requests to redevelop 511 Oakland Avenue, a 1.29 acre property on the south side of Oakland, adjacent to the east side of the Canadian National Rail Right-of-Way. The site is also adjacent to Lois Street, which is an unimproved Village right-of-way. Within the right-of-way is a private driveway providing access to two of the three homes on the east side of Lois Street. The owner of the two homes has an agreement with the Village to maintain the driveway. This first step in the process is site plan and architectural review. Since there are multiple steps, I suggest an initial preliminary site plan and architectural review in conjunction with the other aspects of the proposal, with final review occurring later in the process. Below is a map of the property (highlighted in yellow) showing the surrounding area.



### **Property Status and Surrounding Conditions**

#### Subject Property:

Current Comprehensive Plan Designation: Historical Residential  
Zoning: M-2, Light Industrial District

#### Surrounding Conditions:

North: JR Engineering, M-2  
East and South: Single Family Residential, R-2  
West and Northwest: Horn Feed and other industrial/business uses, M-2

### **Summary of Overall Proposal**

An old 5,660 square foot industrial building exists on the site. An accessory structure was destroyed by fire several years ago. The overall proposal includes the following:

1. Site plan and architectural review to construct a 1,500 square foot accessory structure (to replace the previously destroyed structure), along with 15 space parking lot.
2. The M-2 zoning district requires a street yard setback of 30 feet for both buildings and parking. Although unimproved, the street yard setback applies to Lois Street. Therefore, the applicant has submitted application requesting variances from the Board of Zoning and Building Appeals to allow a 15 foot street yard setback for both the accessory structure and the new parking lot. The Plan Commission may desire to provide a recommendation or suggested direction to the Board of Zoning and Building Appeals. The scheduling of a public hearing to consider the variances is the next step in the process after this preliminary review by the Commission.
3. The applicant intends to upgrade the existing 5,660 square foot building to create leasable space for contractors and/or private workshops. Any exterior upgrades to the building must be submitted for approval.
4. Applicant desires to divide the rear of the site to construct a side-by-side duplex condominium. This proposal would require a potential comprehensive plan amendment, a rezoning to probably the R-3, Single Family/Transitional Residential District, and a Certified Survey Map. In addition, consideration must be given to the agreements between the Village and the neighboring property owner for use of Lois Street and connection to sanitary sewer (see attached). Plan Commission feedback about this potential residential division is desired at this time.

**Recommendation**

During the meeting, we will discuss the various aspects of this proposal. I look forward to your direction.

I appreciate the opportunity to assist with this review. Should any questions arise, please feel free to contact me at any time.

Sincerely,

*Bruce S. Kaniewski*

Bruce S. Kaniewski, AICP  
Village Planner/Zoning Administrator

Cc: Steve Braatz Jr., Village Clerk (via email)  
John Weidl, Village Administrator (via email)  
Bob Harley, Supervisor of Inspections (via email)  
Kevin Schmidt, Police Chief (via email)  
Jeff Stien, Fire Chief (via email)  
Dave Brown, Utilities Superintendent (via email)  
Ron Bittner, Public Works Director (via email)  
Mark Blum, Village Attorney (via email)  
Doug Dorger, Applicant (via email)  
Tim Anderson, Architect (via email)

Village of Mukwonago  
440 River Crest Court, P.O. Box 206  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
www.villageofmukwonago.com

**VILLAGE OF MUKWONAGO**  
**SITE PLAN, ARCHITECTURAL, AND PLANNED**  
**UNIT DEVELOPMENT (PUD) APPLICATION**  
Application Fee: Below

Date Submitted: 08-08-2016

**FEES**

*(Please check one)*

- Minor Site Plan (Buildings less than 600 sq. ft.): \$135.00 plus \$.02 per sq. ft.
- Site Plan and/or Architectural Review: \$250.00 plus \$.02 per sq. ft.
- Conceptual Site Plan and/or Architectural Review: \$200.00 plus \$.02 per sq. ft.
- Planned Unit Development (PUD) Review: \$185.00 plus \$25.00/unit

**CONTACTS**

**Zoning Department**

Contact: Joe Hankovich  
Phone: (262) 363-6419  
Fax: (262) 363-6425  
Email: jhankovich@villageofmukwonago.com

**Planning Department**

Contact: Bruce Kaniewski  
Phone: (414) 339-4105  
Fax: (262) 363-6425  
Email: planner@villageofmukwonago.com

**GUIDELINES**

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Plan Commission and Village Board of the Village of Mukwonago. The application packet must be filed with the Village Clerk at least 30 days prior to the meeting of the Planning Commission at which action is desired. The Plan Commission meets on the second Tuesday of each month at 6:30 p.m.

Materials listed below must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100 Article IX, Section 100-601(f) and other pertinent sections of Village ordinances, and, as necessary, to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner  
ATTN: Site Plan/Architectural Plan/Planned Unit Development  
PO Box 206  
Mukwonago, WI 53149  
Deliver to: Village Clerk's Office  
440 River Crest Court  
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

**APPLICANT (Full Legal Name)**

Name: Douglas A Dorger  
Company: Apex Development LLC  
Address: 7343 W. Layton Ave City: Greenfield State: WI Zip: 53220  
Daytime Phone: 414-940-3193 Fax: 414-282-7041  
E-Mail: apexd@outlook.com

**APPLICANT IS REPRESENTED BY (Full Legal Name)**

---

Name: Doug A Dorger  
Company: Apex Development LLC  
Address: 7343 W. Layton Ave City: Greenfield State: WI Zip: 53220  
Daytime Phone: 414-940-3193 Fax: 414-282-7040  
E-Mail: apexd@outlook.com

**ARCHITECT**

---

Name: Tim Anderson  
Company: Tim Anderson, AIA, NCARB, LEED AP  
Address: S44 W33375 Connemara Dr City: Dousman State: WI Zip: 53118  
Daytime Phone: 414-698-8134 Fax: \_\_\_\_\_  
E-Mail: timandersonarchitect@hotmail.com

**PROFESSIONAL ENGINEER**

---

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**REGISTERED SURVEYOR**

---

Name: Pete Bailey  
Company: American Surveying Co. Inc  
Address: 12207 County Road K City: Franksville State: WI Zip: 53126  
Daytime Phone: 262-497-7217 Fax: \_\_\_\_\_  
E-Mail: beaufordbailey@hotmail.com

**CONTRACTOR**

---

Name: Kieth or Rich  
Company: Paridise Builders  
Address: S30 W24698 Sunset Dr. City: Waukeshe State: WI Zip: 53189  
Daytime Phone: 262-574-1166 Fax: \_\_\_\_\_  
E-Mail: kieth@paradisebuilders.com

## PROPERTY INFORMATION

---

Property Owner (s) (if different from applicant): Norbert & Barb Kraczek  
Address: S 96 W30668 Mosher Dr. City: Mukwonago State: WI Zip: 53149  
Daytime Phone: 414-406-1835 Fax: \_\_\_\_\_  
E-Mail: kraczekfamily@centurylink.net  
Present Zoning: M2 Tax Key No(s): MUKV1973998  
Location/Address: 511 E. Oakland Ave. Mukwonago WI  
Present Use: Storage / contractors yard Intended Use: light industry & R3 in rear-new lot

## PROCEDURAL CHECKLIST FOR SITE PLAN/ARCHITECTURAL PLAN/PUD REVIEW AND APPROVAL

---

Submittals for review must include and be accompanied by the following:

### Application:

- Completed application form including the procedural checklist.
- Application fee: See page 1.
- Agreement for Reimbursable Services (separate application).

### Other Documents:

- Five(5) complete sets of Application and materials, in addition to the original, for Village of Mukwonago review.
  - Project Summary: Please attach a statement detailing the reasons and background for this request including: details of proposal, services provided, wares sold, plans and hours of operation, number of employees, frequency of customer visits, frequency of deliveries to site, description of any interior/exterior modifications or additions to be made to property, any outside storage (dumpsters, trucks, materials...), number of parking stalls, screening/buffer type, any other information available. **PLEASE EXPLAIN IN DETAIL.**
  - Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to [planner@villageofmukwonago.com](mailto:planner@villageofmukwonago.com).
  - Any additional information as determined by Village staff
- Upon receipt of a complete submittal, staff review will be conducted within ten business days.
  - All Site Plan, Architectural, and Planned Unit Development review requests require Plan Commission review and Village Board approval.

**CERTIFICATION**

Applicant hereby certifies that:

1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions")
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

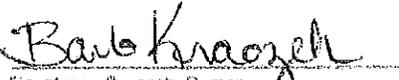
By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

*(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).*

  
Signature - Property Owner

**Norbert Kraczek**  
Name & Title (PRINT)

**08-08-2016**  
Date

  
Signature - Property Owner

**Barb Kraczek**  
Name & Title (PRINT)

**08-08-2016**  
Date

  
Signature - Applicant

**Doug Dorgier**  
Name & Title (PRINT)

**08-08-2016**  
Date

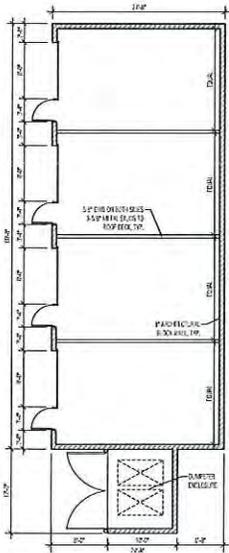
\_\_\_\_\_  
Signature - Applicant's Representative

\_\_\_\_\_  
Name & Title (PRINT)

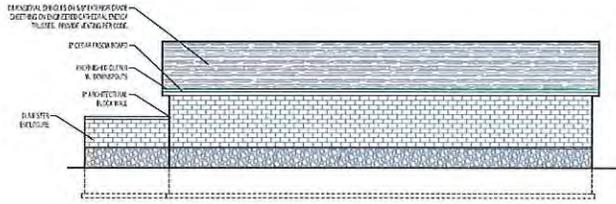
\_\_\_\_\_  
Date

FOR OFFICE USE ONLY	
Date Paid	Receipt #
Plan Commission Date(s)	Village Board Date(s)
Escrow Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Escrow Amount
Plan Commission Disposition	
Village Board Disposition	

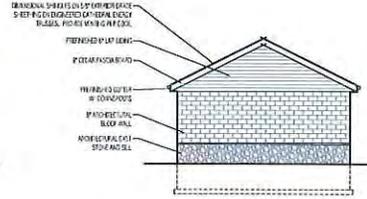
NOTES: 1. VISUAL SKIN  
 2. THE EXISTING FOUNDATION AND FLOOR FINISHES SHALL BE PRESERVED AND REPAIRED TO ORIGINAL CONDITION. ALL WORK SHALL BE IN ACCORDANCE WITH THE CITY OF GREENFIELD, VERMONT.



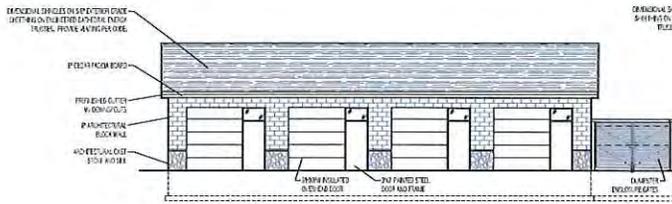
**6 FLOOR PLAN**  
SCALE: 1/8" = 1'-0"



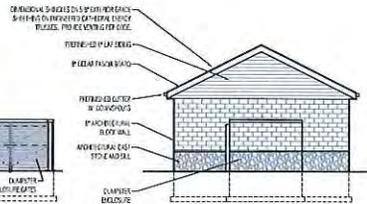
**2 EAST ELEVATION**  
SCALE: 1/8" = 1'-0"



**4 NORTH ELEVATION**  
SCALE: 1/8" = 1'-0"



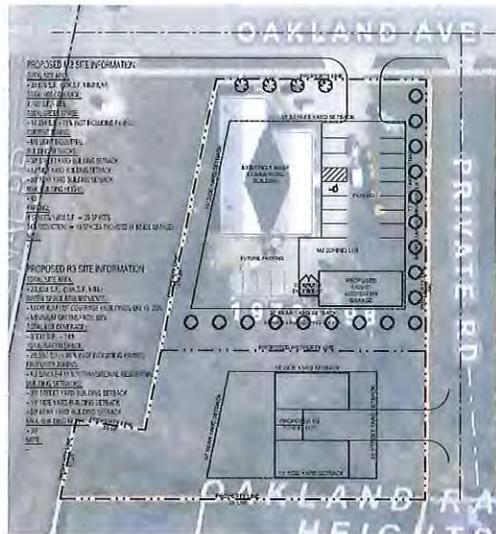
**7 WEST ELEVATION**  
SCALE: 1/8" = 1'-0"



**9 SOUTH ELEVATION**  
SCALE: 1/8" = 1'-0"



**16 EXISTING SITE PLAN**  
SCALE: 1" = 40'



**18 ARCHITECTURAL SITE PLAN**  
SCALE: 1" = 40'

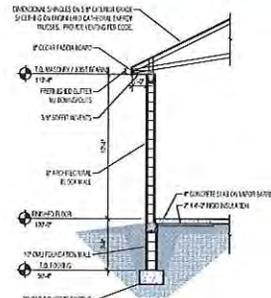
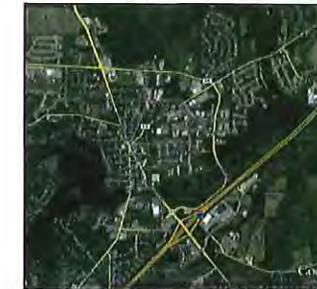
**OWNER / CONTRACTOR**

Doug Draper  
2345 W. Light Ave.  
Greenfield, VT 05220  
414-843-3193

**CODE ANALYSIS AND NOTES**

- BUILDING SIZE: 1,416 GSF  
 BUILDING CODE: INTERNATIONAL EXISTING BUILDING CODE - 2010  
 OCCUPANCY CLASSIFICATION: FACTORY INDUSTRIAL F1  
 EXISTING TYPE: EXISTING TYPE I & II  
 SPIN NUMBER: A-01  
 OCCUPANT LOAD: 100005 OCCUPANT + 1,416 GSF = 15  
 EGRESS WIDTH: 5400005 NA, OTHER 2415 OCCUPANTS = 24  
 FLOORING FINISHES: NA, ACCESSORY BUILDING
- NOTES:
1. ALL WORK OF THE CONTRACTOR SHALL BE IN ACCORDANCE WITH APPLICABLE BUILDING CODES AND COMPLY WITH ALL GOVERNING LAWS, CODES, ORDINANCES, RULES AND REGULATIONS OF THE CITY, COUNTY, STATE AND FEDERAL JURISDICTION.
  2. PRIOR TO COMMENCEMENT OF WORK, THE CONTRACTOR SHALL CAREFULLY EXAMINE THE SITE OF THE WORK AND VERIFY GRADE ELEVATIONS, UTILITIES, AND OTHER EXISTING CONDITIONS WHETHER OR NOT SHOWN ON THE DRAWINGS. LOCATE ALL GENERAL SITE REFERENCE DATA PER PROPERTY LINES AND GRADE ELEVATIONS AND DO THAT WORK WHICH IS NECESSARY TO PREVENT THEIR DISLOCATION OR DESTRUCTION.
  3. THE CONTRACTOR SHALL CLEAR THE CONTRACT WORK AREA, PROTECT EXISTING UTILITIES, TREES AND OR NATURAL VEGETATION WHICH IS PROTECTED TO REMAIN.
  4. PROVIDE FIRE EXTINGUISHERS FOR LOCAL OFFICIALS.
  5. MEPP AND STRUCTURAL DESIGN AND FINISHES SEPARATE FROM ARCHITECTURAL SUBMITTAL.

**VICINITY MAP**



**20 TYP. WALL SECTION**  
SCALE: 1/4" = 1'-0"

**Tim Anderson Architect**  
 ARCHITECTURE • DESIGN/BUILD • PROJECT MANAGEMENT  
 The Associates, LLC, 6000 S. US HWY. 40  
 540003375, Colmar, PA, 19006, WI 53119  
 414-843-3194  
 tim@timandersonarchitect.com

PROJECT	Apex
	PROJECT LOCATION 511 E. Colmar Ave., Colmar, PA 19006
ISSUE DATE	201605
	201605
SHEET TITLE	Floor Plan
	A1.1
SHEET NUMBER	201605
	201605

DESCRIPTION

All that part of the Northeast one-quarter of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

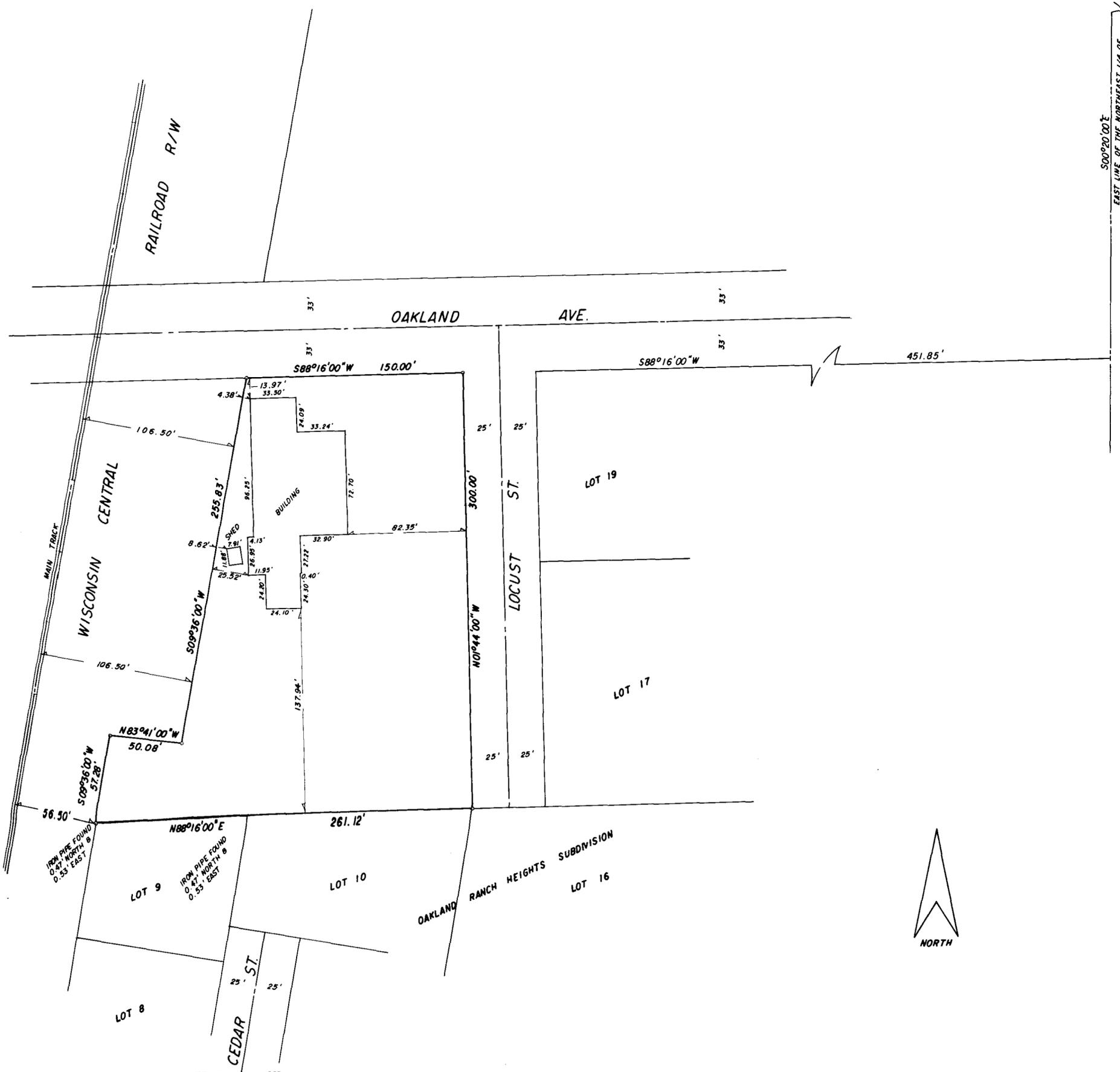
Commencing at the Northeast corner of the Northeast one-quarter of Section 26; thence South 00°20' 00" East along the East line of said Northeast one-quarter 802.06 feet to a point on the South right-of-way line of Oakland Avenue; thence South 88°16'00" West along said South right-of-way line 451.85 feet to the point of beginning of the parcel hereinafter described; thence continuing South 88°16'00" West along the aforementioned South right-of-way line 150.00 feet to a point on the East line of the Wisconsin Central R.R. right-of-way; thence South 09°36'00" West along said East line 255.83 feet; thence North 83° 41'00" West along the aforementioned East line 50.08 feet; thence South 09°36'00" West along the East line of the Wisconsin Central R.R. right-of-way 57.28 feet to the Northwest corner of Lot 9 of Oakland Ranch Heights Subdivision, being a recorded plat; thence North 88°16'00" East along the North line of Lots 9 and 10 of said recorded plat 261.12 feet to a point on the West right-of-way line of Locust Street; thence North 01°44'00" West along said West right-of-way line 300.00 feet to the point of beginning, containing 56,663 square feet or 1.300 acres.



WCP50061726

NORTHEAST CORNER OF THE  
NORTHEAST 1/4 OF SECTION 26,  
T5N, R18E, CONC. MONU./BRASS  
CAP FOUND

802.06'  
SECTION 26  
500°20'00"E  
EAST LINE OF THE NORTHEAST 1/4 OF



CERTIFICATION

"I have surveyed the above described property and the above map is a true representation thereof, and shows the size and location of the property, its exterior boundaries, the location and dimensions of all structures thereon, fences, apparent easements and roadways and visible encroachments, if any.

This survey is made for the exclusive use of the present owners of the property, and also those who purchase, mortgage or guarantee the title thereto, within one (1) year from date hereof; and as to them I hereby certify that said survey and the above map were made in accordance with acceptable professional standards and that the information contained thereon is, to the best of my knowledge, information and belief a true and accurate representation thereof".

Dated this 7<sup>th</sup> day of October, 1992. Charles P. Johnson  
Registered Land Surveyor

PLAT OF SURVEY

DALE & MARSHALL D. MANN

PART OF NE 1/4 OF SECTION 26 T 5 N, R 18 E,  
VILLAGE OF MUKWONAGO WAUKESHA CO., WIS.

SUBURBAN SURVEYS, INC.  
PLANNERS • ENGINEERS • COMPUTERS • SURVEYORS  
NEW BERLIN, WISCONSIN  
414-784-7971 17620 W. NATIONAL AVE.

SCALE - 1" = 50' DRAFTED BY - GREG L. BARLOW DATE - 10-07-92 PROJECT NO. - 92-270  
REVISED -

518-26-1





DesignLights Consortium™ Qualified Luminaires:  
AL35QF1X174U5KC\*\*\*

## EasyLED Series

### EasyLED 16" Area Light



AL35Q  
(Shown with Extruded  
Mounting Arm.)

#### Housing:

Heavy-duty die cast aluminum housing & front frame, integral heat sinking, driver compartment. Textured architectural powdercoat finish over a chromate conversion coating. Photocell adaptable.

#### Lens:

Clear flat glass lens or clear flat prismatic glass lens

#### Mounting:

Mount with two-piece swivel bracket, adjustable slipfitter, extruded mounting arms, yoke or mounting arm adaptor.

#### LumaFit LED:

Array Lumens: 174w: 17,996 (F Optic)  
Delivered Lumens:  
174w: 17,689 (C, Clear); 16,964 (F, Clear)  
262w: 30,544 (A, Clear); 27,395 (C, Clear);  
26,264 (F, Clear)

CRI: 79

CCT: 4000K, 5000K

Rated Life: 50,000 Hours

5-Year Warranty

Aluminum Boards

#### Wattage:

174 Watt: Array: 175.2w, System: 187w

262 Watt: Array: 262w, System: 286w

#### Driver:

Electronic Driver, 120-277V, 50/60Hz or  
347/480V, 50/60Hz; Dimmable Driver

#### Listing & Ratings:

CSA: Listed for wet locations. IP67

Operating Temperatures: -40°C to +40°C

LM-79 Report available on select models.

#### Options:

Surge Protection

Custom colors available upon request.

### EasyLED 16" Area Light

Catalog #

Description

Complete Units

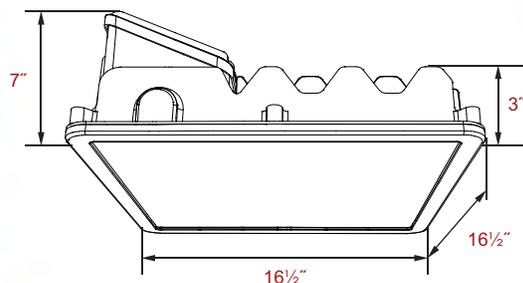
Ordering Information

Example: AL35QF1X262U5KCZEM18ARSP

AL35	Model:	AL35
Q	LED Mfr:	Q=QSSI
F	Optics:	A=Type I, B=Type II, C=Type III, F=Type V
1X	Number of Arrays:	1X=One
262	Wattage:	174=174w, 262=262w
U	Ballast:	U=120-277V, H=347/480V
5K	CCT:	4K=4000K, 5K=5000K
C	Lens:	C=Clear Flat Glass Lens, P=Clear Flat Prismatic Glass Lens* *Use with F Optic Only.
Z	Color:	Z=Bronze, W=White, B=Black, G=Gray
EM18AR	Mounting:	BR=Two-Piece Swivel Bracket, SF=Slipfitter LY=Large Yoke EM6*=6" Aluminum Extruded Mounting Arm, EM10*=10" Aluminum Extruded Mounting Arm, EM12*=12" Aluminum Extruded Mounting Arm, EM18*=18" Aluminum Extruded Mounting Arm, MA=Mounting Arm Adaptor  *Specify Mounting: R=Round Pole, AS=15° Angled Arm for Square Poles, AR=15° Angled Arm for Round Poles. Round Arms Fit 4" Diameter Poles.
SP	Options:	SF=Single Fuse, DF=Double Fuse, SP=Surge Protection



Dimensions



AL35Q

**QSSI**

Phone: (813) 855-9416

Fax: (813) 854-2915

Email: sales@qssi.com

LD-273

Catalog #	Description
FL73SFX	External Mount Slipfitter, Die Cast with Hardware & Angle Indicator, Powdercoat Finish
FL73BR	Two-Piece Swivel Bracket, Stamped, Powdercoat Finish
FL70LY	Yoke, Stamped Heavy-Duty Steel, Powdercoat Finish
ALMAA	Mounting Arm Adaptor, Fits 2 <sup>3</sup> / <sub>8</sub> " Arm, Includes Hardware, Powdercoat Finish
FLEM6*	6" Aluminum Extruded Mounting Arm, Powdercoat Finish, Gasket & Hardware
FLEM10*	10" Aluminum Extruded Mounting Arm, Powdercoat Finish, Gasket & Hardware
FLEM12*	12" Aluminum Extruded Mounting Arm, Powdercoat Finish, Gasket & Hardware
FLEM18*	18" Aluminum Extruded Mounting Arm, Powdercoat Finish, Gasket & Hardware
PTASUNV	Square Pole Tenon Adaptor Allows Installation of up to 4 Fixtures, Fits 2 <sup>3</sup> / <sub>8</sub> " Diameter Vertical Tenon, Powdercoat Finish. Use FLEMs.
FLEMWM	Heavy-duty Steel Wall Bracket for FLEM Mounting Arms, Powdercoat Finish.

\*Specify Mounting: S=Square Pole, R=Round Pole, AS=15° Angled Arm for Square Poles, AR=15° Angled Arm for Round Poles. Round Arms Fit 4" Diameter Poles.

◇Specify Color: Z=Bronze, W=White, B=Black, G=Gray.

LD

## EasyLED Series

### EasyLED 16" Area Light



FL73SFX



FL73BR



FL70LY



ALMAA  
(Shown Mounted)



FLEM6



FLEM10



FLEM12



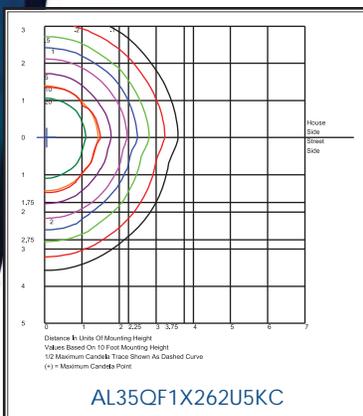
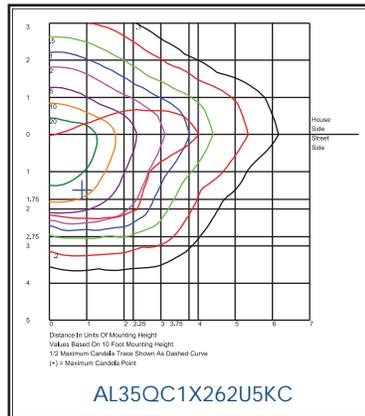
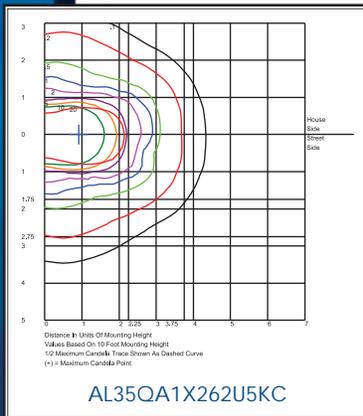
FLEM18



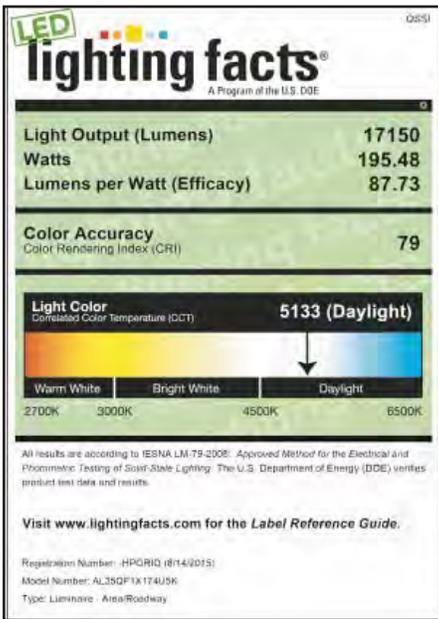
PTASUNV



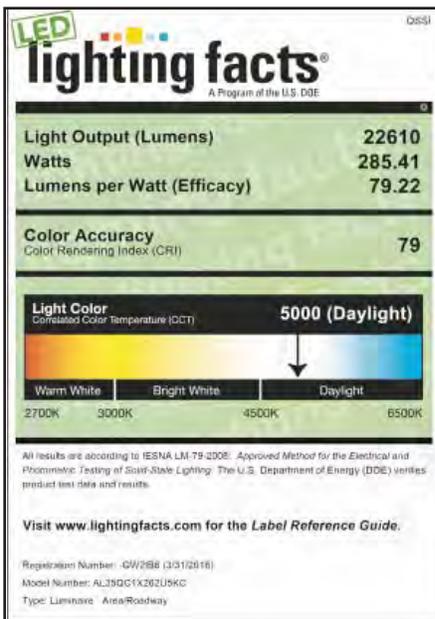
FLEMWM



Photometrics



LM-79 Report available.  
DesignLights Consortium™ Qualified Luminaire.



LM-79 Report Available.





## SPECIFICATIONS

**Shaft** – Seamless 6063-T6 aluminum extrusion.

**Anchor Base** – Cast from 356-T6 aluminum alloy and heat treated to a T6 temper after all structural welding is completed.

**Base Cover** – Two piece aluminum fabrication finished with same color as pole.

**Anchor bolts** – Steel rod confirming to ASTM F1554 Grade 55 and provided with (2) hex nuts and (2) flat washers.

**Handhole** – Supplied with cover, grounding provision and hardware.

**Finish** – Satin brushed, painted or anodized.

**Mounting** – Side drilled or tenon top.

Model Number	Mounting Height (ft)	Shaft (in)			Base (in)		Loading Capacity		
		Base Diameter	Top Diameter	Wall Thickness	Bolt Circle	Bolt Diameter	Max EPA in Square Feet at (Allows for 3 Second Gust Factor):		
							80 MPH	90 MPH	100 MPH
SSAA-08-4040-01	8	4.0	4.0	0.125	9.250	0.625	15.7	12.1	9.5
SSAA-10-4040-01	10	4.0	4.0	0.125	9.250	0.625	11.8	9.0	6.9
SSAA-12-4040-01	12	4.0	4.0	0.125	9.250	0.625	9.2	6.8	5.0
SSAA-14-4040-01	14	4.0	4.0	0.125	9.250	0.625	7.1	5.1	3.6
SSAA-15-4040-01	15	4.0	4.0	0.125	9.250	0.625	6.3	4.3	3.0
SSAA-15-5050-03	15	5.0	5.0	0.188	12.000	1.000	17.7	12.9	9.8
SSAA-16-4040-01	16	4.0	4.0	0.125	9.250	0.625	5.5	3.7	2.4
SSAA-16-4040-03	16	4.0	4.0	0.188	9.250	0.750	9.3	6.7	4.8
SSAA-18-4040-01	18	4.0	4.0	0.125	9.250	0.750	4.0	2.4	1.3
SSAA-18-4040-03	18	4.0	4.0	0.188	9.250	0.750	7.2	5.0	3.3
SSAA-20-4040-01	20	4.0	4.0	0.125	9.250	0.750	2.6	1.3	-
SSAA-20-4040-03	20	4.0	4.0	0.188	9.250	0.750	5.5	3.5	2.1
SSAA-20-4040-04	20	4.0	4.0	0.250	9.250	0.750	8.0	5.6	3.8
SSAA-20-5050-03	20	5.0	5.0	0.188	12.000	1.000	10.1	6.8	4.5
SSAA-20-5050-04	20	5.0	5.0	0.250	12.000	1.000	14.5	10.4	7.4
SSAA-20-6060-04	20	6.0	6.0	0.250	13.500	1.000	23.0	16.7	12.2
SSAA-25-5050-03	25	5.0	5.0	0.188	12.000	1.000	4.9	2.5	0.7
SSAA-25-5050-04	25	5.0	5.0	0.250	12.000	1.000	8.3	5.1	2.9
SSAA-25-6060-04	25	6.0	6.0	0.250	13.500	1.000	14.0	9.3	5.8
SSAA-30-6060-04	30	6.0	6.0	0.250	13.500	1.000	8.1	4.3	1.5

## EasyLED Series

### EasyLED Large Shallow Wall Pack



WP20Q

#### Housing:

Die cast aluminum housing & hinged front frame, 1/2" coin plugs with O-rings for conduit & photocell, textured architectural bronze powdercoat finish over a chromate conversion coating

#### Lens:

Molded Prismatic borosilicate glass lens

#### Mounting:

Cast-in template for mounting directly over a 4" recessed outlet box, or use 1/2" surface conduit.

#### LumaFit LED:

Array Lumens: 8062  
Delivered Lumens: 5531  
CRI: 85

CCT: 5000K  
Rated Life: 50,000 Hours  
5-Year Warranty  
Aluminum Boards

#### Wattage:

Array 57.8w, System 65.8w

#### Driver:

Electronic Driver, 120-277V, 50/60Hz  
Dimmable Driver

#### Listing & Ratings:

CSA: Listed for wet locations

#### Options:

2.5KV Surge Protection

Custom colors available upon request.

## EasyLED Large Shallow Wall Pack

Catalog # Description

Complete Units

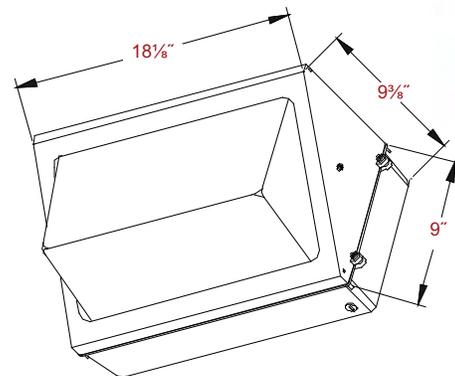
Ordering Information

Example: WP20QF1X58U5KZSP

WP20	Model:	WP20
Q	LED Mfr:	Q=QSSI
F	Optics:	F=Medium Beam Spread
1X	Number of Arrays:	1X=One
58	Wattage:	58=58w
U	Ballast:	U=120-277V
5K	CCT:	5K=5000K
Z	Color:	Z=Bronze, W=White, B=Black, G=Gray
-	Mounting:	N/A
SP	Options:	SF=Single Fuse, DF=Double Fuse, SP=Surge Protection

LD

Dimensions



WP20Q

**QSSI**

Phone: (813) 855-9416

Fax: (813) 854-2915

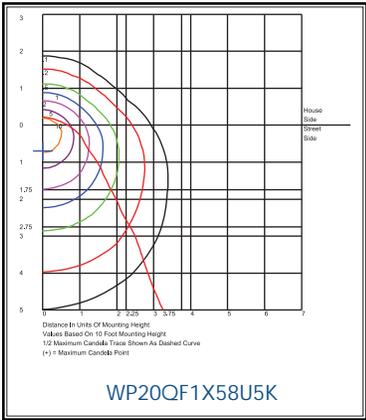
Email: sales@qssi.com

LD-69

Catalog #	Description
WP25GL	Molded Prismatic Borosilicate Glass Lens with Gasket
WP25FCS	Full Cutoff, Stamped Steel, Textured Bronze Finish
WP25FCA	Full Cutoff, Stamped Aluminum, Textured Bronze Finish
WP25SCS	Side Cutoff, Stamped Steel, Textured Bronze Finish
WP25SCA	Side Cutoff, Stamped Aluminum, Textured Bronze Finish
WP25LG	Clear Polycarbonate Vandal Resistant Guard
WP25WG	Wire Guard, Stainless Steel Construction

LD

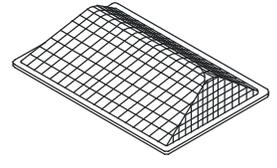
Photometrics



LD-70

EasyLED Series

EasyLED Large Shallow Wall Pack



WP25GL



WP25FC  
(Shown Mounted)



WP25SC  
(Shown Mounted)



WP25LG  
(Shown Mounted)



WP25WG  
(Shown Mounted)

**QSSI**  
 12802 Commodity Place  
 Tampa, FL 33626  
 www.qssi.com

Dorger Proposal

Lois Street Agreement

1866724
REGISTER'S OFFICE WAUKESHA COUNTY, WIS } SS ✓ RECORDED ON
93 AUG -2 PM 2:21
REEL 1754 IMAGE 1027
Return to: <i>Philip J. Lindquist</i> REGISTER OF DEEDS

**AGREEMENT**

**1866724**

pg 14

This agreement made by and between the Village of Mukwonago, a municipal corporation and Timothy and Karen Sperstad,

IT IS HEREBY AGREED:

That the Village of Mukwonago in consideration of the covenants and agreements hereinafter set forth, does hereby confer upon Timothy and Karen Sperstad, their heirs and assignees, a license and permission to enter upon certain lands of the Village of Mukwonago described as the right-of-way of Locust Street, a fifty (50) foot wide street line adjacent to Lot Seventeen (17) and Nineteen (19) in the plat of Oakland Ranch Heights Subdivision, a recorded plat lying in the Northwest 1/4 of Section 26, Township 5 North, Range 18 East, in the Village of Mukwonago, for the purpose of constructing and maintaining a driveway over and across the easterly twenty (20) feet of said street to connect with Lots Sixteen (16) and Seventeen (17) of said plat and Oakland Avenue. The license and permission to use that portion of Locust Street above set forth is upon the explicit conditions as follows:

1. That said license and permission may be terminated at the will of the Village of Mukwonago at such time as the Village opens and constructs Locust Street as a public street.

2. That the said, Timothy and Karen Sperstad, their heirs

and/or assignees will secure and supply to the Village of Mukwonago a liability insurance policy covering the injury or death to persons in the amount of \$100,000.00 per for each person, \$300,000.00 per each accident, and property damage in the amount of at least \$50,000.00 for each accident in extending such coverage to the premises hereinafter described.

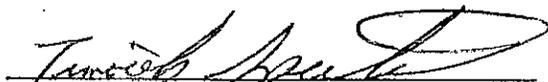
3. That any improvements constructed upon the area described above will be at the sole cost and expense of Timothy and Karen Sperstad, their heirs and assignees. The Village assumes no responsibility for such improvement of any kind and the Village may order said improvements to be removed with no compensation to be provided to the owners of said improvements at such time as this license or permission is terminated.

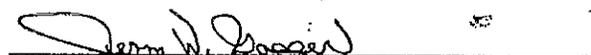
4. The Village of Mukwonago does not guarantee in any manner that upon the construction of Locust Street as a public street that assessments for improvements would not otherwise be levied against the said Lot Sixteen (16) and Seventeen (17).

IN WITNESS WHEREOF the Village of Mukwonago has caused these presence to be signed by Jerry Gasser, Village President, Bernard Kahl, Village Clerk and by Timothy and Karen Sperstad.

Dated this 20 day of July, 1993.

VILLAGE OF MUKWONAGO

  
Timothy Sperstad

  
Jerry Gasser

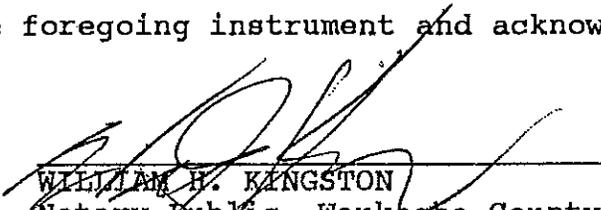
  
Karen Sperstad

  
Bernard W. Kahl

This Instrument Drafted by  
Attorney Shawn N. Reilly

STATE OF WISCONSIN )  
                          ) SS.  
WAUKESHA COUNTY     )

Personally came before me this 07 day of July, 1993 the  
above named Timothy Sperstad and Karen Sperstad to me known to be  
the persons who executed the foregoing instrument and acknowledge  
the same.

  
\_\_\_\_\_  
WILLIAM H. KINGSTON  
Notary Public, Waukesha County, WI  
My commission is permanent.

JUN 8 01 00 04 84



12258358-004

Village Resolution

Title of Document

Dargo Proposal

Sewer Cost Reimbursement

2663550

REGISTER'S OFFICE  
WAUKESHA COUNTY, WI  
RECORDED ON

06-08-2001 10:12 AM

MICHAEL J. HASSLINGER  
REGISTER OF DEEDS

REC. FEE: 10.00  
REC. FEE-CO: 4.00  
REC. FEE-ST: 2.00  
TRAN. FEE:  
TRAN. FEE-STATE:  
PAGES: 4

Record this document with the Register of Deeds

Name and Return Address:  
Kingston and Smart  
300 Grand Avenue  
P.O. Box 224  
Mukwonago, WI 53149

MUKV 1973-988  
MUKV 1973-998

(Parcel Identification Number)

*File  
16  
4*

JUN 8 01 0 0 0 4 8 5

VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES

RESOLUTION 2001-19

A RESOLUTION PROVIDING FOR REIMBURSEMENT OF SEWER MAIN EXTENSIONS  
INSTALLED AND PAID FOR BY TIMOTHY AND KAREN SPERSTAD

WHEREAS, Timothy and Karen Sperstad, owners of Lots 16 & 17, Oakland Heights Ranch (Tax Key Numbers MUKV 1973-224 and MUKV 1973-245) installed a sewer main in, through and under Locust Street in order to provide sewer service to their residence located at 525 and 529 Oakland Avenue; and

WHEREAS, adjacent to Lots 16 & 17, Oakland Heights Ranch is a lot, with an address of 511 Oakland Avenue (Tax Key No. MUKV 1973-998), presently owned by Dale Dettmann and legally described as follows:

PT NE ¼ Sec 26, T5N R18E COM NE COR SO<sup>o</sup> 20'E 802.06 FT S88<sup>o</sup> 16'W 451.85 FT S88<sup>o</sup> 16'W 150 FT N 83<sup>o</sup> 41'W 50.08 FT S9<sup>o</sup> 36'W 57.28 FT N88<sup>o</sup> 16'E 261.16 FT M1' and

WHEREAS, this sewer main presently serves only the property owned by Timothy and Karen Sperstad; and

WHEREAS, there is the possibility that in the future a portion of the lot presently owned by Dale Dettmann at 511 Oakland (Tax Key No. MUKV 1973-998) may be divided or developed such that the owner of 511 Oakland (or any future portion of 511 Oakland) may desire to connect to the sewer main located through, in and under Locust Street; and

WHEREAS, the Village Board of the Village Of Mukwonago, in approving said installation of said sewer main, has previously indicated to Timothy and Karen Sperstad that the Village Of Mukwonago would require any other properties benefited by the installation of the sewer main to reimburse Timothy and Karen Sperstad for a pro-rata share of the installation of said sewer main; and

WHEREAS, Timothy and Karen Sperstad have submitted to the Village Of Mukwonago a cost breakdown showing that their expenses for installing said sewer main totaled \$15,190.50.

NOW THEREFORE, it is hereby resolved by the Village Board of the Village Of Mukwonago that in the event that any portion of Tax Key No. MUKV 1973-988 desires to connect to the sewer main (installed at the expense of Timothy and Karen Sperstad) then said owner of 511 Oakland (Tax Key No. MUKV 1973-998) or any subdivided portion thereof, shall reimburse Timothy and Karen Sperstad or the survivor of them, or their heirs, executors, successors, administrators or assigns, for no more than one-half the cost of installing the sewer main and at least a pro-rata share of the cost of installing the sewer main based upon the amount of frontage served by the sewer main. The amount to be reimbursed to Timothy and/or Karen Sperstad shall be determined by Agreement of the parties. The property owners, upon reaching an agreement on the amount of reimbursement shall provide to the Village Clerk a letter, signed

and notarized by both property owners that an agreement has been reached and that Tax Key Number MUKV 1973-998 (or that portion of Tax Key Number 1973-998 to be served by the sewer main) can be connected to the sewer main lying through in, and under Locust Street. In the event the parties are unable to agree upon the amount of reimbursement, then the Village Board shall determine the amount to be reimbursed by determining the length of frontage to be served as it relates to the cost of the overall installation. Prior to allowing connection to the sewer main by the property known as Tax Key Number MUKV 1973-998 (or that portion of Tax Key Number 1973-998 to be served by the sewer main) the Village shall be supplied with proof that the Sperstad's have received reimbursement as determined by the Village Board.

Dated and approved this 15<sup>th</sup> day of May 2001.

---

JAMES O. WAGNER, Village President

---

BERNARD W. KAHL, Village Clerk

I hereby certify that this is a true and correct copy of the resolution adopted by the Village Board on the 15<sup>th</sup> day of May 2001.

---

BERNARD W. KAHL, Village Clerk

Village Attorney Shawn N. Reilly drafted this instrument

JUN 8 01 0 0 0 4 8 6

STATE OF WISCONSIN)  
  )SS  
WAUKESHA COUNTY )

I, Bernard W. Kahl, DO HEREBY CERTIFY, that I am the duly appointed and acting Clerk/Treasurer of the Village of Mukwonago, Waukesha County, Wisconsin: that the document below is a true and correct copy of: **Resolution 2001-19: A RESOLUTION PROVIDING FOR REIMBURSEMENT OF SEWER MAIN EXTENSION INSTALLED AND PAID FOR BY TIMOTHY AND KAREN SPERSTAD.**

IN WITNESS WHEREOF, I have affixed by name as Village Clerk and have caused the official seal of the Village of Mukwonago to be hereunto affixed, on the 7<sup>th</sup> day of June, 2001.

  
BERNARD W. KAHL  
Village Clerk

Village of Mukwonago, WI

(SEAL)

Subscribed and sworn to me this 7<sup>th</sup> day of June, 2001.

Notary Public 

County Waukesha

Commission expires Apr 3



**An Agreement to Provide Paramedic Intercept Services  
between the  
Village and Town of Mukwonago  
and the  
Tichigan Vol. Fire Co.**

---

WHEREAS this Agreement is made on \_\_\_\_\_, 2016 by and between the Village of Mukwonago and the Town of Mukwonago, which jointly operate the Mukwonago Fire Department, and the Tichigan Vol. Fire Co. and,

WHEREAS the Mukwonago Fire Department maintains paramedic intercept services and is able and willing to render paramedic intercept services outside of its corporate limits upon reasonable terms, and,

WHEREAS the Tichigan Vol. Fire Co. is located outside the corporate limits of the Village and Town of Mukwonago and desires to have the Mukwonago Fire Department provide paramedic intercept services from the Mukwonago Fire Department and is willing to compensate the Mukwonago Fire Department for such services,

NOW, THEREFORE, it is agreed between the parties as follows:

1. The Mukwonago Fire Department will furnish paramedic intercept services to the service areas covered by the Tichigan Vol. Fire Co.
2. The Mukwonago Fire Department agrees to respond to the scene of the incident with one (1) paramedic and a support vehicle, or to intercept the Tichigan Vol. Fire Co. ambulance en route to the hospital with one (1) paramedic and a support vehicle, and to render such paramedic services as may be required. The Tichigan Vol. Fire Co. shall conduct the transport of the patient to the hospital. The Mukwonago Fire Department may respond with an ambulance if the support vehicle is unavailable or out of service. The paramedic will assist and supplement the EMTs provided by the Tichigan Vol. Fire Co.
3. The geographic area of the Tichigan Vol. Fire Co. intended for paramedic response by this Agreement includes the entire Tichigan Vol. Fire Co. response area, as depicted on the map attached to this Agreement and marked as Appendix A.
4. The Tichigan Vol. Fire Co. recognizes the right and responsibility of the Mukwonago Fire Department to independently assess, upon receipt of a request for paramedic intercept service from the Waterford Fire Department, whether it is able to dispatch its paramedic as requested. This reservation notwithstanding, the Mukwonago Fire Department will make every effort to respond to each call for service from the Tichigan Vol. Fire Co. efficiently and effectively. In the event the Mukwonago Fire Department is unable to dispatch a paramedic as requested, the Mukwonago Fire Department will immediately convey its inability to respond to the Tichigan Vol. Fire Co.
5. The Tichigan Vol. Fire Co. agrees to pay the Mukwonago Fire Department as follows:
  - a. To pay for all supplies provided by the Mukwonago Fire Department under this Agreement.

- b. To pay the Mukwonago Fire Department for each patient treated under this Agreement by the Mukwonago Fire Department.<sup>1</sup> Tichigan Vol. Fire Co. shall pay its patient fees within 30 days of receipt of the monthly invoice from the Mukwonago Fire Department billing service. The Mukwonago Fire Department shall not charge a fee if the request for paramedic service is canceled or treatment is not rendered by the Mukwonago Fire Department paramedic. It is understood the Tichigan Vol. Fire Co., and its respective EMS billing vendor, may bill the patient for the purpose of recovering any costs incurred.
6. The Mukwonago Fire Department and the Tichigan Vol. Fire Co. agree to be responsible for the acts, errors and omissions of their respective employees while responding to, operating at or returning from an intercept incident. Each party hereby indemnifies and holds the other party harmless for any claim for damages arising out of the acts, errors or omissions of the indemnifying parties' employees.
7. RISK ALLOCATION
  - a. Immunity. All parties (members) to this agreement are governmental entities entitled to governmental immunity under law, including §§893.80, Wis. Stats. Nothing contained herein shall waive the rights and defenses to which each party may be entitled under law, including all of the immunities, limitations and defenses under §§893.80, Wis. Stats. (2005-2006), or any subsequent amendments thereof.
  - b. Members Responsible for Own Actions. Each party shall bear the risk of its own actions, as it does with its day-to-day operations.
  - c. Employee Claims. The employees of a Responding or Requesting party shall be covered by his or her employing organization for purposes of worker's compensation, unemployment insurance, and benefits under Ch. 40, Wis. Stats., regardless of whether their Member employer is a Responding or Requesting Member.
  - d. Insurance. All parties shall maintain an insurance policy or maintain a self-insurance program that covers activities that it may undertake by virtue of membership in WisWARN.
  - e. Survival of Obligations. The obligations set forth in this Article VII shall survive the termination or expiration of this Agreement.
8. This Agreement may be amended by written mutual agreement of the parties.
9. The term of this Agreement shall be on-going, except the Agreement: 1) shall be reviewed every three (3) years by all participating parties, and 2) may be terminated at any time with 120 days written notice by any of the parties that have entered into this Agreement (Village of Mukwonago, Town of Mukwonago, Tichigan Vol. Fire Co.).
10. All notices, requests, demands and other communications provided for herein or made hereunder shall be in writing, be personally delivered or mailed by Certified Mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt and will be addressed to the address below. Each party may change the

---

<sup>1</sup> The 2016 charge for out-of-district paramedic intercept calls is \$490.00. This charge is reviewed annually and may be adjusted pursuant to Medicare/Medicaid regulations and guidelines.

address to which notices are sent by sending written notice of such change of address to the other party. All notices shall also be provided in writing to the Chief of the Mukwonago Fire Department and to the Chief of the Tichigan Vol. Fire Co.

Town of Mukwonago	Village of Mukwonago	Tichigan Vol. Fire Co.	
Attention: Town Clerk	Attention: Village Clerk	Attention: Chief Dave Wagner	
W320 S8315 Beulah Rd	440 River Crest Ct	8205 Big Bend Road	
	P.O. Box 206		
Mukwonago, WI 53149	Mukwonago, WI 53149	Waterford, WI 53185	

IN EXECUTION THEREOF, representatives of the constituent municipalities and District have signed as follows:

**For the Town of Mukwonago**

By: \_\_\_\_\_  
Tom Stefanowski, Chairperson  
Town of Mukwonago

Attest: \_\_\_\_\_  
Kathy Karalewitz, Administrator  
Town of Mukwonago

Dated this \_\_\_ day of \_\_\_\_\_, 201\_\_

**For the Village of Mukwonago**

By: \_\_\_\_\_  
Fred Winchowky, President  
Village of Mukwonago

Attest: \_\_\_\_\_  
Steve Braatz, Clerk-Treasurer  
Village of Mukwonago

Dated this \_\_\_ day of \_\_\_\_\_, 201\_\_

**For the Tichigan Vol. Fire Co.**

By: \_\_\_\_\_  
Dave Wagner, Fire Chief

Attest: \_\_\_\_\_

Dated this \_\_\_ day of \_\_\_\_\_, 201\_\_



Committee/Board:	Utilities
Topic:	Main Street Water Main Replacement
From:	Dave Brown
Department:	Water Utility
Presenter:	Dave Brown
Date of Committee Action (if required):	9/20/16
Date of Village Board Action (if required):	9/20/16

**Information**

**Subject:**

Main Street Water Main Replacement

**Background Information/Rationale:**

On 9/16/16 we had another water main break not as severe as the previous but none the less it was the same situation just 3 breaks instead of 5.

**Key Issues for Consideration:**

Going into a project of this nature this fall brings up several concerns. 1. Not knowing what winter weather may bring. 2. Paving plants will be closed so may have to do temporary concrete for the winter months. 3. The new water main location needs to go alongside the problematic main so it has to be shut down meaning temporary above ground services in possible freezing temperatures. These all means increased cost for construction.

Options to consider.

1. Start engineering and bid in winter hoping for the best to make spring construction season and best pricing. Assuming we may have more breaks before then.
2. Throttle down the main to reduce pressure and isolate the problematic main keeping fire protection, as hydrants are located off of side street mains. Decreasing the potential risk of winter main breaks but not totally eliminating this threat.
3. Start immediate engineering and design and do this as a late fall early winter project and incur all of the above costs.

NOTE: All options will more than likely have to have the temporary services cost number 1 and 2 just won't have the possible freezing issue.

I have discussed these options with Kurt briefly and will be doing further discussion, option number 2 at this point I feel is our best direction. I am trying to get numbers together on what these two breaks have cost us to give us an idea of what these breaks are running to repair.



# Village of Mukwonago

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## AGENDA ITEM REQUEST FORM

### **Fiscal Impact (If any):**

Estimated construction costs \$830,000, will have to do revenue bonds to funds this project. Diana has discussed this with Baker & Tilly and our current rates should cover this for this year and a simple rate case study will have to be done in the near future to confirm this.

### **Requested Action by Committee/Board:**

Give approval to proceed with this project.

---

## **Attachments**

- Main Street Water Main Project Cost Estimate 20160915
-

## ESTIMATED CONSTRUCTION COST

Project Name: Main Street Water Main Relay (Atkinson St to Mukwonago River)

Client Name: Village of Mukwonago

Project #: 12-10066

	Description	Unit	Quantity	Unit Price	Total
1	8-inch Water Main w/Granular Backfill	L.F.	2470	\$95.00	\$234,650.00
2	8-inch Water Main Valve	EA.	8	\$2,200.00	\$17,600.00
3	1 1/4-inch Water Service	L.F.	1560	\$75.00	\$117,000.00
4	1 1/4-inch Tap, Saddle and Corporation Valve	EA.	39	\$600.00	\$23,400.00
5	1 1/4-inch Curb Valve and Curb Box	EA.	39	\$490.00	\$19,110.00
6	2-inch Water Service	L.F.	40	\$80.00	\$3,200.00
7	2-inch Tap, Saddle and Corporation Valve	EA.	1	\$630.00	\$630.00
8	2-inch Curb Stop and Box	EA.	1	\$520.00	\$520.00
9	Hydrant Assembly with 6-inch Valve & Lead	EA.	2	\$6,750.00	\$13,500.00
10	Crushed Aggregate Base Course	TON	910	\$14.00	\$12,740.00
11	Asphalt Pavement Restoration	TON	450	\$100.00	\$45,000.00
12	Spot Removal and Replacement of Concrete Curb & Gutter	L.F.	320	\$35.00	\$11,200.00
13	Spot Removal and Replacement of Concrete Sidewalk	S.F.	1600	\$6.00	\$9,600.00
14	Traffic Control	L.S.	1	\$15,000.00	\$15,000.00
15	Topsoil, Fertilizer, Seed and Mulch Restoration	S.Y.	350	\$6.00	\$2,100.00
16	Inlet Protection	EA.	20	\$100.00	\$2,000.00
17	Preconstruction pothole investigation	L.S.	1	\$8,000.00	\$8,000.00
Sub Total					\$535,250.00
Contingencies				30%	\$160,575.00
Estimated Total Project Cost					<b>\$695,825.00</b>

Additional Cost for Slurry Backfill in lieu of Granular Backfill in Main Street ( <i>if County requires</i> )					\$130,000.00
Estimated Total Project Cost					<b>\$825,825.00</b>

## ESTIMATED CONSTRUCTION COST

Project Name: Front Street Water Main Relay (Main St to Jefferson St)

Client Name: Village of Mukwonago

Project #:

	Description	Unit	Quantity	Unit Price	Total
1	8-inch Water Main w/Granular Backfill	L.F.	380	\$95.00	\$36,100.00
2	8-inch Water Main Valve	EA.	3	\$2,200.00	\$6,600.00
3	1 1/4-inch Water Service	L.F.	60	\$75.00	\$4,500.00
4	1 1/4-inch Tap, Saddle and Corporation Valve	EA.	3	\$600.00	\$1,800.00
5	1 1/4-inch Curb Valve and Curb Box	EA.	3	\$490.00	\$1,470.00
6	Crushed Aggregate Base Course	TON	60	\$14.00	\$840.00
7	Asphalt Pavement Restoration	TON	120	\$100.00	\$12,000.00
8	Traffic Control	L.S.	1	\$4,000.00	\$4,000.00
9	Topsoil, Fertilizer, Seed and Mulch Restoration	S.Y.	15	\$6.00	\$90.00
10	Inlet Protection	EA.	2	\$100.00	\$200.00
Sub Total					\$67,600.00
Contingencies				30%	\$20,280.00
Estimated Total Project Cost					<b>\$87,880.00</b>



Main Street, from Atkinson St to north of Mukwonago River  
 Proposed 8" Water Main Relay and 4" Water Main Abandonment  
 (approx. 2,400 LF)

Village of Mukwonago GIS  
 Main Street Water Main Relay

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 500'

VILLAGE OF MUKWONAGO  
 440 River Crest Court  
 PO Box 206  
 Mukwonago, WI 53149  
 262-363-6420

Print Date: 9/15/2016



Committee/Board:	Public Works Committee
Topic:	Chapman Blvd Utility Service Alternatives
From:	Ruekert & Mielke, Inc.
Department:	Public Works
Presenter:	Village Engineer
Date of Committee Action (if required):	
Date of Village Board Action (if required):	9/20/2016

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### Information

**Subject:**

Chapman Blvd Utility Service Alternatives

**Background Information/Rationale:**

The first three exhibits are exhibits that were brought to the Board in July of 2015. These exhibits provide answers to questions that arose at the COW meeting of previously considered sanitary sewer options. The exhibits show the sewer service options to the Chapmans Farms parcel. The impact of future service can be seen in these exhibits. An updated estimate of the two options provided at the last meeting have been included with the easements for the sewer extended from St. John's shown.

**Key Issues for Consideration:**

The Board would consider the desired alternative to proceed with to develop the 6-acre parcel as well as the costs, easements and assessments that may be placed on each parcel.

**Fiscal Impact (If any): (see attached)**

**Requested Action by Committee/Board:**

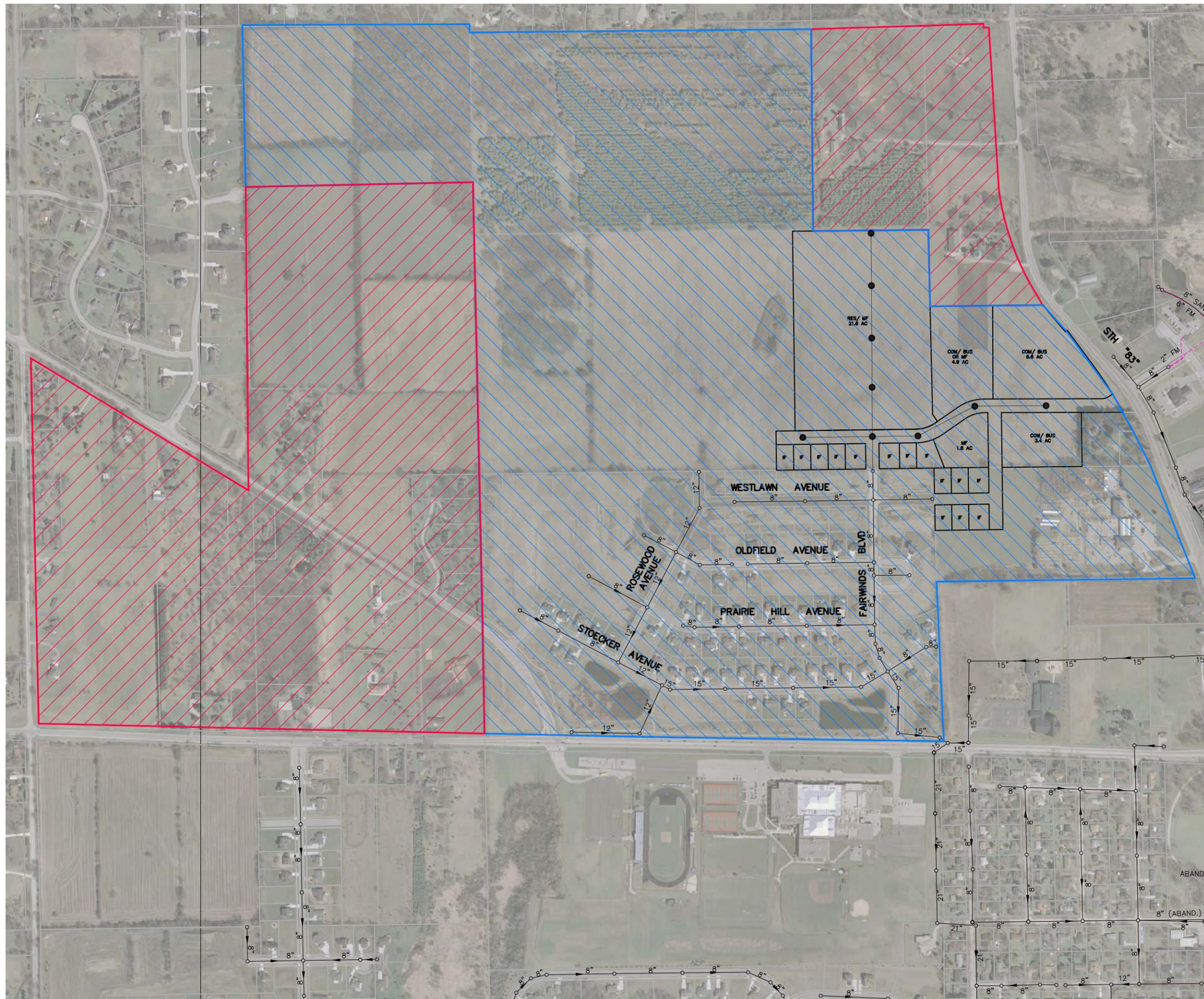
Direction on project to proceed with.

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### Attachments

- Chapman Sewer Service 20160919
-





**Mukwonago - Place of the Bear**  
*a Waukesha County blue chip community*

**EXHIBIT 2**  
**CHAPMAN FARMS DEVELOPMENT**  
**VILLAGE OF MUKWONAGO**  
**WAUKESHA COUNTY, WISCONSIN**

**LEGEND**

-  LAND WITH NO SEWER SERVICE
-  LAND DEVELOPED AT PLAN DENSITY PLUS FOUNTAIN PARK APARTMENTS
-  PROPOSED 8" SANITARY SEWER

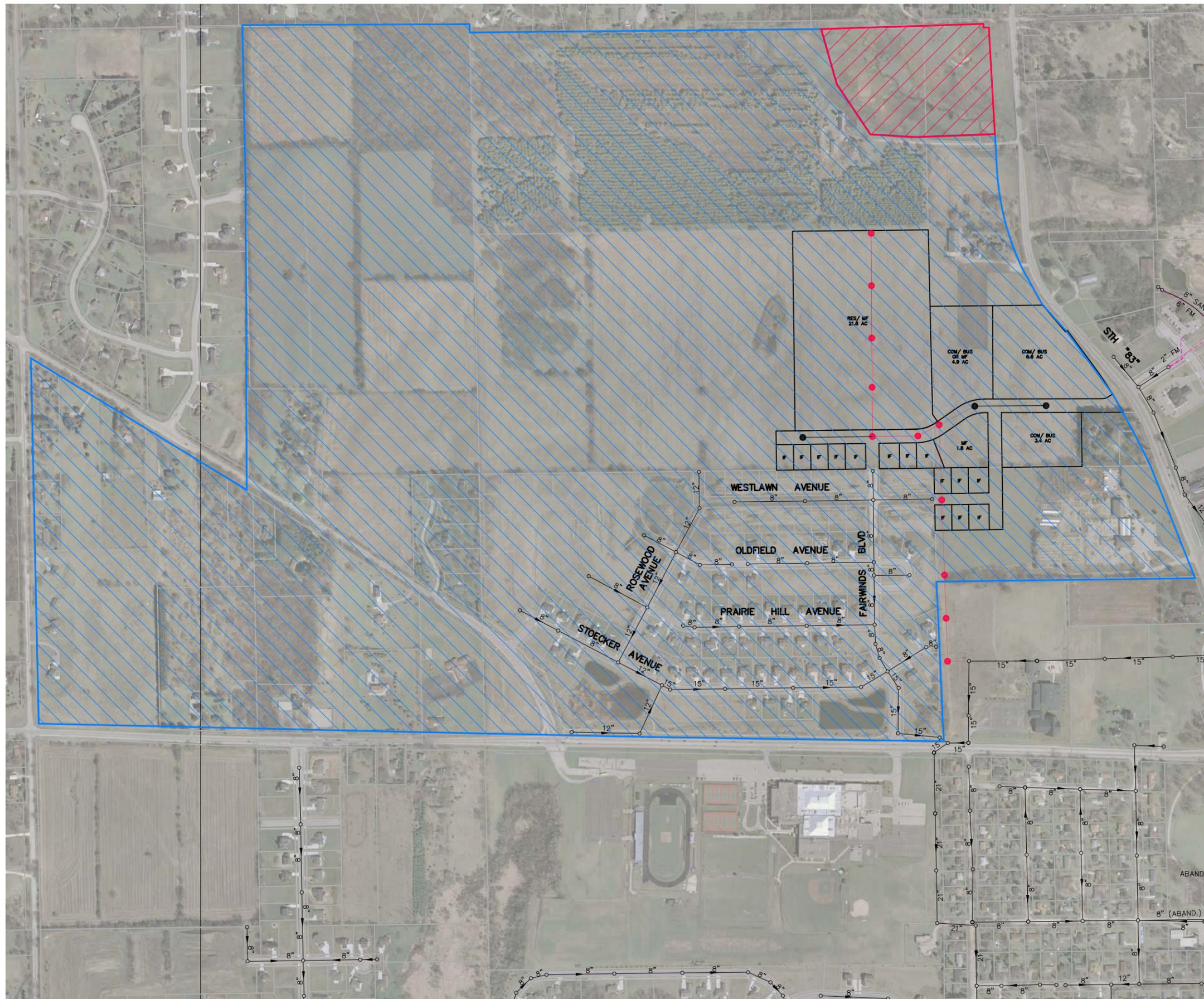


SCALE IN FEET

DATE: JULY, 2015

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SOURCE:  
 BASEMAP SOURCE:

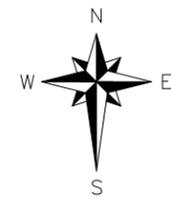


**Mukwonago - Place of the Bear**  
a Waukesha County blue chip community

**EXHIBIT 3**  
**CHAPMAN FARMS DEVELOPMENT**  
**VILLAGE OF MUKWONAGO**  
**WAUKESHA COUNTY, WISCONSIN**

**LEGEND**

-  LAND DEVELOPED AT PLAN DENSITY PLUS FOUNTAIN PARK APARTMENTS
-  CAPACITY AVAILABLE, REQUIRING A PUMP STATION
-  PROPOSED 8" SANITARY SEWER
-  PROPOSED 12" SANITARY SEWER



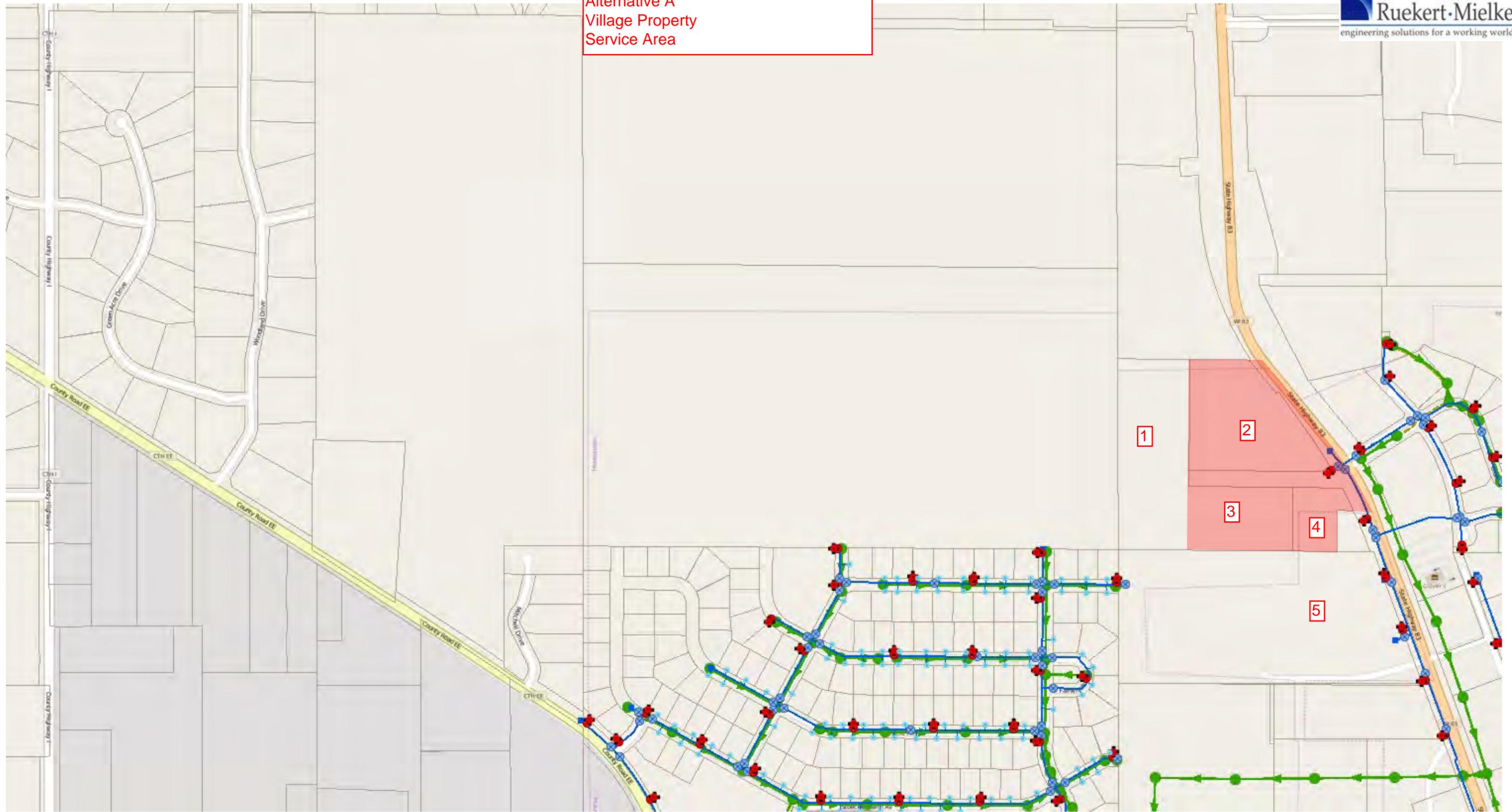
SCALE IN FEET

DATE: JULY, 2015

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SOURCE:  
BASEMAP SOURCE:

Alternative A  
Village Property  
Service Area



Village of Mukwonago GIS

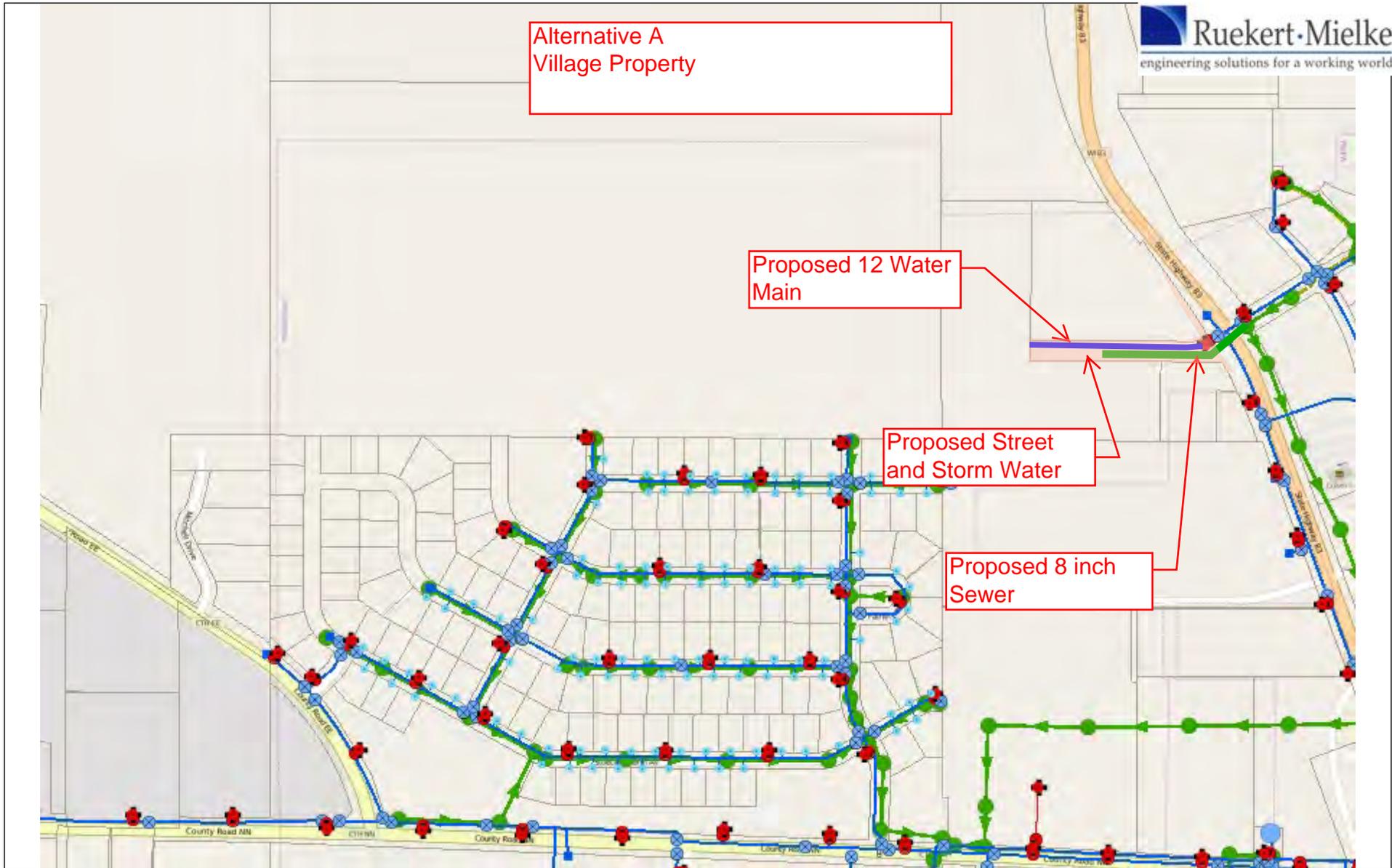


SCALE: 1" = 500'

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PO Box 206  
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262-363-6420

Print Date: 8/31/2016



### Village of Mukwonago GIS



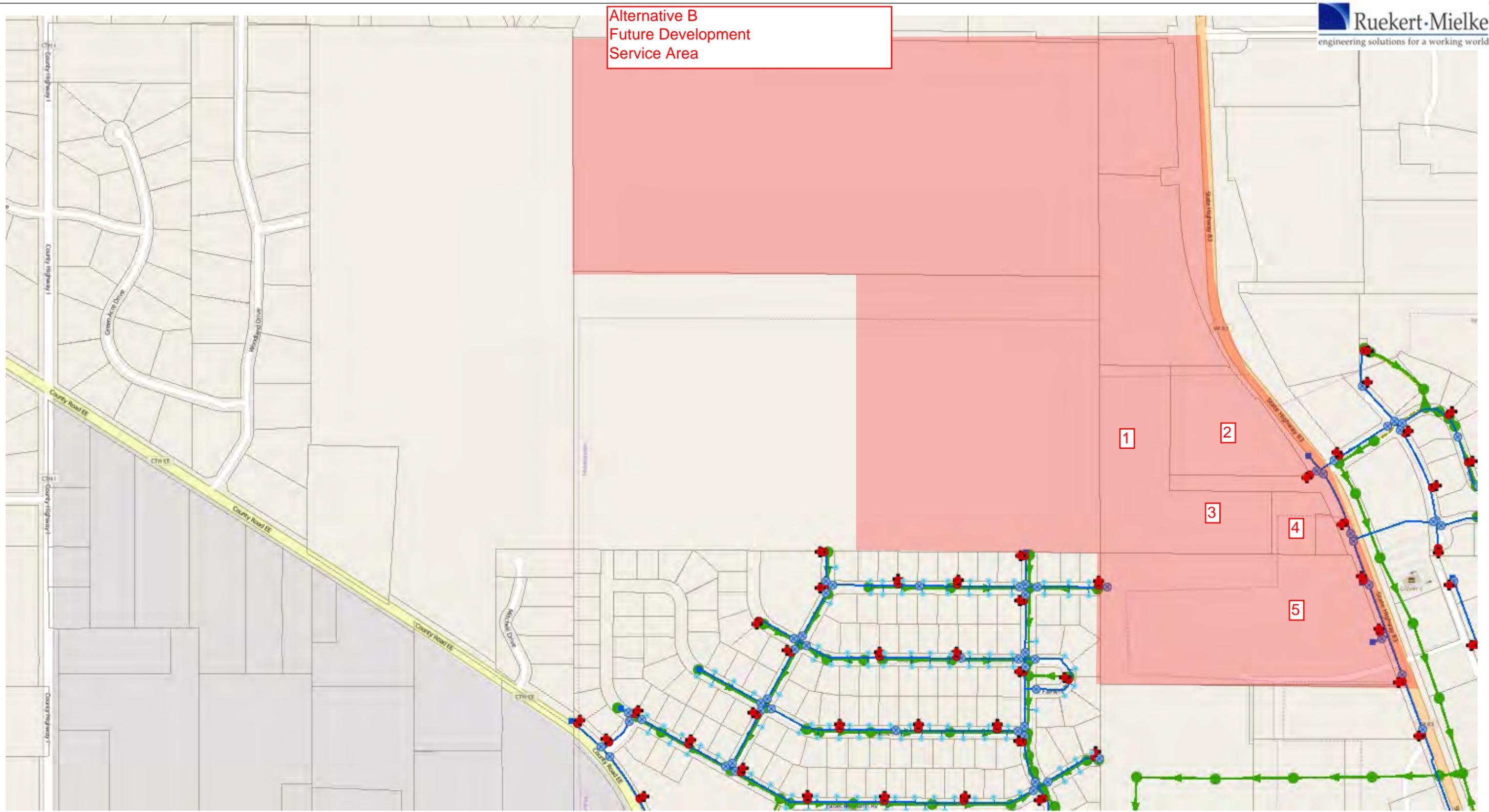
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SCALE: 1" = 581'

VILLAGE OF MUKWONAGO  
440 River Crest Court  
PO Box 206  
Mukwonago, WI 53149  
262-363-6420

Print Date: 8/31/2016

Alternative B  
Future Development  
Service Area



Village of Mukwonago GIS



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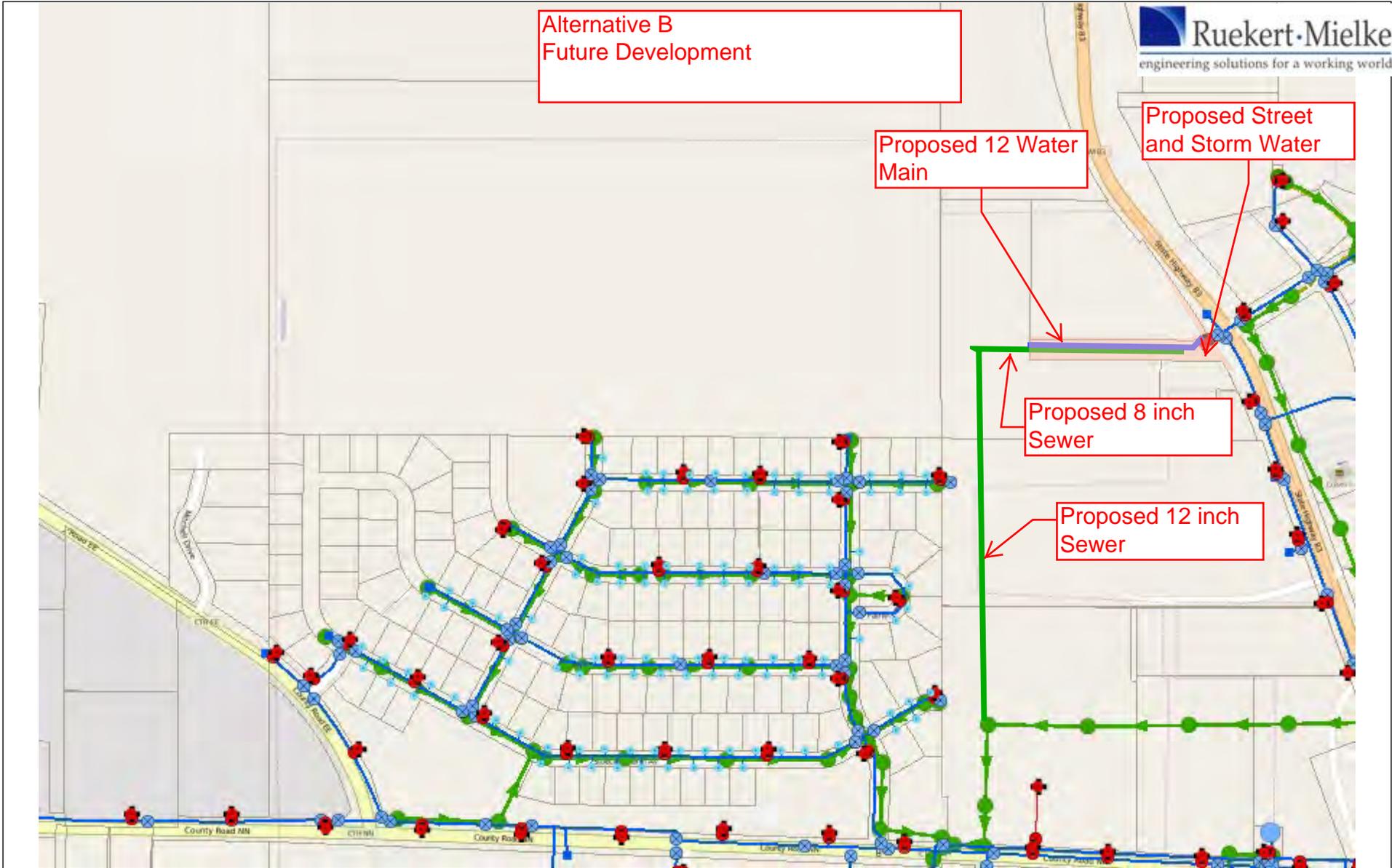
Alternative B  
Future Development

Proposed 12 Water  
Main

Proposed Street  
and Storm Water

Proposed 8 inch  
Sewer

Proposed 12 inch  
Sewer



### Village of Mukwonago GIS



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SCALE: 1" = 581'

VILLAGE OF MUKWONAGO  
440 River Crest Court  
PO Box 206  
Mukwonago, WI 53149  
262-363-6420

Print Date: 8/31/2016

**Alternative A Village Property**

Funding Sources					Assessments					
Fund	Assessable Cost	Non Assessable Cost	Impact Fees	Total Cost	1 Chapman Trust	2 Village of Mukwonago	3 Chapman Trust*	4 Greenwald	5 Greenwald	Total Assessments
Sewer	\$137,250	\$0	\$0	\$137,250	\$0	\$66,601	\$47,835	\$22,814	\$0	\$137,250
Water	\$146,125	\$0	\$14,575	\$160,700	\$0.00	\$70,907.84	\$50,928.28	\$24,288.87	\$0.00	\$146,125
Paving	\$465,975	\$0	\$0	\$465,975	\$0.00	\$226,116.55	\$162,404.16	\$77,454.29	\$0.00	\$465,975
Storm Water		\$207,175	\$0	\$207,175						
State Highway		\$334,063	\$0	\$334,063						
Trail		\$21,906	\$0	\$21,906						
<b>Totals</b>	<b>\$749,350</b>	<b>\$563,144</b>	<b>\$14,575</b>	<b>\$1,327,069</b>	<b>\$0</b>	<b>\$363,626</b>	<b>\$261,168</b>	<b>\$124,557</b>	<b>\$0</b>	<b>\$749,350</b>

**Alternative B Future Development**

Funding Sources					Assessments					
Fund	Assessable Cost	Non Assessable Cost	Impact Fees	Total Cost	1 Chapman Trust	2 Village of Mukwonago	3 Chapman Trust*	4 Greenwald	5 Greenwald	Total Assessments
Sewer	\$358,000	\$0	\$70,000	\$428,000	\$102,365	\$67,253	\$48,303	\$23,037	\$117,042	\$358,000
Water	\$146,125	\$0	\$14,575	\$160,700	\$0.00	\$70,907.84	\$50,928.28	\$24,288.87	\$0.00	\$146,125
Paving	\$465,975	\$0	\$0	\$465,975	\$0.00	\$226,116.55	\$162,404.16	\$77,454.29	\$0.00	\$465,975
Storm Water	\$0	\$207,175	\$0	\$207,175						
State Highway	\$0	\$334,063	\$0	\$334,063						
Trail	\$0	\$21,906	\$0	\$21,906						
Sewer Easements	\$0	\$38,581	\$0	\$38,581						
<b>Totals</b>	<b>\$970,100</b>	<b>\$601,725</b>	<b>\$84,575</b>	<b>\$1,656,400</b>	<b>\$102,365</b>	<b>\$364,277</b>	<b>\$261,636</b>	<b>\$124,780</b>	<b>\$117,042</b>	<b>\$970,100</b>

\* Village of Mukwonago by Agreement  
 [Redacted] Deferred Special Assessments (Town of Mukwonago)

**RESOLUTION 2016-XXX**

**A RESOLUTION TO ADOPT THE 2016-18 STRATEGIC DIRECTIONS FOR THE VILLAGE OF MUKWONAGO**

**WHEREAS**, Waukesha County UW-Extension Community Development Educators facilitated two strategic planning meetings with Department Heads and Village Board members at Mukwonago Village Hall on May 4, 2016 and June 1, 2016.

**WHEREAS**, Village Board and Department Heads identified Village strengths.

**WHEREAS**, Village Board and Department Heads utilized strengths to determine three major strategic issues to guide budget development over the next three years.

**WHEREAS**, Village Board Members explained to constituents the importance of strategic planning along with how they align with future Village budgets.

**WHEREAS**, participants strengthened professional relationships and teamwork building.

**WHEREAS**, Waukesha County UW-Extension developed a strategic issues plan report based on facilitated input from the Village Board and Department Heads.

**NOW THEREFORE**, the Village Board of the Village of Mukwonago does hereby adopt the final 2016-18 Strategic Directions for the Village of Mukwonago.

Adopted this 20<sup>th</sup> day of September 2016.

\_\_\_\_\_  
Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Steven A. Braatz, Jr., Clerk-Treasurer

# 2016-2018 Strategic Directions

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## The Village of Mukwonago, Wisconsin

**Waukesha County University of Wisconsin-Extension**  
515 W Moreland Blvd AC G22  
Waukesha, WI 53188  
(262) 548-7770

[www.waukeshacounty.gov/uwex/](http://www.waukeshacounty.gov/uwex/)

June, 2016



University of Wisconsin-Extension, U.S. Department of Agriculture and Wisconsin Counties cooperating.  
UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

# **Village of Mukwonago Process Report**

## Village Staff Participants

Jeff Belongia, Finance Advisor  
Ron Bittner, Public Works Supervisor  
Steven Braatz, Jr., Clerk-Treasurer  
Dave Brown, Utilities Director  
Diana Doherty, Finance Director  
Joe Hankovich, Supervisor of Inspections/Zoning Administrator  
Bruce Kaniewski, Planner  
Kevin Schmidt, Police Chief  
Jeffrey Stien, Fire Chief  
John Weidl, Administrator

## Board of Trustee Participants

Fred Winchowsky, Village President  
James Decker  
Darlene Johnson  
Kelly Klemme  
Mark Penzkover  
Jay Vermeulen  
Ken Werner

## Facilitated and Compiled By:

Jerry Braatz, Community Development Educator, UW-Extension  
Steve Chmielewski, Community Development Educator, UW-Extension

## **Introduction**

In cooperation with the Village of Mukwonago's Board of Trustees and Department Heads, Waukesha County UW-Extension facilitated two strategic planning sessions. The purpose of these sessions was for the participants to identify three to five strategic directions to build toward future opportunity and assist in budget development. These sessions brought all Village Board of Trustees and Department Heads/Staff together to help identify and build consensus around the strategic issues the Village is facing, as well as to identify and prioritize directions to help resolve them.

## **Outcomes/ UW-Extension Deliverables**

1. Waukesha County UW-Extension Community Development Educators facilitated two strategic planning meetings with Department Heads and Village Board members at Mukwonago Village Hall on May 4, 2016 and June 1, 2016.
2. Village Board and Department Heads identified Village strengths.
3. Village Board and Department Heads utilized strengths to determine three major strategic issues to guide budget development over the next three years.
4. Village Board Members explained to constituents the importance of strategic planning along with how they align with future Village budgets.
5. Participants strengthened professional relationships and teamwork building.
6. Waukesha County UW-Extension developed a strategic issues plan report based on facilitated input from the Village Board and Department Heads.

## **Overview of Process**

During the first session, participants reviewed Environmental Scan demographic data from the Village of Mukwonago, and reviewed population change among neighboring communities along I-43. A small group activity divided up Village Board of Trustees and Department Heads/Staff to identify recent successes, core strengths, and explore opportunities for the Village. Representatives from each small group reported out their discussion topics. All participants then began to frame Village issues. Participants were then asked to discuss these issues with constituents for further input.

At the second session, participants discussed their efforts to reach out to Village constituents for input on the issues identified, and shared the feedback received. Participants then grouped and clarified Strategic Issues. Three themes were then developed to support the overarching vision for a sustainable community. A consequence of no-action was then discussed recorded

for each of the themes. This framework will be used by Village Board of Trustees and Department Heads/Staff to determine objectives for the Village’s next budget cycle.

**Environmental Scan**

A key part of engaging in strategic planning is to gather and analyze important demographics. The following data sets provide a snapshot of demographics in the Village of Mukwonago that are important to understand.

The Village of Mukwonago has experienced considerable population growth over the past 45 years. In 1970, the Village had 2,367 residents and was similar in total population with the Waukesha County villages of Hartland (2,763) and Sussex (2,758). All three villages experienced rapid population growth since 1970. However, Mukwonago’s population growth between 2000 and 2015 was greater than the Village of Hartland and less than the Village of Sussex (see Table 1). During this period, Hartland gained 1,262 residents, Mukwonago grew by 1,467 residents, and Sussex increased by 1,915 residents. Between 2000 and 2015, Mukwonago experienced a 23.8% growth in population, Hartland had a 21.7% increase in population and Sussex recorded a 16% change in population.

**Table 1: Population Growth: Peer Comparison Villages in Waukesha County**

	1970	1980	1990	2000	2010	2015
<b>Hartland</b>	2,763	5,559	6,906	7,905	9,110	9,167
<b>Mukwonago</b>	2,367	4,014	4,464	6,162	7,355	7,629
<b>Sussex</b>	2,758	3,482	5,039	8,828	10,518	10,743

Source: U.S. Bureau of the Census and Wisconsin Department of Administration

**Table 2: Population Change Along Southern Segment of I-43 Corridor**

	2010	2015	Change	Percentage Change
<b>City of New Berlin</b>	39,584	40,195	611	1.5%
<b>City of Muskego</b>	24,135	24,410	275	1.1%
<b>Village of Mukwonago</b>	7,355	7,629	274	3.7%
<b>Village of East Troy</b>	4,281	4,341	60	1.4%
<b>City of Elkhorn</b>	10,084	9,924	-40	-1.6%
<b>City of Delavan</b>	8,415	8,463	-48	-0.6%
<b>Village of Darien</b>	1,693	1,698	5	0.3%
<b>Village of Clinton</b>	2,154	2,121	-33	-1.5%
<b>City of Beloit</b>	36,966	36,792	-174	-0.5%
<b>Total</b>	134,667	135,573	906	0.67%

Source: U.S. Bureau of the Census and Wisconsin Department of Administration

The completion of I-43 between Milwaukee and Beloit (Rock Freeway) in 1987 was a significant asset for economic growth in the Village of Mukwonago. Although growth slowed somewhat due to the start of the “Great Recession in 2007”, the Village of Mukwonago experienced sustainable population growth over the past five years when compared to other villages and cities along the I-43 corridor between Milwaukee and Beloit (see Table 2).

### **Growth in Population Diversity**

The Village of Mukwonago’s largest minority population is Latino (see Table 3). Asians make up the second largest minority population in the community. Trends show that the Latino population will continue to grow in the community, however, at a slower rate than other areas of Waukesha County and the State of Wisconsin. Latinos tend to be very entrepreneurial and Latino business growth is an increasing trend across the state.

**Table 3: Village of Mukwonago Race and Ethnicity, 2010**

	<b>Village of Mukwonago</b>	<b>Waukesha County</b>	<b>Wisconsin</b>
<b>White</b>	97.4% (7,161)	93.3%	86.2%
<b>Black</b>	0.2% (18)	1.3%	6.3%
<b>American Indian</b>	0.2% (17)	0.3%	1.1%
<b>Asian</b>	0.9% (66)	2.7%	2.3%
<b>Two or More Races</b>	0.9% (64)	1.3%	1.8%
<b>Hispanic or Latino (Any Race)</b>	3.2% (234)	4.1%	5.9%

Source: U.S. Bureau of the Census

### **Median Age**

The Village of Mukwonago has one of the lower median ages in Waukesha County at 37.9 years old. The median age is only slightly younger than the state (38.5 years old), but over 4 years younger than the median age for Waukesha County (42 years old). Over 18 percent of the Village’s population is between the age of 20 and 34 (see Table 4). This percentage is higher than other communities in the County.

### **Educational Attainment**

Almost one in three Village of Mukwonago residents of age 25 and over have a bachelor’s degree or higher. This is lower than Waukesha County’ average, but greater than the state average (see Table 5). The Village of Mukwonago has a unique opportunity to market the fact that it has a talented workforce that is highly educated. A challenge for the Village of Mukwonago is engaging this educated population in community leadership volunteer opportunities both within Village government and with service organizations. The highly

educated population in the Village has a higher median income than the state, but is lower than the median income for Waukesha County (see Table 5).

**Table 4: Population Estimates by Age Group, 2015**

Age	Village of Mukwonago	Waukesha County	Wisconsin
0-4	5.7% (420)	5%	5.9%
5-9	6.1% (445)	6%	6.2%
10-14	7.4% (540)	7.1%	6.4%
15-19	6.7% (488)	6.7%	6.6%
20-24	6.7% (490)	5.3%	7.3%
25-34	11.8% (866)	10.3%	12.6%
35-44	12.8% (938)	12%	12.0%
45-54	16.1% (1,181)	15.8%	14%
55-64	12.2% (893)	15.4%	13.8%
65-74	8.7% (640)	9.4%	8.7%
75-84	3.5% (259)	4.8%	4.4%
85+	2.2% (161)	2.3%	2.2%

Source: ESRI Forecast for 2015

### Home Ownership

Mukwonago has a higher percentage of owner occupied homes. This demographic is consistent with communities across Waukesha County with the exception of the City of Waukesha. Mukwonago's home ownership rate percentage is about 8 percent lower than Waukesha County, but higher than the state average (see Table 5).

**Table 5: Socioeconomic Comparisons**

	Village of Mukwonago	Waukesha County	Wisconsin
Bachelor's Degree or Higher, Age 25+	30.7%	41.0%	27.4%
Median Household Income (in 2014 dollars)	\$62,124	\$76,319	\$52,738
Homeownership Rate	69.0%	76.8%	67.7%
Housing Units, April 1, 2010	3,104	160,864	2,624,358
Mean Travel Time to Work, Workers Age 16+	24.8 Minutes	24 Minutes	21.8 Minutes

Source: U. S. Bureau of the Census and American Community Survey (ACS)

## Commuting to Work Time

Mukwonago's average commute time to work of about 25 minutes is similar to the county and state. The I-43 corridor is a major asset for Village residents who commute to work in the region (see Table 5).

## Regional Labor Market

In 2014, Inflow/Outflow Job Counts by County Subdivisions showed that of all jobs in the Village of Mukwonago, 544 employees, or 12 percent of Village's labor force, who lived in the Village also worked in the Village. The remaining 88 percent of labor is imported as the majority of people employed in the Village of Mukwonago (4,658 jobs), live outside the Village of Mukwonago. The largest inflow of workers to Mukwonago was from the Town of Mukwonago, the City of Waukesha and the City of Milwaukee (see Table 6). For workers who live in the Village of Mukwonago and commute for work elsewhere, the largest numbers travel to the City of Waukesha, the City of Milwaukee, the City of Pewaukee, and the City of Brookfield (see Table 7). This workforce flow trend is similar in communities throughout the area due to a regional labor market. This trend is consistent with other communities as southeastern Wisconsin relies on a regional labor force. The key point for sharing this data is to recognize that businesses in Mukwonago are drawing employees from across the region and many residents in Mukwonago are commuting to jobs outside the community with I-43 providing excellent transportation access in the region.

**Table 6: Top Five Communities Where Workers Live who are Employed in the Village, 2014**

Community	Count	Share
Village of Mukwonago	544	11.7%
Town of Mukwonago	404	8.7%
City of Waukesha	273	5.9%
City of Milwaukee	241	5.2%
Town of Vernon	209	4.5%

Source: U.S. Census Bureau, On the Map Application, <http://onthemap.ces.census.gov>

**Table 7: Top Five Communities Where Village of Mukwonago Residents Are Employed, 2014**

Community	Count	Share
Village of Mukwonago	544	16.0%
City of Waukesha	399	11.6%
City of Milwaukee	311	9.1%
City of Pewaukee	187	5.5%
City of Brookfield	180	5.2%

Source: U.S. Census Bureau, On the Map Application, <http://onthemap.ces.census.gov>

## Business and Retail Trade

In 2012, Mukwonago had 468 businesses with 185 being women owned making up nearly 40 percent of all businesses in the Village (see Table 8). The percentage of women owned businesses in the Village was higher than the Waukesha County average, but much lower than the state average.

**Table 8: Business and Retail Sales Comparisons, 2012**

	Village of Mukwonago	Waukesha County	Wisconsin
<b>All Firms</b>	468	35,566	236,252
<b>Women-Owned Firms</b>	185 (39.5%)	10,082 (28%)	133,859 (56.7%)
<b>Total Retail Sales Per Capita</b>	\$30,860	\$16,867	\$13,656

Source: U.S. Bureau of the Census, 2012 Economic Census: Survey of Business Owners

The Village of Mukwonago had 42 retail establishments identified in 2012 economic census data. Sales to this trade area seem to capture a bigger share of spending that could indicate a larger pull factor where retail opportunities are drawing people in from outside of the Village to purchase. Big sale volumes could be a reflection of Walmart Super Center and Home Depot sales; yet more study is required to know more about the other types of retail establishments to gain a better understanding. Total sales per capita, 2012 (see Table 8), showed that the Village of Mukwonago (\$30,860) was over twice as high as Wisconsin and greater than Waukesha County. The Village of Mukwonago's Retail Sales per Capita, 2012 were also larger than the City of Brookfield (\$26,930), the City of Waukesha (\$22,580), the Village of Pewaukee (\$19,279) and the National average (\$13,443). Retail sales per capita is derived by dividing total retail sales in Mukwonago by total village population.

## Community Demographic and Economic Strengths Summary

- The Village of Mukwonago has a younger core workforce population between the ages of 20 and 34. Maintaining this core group will be crucial as baby boomers continue to retire.
- The Village of Mukwonago has a significant population that is college educated. This is important due to the fact that a growing number of jobs require associate and bachelor degrees.
- The Village is in easy commuting distance to southeastern and southcentral Wisconsin due to access to I-43.
- The Village of Mukwonago seems to have a large retail trade pull factor resulting in greater retail spending in the community.

## Recent Success Stories and Core Strengths

Participants shared the following success stories which identified past Village collaborative efforts and highlighted their collective strengths. Participants then identified how the Village Board of Trustees and Department Heads/Staff engaged in interdepartmental collaborative efforts resulting in efficiencies and improvements.

By examining the components of these efforts, participants identified dedicated staff, long term visioning and willingness to collaborate with other departments and organizations as necessary for successful results. Long term thinking was demonstrated by the Board through the strategic infrastructure layout for future growth, which also helped provide the space, direction and support for staff to discover the next possibilities. Operating strategically was also demonstrated as the Village was able to negotiate with commercial development by providing clear expectations.

Trust and shared leadership among the Village Board of Trustees and Department Heads/Staff was demonstrated and greatly appreciated in day-to-day operations. The Village maintains a high level of staff retention, and departments are interested in continuing to work together and partner with each other and with neighboring governments to achieve shared goals.

In order to identify themes, participants broke into two groups and highlighted the Village's recent successes and core strengths.

Successes identified by Group 1:

1. Sidewalk program
2. Road maintenance budget
3. 3-year agreement for engineering services
4. Multi-use trails
5. Pro-Health: Emergency Room and Cancer Center
6. Good Financial Position - Bookkeeping
7. More efficient budgeting process
8. Closed developer loopholes
9. Businesses know that government gets things done
10. Building Inspections, Fire Inspections, Ordinances
11. Succession planning and leadership roles
12. Sewer and Water Department improvements
13. Reactive = putting out fires; instead we are proactive, seeking out opportunities, no longer just reacting
14. Employees more engaged = gave empowerment of department

15. Bi-annual budget = allows flexibility
16. Have 5-year Capital Plan and stick to it

Successes identified by Group 2:

1. Staff implements policy set with mutual trust and respect
2. Added new businesses in Tax Increment District 3
3. Partnership with Pro-Health: Added 3 Fire Fighters
4. Village Board developed Economic Development Team: Responsive at outreaching to businesses in the community, working together toward Economic and business development; a willingness to proactively procure property - land purchased for development
5. Downtown Area improvements, 2012-2013: Addressed older empty buildings; used variances to rebuild and for parking; no more vacancies; healthiest since 2001; Attitude of Board improved to support use of variance
6. Operating budget restructured: Comp/salaries/benefits; remuneration system to retain valued staff; started 5-year capital improvement plan and stuck with it; created 2-year budget cycle
7. Proposal of Apartments: Increased community involvement; steering committee created; updated comprehensive plan; looking at mixed-use development
8. New refinancing of debt
9. Department efficiencies: community service officers; Committee of Whole - everyone receives information on all topics
10. Set up HWY 83 Business Park: \$10 Million business; looking at long-range, rail spurs to the west; seek counsel from outside for informed decision making; community supportive of investing
11. NN Project: County reconstructed road; Village got involved; increased water mains; acts as by-pass for the Village

Strengths identified by Group 1:

1. Community environment attracts people
2. Housing
3. YMCA
4. Festivals engage people, managed by residents
5. Build the next leaders
6. Phantom Lake = capitalize = Village purchased Lynch property = redevelopment asset
7. School System
8. Referendum passed
9. Location on HWY 83 and I-43

10. Safe community
11. We have land for development on South Side

Strengths identified by Group 2:

1. Trust and Respect
2. Teamwork
3. Leadership in Economic Development
4. Supportive Board
5. Decisiveness
6. Enthusiasm
7. Taking advantage of the location (e.g. potential for growth = residential and commercial)
8. Supportive of community
9. Board cohesiveness - not micro managed

### **Strategic Issues**

On May 4, 2016 the Village of Mukwonago Board of Trustees and Department Heads/Staff identified issues and challenges that have an anticipated need to be addressed in the next three years. These identified issues and challenges will help the team to determine and prioritize the Strategic Issues facing the Village, and develop objectives to address them.

John M. Bryson, a strategic planning specialist at the University of Minnesota, defines Strategic Issues as “fundamental policy questions or critical challenges affecting the organization’s mandates, mission and values, product or service level and mix, clients, users or payers, cost, financing, structure, processes, and management.”

Participants generated a list of Strategic Issues. Participants were then encouraged to engage constituents in discussion about the topics prior to the second session, and to consider how the topic is a strategic issue and potential consequence of no action.

The following list were the issues/challenges that the Strategic Planning Team identified. Working with these issues/challenges will help the team to define the Village of Mukwonago’s Strategic Issues.

Issues Identified:

- Personnel: How will future staff handle additional workload with growth? Concern for capacity of inspectors to handle additional development and an unbalanced staffing of Village with growth

- Prioritize Economic Development strategies. How will the Village prioritize Economic Development strategies/efforts (e.g. being flexible and handling change)
- Annexation for future growth
- Levy Limits
- Home Rule and Local Control
- Village/Town Joint Department needs review
- Efficiency: with tax levy limits, how do we become more efficient in our processes?
- Water/sewer gradual fee increases
- Development that makes sense (cents). How do we determine which developments are most beneficial for the Village?
- Comprehensive Plan = needs to provide a vision for development as well
- Greenwald parcels in Village (negotiating procurement?)
- Maintaining neighborhood code enforcement with 'vintage' areas and housing

### **2016-2018 Strategic Vision and Issues**

#### **Vision = Sustainability**

Sustainability was identified as an overarching 'vision' for the Village supported by three strategic issues of focus: Financial, Personnel, and Economic Development and Growth. Components of a sustainable Village were defined as having:

- Controlled, thoughtful and planned growth
- Quality of life
- Environment
- Quality of economic development

Consequences of No Action: Participants discussed the consequence of No Action towards sustainability of the Village, and concluded that this would affect the Village's financial position and identity that could result in the loss of residents and disinvestment in the community.

Further areas identified to address include:

- Greenwald parcels
- Annexation
- Development that makes sense
- Comprehensive plan
- Destination

## **Three Strategic Issues**

### **Issue 1 = Financial**

Participants described the Village's financial position to reflect the following:

- Healthy reserves
- Maintain high bond status
- Capital improvement plan
- Avoid shocks with steep fee increases
- Diversify revenue base
- Lean processes applied for cost savings through enhanced efficiencies

Consequences of No Action: Participants then determined that the consequence of No Action would result in the direct opposite of how they define the Village's financial position.

### **Issue 2 = Personnel**

- Sustain personnel
- Provide and maintain quality services that add value

Consequences of No Action: The Village will not be able to maintain level of services without a dedicated staff collaborating with elected officials and the public.

### **Issue 3 = Economic Development and Growth**

Participants described Economic Development to reflect the following components:

- Proactive
- Balance of residential, job growth and services
- Available infrastructure is maintained
- Support of staff and elected officials in place and working together in a team centered environment
- Partnerships with community and entities continued

Consequences of No Action: Participants discussed the consequence of No Action that the Village will face without supporting Economic Development and growth. The following results were anticipated:

- Loss of businesses
- Property value loss

- Village stagnation (if the Village is not moving forward, it will be moving backwards)

## **Conclusion and Recommendations**

With consideration of the Environmental Scan data and Strategic Issues identified, the next step for the planning team is to formulate objectives to manage the Strategic Issues and to work toward achievement of the vision of a sustainable community. We recommend that the Village considers the questions provided below. These questions/process will help focus the Village's approach to better fulfill its vision, meet mandates, achieve objectives and generate public value.

After the objectives by staff are developed, we recommend the following steps:

- Share the plan to generate internal and external stakeholder support and engagement
- Review and adopt
- Develop an effective process for implementing the plan
- Internal review and evaluation of plan on an annual basis

## **Reference**

Bryson, J. M. *Strategic Planning for Public and Nonprofit Organizations: A Guide to Strengthening and Sustaining Organizational Achievement*. (4th ed.) San Francisco: Jossey-Bass, 2011.

## RESOLUTION 2016-XXX

### RESOLUTION FOR DECLARATION OF PUBLIC NECESSITY AND RELOCATION ORDER TO CONSTRUCT A ROADWAY AND TO INSTALL PUBLIC WATER AND SANITARY SEWER FACILITIES IN THE VILLAGE OF MUKWONAGO

This is a Relocation Order of the Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin, by its Village Board and for its Relocation Order, hereby resolves as follows:

1. That this Relocation Order is in accordance with Wisconsin Statute Section 62.22(1m) and Subsection 32.05(1) of the Wisconsin Statutes for the purpose of them within described public improvement project.
2. The Village of Mukwonago hereby determines that it is necessary and a proper public purpose to construct a roadway, together with the installation of public sanitary sewer and water mains on property described in the attached Exhibit A (hereinafter referred to as the "Project").
3. That the Village of Mukwonago will acquire certain lands or easements as shown on the attached Survey Map, which is attached hereto and incorporated herein as Exhibit A.
4. That a certified copy of this Resolution shall be filed with the Waukesha and Walworth County Clerks within twenty (20) days of its adoption and final approval.

Dated and adopted this 20<sup>th</sup> day of September, 2016.

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Fred H. Winchowky, Village President

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Steven A. Braatz, Jr., Village Clerk

I hereby certify that this is a true and correct copy of the resolution adopted by the Village Board on the 20<sup>th</sup> day of September, 2016.

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Steven A. Braatz, Jr., Village



# Village of Mukwonago

## AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Consider Annexation of Dodd Property/VNT 2091-999-005
From:	John Weidl and Bruce Kaniewski
Department:	Planning
Presenter:	Bruce Kaniewski
Date of Committee Action (if required):	
Date of Village Board Action (if required):	September 20, 2016

---

### Information

**Subject:** Application has been received to annex the 8.06 acre Dodd property located along CTH ES east of Edgewood Avenue. The property is within the Town of Vernon.

**Background Information/Rationale:** Before Village Clerk Steve Braatz submits the paper work to State and Town of Vernon, staff asks the Village Board to consider if annexation is appropriate at this time.

**Key Issues for Consideration:** The Village President and Administrator have been negotiating a boundary agreement with the Town of Vernon. Should the Village proceed with annexation pending the outcome of the boundary agreement negotiations? On August 15<sup>th</sup> the Plan Commission reviewed a preliminary development plan for the site and encouraged the applicant to proceed with annexation.

**Fiscal Impact (if any):** Unimproved site is assessed at \$130,000 in the Town of Vernon. Per State annexation law, Village would need to reimburse Vernon for several years of lost taxes (Village Clerk will have more detail at meeting). Developed site value would have substantially more value, but unknown at this time.

**Requested Action by Committee/Board:** Motion to authorize staff to proceed with annexation process, or authorize staff to return submittal until boundary agreement process is completed.

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### Attachments

August 12, 2016 Background Report to  
Plan Commission

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**DATE:** August 12, 2016  
**TO:** Village President Fred Winchowky and Plan Commission Members  
**FROM:** Bruce Kaniewski, Village Planner/Zoning Administrator  
**RE:** Concept Review/Dodd Property

Robert Chandler requests a concept review of a proposal to annex and develop the Dodd Property currently in the Town of Vernon. The 8.1 acre site has 969 feet of frontage along CTH ES east of Edgewood Avenue. The property has approximately 140 feet of continuousness with neighboring property in the Village (the site of the proposed 30 unit apartment development). On the current Village land use map, the site is designated as Commercial/Business. It is designated as Low Intensity Commercial/Business on the proposed Northeast Key Area future land use map as part of the on-going Comprehensive Plan Update.

The map below shows the subject site highlighted in red. The proposed apartment site is shown in green.



Pursuant to submitted information and preliminary discussions with a representative of the applicant, an indoor storage facility is proposed for the east end of the site. The west part of the site is proposed for a future multi-tenant development. The category of “indoor, mini-warehouse” requires a conditional use in the B-2, General Business District and the B-3, Commercial Business District. If annexed, the B-3 district would be the best fit for the site.

As noted on the plan, a wetland crosses the site. The wetland is part of the system that conveys drainage through the property to the south. Overall, the subject site drains to the wetland. The east side of the site is a plateau while the west side has a more pronounced slope down to the wetland. Several years ago I saw an older Certified Survey Map of site that showed a right-of-way reservation opposite Hidden Lakes Drive, as required by Waukesha County Highway Department.

For your information, the Village and the Town of Vernon have begun preliminary talks about a boundary agreement. This property could be within the Village’s ultimate boundary pursuant to initial talks.

Below are points to consider as you provide direction to the potential applicant:

1. Delaying action on an annexation request until a boundary agreement is finalized (annexation with a boundary agreement is a much easier and quicker process).
2. Are the proposed uses appropriate for the location along with B-3 zoning?
3. What is the proposal’s need for Village sewer and water, and can extension of the utilities be delayed until needed (I’ll provide more information about utility extension at the meeting)?

I appreciate the opportunity to assist the Village with this matter. Should any questions arise, please feel free to contact me.

Cc: John Weidl, Village Administrator (via email)  
Steve Braatz, Village Clerk (via email)  
Bob Harley, Supervisor of Inspections (via email)  
Mark Blum, Village Attorney (via email)  
Jeff Stien, Fire Chief (via email)  
Kevin Schmidt, Police Chief (via email)  
Dave Brown, Utilities Superintendent (via email)  
Ron Bittner, Public Works Director (via email)  
Robert Chandler, Applicant (via email)  
Bill Canfield, Applicant Representative (via email)



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**SCOTT WALKER**  
GOVERNOR

**SCOTT A. NEITZEL**  
SECRETARY

Division of Intergovernmental Relations  
Post Office Box 8944  
Madison, WI 53708-8944  
Voice (608) 266-1755  
Fax (608) 267-6917

0076  
STEVEN A BRAATZ JR  
CLERK, VILLAGE OF MUKWONAGO  
PO BOX 206  
MUKWONAGO WI 53149-0206

August 10, 2016

**PRELIMINARY ESTIMATE OF JANUARY 1, 2016 POPULATION**

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2016 population for the Village of Mukwonago in Walworth County is 166. This represents a change of 65 persons (64.36%) since the 2010 Census.

Wisconsin's total population is estimated at 5,774,996 which is a change of 88,010 persons and

1.55%. Following is a summary of the data we used in estimating your population:

	2010 Census Count	2016 Preliminary Estimate
2010 U.S. Census Count	101	
January 1, 2016 Estimate		166
Motor vehicles registered	491	559
Percent of vehicles in State	0.009%	0.011%
Income tax filers	124	87
Percent of filers in State	0.003%	0.003%
Filers plus dependents	164	120
Percent of filers plus dependents in State	0.003%	0.003%
Income tax returns	86	59
Percent of income tax returns in State	0.003%	0.002%
Institutional Population	0	0

In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of 5 housing units for calendar year 2015. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 111 of the estimated population for the Village of Mukwonago are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**SCOTT WALKER**  
GOVERNOR

**SCOTT A. NEITZEL**  
SECRETARY

Division of Intergovernmental Relations  
Post Office Box 8944  
Madison, WI 53708-8944  
Voice (608) 266-1755  
Fax (608) 267-6917

0075  
STEVEN A BRAATZ JR  
CLERK, VILLAGE OF MUKWONAGO  
PO BOX 206  
MUKWONAGO WI 53149-0206

August 10, 2016

**PRELIMINARY ESTIMATE OF JANUARY 1, 2016 POPULATION**

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2016 population for the Village of Mukwonago in Waukesha County is 7,606. This represents a change of 352 persons (4.85%) since the 2010 Census.

Wisconsin's total population is estimated at 5,774,996 which is a change of 88,010 persons and

1.55%. Following is a summary of the data we used in estimating your population:

	2010 Census Count	2016 Preliminary Estimate
2010 U.S. Census Count	7,254	
January 1, 2016 Estimate		7,606
Motor vehicles registered	9,277	9,481
Percent of vehicles in State	0.176%	0.180%
Income tax filers	4,187	4,241
Percent of filers in State	0.115%	0.124%
Filers plus dependents	5,615	5,526
Percent of filers plus dependents in State	0.114%	0.122%
Income tax returns	2,852	2,941
Percent of income tax returns in State	0.112%	0.120%
Institutional Population	48	62

In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of 61 housing units for calendar year 2015. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 5,683 of the estimated population for the Village of Mukwonago are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.

## MUNICIPAL POPULATION ESTIMATE CHALLENGE FORM

If your municipality believes that the estimate is not a reasonable approximation of your population, complete this form and submit it **with administrative data** that can be used to evaluate the challenge. Submit the challenge on or before **September 15, 2016**.

**Mail challenges to:**

**Dan Barroilhet, Demographer  
Demographic Services Center  
WI Department of Administration  
PO Box 8944  
Madison, WI 53708-8944  
(608) 266-1755**

The Council/Board of the

Town

City

Village of: \_\_\_\_\_

in the County of: \_\_\_\_\_

has authorized me to submit a challenge to the correctness of the annual preliminary population estimate prepared for our municipality. The municipality contends the estimate is inaccurate because it is based upon inadequate information.

**Evidence based upon administrative records or other information is presented in support of this contention, as required by §16.96 of the Wisconsin Statutes. The statutes do not permit the Department of Administration to accept the results of a population enumeration conducted by any group, agency or unit of government other than the U.S. Census Bureau.**

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DAYTIME TELEPHONE: (     ) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

August 17, 2016

Mr. Brian Adamson  
Managing Partner  
ICAP Development  
1243 10<sup>th</sup> Street, Suite 300  
Milwaukee, WI 53205

RE: Aldi-Mukwonago  
Storm Water Maintenance Agreement Amendment

Dear Brian:

Attached are the Storm Water Maintenance Agreement Amendment documents. Please have this document recorded and the recorded document returned to the Village Attorney. Upon receipt of the recorded document, Bob Harley will issue the occupancy permit for this building subject to any other conditions he may have.

Thanks for your assistance. Please call if you have any questions.

Very truly yours,

RUEKERT & MIELKE, INC.



Kurt A. Peot, P.E. (WI)  
Team Leader/Senior Project Manager  
[kpeot@ruekert-mielke.com](mailto:kpeot@ruekert-mielke.com)

KAP:sjs  
Enclosure

cc: John Weidl, Village of Mukwonago  
Steven Braatz, Jr., CMC/WCMC, Village of Mukwonago  
Bob Harley, Village of Mukwonago  
Mark G. Blum, Village of Mukwonago  
Bruce Kaniewski, Village of Mukwonago  
File

~12-10027 Aldi at Wolf Run and Maple > 100 Review > Correspondence > ICAP Development-Adamson-20160817-storm water maint agreement amendment.docx~

Document Number

FIRST AMENDMENT TO  
STORM WATER MANAGEMENT  
PRACTICES MAINTENANCE  
AGREEMENT  
Document Title

Recording Area

Name and Return Address

Mark G. Blum  
Hippenmeyer, Reilly, Moodie &  
Blum, S.C.  
720 Clinton Street  
P.O. Box 766  
Waukesha, WI 53187-0766

MUKT 2015.999

Parcel Identification Numbers (PINs)

**FIRST AMENDMENT TO  
STORM WATER MANAGEMENT PRACTICES  
MAINTENANCE AGREEMENT**

This Amendment is made and entered into this \_\_\_\_\_ day of December, 2015, by and between I-Mukwonago LLC, hereinafter referred to as the "Owner", and the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation, hereinafter referred to as the "Village".

**WITNESSETH**

**WHEREAS**, the Owner is the owner of the following described lands situated in the Village of Mukwonago, County of Waukesha, State of Wisconsin, to wit:

That part of the Southwest ¼ of Section 36, Town 5 North, Range 18 East in the Town of Mukwonago, Waukesha County, Wisconsin, being more particularly described as follows: Commencing at the Northwest corner of Certified Survey Map No. 9606, said corner being the Northeast corner of the Southwest ¼ of Section 36; thence South 00° 33' 33" East along said ¼ Section line and West line of Certified Survey Map No. 9606, 451.41 feet to a point on the centerline of Maple Court; thence North 77° 37' 34" West along the centerline of vacated Maple Avenue (C.T.H. "NN"), 486.70 feet to a point on the proposed Easterly right-of-way line of Wolf Run; thence Northeasterly 222.12 feet along said line, said line being the arc of a curve having a radius of 260.00 feet with its centerpoint to the West and a central angle of 48° 56' 57", its chord bearing North 21° 55' 19" East, 215.43 feet; thence North 02° 33' 10" West, 151.25 feet to a point on the North line of said Southwest ¼ of Section 36; thence South 89° 26' 38" East, along said line 397.32 feet to the point of beginning.

hereinafter referred to as the "Property";

**WHEREAS**, the Village and Owner entered into that certain Storm Water Management Practices Maintenance Agreement dated June 24, 2015, and recorded with the Waukesha County Register of Deeds on July 1, 2015 as Document No. 4151383 (the "Original Agreement"); and

**WHEREAS**, the Village and Owner desire to amend the Original Agreement to update the exhibits attached thereto.

NOW, THEREFORE, in consideration of the foregoing promises, the mutual covenants contained herein, and the following terms and conditions, the parties to hereby covenant and agree as follows:

Easement Agreement, As Amended. The Original Agreement is hereby amended by the terms and conditions of this Amendment. The term "Agreement" as used in the Original Agreement or this Amendment shall mean the Original Agreement, as amended.

2.

3. Exhibits. All exhibits to the Original Agreement are hereby deleted in their entirety and replaced with the following exhibits attached hereto and incorporated herein:

**Exhibit A:** Legal Description.

**Exhibit B:** Location Map(s).

**Exhibit C:** Maintenance Plan.

**Exhibit D:** Design Summary.

**Exhibit E:** As-built Survey.

**Exhibit F:** Engineering/Construction Verification.

**Exhibit G:** Storm Water Permit Termination.

**Exhibit H:** Technical Exemption.

4. Remaining Terms of Original Agreement in Full Force and Effect. Except to the extent modified by this Amendment, all terms and conditions of the Original Agreement are hereby reaffirmed in full force and effect.

5. Conflicts. In the event that any of the terms or conditions of this Amendment conflict with any of the terms or conditions of the remaining portions of the Agreement, then the terms and conditions of this Amendment shall supersede and control.

6. Binding Effect. This Amendment shall run with the land and be binding upon any successor owners of any portion of the Property.

7. Execution by Counterparts. This Amendment may be executed in one or more counterparts, all of which counterparts taken together shall constitute one and the same agreement.

**[Signatures on the following page]**

**VILLAGE:**  
**Village of Mukwonago**

By: \_\_\_\_\_  
Fred Winchowky,  
Village President

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF WAUKESHA )

Personally came before me, this \_\_\_\_ day of \_\_\_\_\_, 2015, the above-named Fred Winchowky, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: \_\_\_\_\_

**OWNER:**

I-Mukwonago LLC,  
a Wisconsin limited liability company

By: \_\_\_\_\_  
Brian R. Adamson, Manager

State of Wisconsin            )  
  : SS  
County of \_\_\_\_\_        )

This instrument was acknowledged before me on \_\_\_\_\_, 2015, by Brian R. Adamson, as Manager of I-Mukwonago LLC.

[Seal]

\_\_\_\_\_  
( \_\_\_\_\_ )  
Notary Public, State of Wisconsin  
My Commission \_\_\_\_\_  
\_\_\_\_\_

This Agreement was drafted by:

Robert W. Habich  
Reinhart Boerner Van Deuren s.c.  
N16 W23250 Stone Ridge Drive  
Suite 1  
Waukesha, WI 53188

## Exhibit A – Legal Description

The following description and reduced copy map identifies the land parcel(s) affected by this Agreement. For a larger scale view of the referenced document, contact the Village of Mukwonago Clerk's Office.

**Project Identifier:** Corner of East Wolf Run and Maple Avenue

**Map Produced By:** Key Engineering Group

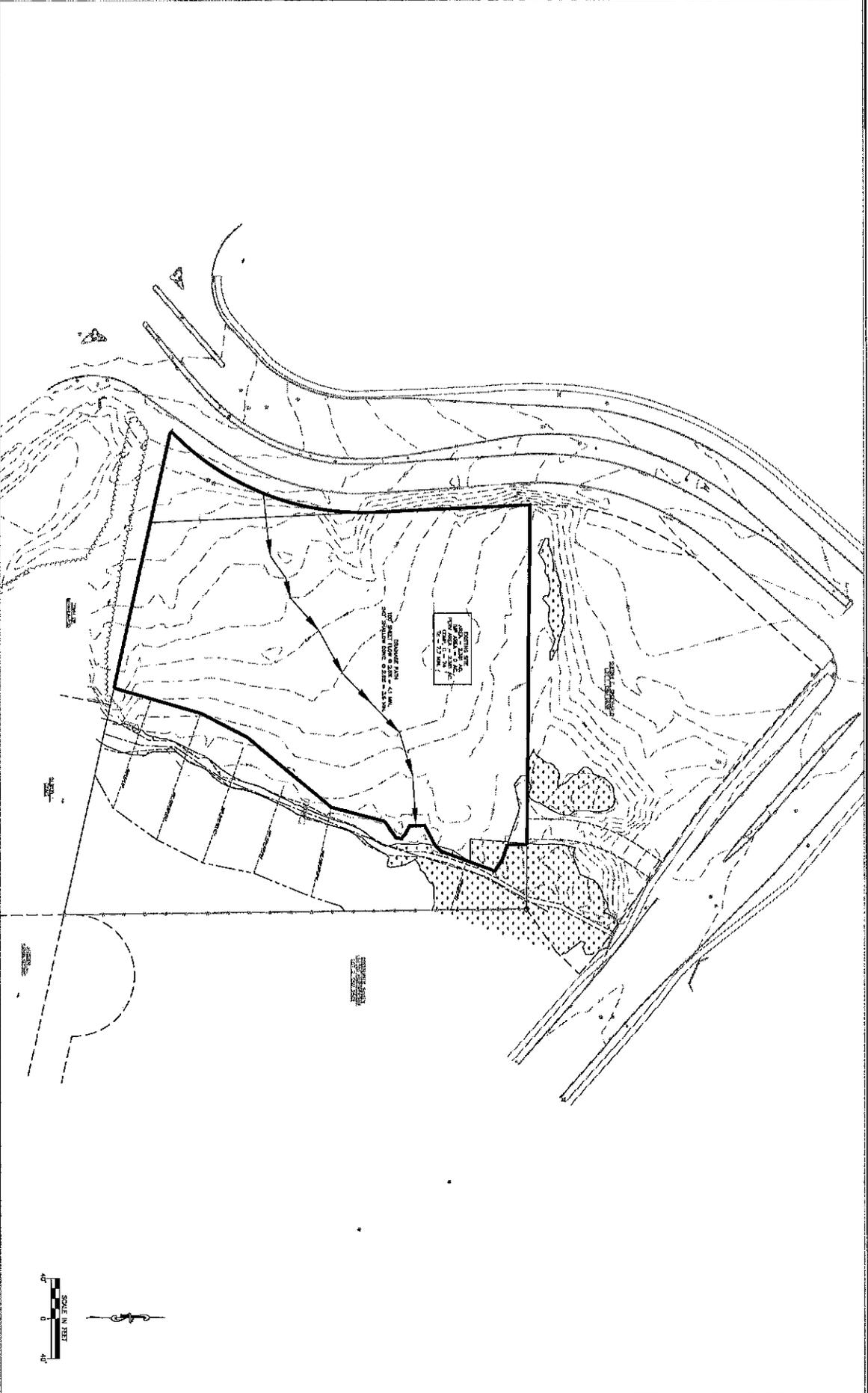
### **Legal Description:**

That part of the Southwest  $\frac{1}{4}$  of Section 36, Town 5 North, Range 18 East in the Town of Mukwonago, Waukesha County, Wisconsin, being more particularly described as follows: Commencing at the Northwest corner of Certified Survey Map No. 9606, said corner being the Northeast corner of the Southwest  $\frac{1}{4}$  of Section 36; thence South  $00^{\circ} 33' 33''$  East along said  $\frac{1}{4}$  Section line and West line of Certified Survey Map No. 9606, 451.41 feet to a point on the centerline of Maple Court; thence North  $77^{\circ} 37' 34''$  West along the centerline of vacated Maple Avenue (C.T.H. "NN"), 486.70 feet to a point on the proposed Easterly right-of-way line of Wolf Run; thence Northeasterly 222.12 feet along said line, said line being the arc of a curve having a radius of 260.00 feet with its centerpoint to the West and a central angle of  $48^{\circ} 56' 57''$ , its chord bearing North  $21^{\circ} 55' 19''$  East, 215.43 feet; thence North  $02^{\circ} 33' 10''$  West, 151.25 feet to a point on the North line of said Southwest  $\frac{1}{4}$  of Section 36; thence South  $89^{\circ} 26' 38''$  East, along said line 397.32 feet to the point of beginning.



NO.	DESCRIPTION	DATE	BY	ISSUED BY	DATE
1	ISSUED BY S.A.O.	2/3/2015			
2	ISSUED BY S.A.O.	2/3/2015			
3	ISSUED BY S.A.O.	2/3/2015			
4	ISSUED BY S.A.O.	2/3/2015			
5	ISSUED BY S.A.O.	2/3/2015			

**EXISTING CONDITIONS EXHIBIT**  
**SW CORNER OF EAST WOLF RUN AND MAPLE AVENUE**  
**ADDI, INC.**  
**MUKWONAGO, WISCONSIN**



**KEY**  
**ENGINEERING**  
 1100 W. WISCONSIN AVENUE, SUITE 200  
 WISCONSIN, WISCONSIN 53090  
 PHONE: 262.591.1100  
 FAX: 262.591.1101  
 WWW.KEYENGINEERING.COM

PROJECT NUMBER: 2409020  
 PROJECT DATE: 1/14/15  
 SHEET NUMBER: ST-1

## **Exhibit C: Maintenance Plan.**

This exhibit explains the basic function of each of the storm water practices listed in Exhibit B and prescribes the minimum maintenance requirements to remain compliant with this Agreement. The maintenance activities listed below are aimed to ensure these practices continue serving their intended functions in perpetuity. The list of activities is not all inclusive, but rather indicates the minimum type of maintenance that can be expected for this particular site. Access to the stormwater practices for maintenance vehicles is shown in Exhibit B. Any failure of a storm water practice that is caused by a lack of maintenance will subject the Owner(s) to enforcement of the provisions listed on page 1 of this Agreement by the City.

### **System Description (Permeable Pavement):**

The permeable pavement sections located in the eastern parking stalls are designed in accordance with the Wisconsin Department of Natural Resources Technical Note which will provide 55% total suspended solids removal. The north parking area will be treated through this device before being released into the wet pond. The wet pond located in the southeast area of the site receives storm water from the permeable pavement area and the rest of the previously untreated areas. This pond, in conjunction with the permeable pavement, will treat the storm water to achieve the required 80% total suspended solids removal. The 2-year event will be released directly to the adjacent creek.

The 10 and 100 year events will follow a secondary outlet and into a dry pond. The dry pond will be used to help restrict the 10 and 100 year release rates in accordance with the Village's Storm Water Ordinance.

### **Minimum Maintenance Requirements:**

To ensure the proper long-term function of the storm water management practices described above, the following activities must be completed:

1. Outlet structure shall be checked monthly to ensure there is no blockage from floating debris or ice, in front of the orifices in the restrictor structures. Any blockage must be removed immediately.
2. Outlet Structures must be inspected after a heavy rain (minimum of bi-annually required in April and October) for signs of erosion. Any eroding areas must be repaired immediately to prevent premature sediment build-up downstream.
3. Following the initial year of monthly inspections, annual inspection of the facilities should be made. Inspect the facilities for: Erosion, Leakage, Condition of the catch basins and outlet structure, and Sediment accumulation.
4. Seasonal (early spring) inspection of the soil surface for the presence of sodium accumulation due to the introduction of chlorides for winter maintenance of the parking lot shall occur. It is also recommended that the soil be flushed with 1" of clean water 3-4 times each spring.
5. Any other repair or maintenance needed to ensure the continued function of the storm water practices or as ordered by the City under the provisions listed on page 1 of this Agreement.
6. Permeable pavement surfaces should be cleaned by regenerative air or vacuum sweeping per WDNR Tech Standard.

## **Exhibit D (continued)**

**Watershed Maps:** The watershed maps attached below were used to determine the pre and post-development data contained in this exhibit.

SEE NEXT PAGE FOR MAP

**Dry Pond Design Basin Inflow, Outflow & Storage Data**  
(see attached hydrographs and detail drawings)

<b>Inflow Peak/Volume</b>	<b>Maximum Outflow Rate</b>	<b>Max. Water Elevation</b>	<b>Storage Volume at Max. Elev.</b>	<b>Outflow Control Structures*</b>
0.25 cfs (Post 2-yr./24 hr. peak)	0.05 cfs	810.10	186 c.f.	#4
3.14 cfs (Post 10-yr./24 hr. peak)	1.81 cfs	810.78	1,638 c.f.	#4
8.03 cfs (Post 100-yr./24 hr. peak)	3.60 cfs	811.74	4,433 c.f.	#4

- #4 = 11 inch orifice in water level control wall – flow line elev. @ 810.00

**AS-BUILT Dry Pond Design Basin Inflow, Outflow & Storage Data**  
(see attached hydrographs and detail drawings)

<b>Inflow Peak/Volume</b>	<b>Maximum Outflow Rate</b>	<b>Max. Water Elevation</b>	<b>Storage Volume at Max. Elev.</b>	<b>Outflow Control Structures*</b>
<del>0.38</del> cfs (Post 2-yr./24 hr. peak)	<del>0.54</del> cfs	<del>810.07</del>	<del>116</del> c.f.	#4
<del>4.50</del> cfs (Post 10-yr./24 hr. peak)	<del>2.52</del> cfs	<del>811.00</del>	<del>2,055</del> c.f.	#4
<del>8.98</del> cfs (Post 100-yr./24 hr. peak)	<del>3.70</del> cfs	<del>811.84</del>	<del>4,666</del> c.f.	#4

**Wet Pond Design Basin Inflow, Outflow & Storage Data**  
(see attached hydrographs and detail drawings)

Inflow Peak/Volume	Maximum Outflow Rate	Max. Water Elevation	Storage Volume at Max. Elev.	Outflow Control Structures*
4.59 cfs (Post 2-yr./24 hr. peak)	0.94 cfs primary 0.00 cfs secondary	811.42	6,940 c.f.	#2 #3
7.07 cfs (Post 10-yr./24 hr. peak)	1.07 cfs primary 3.08 cfs secondary	811.80	8,995 c.f.	#2 #3
10.08 cfs (Post 100-yr./24 hr. peak)	1.12 cfs primary 7.90 cfs secondary	811.96	9,886 c.f.	#2 #3

- #2 = 4 inch orifice in water level control wall – flow line elev. @ 810.00  
#3 = Broad-crested weir– flow line elev. @ 811.60

**AS-BUILT Wet Pond Design Basin Inflow, Outflow & Storage Data**  
(see attached hydrographs and detail drawings)

Inflow Peak/Volume	Maximum Outflow Rate	Max. Water Elevation	Storage Volume at Max. Elev.	Outflow Control Structures*
<del>4.59</del> cfs (Post 2-yr./24 hr. peak)	<del>0.50</del> cfs primary <del>0.36</del> cfs secondary	<del>811.55</del>	<del>7,711</del> c.f.	#2 #3
<del>7.05</del> cfs (Post 10-yr./24 hr. peak)	<del>0.54</del> cfs primary <del>4.43</del> cfs secondary	<del>811.75</del>	<del>8,879</del> c.f.	#2 #3
<del>10.08</del> cfs (Post 100-yr./24 hr. peak)	<del>0.56</del> cfs primary <del>8.84</del> cfs secondary	<del>811.88</del>	<del>9,677</del> c.f.	#2 #3

## Exhibit D (continued)

**Practice Design Summary:** The following table summarizes the data used to design the wet bottom retention pond.

Design Element	Design Data
<b>Site assessment data: (see attached maps)</b>	
Contributing drainage area to basin	2.63 acres
Distance to nearest private well (including off-site wells)	NA
Distance to municipal well (including off-site wells)	NA
Wellhead protection area involved?	NA
Ground slope at site of proposed basin	average 5%
Any buried or overhead utilities in the area?	No
Proposed outfall conveyance system/discharge (w/ distances)	Discharge to creek through culvert, 40 feet away
Any downstream roads or other structures? (describe)	No
Floodplain, shoreland or wetlands?	Floodplain located near pond. Flood elevations vary from approx. 809 to 813
<b>Soil investigation data (see attached map &amp; soil logs):</b>	
Number of soil investigations completed	Gestra Report M14059-10; Feb. 13, 2015
Do elevations of test holes extend 3 ft. below proposed bottom?	Yes
Average soil texture at pond bottom elevation (USDA)	Lean Clay with Sand
Distance from pond bottom to bedrock	Bedrock not encountered
Distance from pond bottom to seasonal water table	2 feet
<b>General basin design data (see attached detailed drawings):</b>	
Permanent pool surface area	5,187 s.f.
Design permanent pool water surface elevation	810.80
Top of berm elevation (after settling) and width	812.80
Length/width (dimensions/ratio)	NA
Safety shelf design (length, grade, max. depth)	10' width @ 1:10 slope, 1 foot depth
Ave. water depth (minus safety shelf/sediment)	2 feet
Sediment storage depth & design maintenance	2 feet, 15 year maintenance schedule

### Permeable Pavement Design Basin Inflow, Outflow & Storage Data (see attached hydrographs and detail drawings)

Inflow Peak/Volume	Maximum Outflow Rate	Max. Water Elevation	Storage Volume at Max. Elev.	Outflow Control Structures*
2.71 cfs (Post 2-yr./24 hr. peak)	0.31 cfs	812.58	2,944 c.f.	#1
4.08 cfs (Post 10-yr./24 hr. peak)	0.31 cfs	813.14	4,685 c.f.	#1
5.75 cfs (Post 100-yr./24 hr. peak)	0.34 cfs	813.85	6,847 c.f.	#1

- #1 = 4 inch underdrain – elevation @ 811.62

## Exhibit D Design Summaries for Detention Basins

**Project Identifier:** Corner of East Wolf Run and Maple Avenue      **Project Size:** 2,381 acres  
**Number of Runoff Discharge Points:** 1      **Watershed (ultimate discharge):** Mukwonago River  
**Watershed Area:** 2,381 acres

**Watershed Data Summary:** The following table summarizes the watershed data used to determine peak flows and runoff volumes required to design the underground detention systems.

Summary Data Elements	Pre-developed	Post-developed	As-Built
Watershed Areas (acres) (see attached map)	2,381	2,381	N/A
Average Watershed Slopes (%)	2.6%	2%	N/A
Land Uses (% of each)	(see Exhibit D maps)	(see Exhibit D maps)	N/A
Runoff Curve Numbers	(see Exhibit D maps)	(see Exhibit D maps)	N/A
Conveyance System Types	Overland Flow	Storm Sewer	N/A
Time of Concentration (T <sub>c</sub> ) (see attached map & worksheets)	7.7 min.	6 min.	N/A
---	---	Wet Pond / Dry Pond / Total Site	Wet Pond / Dry Pond / Total Site
2-yr, 24-hour Peak Flow (cfs)	3.87	0.94 / 0.05 / 1.00	<del>0.50 / 0.29 / 0.80</del>
10-yr, 24-hour Peak Flow (cfs)	7.85	1.07 / 1.81 / 2.90	<del>0.54 / 2.49 / 3.05</del>
100-yr, 24-hour Peak Flow (cfs)	13.13	1.12 / 3.60 / 4.77	<del>0.56 / 4.12 / 4.77</del>



**Exhibit F**  
**Engineering/Construction Verification**

DATE: 12/7/15

TO: Engineering Division  
Village of Mukwonago

FROM: Scott Ody, PE  
Key Engineering Group, LTD.

RE: Engineering/Construction Verification for the following project:

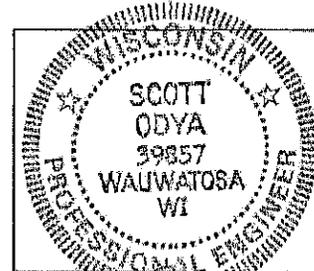
Project Name: Corner of East Wolf Run and Maple Avenue

Village of Mukwonago

Storm Water Management Practices: Permeable pavement and wet bottom pond.

For the above-referenced project and storm water management practices, this correspondence shall serve as verification that: 1) all site inspections outlined in approved inspection plans have been successfully completed; and 2) the storm water management practice design data presented in Exhibit D, and the "as-built" construction documentation presented in Exhibit E comply with all applicable state and local technical standards, in accordance with the Village of Mukwonago Storm Water Management and Erosion Control Ordinances.

Any variations from the originally approved construction plans are noted in Exhibit E. These variations are considered to be within the tolerances of standard construction techniques and do not affect the original design as presented in Exhibit D in any way.



*Scott Ody*  
12/7/15

**Exhibit G**  
**Storm Water Permit Termination**

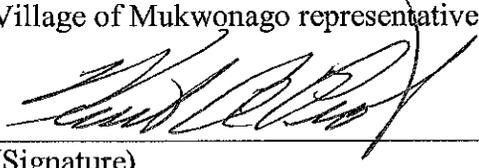
**Project Identifier:** Corner of East Wolf Run and Maple Avenue  
**Location of Practice:** South side of site  
**Owner:** ALDI, Inc.  
**Storm Water Permit Holder's Name:** Aldi Inc.  
**Storm Water Permit #:** N/A

Chapter 34, Division 4 of the Village of Mukwonago's Stormwater & Erosion Control Ordinance ("Storm Water Ordinance") requires that all newly constructed storm water management practices be maintained by the Storm Water Permit Holder until permit termination, after which maintenance responsibilities shall be transferred to the responsible party identified on the subdivision plat [or CSM] and referenced in this Maintenance Agreement.

Upon execution below, this exhibit shall serve to certify that the Storm Water Permit Holder has satisfied all requirements of the Storm Water Ordinance and that Waukesha County has terminated the Storm Water Permit for the property covered by this Maintenance Agreement.

Dated this 16 day of August, 2016.

Village of Mukwonago representative:

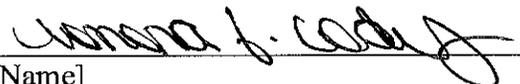
  
\_\_\_\_\_  
(Signature)

Kurt A Peot, Village Engineer  
(Name and Title)

**Acknowledgements**

State of Wisconsin  
County of Waukesha

Personally came before me this 16<sup>th</sup> day of AUGUST, 2016 the above named to me known to be the person who executed the foregoing instrument and acknowledged the same.

  
\_\_\_\_\_  
[Name]  
Notary Public, Waukesha County, WI  
My commission expires: 7/15/17

## **Exhibit H Technical Exemption**

<b>Project Identifier:</b>	Corner of East Wolf Run and Maple Avenue
<b>Location of Practice:</b>	South side of Site
<b>Owner:</b>	Aldi, Inc.
<b>Storm Water Permit Holder:</b>	Aldi, Inc.

June 8, 2015

Mr. Fred Winchowky  
Village President  
Village of Mukwonago  
P.O. Box 206  
Mukwonago, WI 53149

RE: Aldi Development  
Wolf Run  
Storm Water Technical Exemption

Dear President Winchowky:

We recommend the Village consider a technical exemption to the Village's storm water ordinance Section 34-110(d)(6) which requires that buildings be setback at least 50 feet from Storm Water Best Management Practices (BMP) that store water over one foot in depth. This requirement is consistent with the Waukesha County Storm Water Ordinance and seeks to add a level of protection over and above the calculations of the storm water management plan. This additional level of protection is meant to address inherent inaccuracies in storm water modeling, provide room for maintenance of the facility, and to help alleviate flooded basements. It is our understanding that there is no subsurface portion of this facility.

The exemption points out that the first floor elevation of the building is approximately 3.75 feet above the adjacent stream flood elevation providing for an effective 3.75 of additional protection, which is 1.75 feet more than required by ordinance. Also, the adjacent stream passes through a box culvert as it crosses Maple Avenue flowing northeasterly toward the Mukwonago River and the Fox River. In the unlikely event this box culvert was to become plugged the stream would rise until it flowed over Maple Avenue and back into the stream or down Wolf Run. In either case, since the road is at about elevation 814 flooding reaching the first floor elevation of 816.75 is unlikely. This site is also in part a redevelopment site. Redevelopment sites are to be provided special consideration under this section of the storm water ordinance.

Given the above information and the information provided in the attached request for Technical Exemption, we recommend the Village Board consider granting this technical exemption for this site.

Mr. Fred Winchowky  
Village of Mukwonago  
June 8, 2015  
Page 2

If you or any staff or elected officials have any questions please feel free to contact me.

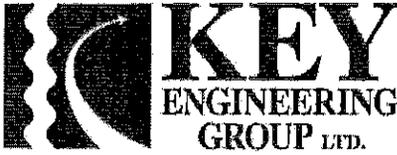
Very truly yours,

RUEKERT & MIELKE, INC.



Kurt A. Peot, P.E. (WI)  
Team Leader/Senior Project Manager  
[kpeot@ruekert-mielke.com](mailto:kpeot@ruekert-mielke.com)

cc: John Weidl, Village of Mukwonago  
Steven Braatz, Jr., CMC/WCMC, Village of Mukwonago  
Mark G. Blum, Village of Mukwonago  
Joseph Hankovich, Village of Mukwonago  
Dean Falkner, Village of Mukwonago  
Ron Bittner, Village of Mukwonago  
Bruce Kaniewski, Village of Mukwonago  
Robert Merkel, Key Engineering Group, Ltd.  
File



735 North Water Street, Suite 510  
Milwaukee, Wisconsin 53202  
Phone (414) 224-8300  
Fax (414) 224-8383

June 5, 2015

Mr. Kurt Peot, P.E.  
Ruekert & Mielke, Inc.  
W233 N2080 Ridgeview Parkway  
Waukesha, Wisconsin 53188

Reference: Request for Technical Exemption of Section 34-110 (d)(6)  
Proposed ALDI Commercial Development  
S107 W28415 East Wolf Run  
Village of Mukwonago, Wisconsin

KEY ENGINEERING GROUP, LTD.  
Project No. 2409020

Dear Mr. Peot:

At the request of our client, ICAP Development, Key Engineering Group, Ltd. (KEY) is requesting a technical exemption of Section 34-110 (d)(6) of the Village of Mukwonago (Village) municipal code. Section 34-110 (d)(6) states "the structure shall be setback at least 50 feet from any storm water BMP that may temporarily or permanently store water at a depth of greater than one foot." Our proposed construction plans show the building setback from the BMP to be 8.5 feet at the loading dock area.

We are requesting the exemption due to the following conditions: (1) the site is considered a redevelopment site; (2) the highest 100-year flood plain elevation on the site is 813.00 and the proposed finish floor elevation of the commercial building is 816.75. This provides a 3.75 foot freeboard between the 100-year flood plain and finish floor elevations; (3) the elevation of the 100-year flood plain at the existing box culvert to the north of our property and on the south side of Maple Avenue is 807.48. If the box culvert becomes blocked by debris, the storm water will back up to the south. In between our wet and dry detention ponds and the existing stream, a berm will be constructed with a top elevation of 813.00. This elevation matches the highest 100-year flood plain elevation on the site and provides the same 3.75 foot freeboard to the proposed finish floor.

Based on the information outlined above, we feel that this project qualifies for a technical exemption. Our opinion is that since the proposed finish floor elevation is 3.75 feet above the 100-year flood plain elevation, the likelihood of the proposed building becoming flooded would be rare and the result of numerous catastrophic events occurring at the same time.

We look forward to your review of our request for technical exemption of Section 34-110 (d)(6) of the Village of Mukwonago Municipal Code. If you should have any questions regarding this request, please feel free to contact me at (414) 224-8300, extension 209.

Sincerely,

KEY ENGINEERING GROUP, LTD.

A handwritten signature in black ink that reads "Robert C. Merkel, Jr." in a cursive style.

Robert C. Merkel, Jr.  
Project Manager

Peot, Kurt

---

**From:** Steven Braatz <sbraatzjr@villageofmukwonago.com>  
**Sent:** Thursday, November 5, 2015 10:54 AM  
**To:** Peot, Kurt  
**Subject:** RE: Board action

June 16, 2015

Motion by Johnson/Decker to approve the technical exemption to Sec. 34-110 (d)(6) of the Municipal Code to allow for the proposed ALDI commercial development, located at S107W28415 Wolf Run, to have a setback from Storm Water Best Management Practices (BMP) of 8.5 feet at the loading dock area carried

Steven A. Braatz, Jr., MMC/WCPC  
Clerk-Treasurer  
Village of Mukwonago  
(262) 363-6420, Option 4  
(262) 363-6425 Fax  
[www.villageofmukwonago.com](http://www.villageofmukwonago.com)

-----Original Message-----

**From:** Peot, Kurt [<mailto:kpeot@ruekert-mielke.com>]  
**Sent:** Thursday, November 05, 2015 10:49 AM  
**To:** Braatz Steven  
**Subject:** Board action

Steve:  
Would you provide the Village Board action where they accepted the technical exemption for the Aldi site. The below link will take you to the letter where we recommended it, to help narrow down the date.

Username: Mukwonago  
Password: password

Thanks for your help!

Kurt

[http://erooms.ruekert-mielke.com/eRoomReq/Files/Projects22/MukwonagoVillage1-10027AldiGateway/0\\_2941c/Winchowky-20150608-Technical%20exemption.pdf](http://erooms.ruekert-mielke.com/eRoomReq/Files/Projects22/MukwonagoVillage1-10027AldiGateway/0_2941c/Winchowky-20150608-Technical%20exemption.pdf)

**Exhibit G**  
**Storm Water Permit Termination**

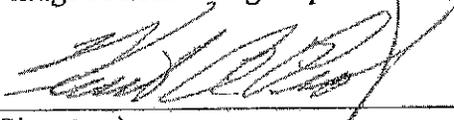
**Project Identifier:** Corner of East Wolf Run and Maple Avenue  
**Location of Practice:** South side of site  
**Owner:** ALDI, Inc.  
**Storm Water Permit Holder's Name:** Aldi Inc.  
**Storm Water Permit #:** N/A

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Upon execution below, this exhibit shall serve to certify that the Storm Water Permit Holder has satisfied all requirements of the Storm Water Ordinance and that Waukesha County has terminated the Storm Water Permit for the property covered by this Maintenance Agreement.

Dated this 16 day of August, 2016.

Village of Mukwonago representative:

  
\_\_\_\_\_  
(Signature)

Kurt A Peot, Village Engineer  
(Name and Title)

**Acknowledgements**

State of Wisconsin  
County of Waukesha

Personally came before me this 16<sup>th</sup> day of AUGUST, 2016 the above named to me known to be the person who executed the foregoing instrument and acknowledged the same.

  
\_\_\_\_\_  
[Name]  
Notary Public, Waukesha County, WI  
My commission expires: 7/15/17

## **Election Inspector Appointments**

*Dated 09-08-16*

I, Steven A. Braatz, Jr., duly appointed Clerk-Treasurer of the Village of Mukwonago, Walworth and Waukesha Counties, State of Wisconsin, do hereby request the following individual be appointed as an Election Inspector for the 2016-17 Election Cycle:

- Shara Grover, 607 Prairie Hill Avenue, Political Affiliation: Unaffiliated

A handwritten signature in black ink, appearing to read 'S. Braatz, Jr.', with a long horizontal stroke extending to the right.

Steven A. Braatz, Jr.

Clerk-Treasurer