

Village of Mukwonago
MEETING OF THE VILLAGE OF MUKWONAGO
COMMITTEE OF THE WHOLE

Notice of Meeting and Agenda
Tuesday, November 1, 2016

Time: **5:30 p.m.**
Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Any items not discussed or acted on at this meeting will be forwarded to a meeting of the Village of Mukwonago Committee of the Whole on **Wednesday, November 2, 2016, at 5:30 p.m.**, or a different specified date, located at the Mukwonago Municipal Building/Committee Room, 440 River Crest Court.

The Committee of the Whole has the discretion to take up the items listed below in any order.

1. Call to Order
2. Roll Call
3. Approval of October 4, 2016 regular meeting minutes

4. Committee Reports

Discussion and Possible Action on the Following Items

A. Finance Committee

- 1) Vouchers payable batches
 - a. AP11-2016-1 \$188,805.41
 - b. LIBAP102016 \$10,568.12
 - c. M-10-2016-1 \$532,091.48
- 2) Approval of purchase requisitions (Committee Approval Only)
 - a. DPW – Ball diamond fencing replacement in the amount of \$6,719
 - b. Sewer – Costs associated with televising various sections of sanitary sewer mains in the amount of \$16,000
- 3) Review and update of 2017 general government funds budgets
- 4) Actuarial study of sick leave payout
- 5) Monthly Treasury Report

(This report is from Staff to Committee members. No item in the reports shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the reports, the Committee will direct that item to be placed on the next Committee agenda.)

B. Health and Recreation Committee

- 1) Request by John's Disposal Service, Inc. for increase in garbage service rates

C. Personnel Committee

- 1) Salary study as it pertains to the Police Dispatcher/Clerk and Police Lieutenant positions

D. Protective Services Committee

- 1) Annual resolution to establish a snowmobile route within the limits of the Village of Mukwonago

- 2) Monthly Police Report

(This report is from Staff to Committee members. No item in the report shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the report, the Committee will direct that item to be placed on the next Committee agenda.)

E. Public Works Committee

- 1) Letter of Credit Reduction #3 Request for The Orchards of Mukwonago-Phase II
- 2) Request to Accept Infrastructure for The Orchards of Mukwonago-Phase II
- 3) Addenda to Agreement for Subdivision Improvements for The Orchards of Mukwonago-Phase II
- 4) Update on Main St. Water Main Relay Project
- 5) Easement to Wisconsin Electric Power Company (We Energies) to loop electric service to Well # 7
- 6) Request to uphold the Public Works Department policy of only making service payments to Village contracted professional service companies.
- 7) Discussion of Village ownership of lot on Cedar St.
- 8) Correspondence from American Transmission Company regarding replacement of transmission poles through Village property
- 9) Monthly Report for Water and Sanitary Sewer Utilities, Public Works Department, Vehicle Mileage and Engineering Department

(These reports are from Staff to Committee members. No item in the reports shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the reports, the Committee will direct that item to be placed on the next Committee agenda.)

5. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.

MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING **Tuesday, October 4, 2016**

Call to Order

Village President Fred Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Committee members present:

- Jay Vermuelen
- Darlene Johnson
- Jim Decker
- Mark Penzkover
- Kelly Klemme
- Ken Werner
- Fred Winchowky, Village President

Also present:

- Rebecca Alonge, Village Engineer
- Ron Bittner, Public Works Director
- Dave Brown, Utilities Director
- Diana Doherty, Finance Director
- Robert Harley, Building Codes Official
- Bruce Kaniewski, Village Planner
- Violet Razo, Village Engineer
- Kevin Schmidt, Police Chief
- Steven Braatz, Jr., Clerk-Treasurer

Minutes

Motion by Decker/Johnson to approve the September 6, 2016 Committee of Whole meeting minutes carried.

Committee Reports

Finance Committee

Vouchers payable batches

Motion by Vermeulen/Johnson to recommend the Village Board approve the following batches of vouchers payable carried:

- a. AP10-2016-1 \$189,936.88
- b. M-9-2016-1 \$173,150.23

2017 Budget workshop schedule of meetings

The joint meeting with the Town of Mukwonago to discuss the Fire Dept. budget will be on October 12 at 6:30 p.m. A Village Board budget workshop to discuss capital items will occur following the joint meeting. Another workshop to discuss operating budgets will occur after the Village Board on October 18.

Monthly Treasury Report

The August 2016 monthly Treasury report is on file in the Clerk's Office.

Health and Recreation Committee

Outdoor Performance Stage

Motion by Werner/Klemme to recommend the Village Board re-allocate funds previously budgeted for the outdoor performance structure to allow for soil borings in Indianhead park for the construction of an outdoor performance stage, not to exceed \$12,000, carried.

Personnel Committee

Administrator performance evaluation paperwork

Decker explained the process being used this year for the Administrator evaluations, to maintain confidentiality.

Protective Services Committee

Monthly Police Report

The August 2016 monthly Police report is on file in the Clerk's Office.

Public Works Committee

Tree City USA

Motion by Penzkover/Decker to recommend the Village Board authorize the Public Works Director to apply to be certified as a Tree City USA for 2016 carried.

Mukwonago River stream bank stabilization project

Motion by Penzkover/Decker to recommend the Village Board approve the contract with Applied Ecological Services for the Mukwonago River stream bank stabilization project with funding to be provided through a grant from the Southeastern WI Fox River Commission, contingent upon the incorporation of the contract revisions recommended by the Village Attorney carried.

Main Street water main replacement

Penzkover updated the Committee on the Main Street water main replacement. The project will be bid out this week and are due next week. The engineer selected five companies that they have worked with in this past. There will be a special Board meeting on October 12 before the joint meeting with the Town to declare this matter an emergency and approve the contract. If all goes well, the project will start October 24, and should take about 3-4 weeks, with more work in the spring of 2017. Doherty notified the Committee that the project will require bonding, t=but there may be enough money to cover until the bonding in 2017.

Monthly Reports

The August 2016 monthly engineering and Sanitary Sewer Utilities report is on file in the Clerk's Office.

Adjournment

Meeting adjourned at 6:03 p.m.

Respectfully Submitted,

Steven Braatz, Jr.
Clerk-Treasurer

Vouchers Payable Cover Sheet

Payments batch AP11-2016-1	\$188,805.41
Payments batch LIBAP10-2016	\$10,568.12
Payments batch M-10-2016-1	\$532,091.48
Total for board approval:	\$731,465.01

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Payments

Current Period: November 2016

Batch Name	AP11-2016-1	User Dollar Amt	\$188,805.41		
Payments		Computer Dollar Amt	\$188,805.41		
				\$0.00	In Balance
Refer	76790 ALADTEC, INC.	-			
Cash Payment	E 150-5221-5219 Professional Services	SCHEDULING SOFTWARE			\$2,200.00
Invoice	14548 10/19/2016				
Transaction Date	10/26/2016	Citizens	111000	Total	\$2,200.00
Refer	76791 AM TOWING	-			
Cash Payment	E 100-5212-5219 Professional Services	TOW TO IMPOUND			\$125.00
Invoice	31168 10/18/2016				
Cash Payment	E 100-5324-5395 Repairs & Maintenance	DPW TOW			\$337.50
Invoice	13846 10/24/2016				
Transaction Date	10/26/2016	Citizens	111000	Total	\$462.50
Refer	76792 ASSOCIATED APPRAISAL	-			
Cash Payment	E 100-5153-5219 Professional Services	CONTRACT SERVICE			\$1,362.27
Invoice	122627 10/15/2016				
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,362.27
Refer	76793 BOUND TREE MEDICAL	-			
Cash Payment	E 150-5231-5311 Supplies	O2 ADAPTER			\$33.10
Invoice	82307537 10/25/2016				
Cash Payment	E 150-5231-5311 Supplies	ADAPTER PLUG/SUCTION CATHETER			\$192.58
Invoice	82307536 10/25/2016				
Cash Payment	E 150-5231-5311 Supplies	CONNECTING TUBE/SCALPEL/EMERGENCY KIT			\$312.88
Invoice	82304333 10/20/2016				
Cash Payment	E 150-5231-5311 Supplies	UMBILICAL SCISSORS			\$65.16
Invoice	82303020 10/19/2016				
Cash Payment	E 150-5231-5311 Supplies	VASOSTRICT			\$424.95
Invoice	82308883 10/26/2016				
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,028.67
Refer	76794 C & MAUTO PARTS INC	-			
Cash Payment	E 100-5212-5395 Repairs & Maintenance	OIL FILTER			\$12.57
Invoice	6079-226137 10/5/2016				
Cash Payment	E 100-5324-5395 Repairs & Maintenance	BATTERY/PAINT			\$44.48
Invoice	6079-226561 10/10/2016				
Cash Payment	E 100-5323-5395 Repairs & Maintenance	FITTINGS/FUEL FILTER			\$13.95
Invoice	6079-227025 10/14/2016				
Cash Payment	E 100-5241-5395 Repairs & Maintenance	BEARINGS/SWITCHES			\$313.73
Invoice	6079-227029 10/14/2016				
Transaction Date	10/26/2016	Citizens	111000	Total	\$384.73
Refer	76795 CASTLE WAYNE	-			
Cash Payment	E 620-8400-8541 Educational/Training Exp	REIMBURSE MILEAGE			\$217.08
Invoice	1014 10/14/2016				
Transaction Date	10/26/2016	Citizens	111000	Total	\$217.08
Refer	76796 CHOICE 1 HEALTH CARE SERVICE	-			
Cash Payment	E 150-5231-5311 Supplies	TEST STRIPS			\$249.50
Invoice	6218 10/18/2016				

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Payments

Current Period: November 2016

Transaction Date	10/26/2016	Citizens	111000	Total	\$249.50
Refer	76797 DIMAGGIO, BRENDA		-		
Cash Payment	E 100-5211-5335 Training & Travel	REIMBURSE MILEAGE			\$18.80
Invoice	1016	10/16/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$18.80
Refer	76798 EMERGENCY APPARATUS		-		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	SPEEDOMETER REPAIR			\$763.52
Invoice	89041	10/4/2016			
Cash Payment	E 150-5222-5395 Repairs & Maintenance	WATER LEAK REPAIR			\$726.93
Invoice	89575	10/5/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,490.45
Refer	76799 ENTERPRISE SYSTEMS GROUP		-		
Cash Payment	E 150-5221-5395 Repairs & Maintenance	ANALOG PORT			\$66.00
Invoice	73922	10/24/2016			
Cash Payment	E 100-5120-5225 Telephone	PHONE SOFTWARE			\$26.91
Invoice	73745	10/10/2016			
Cash Payment	E 100-5141-5225 Telephone				\$52.79
Invoice		10/10/2016			
Cash Payment	E 100-5142-5225 Telephone				\$94.96
Invoice		10/10/2016			
Cash Payment	E 100-5211-5225 Telephone				\$249.44
Invoice		10/10/2016			
Cash Payment	E 100-5241-5225 Telephone				\$26.91
Invoice		10/10/2016			
Cash Payment	E 100-5323-5225 Telephone				\$52.79
Invoice		10/10/2016			
Cash Payment	E 150-5221-5225 Telephone				\$262.89
Invoice		10/10/2016			
Cash Payment	E 220-5140-5225 Telephone				\$1.53
Invoice		10/10/2016			
Cash Payment	E 410-5140-5225 Telephone				\$3.06
Invoice		10/10/2016			
Cash Payment	E 440-5511-5225 Telephone				\$210.11
Invoice		10/10/2016			
Cash Payment	E 500-5140-5225 Telephone				\$1.53
Invoice		10/10/2016			
Cash Payment	E 610-6920-6921 Office Supplies & Expen				\$26.04
Invoice		10/10/2016			
Cash Payment	E 620-8400-8510 Office Supplies & Expen				\$26.04
Invoice		10/10/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,101.00
Refer	76800 EXCEL BUILDING SERVICES		-		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	OCTOBER 16 CLEANING			\$975.00
Invoice	2674	10/17/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$975.00
Refer	76801 FASTENAL COMPANY		-		
Cash Payment	E 100-5323-5348 Safety Supplies	PLUG			\$241.88
Invoice	WIMUK62804	10/4/2016			

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Payments

Current Period: November 2016

Cash Payment	E 100-5323-5311 Supplies	SUPPLIES			\$54.84
Invoice	WIMUK62823	10/5/2016			
Cash Payment	E 610-6451-6651 Maintenance-Mains	BROOM/HANDLES			\$29.40
Invoice	WIMUK62809	10/4/2016			
Cash Payment	E 100-5323-5311 Supplies	DRILL BIT			\$44.00
Invoice	WIMUK62899	10/10/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$370.12
Refer	76802	G & K SERVICES	-		
Cash Payment	E 100-5323-5311 Supplies	UNIFORMS/TOWELS			\$419.37
Invoice	DPW SEPT 16	9/30/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$419.37
Refer	76803	GEAR WASH LLC	-		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	JACKET REPAIR			\$256.55
Invoice	12277	10/18/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$256.55
Refer	76804	HAWKINS WATER TREATMENT	-		
Cash Payment	E 620-8010-8240 Phosphorous Removal C	FERRIC CHLORIDE			\$995.51
Invoice	3965166	10/11/2016			
Cash Payment	E 620-8010-8240 Phosphorous Removal C	FERRIC CHLORIDE			\$912.65
Invoice	3962705	10/5/2016			
Cash Payment	E 620-8010-8240 Phosphorous Removal C	FERROUS CHLORIDE			\$858.94
Invoice	3965566	9/12/2016			
Cash Payment	E 620-8010-8250 Sludge Conditioning Che	AQUA HAWK			\$891.00
Invoice	3968487	10/18/2016			
Cash Payment	E 620-8010-8240 Phosphorous Removal C	FERRIC CHLORIDE			\$1,236.48
Invoice	3968487	10/18/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$4,894.58
Refer	76805	HIPPENMEYER, REILLY	-		
Cash Payment	E 100-5130-5219 Professional Services	MISC MATTERS			\$1,559.25
Invoice	43421	10/26/2016			
Cash Payment	E 610-6920-6923 Outside Services Employ	STREAM BANK STABILIZATION			\$363.00
Invoice	43422	10/26/2016			
Cash Payment	G 100-211425 Developer Escrow	PREMIER			\$82.50
Invoice	43423	10/26/2016		Project D00002	
Cash Payment	E 150-5221-5219 Professional Services	AMB CLAIMS			\$33.00
Invoice	43424	10/26/2016			
Cash Payment	G 100-211400 Billable Disbursements	OMSA			\$354.75
Invoice	43425	10/26/2016			
Cash Payment	E 100-5130-5219 Professional Services	PROSECUTION			\$1,351.00
Invoice	43420	10/26/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$3,743.50
Refer	76806	HOGEN ELECTRIC	-		
Cash Payment	E 610-6200-6625 Maintenance-Pumping	REPLACE CHEMICAL FEED STARTER			\$1,259.89
Invoice	5460	10/11/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,259.89
Refer	76807	HOME DEPOT	-		

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Payments

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Cash Payment	E 100-5323-5311 Supplies	SOCKET ADAPTER			\$3.47
Invoice	06005	10/14/2016			
Cash Payment	E 100-5348-5311 Supplies	CEDAR POST			\$16.77
Invoice	5999	10/14/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$20.24
Refer	76808	JEFFERSON FIRE & SAFETY	-		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	ALARM REPAIR			\$481.80
Invoice	230957	10/18/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$481.80
Refer	76809	KAESTNER AUTO ELECTRIC	-		
Cash Payment	E 100-5212-5395 Repairs & Maintenance	REPAIR #28			\$49.95
Invoice	246201	10/12/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$49.95
Refer	76810	LANGE ENTERPRISES	-		
Cash Payment	E 480-5700-5850 Multi-Use Trail	HAZARD MARKER			\$1,452.00
Invoice	59812	10/14/2016	Project W00004		
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,452.00
Refer	76811	LARK UNIFORM, INC	-		
Cash Payment	E 100-5212-5346 Clothing Allowance	PETTED CLOTHING			\$99.90
Invoice	230690	10/13/2016			
Cash Payment	E 100-5212-5346 Clothing Allowance	KREISER CLOTHING			\$88.90
Invoice	230684	10/13/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$188.80
Refer	76812	MARSHALL-BOND PUMPS	-		
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	DIAPHRAGM			\$363.56
Invoice	38072.0	10/19/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$363.56
Refer	76813	MICHALSEN OFFICE FURNITURE	-		
Cash Payment	E 100-5160-5821 Improvements	DIANA'S FURNITURE			\$1,200.00
Invoice	1744	10/7/2016			
Cash Payment	E 100-5323-5395 Repairs & Maintenance	DPW			\$500.00
Invoice	1744	10/7/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,700.00
Refer	76814	MUKWONAGO CHAMBER OF COM	-		
Cash Payment	G 100-244000 Due to Chamber-Room Tax	SEPT 16 ROOM TAX			\$2,155.83
Invoice	SEPT 16	10/25/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$2,155.83
Refer	76815	MUKWONAGO FIRE DEPT	-		
Cash Payment	G 720-250015 Due to Fire/Ambulance	MONTHLY TAX			\$17,500.00
Invoice	NOV 3	11/1/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$17,500.00
Refer	76816	MUNICODE	-		
Cash Payment	E 100-5142-5219 Professional Services	WEB HOSTING			\$900.00
Invoice	276405	10/10/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$900.00

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Current Period: November 2016

Refer	76817	NATIONAL ASSOCIATION OF	-		
Cash Payment	E 100-5211-5324	Membership Dues	12 MTH MEMBERSHIP		\$60.00
Invoice	MEM 2017	10/5/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$60.00
Refer	76819	POMPS TIRE SERVICE, INC	-		
Cash Payment	E 150-5222-5395	Repairs & Maintenance	TIRES		\$168.00
Invoice	60104318	10/20/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$168.00
Refer	76820	QUILL CORPORATION	-		
Cash Payment	E 100-5211-5311	Supplies	SUPPLIES		\$324.84
Invoice	1012066	10/14/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$324.84
Refer	76821	RAJSKI LINDSAY	-		
Cash Payment	E 150-5222-5346	Clothing Allowance	REIMBURSE CLOTHING		\$50.00
Invoice	18895148	10/18/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$50.00
Refer	76822	RICOH AMERICAS CORPORATION	-		
Cash Payment	E 150-5221-5311	Supplies	NOV 2016		\$104.28
Invoice	21990550	10/14/2016			
Cash Payment	E 100-5142-5312	Printing	NOV 2016		\$24.12
Invoice	21990551	10/14/2016			
Cash Payment	E 150-5221-5311	Supplies	NOV 2016		\$22.38
Invoice	21990551	10/14/2016			
Cash Payment	E 220-5140-5312	Printing	NOV 2016		\$1.72
Invoice	21990551	10/14/2016			
Cash Payment	E 410-5140-5312	Printing	NOV 2016		\$3.44
Invoice	21990551	10/14/2016			
Cash Payment	E 440-5511-5312	Printing	NOV 2016		\$8.61
Invoice	21990551	10/14/2016			
Cash Payment	E 500-5140-5312	Printing	NOV 2016		\$1.72
Invoice	21990551	10/14/2016			
Cash Payment	E 610-6920-6930	Misc General Expenses	NOV 2016		\$56.82
Invoice	21990551	10/14/2016			
Cash Payment	E 620-8400-8560	Misc General Expense	NOV 2016		\$53.38
Invoice	21990551	10/14/2016			
Cash Payment	E 100-5142-5312	Printing	COPY USAGE		\$115.27
Invoice	5045019731	10/12/2016			
Cash Payment	E 100-5512-5821	Improvements	COPY USAGE		\$9.77
Invoice	5045019731	10/12/2016			
Cash Payment	E 150-5221-5311	Supplies	COPY USAGE		\$116.11
Invoice	5045019731	10/12/2016			
Cash Payment	E 220-5140-5312	Printing	COPY USAGE		\$8.93
Invoice	5045019731	10/12/2016			
Cash Payment	E 410-5140-5312	Printing	COPY USAGE		\$17.86
Invoice	5045019731	10/12/2016			
Cash Payment	E 440-5511-5312	Printing	COPY USAGE		\$44.66
Invoice	5045019731	10/12/2016			

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Payments

Current Period: November 2016

Cash Payment	E 500-5140-5312 Printing	COPY USAGE			\$8.93
Invoice	5045019731	10/12/2016			
Cash Payment	E 610-6920-6930 Misc General Expenses	COPY USAGE			\$294.74
Invoice	5045019731	10/12/2016			
Cash Payment	E 620-8400-8560 Misc General Expense	COPY USAGE			\$276.87
Invoice	5045019731	10/12/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,169.61
Refer	76823 SIGNS & LINES	-			
Cash Payment	E 430-5700-5711 Police Dept Capital Equi	#36 GRAPHICS			\$845.00
Invoice	35157	6/17/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$845.00
Refer	76824 TOWN OF VERNON	-			
Cash Payment	E 100-5144-5312 Printing	ELECTION NOTICE			\$22.26
Invoice	3201	10/20/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$22.26
Refer	76825 TRACTOR SUPPLY CREDIT PLAN	-			
Cash Payment	E 100-5521-5311 Supplies	GLYPHOSATE			\$54.99
Invoice	296070	9/2/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$54.99
Refer	76826 USA BLUEBOOK	-			
Cash Payment	E 610-6451-6651 Maintenance-Mains	SIGNS/SIGN STAND			\$466.20
Invoice	83538	10/12/2016			
Cash Payment	E 620-8010-8260 Other Chemicals	PHOSPATE/FILTER PKG			\$270.52
Invoice	86371	10/14/2016			
Cash Payment	E 610-6451-6641 Operation Supply/Exp-T	STRIPE WAND			\$110.00
Invoice	94393	10/25/2016			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	STRIPE WAND			\$119.54
Invoice	94393	10/25/2016			
Cash Payment	E 610-6454-6654 Maintenance-Hydrants	HYDRANT LOK			\$781.43
Invoice	93269	10/24/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,747.69
Refer	76827 USA FIRE PROTECTION INC	-			
Cash Payment	E 100-5220-5394 Bldg Repairs & Maintena	ANNUAL INSPECTION			\$546.00
Invoice	250667	10/13/2016			
Cash Payment	E 100-5323-5219 Professional Services	ANNUAL INSPECTION			\$150.00
Invoice	250667	10/13/2016			
Cash Payment	E 100-5160-5219 Professional Services	ANNUAL INSPECTION			\$225.00
Invoice	250666	10/13/2016			
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	ANNUAL INSPECTION			\$295.00
Invoice	250665	10/13/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,216.00
Refer	76828 VERIZON WIRELESS	-			
Cash Payment	E 100-5141-5225 Telephone	CELL PHONE			\$119.74
Invoice	9773643150	10/13/2016			
Cash Payment	E 100-5241-5225 Telephone	CELL PHONE			\$42.78
Invoice	9773643150	10/13/2016			

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Cash Payment	E 610-6920-6921 Office Supplies & Expen	CELL PHONE			\$62.81
Invoice	9773643150	10/13/2016			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	CELL PHONE			\$62.80
Invoice	9773643150	10/13/2016			
Cash Payment	E 150-5221-5225 Telephone	CELL PHONE			\$465.91
Invoice	9773617893	10/12/2016			
Cash Payment	E 100-5323-5311 Supplies	CELL PHONE			\$110.84
Invoice	9773688475	10/13/2016			
Cash Payment	E 620-8300-8400 Operation Supply/Expen	CELL PHONE			\$205.35
Invoice	9773688471	10/13/2016			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	CELL PHONE			\$158.74
Invoice	9773688472	10/13/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,228.97
Refer	76829	VILLAGE OF MUKWONAGO	-		
Cash Payment	E 610-6920-6408 Taxes - Village	MNTHLY TAX			\$30,000.00
Invoice	NOV 1	11/1/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$30,000.00
Refer	76830	WAUKESHA COUNTY EMERGENC	-		
Cash Payment	E 150-5222-5311 Supplies	ID CARDS			\$3.71
Invoice	66	10/11/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$3.71
Refer	76831	WAUKESHA CTY TREASURER	-		
Cash Payment	E 100-5212-5219 Professional Services	INMATE BILLING			\$33.24
Invoice	201600000189	10/13/2016			
Cash Payment	E 150-5222-5395 Repairs & Maintenance	P25 FLASH UPGRADES			\$1,198.84
Invoice	201600000217	10/5/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$1,232.08
Refer	76832	WI DEPT OF JUSTICE CIB	-		
Cash Payment	E 150-5221-5219 Professional Services	BACKGROUND CHECKS			\$70.00
Invoice	G3385 201608	8/31/2016			
Cash Payment	E 150-5221-5219 Professional Services	BACKGROUND CHECKS			\$7.00
Invoice	G3385 201609	9/30/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$77.00
Refer	76833	WI DEPT OF JUSTICE-TIME	-		
Cash Payment	E 100-5211-5219 Professional Services	QTRLY CHG			\$2,209.50
Invoice	T21910	10/19/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$2,209.50
Refer	76834	WI STATE LAB OF HYGIENE	-		
Cash Payment	E 610-6310-6635 Maintenance-Water Trea	TESTING			\$25.00
Invoice	474991	9/30/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$25.00
Refer	76835	ZEP SALES & SERVICE	-		
Cash Payment	E 150-5231-5311 Supplies	CLEANING SUPPLIES			\$228.10
Invoice	9002491968	10/14/2016			
Cash Payment	E 150-5222-5311 Supplies	CLEANING SUPPLIES			\$228.10
Invoice	9002491968	10/14/2016			

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Transaction Date	10/26/2016	Citizens	111000	Total	\$456.20
Refer	76837	CREATIVE FORMS & CONCEPTS	-		
Cash Payment	E 100-5142-5311	Supplies	1099 MISC		\$7.56
Invoice	115001	10/18/2016			
Cash Payment	E 150-5221-5311	Supplies	1099 MISC		\$7.02
Invoice	115001	10/18/2016			
Cash Payment	E 220-5140-5311	Supplies	1099 MISC		\$0.54
Invoice	115001	10/18/2016			
Cash Payment	E 410-5140-5311	Supplies	1099 MISC		\$1.08
Invoice	115001	10/18/2016			
Cash Payment	E 440-5511-5311	Supplies	1099 MISC		\$2.70
Invoice	115001	10/18/2016			
Cash Payment	E 500-5140-5311	Supplies	1099 MISC		\$0.54
Invoice	115001	10/18/2016			
Cash Payment	E 610-6920-6921	Office Supplies & Expen	1099 MISC		\$17.81
Invoice	115001	10/18/2016			
Cash Payment	E 620-8300-8400	Operation Supply/Expen	1099 MISC		\$16.73
Invoice	115001	10/18/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$53.98
Refer	76838	GARDEN MART/THE	-		
Cash Payment	E 100-5611-5311	Supplies	TREE AND SHRUB SUPPLEMENT		\$46.38
Invoice	51299	10/20/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$46.38
Refer	76839	MUNICIPAL PROPERTY INSURAN	-		
Cash Payment	E 100-5154-5510	State Insurance	POLICY RENEWAL		\$8,337.42
Invoice	30198	10/5/2016			
Cash Payment	E 100-5154-5516	Money & Security	POLICY RENEWAL		\$48.00
Invoice	30198	10/5/2016			
Cash Payment	E 150-5221-5226	Insurance Premiums	POLICY RENEWAL		\$2,574.34
Invoice	30198	10/5/2016			
Cash Payment	E 410-5140-5226	Insurance Premiums	POLICY RENEWAL		\$1,000.00
Invoice	30198	10/5/2016			
Cash Payment	E 440-5511-5226	Insurance Premiums	POLICY RENEWAL		\$5,428.84
Invoice	30198	10/5/2016			
Cash Payment	E 610-6920-6924	Property Insurance	POLICY RENEWAL		\$3,931.47
Invoice	30198	10/5/2016			
Cash Payment	E 620-8400-8530	Insurance	POLICY RENEWAL		\$9,253.93
Invoice	30198	10/5/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$30,574.00
Refer	76840	MARTENS PLBG & HTG INC	-		
Cash Payment	E 100-5347-5311	Supplies	DPW REPAIR		\$2,528.00
Invoice	39118	10/18/2016			
Transaction Date	10/26/2016	Citizens	111000	Total	\$2,528.00
Refer	76841	MAILFINANCE	-		
Cash Payment	E 100-5142-5315	Postage	FOLDER/STUFFER LEASE		\$106.39
Invoice	N6184967	10/13/2016			
Cash Payment	E 150-5221-5311	Supplies	FOLDER/STUFFER LEASE		\$12.28
Invoice	N6184967	10/13/2016			

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Cash Payment	E 220-5140-5315 Postage	FOLDER/STUFFER LEASE		\$4.10
Invoice	N6184967 10/13/2016			
Cash Payment	E 410-5140-5315 Postage	FOLDER/STUFFER LEASE		\$4.10
Invoice	N6184967 10/13/2016			
Cash Payment	E 440-5511-5315 Postage	FOLDER/STUFFER LEASE		\$8.20
Invoice	N6184967 10/13/2016			
Cash Payment	E 500-5140-5315 Postage	FOLDER/STUFFER LEASE		\$4.10
Invoice	N6184967 10/13/2016			
Cash Payment	E 610-6920-6930 Misc General Expenses	FOLDER/STUFFER LEASE		\$135.09
Invoice	N6184967 10/13/2016			
Cash Payment	E 620-8400-8560 Misc General Expense	FOLDER/STUFFER LEASE		\$135.09
Invoice	N6184967 10/13/2016			
Transaction Date	10/26/2016	Citizens	111000	Total \$409.35
Refer	76842 SHERWIN-WILLIAMS	-		
Cash Payment	E 100-5521-5311 Supplies	FIELD PAINT		\$159.45
Invoice	1783-1 10/21/2016			
Transaction Date	10/26/2016	Citizens	111000	Total \$159.45
Refer	76843 WE ENERGIES MLWAUKEE	-		
Cash Payment	E 100-5160-5222 Electric	915 MAIN		\$21.81
Invoice	8377-10 10/19/2016			
Transaction Date	10/26/2016	Citizens	111000	Total \$21.81
Refer	76844 W.H. MAJOR & SONS, INC.	-		
Cash Payment	E 220-5700-5763 Stormwater Capital Expe	DEWEY DR FINISH		\$4,000.00
Invoice	24113 9/30/2016			
Transaction Date	10/26/2016	Citizens	111000	Total \$4,000.00
Refer	76845 CENTURY SPRINGS BOTTLING	-		
Cash Payment	E 620-8010-8260 Other Chemicals	DISTILLED WATER		\$102.00
Invoice	1007115 10/24/2016			
Transaction Date	10/27/2016	Citizens	111000	Total \$102.00
Refer	76846 RUEKERT & MIELKE, INC.	-		
Cash Payment	E 100-5335-5219 Professional Services	GEN ENG		\$2,134.82
Invoice	116803 9/30/2016			
Cash Payment	E 100-5335-5219 Professional Services	COMP PLAN MAPPING		\$188.27
Invoice	116803 9/30/2016	Project PLN001		
Cash Payment	E 220-5335-5219 Professional Services	COMP PLAN MAPPING TID 3		\$107.58
Invoice	116803 9/30/2016	Project PLN001		
Cash Payment	G 100-162010 Potential TID Accum. Costs	COMP PLAN MAPPING TID 4		\$107.58
Invoice	116804 9/30/2016	Project PLN001		
Cash Payment	G 100-162010 Potential TID Accum. Costs	COMP PLAN MAPPING TID 5		\$26.90
Invoice	116804 9/30/2016	Project PLN001		
Cash Payment	G 100-162010 Potential TID Accum. Costs	COMP PLAN MAPPING TID 6		\$80.69
Invoice	116804 9/30/2016	Project PLN001		
Cash Payment	E 200-5335-5219 Professional Services	COMP PLAN MAPPING		\$26.90
Invoice	116804 9/30/2016	Project PLN001		
Cash Payment	G 100-211425 Developer Escrow	PREMIER WOODS		\$364.50
Invoice	116805 9/30/2016	Project D00002		
Cash Payment	G 100-211425 Developer Escrow	PREMIER WOODS		\$1,916.77
Invoice	116806 9/30/2016	Project D00002		

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Cash Payment	G 100-211425 Developer Escrow	ALDI		\$80.50
Invoice 116807	9/30/2016		Project D00004	
Cash Payment	E 610-6920-6923 Outside Services Employ	2016 GIS WEB		\$157.50
Invoice 116808	9/30/2016			
Cash Payment	E 620-8400-8520 Outside Services Employ	2016 GIS WEB		\$157.50
Invoice 116808	9/30/2016			
Cash Payment	G 100-162010 Potential TID Accum. Costs	SOMMERS PROP		\$5,671.00
Invoice 116809	9/30/2016		Project TID005	
Cash Payment	E 480-5700-5850 Multi-Use Trail	CTH NN		\$116.55
Invoice 116810	9/30/2016		Project W00004	
Cash Payment	G 610-000108 CIP-Utility Mains Projects	CTH NN		\$893.87
Invoice 116811	9/30/2016		Project W00004	
Cash Payment	G 620-000108 CIP-Utility Mains Projects	CTH NN		\$19.43
Invoice 116811	9/30/2016		Project W00004	
Cash Payment	E 480-5700-5850 Multi-Use Trail	CTH NN		\$58.30
Invoice 116811	9/30/2016		Project W00004	
Cash Payment	G 610-000108 CIP-Utility Mains Projects	CTH NN		\$288.09
Invoice 116812	9/30/2016		Project W00004	
Cash Payment	G 620-000108 CIP-Utility Mains Projects	CTH NN		\$6.26
Invoice 116812	9/30/2016		Project W00004	
Cash Payment	E 480-5700-5850 Multi-Use Trail	CTH NN		\$18.79
Invoice 116812	9/30/2016		Project W00004	
Cash Payment	G 100-211400 Billable Disbursements	OMSA		\$524.27
Invoice 116813	9/30/2016			
Cash Payment	G 100-211400 Billable Disbursements	FORWARD DENTAL		\$72.28
Invoice 116814	9/30/2016			
Cash Payment	E 480-5700-5850 Multi-Use Trail	HOLZ PRKY		\$231.00
Invoice 116815	9/30/2016			
Cash Payment	E 480-5700-5864 Boat Launch	BOAT LAUNCH		\$6,179.95
Invoice 116816	9/30/2016			
Cash Payment	G 100-211400 Billable Disbursements	MASD HIGH SCHOOL		\$5,048.85
Invoice 116817	9/30/2016			
Cash Payment	E 610-6920-6923 Outside Services Employ	GIS ANNUAL SERVICE		\$270.00
Invoice 116818	9/30/2016			
Cash Payment	E 620-8400-8520 Outside Services Employ	GIS ANNUAL SERVICE		\$270.00
Invoice 116818	9/30/2016			
Cash Payment	G 100-211400 Billable Disbursements	INST DEVELOP		\$399.02
Invoice 116819	9/30/2016			
Cash Payment	G 610-000108 CIP-Utility Mains Projects	MAIN ST		\$28,939.37
Invoice 116820	9/30/2016		Project W00005	
Cash Payment	E 610-6920-6923 Outside Services Employ	SIEWERT PROP		\$367.65
Invoice 116821	9/30/2016			
Cash Payment	E 620-8400-8520 Outside Services Employ	SIEWERT PROP		\$367.65
Invoice 116821	9/30/2016			
Cash Payment	G 100-162010 Potential TID Accum. Costs	DUGDEN PROP		\$2,200.75
Invoice 116822	9/30/2016		Project TID007	
Cash Payment	G 100-211425 Developer Escrow	FAIRWINDS 1-3		\$686.54
Invoice 116823	9/30/2016		Project D00007	
Cash Payment	G 100-211425 Developer Escrow	ORCHARDS 2		\$3,216.27
Invoice 116824	9/30/2016		Project D00011	

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Cash Payment	E 620-8400-8520 Outside Services Employ	CHAPMAN			\$3,217.75
Invoice 116825	9/30/2016				
Cash Payment	E 200-5632-5219 Professional Services	CHAPMAN			\$284.60
Invoice 116826	9/30/2016		Project EDC006		
Cash Payment	E 610-6920-6923 Outside Services Employ	CHAPMAN			\$43.23
Invoice 116826	9/30/2016		Project EDC006		
Cash Payment	E 620-8400-8520 Outside Services Employ	CHAPMAN			\$32.42
Invoice 116826	9/30/2016		Project EDC006		
Transaction Date	10/27/2016	Citizens	111000	Total	\$64,773.40

Fund Summary

	111000 Citizens
100 GENERAL FUND	\$51,146.88
150 FIRE/AMBULANCE FUND	\$11,324.93
200 COMMUNITY DEVELOPMENT FUND	\$311.50
220 TID#3 - GENERAL	\$4,124.40
410 RECYCLING FUND	\$1,029.54
430 CAPITAL EQUIPMENT FUND	\$845.00
440 LIBRARY FUND	\$5,703.12
480 CAPITAL IMPROVEMENT FUND	\$8,056.59
500 STORM WATER UTILITY	\$16.82
610 WATER UTILITY FUND	\$68,678.15
620 SEWER UTILITY FUND	\$20,068.48
720 TAX ESCROW AGENCY FUND	\$17,500.00
	<u>\$188,805.41</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$188,805.41
Total	<u>\$188,805.41</u>

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Payments

Current Period: October 2016

Batch Name	LIBAP102016	User Dollar Amt	\$10,568.12		
Payments		Computer Dollar Amt	\$10,568.12		
				\$0.00	In Balance
Refer	76768 AFRICAN AMERICAN PUBLICATIONS	-			
Cash Payment	E 440-5511-5328 Books	BOOKS			\$279.90
Invoice	55541 9/8/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$279.90
Refer	76769 AMY MUELLER	-			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	PROGRAMMING			\$250.00
Invoice	OCT 16 10/29/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$250.00
Refer	76770 ASSOCIATED BANK	-			
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$1,086.09
Invoice	OCT 16 10/7/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$1,086.09
Refer	76771 BAKER & TAYLOR INC.	-			
Cash Payment	E 440-5511-5329 AV Material	WRONG VENDOR			-\$16.79
Invoice	9/19-10/17 10/17/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$2,438.00
Invoice	9/19-10/17 10/17/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$2,421.21
Refer	76772 BLACKSTONE	-			
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$166.68
Invoice	858626 9/15/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$85.89
Invoice	863168 10/6/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$7.95
Invoice	858416 9/14/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$42.94
Invoice	860068 9/21/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$90.89
Invoice	864404 10/13/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$394.35
Refer	76773 BRODART	-			
Cash Payment	E 440-5511-5329 AV Material	AV			\$16.79
Invoice	B4630676 8/11/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$383.13
Invoice	B4671392 9/12/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$44.79
Invoice	B4671421 9/12/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$83.31
Invoice	B4676692 9/14/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$115.12
Invoice	B4681201 9/16/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$237.70
Invoice	B4703011 9/30/2016				

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Current Period: October 2016

Cash Payment	E 440-5511-5328 Books	BOOKS			\$88.17
Invoice B4728910	10/13/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$969.01
Refer	76774 BUELOW, VETTER, BUIKEMA, OLS	-			
Cash Payment	E 440-5511-5219 Professional Services	LIB STRUCTURE			\$490.00
Invoice 2488.00012-10	10/7/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$490.00
Refer	76775 CLEAN MATS	-			
Cash Payment	E 440-5511-5311 Supplies	MATS/TOWELS/DUSTERS			\$75.40
Invoice 39847	9/6/2016				
Cash Payment	E 440-5511-5311 Supplies	MATS/TOWELS/DUSTERS			\$31.65
Invoice 40060	10/3/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$107.05
Refer	76776 FINDAWAY WORLD	-			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	ROGER DICKET MEMORIALS			\$509.96
Invoice 195590	9/13/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$509.96
Refer	76777 FRISCH LAURA	-			
Cash Payment	E 440-5511-5332 Mileage	REIMBURSE MILEAGE			\$10.53
Invoice SEPT 16	9/30/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$10.53
Refer	76778 GALE	-			
Cash Payment	E 440-5511-5328 Books	BOOKS			\$51.98
Invoice 59066549	9/22/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$25.59
Invoice 59077294	9/23/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$59.98
Invoice 59177769	10/7/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$173.54
Invoice 59170170	10/6/2016				
Cash Payment	E 440-5511-5328 Books	BOOKS			\$54.38
Invoice 59189131	10/10/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$365.47
Refer	76779 MATERIALS DISTRIBUTION SERVI	-			
Cash Payment	E 440-5511-5311 Supplies	SUPPLIES			\$218.40
Invoice 09/16MD24119	10/11/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$218.40
Refer	76780 MICHALIK MICHELLE	-			
Cash Payment	E 440-5511-5332 Mileage	REIMBURSE MILEAGE			\$73.88
Invoice SEPT 16	9/30/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$73.88
Refer	76781 MIDWEST TAPE	-			
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$9.99
Invoice 94326558	9/15/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$114.97
Invoice 94355160	9/26/2016				

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Current Period: October 2016

Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$29.99
Invoice	94355119 9/26/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$439.85
Invoice	94376583 10/3/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$408.89
Invoice	94398814 10/8/2016				
Cash Payment	E 440-5511-5329 AV Material	AV MATERIALS			\$239.94
Invoice	94420874 10/17/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$1,243.63
Refer	<u>76782 OFFICE COPYING EQUIPMENT</u>	-			
Cash Payment	E 440-5511-5310 Outside Services	COPY USAGE			\$241.75
Invoice	C336241 9/22/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$241.75
Refer	<u>76783 PAPER ROLL PRODUCTS</u>	-			
Cash Payment	E 440-5511-5311 Supplies	THERMAL ROLLS			\$41.95
Invoice	236174 9/26/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$41.95
Refer	<u>76784 PENKALSKI TAMMY</u>	-			
Cash Payment	E 440-5511-5335 Training & Travel	REIMBURSE TRAVEL			\$208.97
Invoice	OCT 16 10/18/2016				
Cash Payment	E 440-5511-5332 Mileage	REIMBURSE TRAVEL			\$53.03
Invoice	OCT 16 10/18/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$262.00
Refer	<u>76785 QUILL CORPORATION</u>	-			
Cash Payment	E 440-5511-5311 Supplies	COPY PAPER			\$59.98
Invoice	9136731 9/14/2016				
Cash Payment	E 440-5511-5311 Supplies	CLEANING SUPPLIES			\$171.41
Invoice	9097232 9/13/2016				
Cash Payment	E 440-5511-5311 Supplies	AND SOAP			\$89.94
Invoice	9137592 9/14/2016				
Cash Payment	E 440-5511-5311 Supplies	SUPPLIES			-\$39.99
Invoice	9097232 9/19/2016				
Cash Payment	E 440-5511-5311 Supplies	CLEANING SUPPLIES			\$56.98
Invoice	9152492 9/15/2016				
Cash Payment	E 440-5511-5311 Supplies	CLEANING SUPPLIES			\$41.93
Invoice	9097262 9/13/2016				
Cash Payment	E 440-5511-5311 Supplies	SUPPLIES			\$39.99
Invoice	9264369 9/19/2016				
Cash Payment	E 440-5511-5311 Supplies	INK			\$22.86
Invoice	9302799 9/20/2016				
Cash Payment	E 440-5511-5311 Supplies	CLEANING SUPPLIES			\$11.24
Invoice	9363251 9/22/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$454.34
Refer	<u>76786 RICOH AMERICAS CORPORATION</u>	-			
Cash Payment	E 440-5511-5310 Outside Services	COPY USAGE			\$109.79
Invoice	5044620040 9/20/2016				
Transaction Date	10/21/2016	Citizens	111000	Total	\$109.79

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Refer	76787	UNIQUE MANAGEMENT	-			
Cash Payment	E 440-5511-5310	Outside Services	PLACEMENTS			\$26.85
Invoice	434890	10/1/2016				
Transaction Date	10/21/2016	Citizens	111000	Total		\$26.85
Refer	76788	WALWORTH CTY SECURITY ALAR	-			
Cash Payment	E 440-5511-5220	Contractual Services	CONTRACT SERVICE			\$540.00
Invoice	10550	10/1/2016				
Transaction Date	10/21/2016	Citizens	111000	Total		\$540.00
Refer	76789	ZIGNEGO TERRY	-			
Cash Payment	E 440-5511-5332	Mileage	REIMBURSE MILEAGE			\$471.96
Invoice	SEPT 16	9/30/2016				
Transaction Date	10/21/2016	Citizens	111000	Total		\$471.96

Fund Summary

	111000	Citizens	
440 LIBRARY FUND			\$10,568.12
			<u>\$10,568.12</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$10,568.12
Total	<u>\$10,568.12</u>

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Batch Name	M-10-2016-1	User Dollar Amt	\$532,091.48
Payments		Computer Dollar Amt	\$532,091.48
		\$0.00	In Balance
Refer	<u>76754 MUKWONAGO POLICE DEPT</u>	<u>Ck# 020907 10/3/2016</u>	
Cash Payment	G 100-233200 Court Partial Payments	ELIZABETH SAZDANOFF CITATION W079940	\$811.00
Invoice	W079940 10/3/2016		
Transaction Date	10/18/2016	Citizens 111000	Total \$811.00
Refer	<u>76755 MUKWONAGO POLICE DEPT</u>	<u>Ck# 020908 10/3/2016</u>	
Cash Payment	G 100-233200 Court Partial Payments	SAMUEL LOEFFLER-BELL CITATIONS	\$1,305.00
Invoice	N1384106 10/3/2016		
Transaction Date	10/18/2016	Citizens 111000	Total \$1,305.00
Refer	<u>76756 LOEFFLER-BELL SAMUEL</u>	<u>Ck# 020909 10/3/2016</u>	
Cash Payment	G 100-233200 Court Partial Payments	SAMUEL LOEFFLER-BELL CITATIONS	\$8.00
Invoice	N1384106 10/3/2016		
Transaction Date	10/18/2016	Citizens 111000	Total \$8.00
Refer	<u>76757 VANTAGEPOINT TRANSFER AGEN</u>	<u>Ck# 020963 10/7/2016</u>	
Cash Payment	G 100-215250 Deferred Compensation	P/R ENDING 9/30/16	\$1,698.89
Invoice	9/30 10/7/2016		
Cash Payment	G 150-215250 Deferred Compensation	P/R ENDING 9/30/16	\$33.29
Invoice	9/30 10/7/2016		
Cash Payment	G 220-215250 Deferred Compensation	P/R ENDING 9/30/16	\$27.20
Invoice	9/30 10/7/2016		
Cash Payment	G 410-215250 Deferred Compensation	P/R ENDING 9/30/16	\$36.94
Invoice	9/30 10/7/2016		
Cash Payment	G 440-215250 Deferred Compensation	P/R ENDING 9/30/16	\$350.14
Invoice	9/30 10/7/2016		
Cash Payment	G 500-215250 Deferred Compensation	P/R ENDING 9/30/16	\$14.43
Invoice	9/30 10/7/2016		
Cash Payment	G 610-215250 Deferred Compensation	P/R ENDING 9/30/16	\$378.32
Invoice	9/30 10/7/2016		
Cash Payment	G 620-215250 Deferred Compensation	P/R ENDING 9/30/16	\$235.25
Invoice	9/30 10/7/2016		
Transaction Date	10/18/2016	Citizens 111000	Total \$2,774.46
Refer	<u>76758 HEAR HERE HEARING LOOPS</u>	<u>Ck# 020964 10/10/2016</u>	
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	HEARING LOOP SYSTEMS	\$8,459.00
Invoice	8/19 10/10/2016		
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	AKG WIRELESS	\$364.00
Invoice	8/19 10/10/2016		
Transaction Date	10/18/2016	Citizens 111000	Total \$8,823.00
Refer	<u>76759 MUKWONAGO POLICE DEPT</u>	<u>Ck# 020965 10/10/2016</u>	
Cash Payment	G 100-233200 Court Partial Payments	THOMAS ABOLINS CITATIONS W062038-4/2039-5	\$1,020.00
Invoice	W062038 10/10/2016		
Transaction Date	10/18/2016	Citizens 111000	Total \$1,020.00
Refer	<u>76760 CITY OF ELKHORN MUNICIPAL CR</u>	<u>Ck# 020966 10/10/2016</u>	
Cash Payment	G 100-233200 Court Partial Payments	CODY J BRAUN #06130263	\$303.00
Invoice	06130263 10/10/2016		

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Transaction Date	10/18/2016	Citizens	111000	Total	\$303.00
Refer	<u>76761 MINNESOTA LIFE INSURANCE</u>			<u>Ck# 021042 10/21/2016</u>	
Cash Payment	G 100-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$1,063.30
Invoice NOV 16	10/21/2016				
Cash Payment	G 150-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$101.78
Invoice NOV 16	10/21/2016				
Cash Payment	G 220-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$4.51
Invoice NOV 16	10/21/2016				
Cash Payment	G 410-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$11.74
Invoice NOV 16	10/21/2016				
Cash Payment	G 440-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$84.19
Invoice NOV 16	10/21/2016				
Cash Payment	G 500-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$6.00
Invoice NOV 16	10/21/2016				
Cash Payment	G 610-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$70.46
Invoice NOV 16	10/21/2016				
Cash Payment	G 620-215300 Insurance Payable			NOVEMBER 2016 PREMIUM	\$57.51
Invoice NOV 16	10/21/2016				
Transaction Date	10/20/2016	Citizens	111000	Total	\$1,399.49
Refer	<u>76762 VANTAGEPOINT TRANSFER AGEN</u>			<u>Ck# 021043 10/21/2016</u>	
Cash Payment	G 100-215250 Deferred Compensation			P/R ENDING 10/14/16	\$1,587.70
Invoice 10/14	10/21/2016				
Cash Payment	G 150-215250 Deferred Compensation			P/R ENDING 10/14/16	\$32.07
Invoice 10/14	10/21/2016				
Cash Payment	G 220-215250 Deferred Compensation			P/R ENDING 10/14/16	\$27.20
Invoice 10/14	10/21/2016				
Cash Payment	G 410-215250 Deferred Compensation			P/R ENDING 10/14/16	\$36.94
Invoice 10/14	10/21/2016				
Cash Payment	G 440-215250 Deferred Compensation			P/R ENDING 10/14/16	\$359.37
Invoice 10/14	10/21/2016				
Cash Payment	G 500-215250 Deferred Compensation			P/R ENDING 10/14/16	\$14.43
Invoice 10/14	10/21/2016				
Cash Payment	G 610-215250 Deferred Compensation			P/R ENDING 10/14/16	\$327.60
Invoice 10/14	10/21/2016				
Cash Payment	G 620-215250 Deferred Compensation			P/R ENDING 10/14/16	\$266.11
Invoice 10/14	10/21/2016				
Transaction Date	10/20/2016	Citizens	111000	Total	\$2,651.42
Refer	<u>76763 AFLAC</u>			<u>Ck# 021044 10/21/2016</u>	
Cash Payment	G 100-215300 Insurance Payable			OCTOBER 2016	\$302.73
Invoice 440350	10/21/2016				
Cash Payment	G 150-215300 Insurance Payable			OCTOBER 2016	\$204.84
Invoice 440350	10/21/2016				
Cash Payment	G 220-215300 Insurance Payable			OCTOBER 2016	\$0.64
Invoice 440350	10/21/2016				
Cash Payment	G 410-215300 Insurance Payable			OCTOBER 2016	\$2.38
Invoice 440350	10/21/2016				
Cash Payment	G 610-215300 Insurance Payable			OCTOBER 2016	\$120.68
Invoice 440350	10/21/2016				

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Current Period: October 2016

Cash Payment	G 620-215300 Insurance Payable	OCTOBER 2016			\$74.04
Invoice	440350	10/21/2016			
Transaction Date	10/20/2016	Citizens	111000	Total	\$705.31
Refer	76764	MUKWONAGO PROFESSIONAL FI	Ck# 021045	10/21/2016	
Cash Payment	G 150-215500 Union Dues Payable	OCTOBER 2016			\$270.00
Invoice	OCT 2016	10/21/2016			
Transaction Date	10/20/2016	Citizens	111000	Total	\$270.00
Refer	76765	MUKWONAGO PROFESSIONAL PO	Ck# 021046	10/21/2016	
Cash Payment	G 100-215500 Union Dues Payable	OCTOBER 2016			\$462.00
Invoice	OCT 16	10/21/2016			
Transaction Date	10/20/2016	Citizens	111000	Total	\$462.00
Refer	76766	VILLAGE OF MUKWONAGO MRA	Ck# 021047	10/21/2016	
Cash Payment	G 100-215350 Flexible Spending Contributi	OCTOBER 2016			\$1,083.10
Invoice	OCT 16	10/21/2016			
Cash Payment	G 150-215350 Flexible Spending Contributi	OCTOBER 2016			\$221.06
Invoice	OCT 16	10/21/2016			
Cash Payment	G 220-215350 Flexible Spending Contributi	OCTOBER 2016			\$9.24
Invoice	OCT 16	10/21/2016			
Cash Payment	G 410-215350 Flexible Spending Contributi	OCTOBER 2016			\$5.76
Invoice	OCT 16	10/21/2016			
Cash Payment	G 440-215350 Flexible Spending Contributi	OCTOBER 2016			\$2.96
Invoice	OCT 16	10/21/2016			
Cash Payment	G 500-215350 Flexible Spending Contributi	OCTOBER 2016			\$3.24
Invoice	OCT 16	10/21/2016			
Cash Payment	G 610-215350 Flexible Spending Contributi	OCTOBER 2016			\$42.04
Invoice	OCT 16	10/21/2016			
Cash Payment	G 620-215350 Flexible Spending Contributi	OCTOBER 2016			\$17.96
Invoice	OCT 16	10/21/2016			
Transaction Date	10/20/2016	Citizens	111000	Total	\$1,385.36
Refer	76767	VILLAGE OF MUKWONAGO DUE T	Ck# 021048	10/19/2016	
Cash Payment	G 150-250010 Due to General Fund	ACTIVITY THRU SEPTEMBER			\$10,093.18
Invoice	SEPT 16	10/19/2016			
Cash Payment	G 150-250041 Due to Recycling	ACTIVITY THRU SEPTEMBER			\$109.00
Invoice	SEPT 16	10/19/2016			
Cash Payment	G 600-250030 Due to Debt Service	ACTIVITY THRU SEPTEMBER			\$110,000.00
Invoice	SEPT 16	10/19/2016			
Cash Payment	G 610-250010 Due to General Fund	ACTIVITY THRU SEPTEMBER			\$3,726.59
Invoice	SEPT 16	10/19/2016			
Cash Payment	G 620-250010 Due to General Fund	ACTIVITY THRU SEPTEMBER			\$3,431.89
Invoice	SEPT 16	10/19/2016			
Cash Payment	G 720-250061 Due to Water Utility	ACTIVITY THRU SEPTEMBER			\$12,241.85
Invoice	SEPT 16	10/19/2016			
Cash Payment	G 720-250062 Due to Sewer Utility	ACTIVITY THRU SEPTEMBER			\$6,695.15
Invoice	SEPT 16	10/19/2016			
Transaction Date	10/20/2016	Citizens	111000	Total	\$146,297.66
Refer	76847	VILLAGE OF MUKWONAGO MRA	Ck# 021071	10/19/2016	
Cash Payment	G 100-216000 Medical Reimbursement Off	REPLENISH MRA			\$20,000.00
Invoice	10/19	10/19/2016			

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Transaction Date	10/27/2016	Citizens	111000	Total	\$20,000.00
Refer	76848 WAUKESHA CTY COMMUNITY	Ck# 021072	10/26/2016		
Cash Payment	R 450-4800-4890 Donations Received	DONATED FUNDS TRANSFER			\$181,742.02
Invoice	DONA FUNDS 10/26/2016				
Cash Payment	R 450-4810-4871 Interest Revenue	DONATED FUNDS TRANSFER			\$497.58
Invoice	DONA FUNDS 10/26/2016				
Transaction Date	10/27/2016	Citizens	111000	Total	\$182,239.60
Refer	76850 GREAT WEST RETIREMENT SERV	Ck# 006012	10/19/2016		
Cash Payment	G 100-215250 Deferred Compensation	P/R ENDING 10/14/16			\$803.48
Invoice	10/14 10/19/2016				
Cash Payment	G 150-215250 Deferred Compensation	P/R ENDING 10/14/16			\$86.26
Invoice	10/14 10/19/2016				
Cash Payment	G 610-215250 Deferred Compensation	P/R ENDING 10/14/16			\$100.63
Invoice	10/14 10/19/2016				
Cash Payment	G 620-215250 Deferred Compensation	P/R ENDING 10/14/16			\$100.63
Invoice	10/14 10/19/2016				
Transaction Date	10/27/2016	Citizens	111000	Total	\$1,091.00
Refer	76851 WI RETIREMENT SYSTEM	Ck# 006013	10/31/2016		
Cash Payment	G 100-215200 Retirement	SEPTEMBER 2016			\$22,656.00
Invoice	SEPT 2016 10/31/2016				
Cash Payment	G 150-215200 Retirement	SEPTEMBER 2016			\$6,401.83
Invoice	SEPT 2016 10/31/2016				
Cash Payment	G 220-215200 Retirement	SEPTEMBER 2016			\$254.58
Invoice	SEPT 2016 10/31/2016				
Cash Payment	G 410-215200 Retirement	SEPTEMBER 2016			\$231.72
Invoice	SEPT 2016 10/31/2016				
Cash Payment	G 440-215200 Retirement	SEPTEMBER 2016			\$3,877.56
Invoice	SEPT 2016 10/31/2016				
Cash Payment	G 500-215200 Retirement	SEPTEMBER 2016			\$63.16
Invoice	SEPT 2016 10/31/2016				
Cash Payment	G 610-215200 Retirement	SEPTEMBER 2016			\$2,411.70
Invoice	SEPT 2016 10/31/2016				
Cash Payment	G 620-215200 Retirement	SEPTEMBER 2016			\$1,569.18
Invoice	SEPT 2016 10/31/2016				
Transaction Date	10/27/2016	Citizens	111000	Total	\$37,465.73
Refer	76852 GREAT WEST RETIREMENT SERV	Ck# 006011	10/7/2016		
Cash Payment	G 100-215250 Deferred Compensation	P/R ENDING 9/30/16			\$803.48
Invoice	9/30 10/7/2016				
Cash Payment	G 150-215250 Deferred Compensation	P/R ENDING 9/30/16			\$86.26
Invoice	9/30 10/7/2016				
Cash Payment	G 610-215250 Deferred Compensation	P/R ENDING 9/30/16			\$100.63
Invoice	9/30 10/7/2016				
Cash Payment	G 620-215250 Deferred Compensation	P/R ENDING 9/30/16			\$100.63
Invoice	9/30 10/7/2016				
Transaction Date	10/27/2016	Citizens	111000	Total	\$1,091.00
Refer	76853 EMPLOYEE TRUST FUNDS	Ck# 006014	10/24/2016		
Cash Payment	G 100-215300 Insurance Payable	NOVEMBER PREMIUMS			\$46,319.92
Invoice	NOV 16 10/24/2016				

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Cash Payment	G 150-215300 Insurance Payable	NOVEMBER PREMIUMS		\$6,920.21
Invoice NOV 16	10/24/2016			
Cash Payment	G 220-215300 Insurance Payable	NOVEMBER PREMIUMS		\$229.08
Invoice NOV 16	10/24/2016			
Cash Payment	G 410-215300 Insurance Payable	NOVEMBER PREMIUMS		\$363.04
Invoice NOV 16	10/24/2016			
Cash Payment	G 440-215300 Insurance Payable	NOVEMBER PREMIUMS		\$4,569.78
Invoice NOV 16	10/24/2016			
Cash Payment	G 500-215300 Insurance Payable	NOVEMBER PREMIUMS		\$138.52
Invoice NOV 16	10/24/2016			
Cash Payment	G 610-215300 Insurance Payable	NOVEMBER PREMIUMS		\$2,089.47
Invoice NOV 16	10/24/2016			
Cash Payment	G 620-215300 Insurance Payable	NOVEMBER PREMIUMS		\$1,729.68
Invoice NOV 16	10/24/2016			
Transaction Date	10/27/2016	Citizens	111000	Total \$62,359.70
Refer	76854 <i>PAYROLLDATA.COM</i>	Ck#	006015 10/21/2016	
Cash Payment	E 100-5142-5399 Other	OCT 2016 ADMIN FEES		\$167.99
Invoice OCT 16	10/21/2016			
Cash Payment	E 150-5221-5219 Professional Services	OCT 2016 ADMIN FEES		\$167.99
Invoice OCT 16	10/21/2016			
Cash Payment	E 440-5511-5399 Other	OCT 2016 ADMIN FEES		\$167.99
Invoice OCT 16	10/21/2016			
Cash Payment	E 610-6920-6930 Misc General Expenses	OCT 2016 ADMIN FEES		\$167.99
Invoice OCT 16	10/21/2016			
Cash Payment	E 620-8400-8560 Misc General Expense	OCT 2016 ADMIN FEES		\$167.99
Invoice OCT 16	10/21/2016			
Transaction Date	10/27/2016	Citizens	111000	Total \$839.95
Refer	76855 <i>HASLER MAILING SOLUTIONS</i>	Ck#	006016 10/24/2016	
Cash Payment	E 100-5142-5315 Postage	POSTAGE		\$1,500.00
Invoice 10/24	10/24/2016			
Transaction Date	10/27/2016	Citizens	111000	Total \$1,500.00
Refer	76856 <i>WE ENERGIES MLWAUKEE</i>	Ck#	006017 10/31/2016	
Cash Payment	E 100-5160-5222 Electric	HALL		\$2,521.29
Invoice OCT 16	10/31/2016			
Cash Payment	E 100-5211-5222 Electric	FLASHERS		\$9.56
Invoice OCT 16	10/31/2016			
Cash Payment	E 100-5211-5222 Electric	TOWER RADIO BLDG		\$21.45
Invoice OCT 16	10/31/2016			
Cash Payment	E 100-5211-5222 Electric	PD		\$3,066.02
Invoice OCT 16	10/31/2016			
Cash Payment	E 100-5211-5222 Electric	PD GARAGE		\$60.18
Invoice OCT 16	10/31/2016			
Cash Payment	E 100-5254-5222 Electric	MUK DAM		\$45.59
Invoice OCT 16	10/31/2016			
Cash Payment	E 100-5323-5222 Electric	DPW ELECT		\$278.32
Invoice OCT 16	10/31/2016			
Cash Payment	E 100-5323-5224 Gas	DPW GAS		\$25.50
Invoice OCT 16	10/31/2016			

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Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$10,759.29
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$117.82
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5342-5222 Electric	SCH CROSS LIGHTS	\$17.60
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5512-5222 Electric	MUSEUM	\$286.29
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	ANDREWS ST	\$102.62
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	FIELD PARK	\$118.37
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	FLD PRK BASEBALL LIGHTS	\$47.08
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$47.64
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	CONSESSION BLDG	\$255.19
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$26.02
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	FLD PRK SUMP PUMP	\$19.72
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$105.71
Invoice	OCT 16 10/31/2016		
Cash Payment	E 100-5521-5222 Electric	MINIWAUKAN	\$49.33
Invoice	OCT 16 10/31/2016		
Cash Payment	E 150-5221-5222 Electric	FD	\$1,988.55
Invoice	OCT 16 10/31/2016		
Cash Payment	E 440-5511-5222 Electric	LIB ELECT	\$7,534.14
Invoice	OCT 16 10/31/2016		
Cash Payment	E 440-5511-5224 Gas	LIB GAS	\$149.85
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #3 ELEC	\$4,680.19
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #3 GAS	\$9.57
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #4ELEC	\$2,258.15
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #4 GAS	\$17.35
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #5	\$2,855.42
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #6	\$1,649.01
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL #7	\$1,385.13
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	GREENWALD	-\$7.02
Invoice	OCT 16 10/31/2016		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	TOWER	\$31.96
Invoice	OCT 16 10/31/2016		

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Cash Payment	E 620-8020-8210 Pumping Power & Fuel	ATKINSON PUMP			\$378.62
Invoice	OCT 16	10/31/2016			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	FOX RIVER VIEW			\$81.48
Invoice	OCT 16	10/31/2016			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1224 RIVERTON			\$60.08
Invoice	OCT 16	10/31/2016			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1240 N ROCHESTER			\$161.33
Invoice	OCT 16	10/31/2016			
Cash Payment	E 620-8010-8211 WWTP Electric Power	HOLZ ELECT			\$11,234.34
Invoice	OCT 16	10/31/2016			
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	HOLZ GAS			\$20.13
Invoice	OCT 16	10/31/2016			
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	DIGESTER GAS			\$20.13
Invoice	OCT 16	10/31/2016			
Transaction Date	10/27/2016	Citizens	111000	Total	\$52,489.00
Refer	76857	WI DEPT OF REVENUE QTRLY TA	Ck# 006018	10/25/2016	
Cash Payment	E 410-5140-5399 Other	3RD QTR 2016			\$15.19
Invoice	3RD QTR	10/25/2016			
Cash Payment	E 440-5511-5399 Other	3RD QTR 2016			\$74.85
Invoice	3RD QTR	10/25/2016			
Cash Payment	E 440-5511-5399 Other	3RD QTR 2016			\$9.44
Invoice	3RD QTR	10/25/2016			
Cash Payment	E 100-5521-5399 Other	3RD QTR 2016			\$525.70
Invoice	3RD QTR	10/25/2016			
Cash Payment	E 100-5160-5399 Other	3RD QTR 2016			\$20.09
Invoice	3RD QTR	10/25/2016			
Transaction Date	10/27/2016	Citizens	111000	Total	\$645.27
Refer	76858	JP MORGAN CHASE	Ck# 006020	10/28/2016	
Cash Payment	E 100-5141-5311 Supplies	JOURNAL/SENTINEL SUBSCRIPTION #3311			\$262.50
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5141-5399 Other	WALMART - REFRESHMENTS - #3311			\$46.67
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5144-5311 Supplies	GEORGE PATTON - SIGNS #9283			\$147.70
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5431-5311 Supplies	JP COOKE - CAT LICENSE #9283			\$57.50
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5141-5398 Employee Recognition	WALMART - PICNIC - #9283			\$218.99
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5142-5311 Supplies	WALMART - REFRESHMENTS - #9283			\$9.68
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5211-5395 Repairs & Maintenance	ECONOLIGHT - LIGHT #9356			\$89.99
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5347-5311 Supplies	TRACTOR SUPPLY - WATER HOSE - #9356			\$18.32
Invoice	OCT 16	10/28/2016			
Cash Payment	E 100-5521-5311 Supplies	TRACTOR SUPPLY SPRAYER VALVE/WEED KILLER #9356			\$139.98
Invoice	OCT 16	10/28/2016			
Cash Payment	G 100-242205 WI DOJ - Background Chec	ELEGANT FARMER -LUNCH #8848			\$108.00
Invoice	OCT 16	10/28/2016			

VILLAGE OF MUKWONAGO

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Payments

Current Period: October 2016

Cash Payment	E 100-5144-5311 Supplies	AMAZON - ELECTION SUPPLIES #8848	\$343.17
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5241-5311 Supplies	AMAZON - COMPUTER SUPPLIES - #8848	\$29.98
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5144-5332 Mileage	VARIOUS - GAS - #8848	\$86.98
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5142-5311 Supplies	WALMART - CLEANING SUPPLIES -#8848	\$6.21
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5142-5335 Training & Travel	WI CLERKS - MEMBERSHIP #8848	\$15.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5144-5335 Training & Travel	WI CLERKS - MEMBERSHIP #8848	\$15.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5142-5332 Mileage	VARIOUS - GAS #8848	\$52.16
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5141-5225 Telephone	GOOGLE - GMAIL #8848	\$30.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5241-5225 Telephone	GOOGLE - GMAIL #8848	\$15.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5142-5225 Telephone	GOOGLE - GMAIL #8848	\$20.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5323-5225 Telephone	GOOGLE - GMAIL #8848	\$10.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5111-5399 Other	GOOGLE - GMAIL #8848	\$35.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5632-5399 Other	GOOGLE - GMAIL #8848	\$5.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 100-5120-5399 Other	GOOGLE - GMAIL #8848	\$5.00
Invoice	OCT 16 10/28/2016		
Cash Payment	E 150-5222-5311 Supplies	VARIOUS POSTERS/LABELS #2334	\$171.45
Invoice	OCT 16 10/28/2016		
Cash Payment	E 150-5221-5311 Supplies	AMAZON - SUPPLIES - #2334	\$61.38
Invoice	OCT 16 10/28/2016		
Cash Payment	E 150-5223-5335 Training & Travel	AMAZON - INSTRUCTOR #2334	\$69.66
Invoice	OCT 16 10/28/2016		
Cash Payment	E 150-5221-5335 Training & Travel	MATC - #0931	\$164.15
Invoice	OCT 16 10/28/2016		
Cash Payment	E 150-5231-5311 Supplies	VARIOUS - EQUIPMENT - #0931	\$150.96
Invoice	OCT 16 10/28/2016		
Cash Payment	E 220-5140-5335 Training & Travel	VARIOUS - HOTEL/MEALS #3311	\$1,249.92
Invoice	OCT 16 10/28/2016		
Cash Payment	E 410-5140-5335 Training & Travel	VARIOUS - GAS - #8848	\$35.32
Invoice	OCT 16 10/28/2016		
Cash Payment	E 440-5511-5311 Supplies	APPROVED #1900	\$6.97
Invoice	OCT 16 10/28/2016		
Cash Payment	E 440-5511-5311 Supplies	APPROVED #1900	\$65.98
Invoice	OCT 16 10/28/2016		
Cash Payment	E 440-5511-5311 Supplies	APPROVED #1900	-\$19.97
Invoice	OCT 16 10/28/2016		
Cash Payment	E 440-5511-5328 Books	APPROVED #1900	\$20.47
Invoice	OCT 16 10/28/2016		

VILLAGE OF MUKWONAGO

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Payments

Current Period: October 2016

Cash Payment	E 440-5511-5340 Digital Materials	APPROVED #1900			\$50.00
Invoice	OCT 16	10/28/2016			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	APPROVED #1900			\$46.13
Invoice	OCT 16	10/28/2016			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	APPROVED #1900			\$120.72
Invoice	OCT 16	10/28/2016			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	APPROVED #1900			\$16.82
Invoice	OCT 16	10/28/2016			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	APPROVED #1900			\$44.99
Invoice	OCT 16	10/28/2016			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	GOOGLE - GAMIL #8848			\$15.00
Invoice	OCT 16	10/28/2016			
Cash Payment	E 620-8400-8541 Educational/Training Exp	WWOA - CASTLE - #6855			\$70.00
Invoice	OCT 16	10/28/2016			
Cash Payment	E 620-8400-8510 Office Supplies & Expen	GOOGLE - GMAIL #8848			\$10.00
Invoice	OCT 16	10/28/2016			
Cash Payment	E 620-8400-8541 Educational/Training Exp	WALMART #6855			\$36.75
Invoice	OCT 16	10/28/2016			
Transaction Date	10/28/2016	Citizens	111000	Total	\$4,154.53

Fund Summary

	111000 Citizens
100 GENERAL FUND	\$122,189.80
150 FIRE/AMBULANCE FUND	\$27,333.92
220 TID#3 - GENERAL	\$1,802.37
410 RECYCLING FUND	\$739.03
440 LIBRARY FUND	\$26,355.38
450 LIBRARY BUILDING FUND	\$182,239.60
500 STORM WATER UTILITY	\$239.78
600 IMPACT FEES	\$110,000.00
610 WATER UTILITY FUND	\$22,430.87
620 SEWER UTILITY FUND	\$19,823.73
720 TAX ESCROW AGENCY FUND	\$18,937.00
	<u>\$532,091.48</u>

Pre-Written Checks	\$532,091.48
Checks to be Generated by the Computer	\$0.00
Total	<u>\$532,091.48</u>

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	10/20/16	NUMBER:	
--------------	----------	----------------	--

VENDOR NAME & ADDRESS:	SHIP TO:
Century Fence PO BOX 727 Pewaukee WI 53072-0727	Village of Mukwonago / Field Park

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
Public Works	Century Fence	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	100-5521-5311
-----------------------	-----	-------------------------	---------------

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	1	Ball Diamond Fencing Replacement		\$6,719.00	
			TOTAL	\$6,719.00	100-5521-5311

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

CENTURY FENCE COMPANY



SINCE 1917 THE MARK OF PERMANENCE
P.O. Box 727, Pewaukee, WI 53072-0727

Office 262-547-3331
Toll Free 800-558-0507
Fax 262-691-3463
Cellular 262-993-5516

tfoerster@centuryfence.com

9/13/2016

Phone: 262-363-6447 Fax: 262-363-6952

Proposal To:

Mukwonago, Village of
Ron Bittner
P.O. Box 206
Mukwonago, WI 53149

Ship To:

Field Park
Hwy NN & 83
Mukwonago, WI

Installed Material Only Prepaid Freight Freight Collect **F.O.B. Job Site** **Delivery Schedule:**

Description

Remove and replace 220' of 6' high chain link fabric on side line fence.
Weld damaged posts
Replace missing bottom rails

Remove and replace 250' of 5' high chain link fence fabric on sideline and outfield fence.

Remove and replace 84' of 12 high backstop chain link fence fabric. New fabric shall be 6 gauge, 2" mesh.

Material and Labor: \$6,719.00

Acceptance: This proposal when accepted in writing by purchaser and by Century Fence Company's Main Office becomes a contract between two parties. The conditions on the attached "Terms and Conditions" sheet are made a part of this contract.

Terms of Payment: Net Cash upon receipt of invoice.

Buyer's signature _____ Date _____

Submitted by 
Tom Foerster

Village of Mukwonago
Fields Park

October 18, 2016

Attention: Ron

We are pleased to quote you for the fence work as follows:

Replace wire – 250’ – 2 x 9 x 5, 220’ – 2 x 9 x 6, 84’ 2 x 6 x 12” high chain link,
aluminized

Replace 1 Line Post - 2” O.D., galvanized pipe, .090 wall.

Fix bottom Rail – 1 5/8” O.D., galvanized pipe, .080 wall.

The above fence work complete and erected for\$10,482.00

Terms: **Return signed** acceptance copy, balance due upon completion.

- * Owner responsible for Permit & Fees where applicable.
- * Owner responsible for locating private utility lines.
- * Fence lines may have to be adjusted due to buried utility lines.
- * Owner to provide survey stakes or fence location.
- * Existing fence removed by Lemke

Very truly yours,
LEMKE FENCE OF JEFFERSON, INC.

Steve Lawson

Accepted by:

Signature

Date

Signature

Date

QUOTE GOOD FOR 30 DAYS

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	10/19/16	NUMBER:	
--------------	----------	----------------	--

VENDOR NAME & ADDRESS:	SHIP TO:
Expeditors, Inc., 400 N. Summit Moors Drive, Oconomowoc, Wi 53066	On-Site Work in Village

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
Sewer Utility	Same as above	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Yes, 2016 Sewer Utility Budget
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<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
	Approx. 27,000'	Televiser various section of sanitary sewer	\$0.55/ft	\$16,000	620-8030- 5310
			TOTAL	\$16,000	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

The Expeditors, Inc.

QUOTATION FORM

CUSTOMER: Village of Mukwonago

QUOTE DATE: 10-20-16

CONTACT: Dave Brown

QUOTE NUMBER: Muk-TV-2016

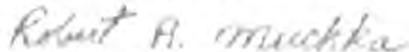
PROJECT: Sanitary Sewer Televising 2016

WORK DESCRIPTION: Digitally Televis Various Size Sanitary Sewer
Televising as required. Sewer Cleaning by
Village of Mukwonago

QUOTE: Digitally Televis Sanitary Sewer as required
@ .55 (Cents) Per Lineal Foot

Thank you for the opportunity to bid this work. If you have any questions, please
feel free to call us at 1-800-657-0879.

Sincerely,
The Expeditors, Inc.



Robert A. Muchka

400 N. Summit Moors Dr., Oconomowoc, Wisconsin 53066
Phone 800-657-0879 Fax 800-261-3582
theexpeditors@aol.com



Committee/Board:	Finance
Topic:	Actuarial Study of OPEB liabilities
From:	Diana Doherty
Department:	Finance
Presenter:	Diana Doherty
Date of Committee Action (if required):	November 1, 2016
Date of Village Board Action (if required):	November 15, 2016

Information

Subject: 1) GASB requirements for financial reporting for retirees who remain on the Village’s health plan; and 2) Accurate assessment of the unfunded liability from our sick leave payout policy.

Background Information/Rationale: 1) Auditors advised earlier this year that the Village would need an actuarial study to determine the implicit rate subsidy of retirees who remain on the Village’s health plan even though they pay 100% of the premium cost. An implicit rate subsidy occurs when the retirees and current employees are grouped together; the assumption is retirees incur higher benefit costs leading to a higher overall premium cost to the Village.

(Proposed fee is \$2,300)

2) The Village should obtain an actuarial study to determine how to realistically fund the sick leave reserve payouts under the current policy. (Proposed fee is \$2,500 plus an additional \$350 if we’d like the firm to come out and do a presentation.)

Key Issues for Consideration: 1) After getting the proposals, I contacted Baker Tilly to determine whether or not we really needed to have the implicit rate subsidy study done since we currently only have 4 retirees who still get their health insurance through ETF. They told me they are seeing other clients who have done the study show results that are immaterial so they are in the process of determining if GASB exemption is possible. They will advise by year end whether or not I should engage the actuary to determine the Village’s subsidy. At this point, this is just FYI in case I end up needing to have the study done.

2) Would the Board like me to proceed with the evaluation of a true sick pay liability cost in order to determine how much we should realistically try to reserve on an annual basis. This would be a comprehensive actuarial study.

Fiscal Impact (if any): 1) potentially \$2,300; 2) \$2,500 to \$2,850



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Requested Action by Committee/Board: Approval to proceed with the sick leave pay liability study at a cost not to exceed \$2,850 if the board wishes to have the study conducted. It could be deferred until the 2017 budget.

Attachments

Village of Mukwonago - PEB Actuarial Liability - Proposal 10-2016.pdf

Key Benefit Concepts, LLC

Village of Mukwonago

The Village of

Mukw**nago**

Where life, leisure and business thrive.

Proposal for Actuarial Valuation of Other Post-Employment Benefits

October 2016



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Village of Mukwonago

Post Employment Benefit Actuarial Liability Study

About Key Benefit Concepts, LLC

Key Benefit Concepts, LLC (KBC) is an actuarial and employee benefits consulting firm. Established in 1992, our mission statement is grounded in the delivery of unbiased counsel to employers in the evaluation, design and implementation of employee benefit programs. Over the years, we have provided innovative solutions to public and private employers in addition to Taft Hartley groups.

As consultants, we do not receive commissions, overrides, bonuses, trips, etc. as payment for our services. Our compensation comes from our clients based on an hourly fee or project basis. This guarantees that our motivation is to serve our clients' needs.

We bring to our clients a variety of experiences and diversity of talents. From strategists to claim audit experts, we add value by providing a depth and breadth of knowledge, which has defined our success. Associations with individuals who provide legal and clinical expertise assure that we provide thorough assessments and comprehensive solutions that meet our clients' goals.

Summary and Objectives

With the issuance of a Government Accounting Standards Board ("GASB") statement on Other Post Employment Benefits ("OPEB"), the Village of Mukwonago ("the Village") desires to have an actuarial study conducted that will provide a calculation of their OPEB liability. (This statement requires a change from cash to an accrual basis for retiree benefit programs.)

In preparing this proposal, KBC has identified the following objectives for the Village:

- Address the requirements under GASB Statements 43 and 45.
- Engage an actuary experienced in healthcare benefits and retirement actuarial valuations.
- Prepare an updated measurement of the Village's OPEB liabilities.
- Quantify the Village's OPEB liabilities to determine the magnitude and impact of the liability.
- Utilize the findings to strategize for long-term planning.

Project Scope

Preparation Phase

- I. Mutually determine the scenarios and desired outcomes of the project.
- II. Review data gathered from the Village.
- III. Follow up with the Village, vendors or any other party to obtain additional information, as needed.
- IV. Create data worksheets.
- V. Evaluate and prepare demographic and service tables.

Actuarial Valuation Phase

- I. Determine appropriate assumptions to complete valuation.
- II. Calculate the present value of future benefits, based upon the data provided and current GASB actuarial liability methodologies. This will be calculated for *each* employee and retiree - valuing the implicit rate subsidy.
- III. Calculate the OPEB liability scenario based upon trends, plan design and/or interest assumptions.
Develop and prepare the Summary Report for the Village including a telephonic review of the draft report and one visit to the Village to present the finalized report to the Village. The fee for the visit is noted herein.

The study involves valuation of the implicit rate subsidy, from retirees self-paying to remaining on the Villages medical insurance plan. Included in the proposal are summaries of the retiree eligibility and benefits based upon the data provided by the Village. These summaries are the basis by which our proposal was developed.

Note that the implicit rate subsidy is only applied when retirees are enrolled in a Village's medical plan. It is not applied, however, when retirees participate in a Village's dental insurance plan.

GASB guidelines require the OPEB benefit to be based upon the *value* of the health care benefits rather than the premium cost. The difference between the premium cost and the value of the benefit is known as the Implicit Rate Subsidy.

Implicit Rate Subsidy exists when an employer's retirees and current employees are covered together as a group wherein the premium rate or premium equivalent rate paid by the retirees may be lower than they would be if the retirees were rated separately. The final GASB Statements declare that even if the retirees pay 100% of the premium, without a contribution from the employer, the employer is required to treat the implicit rate subsidy as an OPEB liability.

Sick Leave Benefit

The Village provides full-time employees hired prior to January 1, 2014 with a sick leave benefit based upon conversion of unused accumulated sick leave days to a dollar amount using the Employee's final hourly rate of pay. Funds are deposited into a post-employment Premium Only HRA.

Sick leave is considered a compensated absence and is not typically valued by the actuary, but rather the obligation is determined by the auditor and included on the Village's financial statements. However, the Village has requested that KBC provide a proposal to evaluate the expected cash flow of the current benefit and to aid in the consideration of plan design changes, should it be necessary to sustain the benefit.

As requested by the Village, the Village would like KBC to provide a valuation of the Village's post-employment sick leave obligation. The fee for such service, if completed in conjunction with the OPEB valuation, is as noted in the fee table below.

Value

Successful outcomes are assured when our clients play an active role in their projects, which in turn provides value to the Village. We understand that establishing a solid relationship with an actuarial firm is a proactive approach that will help the Village plan for long-term financial

and business goals. As such, Key Benefit Concepts, LLC engages in projects when we know we can deliver value to our client.

The value to the Village of Mukwonago is to:

- Meet accounting and reporting requirements
- More thoroughly and thoughtfully address the provision of retiree health care benefits.
- Gain an understanding of how the obligation impacts the Village, its employees and retirees.
- Utilize the information developed to assess and evaluate benefit program cost and strategy, particularly as it relates to retiree health benefits.

GASB Statements 43 & 45 Experience

KBC has been a leader in interpreting GASB Statements 43 and 45 and in assisting public entities in their compliance with GASB requirements for actuarial valuations of their OPEB liability. KBC has worked closely with officials from the Wisconsin Department of Public Instruction (DPI) as well as with auditors, and have had countless conversations with GASB to assure that our valuations not only meet but also exceed the required standards, and additionally, to assure that our report is provided in a user-friendly format for public entities and auditors alike. KBC has also gained much experience from performing valuations for numerous public entities all over the State of Wisconsin.

Post Employment Benefit Project Fee

Our fee for this project is based upon plan/classifications as described on the Post Employment benefit summaries at the end of the proposal.

Alternative Measurement Method: GASB final statements permit sole employers of OPEB plans with fewer than 100 eligible employees to apply the alternative measurement method to determine their OPEB liability. This method modifies the parameters by allowing the use of certain simplifying assumptions. Examples of such simplified parameters are the use of an average age of retirement rather than graduating rates of retirement. However, the American Academy of Actuaries has indicated that use of this method may overstate the Village's OPEB liabilities. **Further, it is based upon preparing the valuation in compliance with current GASB Statements 43 and 45.**

Other Post Employment Benefit Valuation Fee	
	Fee
OPEB - Alternative Measurement Method Valuation	\$ 2,300
Sick Leave Valuation	\$ 2,500
Visit to Village to Present Updated Report	\$ 350

Fees noted in this proposal are valid if accepted by November 15, 2016.

Subsequent studies and alterations are not included in the above noted fee.

Our fees include preparation of an electronic version of the report and up to 2 hard copies of the final valuation report, if requested. Additional expenses such as travel, additional copies of the report, and/or materials other than correspondence will be billed at cost. Statements for work completed will be invoiced on a monthly basis. The first invoice will be sent following

completion of the draft report. Payment is due upon receipt. A second invoice will be sent if/when a presentation of the final report is provided to the Village.

Because of the importance of oral and written representations to an effective agreement, The Village hereby releases KBC and its current, former or future owners, agents, employees and personnel from any and all claims, liabilities, costs and expenses attributable to a misrepresentation by the Village or its management. Further, the Village understands and agrees to the valuation according to the following process and outcomes:

The calculations of cost and liabilities illustrated will be determined according to generally accepted actuarial principles and standards. Specific assumptions and actuarial methodology for the study will be defined within the report. Each material assumption will be, in the actuaries' opinion, individually reasonable and falls within the best estimate range, taking into account past experience and reasonable future expectations, and is consistent with each other material assumption. Given that actual experience may vary from the actuarial assumptions projected, developing liabilities and costs may differ from those estimated in the report. Furthermore, in the event of any inaccuracies in the information or data provided, upon which these calculations were based, revisions may be needed. Fees associated with such revisions are not within the scope of this project. Additional fees will be determined and approved by the Village before revisions are made.

The valuation will be prepared in full compliance with the American Academy of Actuaries "Code of Professional Conduct" Precept 7 regarding conflict of interest. The actuaries certifying the valuation meet the qualifications of the American Academy of Actuaries required to provide the actuarial opinion detailed in this report.

The valuation and report will be prepared solely for the purposes of providing information required by The Government Accounting Standards Board (GASB) for the Village's financial reporting. KBC assumes neither responsibility nor any liability for use of this report for any other purposes.

Therefore, if the above services and guidelines are met, neither KBC nor its current, former or future owners, agents, employees and personnel shall be liable to the Village, whether a claim be in tort, contract or otherwise, for any amount in excess of the total professional fees paid by the Village under this agreement.

Acceptance for a Subsequent Actuarial Liability Study

This forms an agreement between the Village of Mukwonago and Key Benefit Concepts, LLC.

Alternative Measurement Method including OPEB benefits:

The Village accepts KBC's proposal to perform a subsequent Actuarial Valuation.

Please check the appropriate boxes:

The Village's medical plan is: <input type="checkbox"/> Fully Insured <input type="checkbox"/> Self-funded	The Village's benefits are funded through: OPEB <input type="checkbox"/> General Assets <input type="checkbox"/> Irrevocable Trust
--	---

Please check one box below:

- The Post Employment Benefit Summaries as provided in this proposal, accurately and completely reflect the current retirement benefits offered by the Village.
- Modifications were made to the Village's post-employment benefits beyond those already noted in the Post-Employment Benefit Summary. These additional modifications have been noted as illustrated on page 6. The Post-Employment Benefit Summary **with** the noted changes accurately and completely reflects the retirement benefits currently offered by the Village.

Disclaimer

- Upon receipt of the eligibility and post employment benefit data required for valuation, should we find that eligibility and/or benefits are significantly different than outlined in this proposal, KBC reserves the right to revise our proposal and the associated fees for the study.
- **To avoid additional charges, please make sure the benefit summaries provided are correct.** Upon review of the draft report should further modifications be required beyond those noted in the summary with the acceptance, wherein the calculated liabilities are affected, additional fees will be charged. These fees will be based upon the additional time required to recalculate the liabilities. With the inclusion of the additional fee, the total due may exceed the fee noted in this proposal.
- GASB only allows the Alternative Measurement Method (AMM) to be used for entities with less than 100 eligible employees (active and retired) for an OPEB upon retirement – whether a portion of the contributions are paid by the Village or paid in full by the retiree. Therefore, for those Villages that elect an AMM, upon receipt of the census data required for the valuation should we find that more than 100 employees are eligible, by default the Standard Detailed Valuation will be performed and the associated fee shall be billed.

Sick Leave Valuation

In regards to a valuation for the Village's sick leave obligation,

Please check the appropriate box below:

- The Village confirms that they wish to receive a valuation of the sick leave obligation.
- The Village **does not** wish to receive a valuation of the sick leave obligation.

Village of Mukwonago

Diana Doherty, Finance Director

Date

Key Benefit Concepts, LLC


Linda R. Mont, RHU, Senior Benefit Consultant, Managing Member

October 24, 2016

Facsimiles of acceptance signatures shall be as valid as the original signatures.

Village of Mukwonago

Post Employment Benefit Summary

All Village Employees

Eligibility	OPEB
Upon retirement	<p><u>Medical Insurance (Implicit Rate Subsidy Only)</u>: Upon retirement, retirees may continue coverage under the Village's group medical plan indefinitely provided that they self-pay the full (100%) required premium amounts.</p>
<p><i>Note: Based upon Village retiree history, it is assumed that 50% of those retiring from the Village will self-pay and remain on the Village's health plan.</i></p>	

Full-time Village Employees

Hired Prior to January 1, 2014	
Eligibility	Compensated Absence
A minimum of 20 years of service and upon termination or retirement	<p><u>Sick Leave Conversion- Post Employment Premium Only HRA</u>: Eligible retirees shall have their unused accumulated sick pay converted to a dollar amount based on their exiting rate of pay and placed into a post-employment Premium Only HRA. They funds may be used to continue coverage on the Village's group medical plan.</p>
<p><i>Note: Sick leave is not an OPEB, but rather a compensated absence which should already be accounted for on the Village's financial statements. However, the Village would like to consider a valuation of the Sick Leave benefit to evaluate the expected cash flow and to determine the sustainability of the benefit. Thus a separate proposal to provide this valuation is provided herein.</i></p>	

Note: Based on conversations with the Village there are approximately currently 50 full-time employees eligible.

References: KBC Experience with Similar Projects

John Olson
Town Administrator
Town of Delavan
5621 Town Hall Road
Delavan, Wisconsin 53115
Phone: (262) 728-3471
Type of Project: *Actuarial Valuation of Other Post Employment Benefit Obligations based upon GASB Accounting Standards*

Paula Schafer
Finance Director
City of Greenfield
7325 W. Forest Home Avenue
Greenfield, Wisconsin 53220
Phone: (414) 329-5283
Type of Project: *Actuarial Valuation of Other Post Employment Benefit Obligations based upon GASB Accounting Standards*

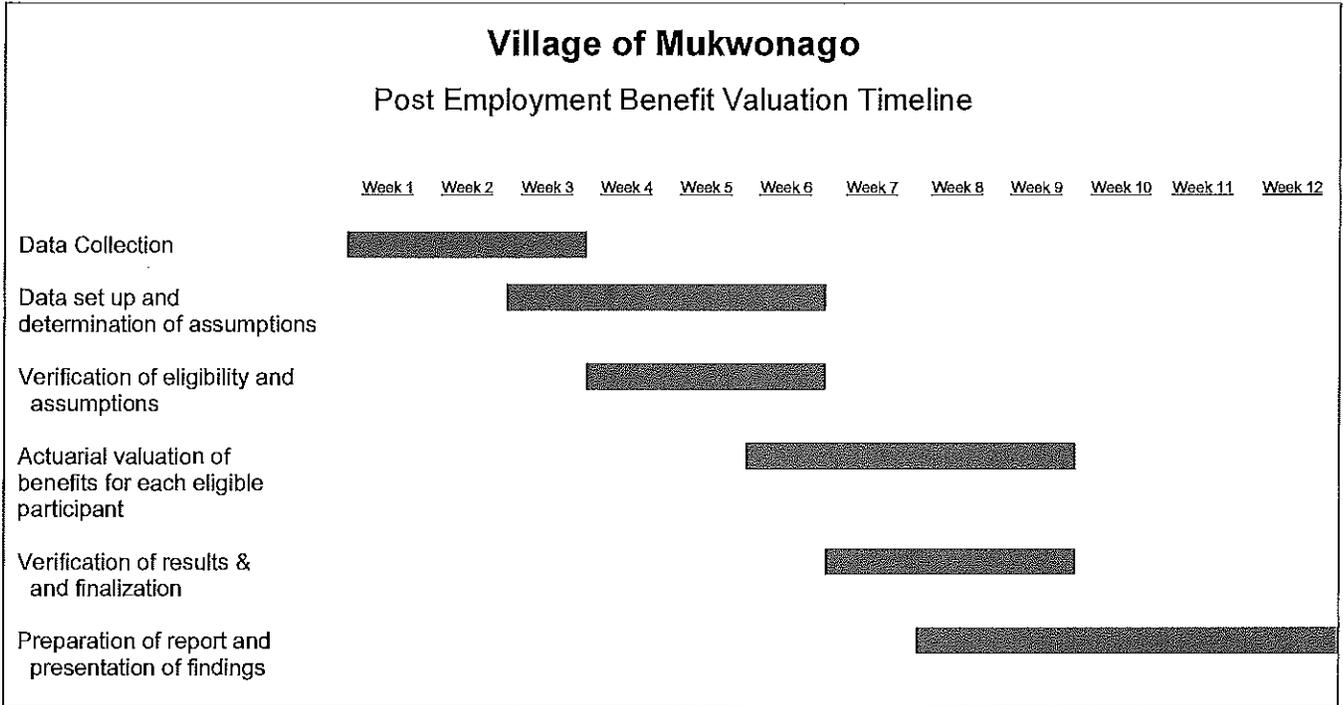
Jason Kaczmarek, CPA
Finance Director
Village of Menomonee Falls
W156 N8480 Pilgrim Road
Menomonee Falls, Wisconsin 53051
Phone: (262) 532-4235
Type of Project: *Actuarial Valuation of Other Post Employment Benefit Obligations based upon proposed GASB Accounting Standards*

Mark Emanuelson, CPFO
Finance Director
Village of Shorewood
3930 N. Murray Avenue
Shorewood, Wisconsin 53211
Phone: (414) 847-2607
Type of Project: *Actuarial Valuation of Other Post Employment Benefit Obligations based upon proposed GASB Accounting Standards*

Note: The above references are municipalities for which valuation of OPEB benefits was provided. However, KBC has also prepared valuations of the sick leave benefits. We would be happy to provide additional references upon request.

Timetable

Below is a 10-12 week timetable for the completion of the post employment benefits as proposed.



Assuming that all data is obtained from the Village within 3 weeks of acceptance, the valuation will be completed within the 12 week timetable noted above. Note that during periods of high volume, the timetable may be longer.

KBC's Consulting Team

KBC's consulting services are provided by a team of highly qualified experienced professionals. Linda Mont is a senior consultant and managing member. As such, she is responsible for overseeing all work performed. The biographies of KBC personnel actively involved in the actuarial and technical portions of the projects are at the end of this proposal.

Linda R. Mont, RHU

Linda Mont is the senior benefit consultant at Key Benefit Concepts and has over 25 years experience providing health care benefit services to private and public sector employers.

Linda's areas of expertise include:

- ❖ Analyze claims data to evaluate appropriate use, overuse and abuse
- ❖ Review and analysis of current health care plan designs and recommendations for plan modifications
- ❖ Review and evaluation of utilization review programs and prescription drug benefit managers and programs
- ❖ Evaluate and develop elements of flexible benefit programs, administration and communication
- ❖ Review and/or develop summary plan descriptions and master plan documents
- ❖ Auditing of claims and administrative services of insurance companies and third party administrators
- ❖ Develop bid specifications, bidding, analysis and implementation of new claims administration
- ❖ Analyze plan experience and renewal negotiations with insurance companies, provider networks and third party administrators
- ❖ Evaluation of funding options and plan risk tolerance. Assisting employers in the determination of appropriate aggregate and specific stop-loss levels.

Linda Mont has been a benefits consultant with KBC over 20 years. Prior to that, she was a health and welfare consultant in the Milwaukee office of William M. Mercer, Incorporated and a service representative in the Brookfield, WI office of CNA Insurance Companies.

She has a Bachelors of Arts degree in Management & Communications from Concordia University, Mequon, Wisconsin. She is a registered health underwriter (RHU). She is also a licensed life, health, property and casualty insurance intermediary for the State of Wisconsin, a member of the Milwaukee Claim Association, the International Foundation of Employee Benefit Plans and the Greater Milwaukee Employee Benefit Council. She is also an affiliate member of the Wisconsin School Board Association. Linda Mont is an experienced speaker for several organizations providing relative information on topics within her expertise as noted above.

Email: lmont@keybenefits.com

Robert Goldthorpe

Robert Goldthorpe is an actuarial consultant at Key Benefit Concepts. He is an expert in mathematical modeling as well as statistical and mathematical analysis. In addition, Robert has a diverse background in computer programming.

Robert's areas of expertise include:

- ❖ Systems Modeling
- ❖ Statistics and Probability
- ❖ Calculus based Mathematics
- ❖ Numerical Analysis
- ❖ Data Structures and Algorithms
- ❖ Linear Algebra and Matrix Theory

He also possesses the following computer skills:

- ❖ Java, C, C++, Visual Basic: Computer Programming
- ❖ Database management
- ❖ MATLAB: Linear Programming

As an actuarial consultant, Robert performs a wide variety of services including:

Health and Welfare benefits

- ❖ Calculations of incurred but not reported health liabilities (IBNR)
- ❖ Analysis and design of funding and reserves for insured and self-funded programs
- ❖ Demographic studies
- ❖ Pricing and plan design studies

Post-employment benefits

- ❖ Valuation of retiree health liabilities
- ❖ Valuation of post retirement life insurance
- ❖ Valuation of post retirement discounts
- ❖ Projection of future benefit payouts

Robert Goldthorpe has a Bachelor's of Science degree in Applied Mathematics with Application in Actuarial Science and minor in Computer Science from the University of Wisconsin-Madison. He is currently pursuing the Associate of the Society of Actuaries (ASA) designation.

Email: robertg@keybenefits.com

John Lavarda

John Lavarda is an actuarial consultant at Key Benefit Concepts (KBC). He is experienced with both statistical and mathematical analysis.

John's areas of expertise include:

- ❖ Statistics and Probability
- ❖ Calculus based Mathematics
- ❖ Numerical Analysis
- ❖ Financial Mathematics
- ❖ Regression Analysis

As an actuarial consultant, John performs a wide variety of services including:

Health and Welfare benefits

- ❖ Calculations of incurred but not reported health liabilities (IBNR)
- ❖ Analysis and design of funding and reserves for insured and self-funded programs
- ❖ Demographic studies
- ❖ Pricing and plan design studies

Post-employment benefits

- ❖ Valuation of retiree health liabilities
- ❖ Valuation of post retirement life insurance
- ❖ Valuation of post retirement discounts
- ❖ Projection of future benefit payouts

John Lavarda has a Bachelor's of Business Administration degree in Actuarial Science from the University of Wisconsin – Madison. John is currently taking courses/exams to become an Associate of the Society of Actuaries.

Email: johnl@keybenefits.com

David Tuomi

David Tuomi is a Data Specialist at Key Benefit Concepts. He is experienced with both mathematical and data analysis.

David's areas of expertise include:

- ❖ Statistics and Probability
- ❖ Calculus based Mathematics
- ❖ Numerical Analysis
- ❖ Financial Mathematics

As a data specialist, David performs a number of services including:

- ❖ Investigation of census data received from clients, identifying necessary information
- ❖ Analysis of benefits to properly format census data
- ❖ Checking data received for errors or inconsistencies
- ❖ Communication with clients to clarify and obtain unclear or missing information
- ❖ Identifying employees and retirees receiving past benefits and adjusting data accordingly
- ❖ Assisting in creation of tables used in final actuarial reports

David Tuomi has a Bachelor's of Business Administration in Actuarial Science from Concordia University-Wisconsin in Mequon. David is currently taking courses/exams to become an Associate of the Society of Actuaries.

Email: davidt@keybenefits.com

Sarah B. Plohocky

Sarah B. Plohocky is an operations coordinator at Key Benefit Concepts. Sarah assists in the coordination of benefit projects and services. She is a highly organized individual with outstanding communications and interpersonal skills.

Having a keen eye for detail, Sarah provides exceptional support in the following areas:

- ❖ Responding to Requests for Proposals (RFP) received from private and public entities; corresponding with employers and outside vendors
- ❖ Following up on outstanding proposals
- ❖ Processing accepted proposals and monitoring the process of projects through the various stages from start to completion
- ❖ Identifying, defining and developing employment benefit summaries
- ❖ Investigation and collection of data components for benefit valuations
- ❖ Assisting in the draft and finalization of the actuarial valuation and other project reports
- ❖ Coordinating KBC client benefit and wellness support services
- ❖ Maintaining follow-up logs, timetables for subsequent studies and related benefit changes as well as other consulting services provided by KBC staff

Sarah Plohocky has an Associates of Applied Science degree in Massage Therapy from High-Tech Institute in Brookfield, Wisconsin.

Email: sarahp@keybenefits.com

Steven L. Diess, EA, MAAA

Steve is an Enrolled Actuary (EA) and a Member of the American Academy of Actuaries (MAAA). He has over 20 years of experience providing actuarial services in the pension benefits marketplace. Steve specializes in defined benefit plan design, retiree medical plan consulting, and public and private employer accounting for pension and OPEB plans.

Areas of Expertise:

Post-employment benefits

- ❖ Valuation of retiree health liabilities
- ❖ Valuation of post-retirement life insurance
- ❖ Valuation of post-retirement discounts
- ❖ Projection of future benefit payouts

Pension benefits

- ❖ Valuation of defined benefit pension plans
- ❖ ESOP emerging liability studies
- ❖ Projection of future benefit payouts
- ❖ Income replacement studies

Steve earned a B.S. in Math from Santa Clara University. As an Enrolled Actuary (EA), Steve has worked with both private and public sector employers.

Village of Mukwonago

The Village of

Mukwonago

Where life, leisure and business thrive.



200 West Summit Avenue
Suite 270
Wales, WI 53183
(262) 522-6415
www.keybenefits.com

TREASURERS REPORT	Sep-16	TOTAL	Citizens	Other	LGIP	Long Term Investments
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GENERAL VILLAGE

100-111xxx	General Fund	1,691,473.24	82,394.11	300.00	508,301.48	1,100,477.65
100-111005/020/033	Checking/MRA/Accrued Sick	296,727.63		87,601.70	209,125.93	
150-111000	Fire Department	222,393.10	222,393.10			
200-110xxx	Lynch & Chapman Blvd	1,171,989.87	678.34		1,171,311.53	
210-111xxx	Wisc Development - RLF	202,270.41	-			202,270.41
220-111xxx	TID#3-General	1,048,266.66	458,495.25		240,021.04	349,750.37
300-111xxx	Debt Service	1,990,843.92	1,501,649.14		489,194.78	
320-111000	Fire Department Designated	219,280.85	48,845.33		170,435.52	
340-111xxx	Village Designated Funds	355,923.18	8,914.21		347,008.97	
410-111000	Recycling	156,960.60	105,730.72		51,229.88	
430-111000	Capital Equipment	196,401.42	48,538.55		147,862.87	
440-111xxx	Library	141,598.58	27,380.82	-	114,217.76	
450-111xxx	Library Bldg	195,392.09	174,189.00	-		21,203.09
480-111xxx	Capital Improvement Funds	3,007,194.79	97,655.12		2,503,445.50	406,094.17
490-111xxx	Capital Improvement Funds	-	-		-	
500-111000	Stormwater District #1	1,337.26	251.01		1,086.25	
600-111xxx	Impact Fees	290,637.87	109,131.62		181,506.25	-
720-111xxx	Taxroll	71,457.95	71,221.04	-	236.91	
810-111xxx	Parkland Site	204,104.19	37,910.96		166,193.23	
TOTAL		11,464,253.61	2,995,378.32	87,901.70	6,301,177.90	2,079,795.69

WATER UTILITY

610-111000	Cash	709,942.43	709,942.43			
610-111200	Bonds & Unrestricted Cash	640,767.65			640,767.65	
610-111050	Current Year Debt Reserve	329,447.30	292,146.50		37,300.80	
610-111060	Required Debt Reserve	369,224.48	-			369,224.48
610-111080	Impact Fee	178,366.22	93,784.53		84,581.69	
610-111033	Accrued Sick Pay	49,866.22				49,866.22
TOTAL		2,277,614.30	1,095,873.46	-	762,650.14	419,090.70

SEWER UTILITY

620-111000	Cash	1,191,340.65	1,191,340.65			
620-111200	Bonds & Unrestricted Cash	608,258.07			608,258.07	
620-111030	Reserve Capacity Assessment	806,427.81	96,592.56		37,192.87	672,642.38
620-111060	Required Debt Reserve	624,345.57	-		-	624,345.57
620-111050	Current Year Debt Reserve	448,313.27	403,717.62		44,595.65	
620-111070	Equipment Replacement Fund	690,322.14	-		-	690,322.14
620-111080	Impact Fee	341,619.85	53,377.19		288,242.66	
620-111033	Accrued Sick Pay	2,161.67			-	2,161.67
TOTAL		4,712,789.03	1,745,028.02	-	978,289.25	1,989,471.76

GRAND TOTAL	18,454,656.94	5,836,279.80	87,901.70	8,042,117.29	4,488,358.15
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Prepared by Diana Doherty

balance check

18,454,656.94

VILLAGE OF MUKWONAGO
Revenue Guideline - Village Board
September 2016

Cat	Cat_Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget	Fund
Fund 100 GENERAL FUND							
4100	TAXES	\$2,717,784.00	\$2,717,784.00	\$2,615,087.24	\$102,696.76	96.22%	100
4300	INTERGOV T REVENUES	\$825,577.00	\$825,577.00	\$536,769.66	\$288,807.34	65.02%	100
4410	LICENSES	\$28,090.00	\$28,090.00	\$38,371.00	-\$10,281.00	136.60%	100
4430	PERMITS & FEES	\$224,995.00	\$224,995.00	\$188,854.81	\$36,140.19	83.94%	100
4500	LAW & ORDINANCE VIOLATIONS	\$148,000.00	\$148,000.00	\$129,272.00	\$18,728.00	87.35%	100
4600	PUBLIC CHARGES FOR SERVICES	\$17,480.00	\$17,480.00	\$16,712.90	\$767.10	95.61%	100
4620	PUBLIC SAFETY	\$9,530.00	\$9,530.00	\$6,112.67	\$3,417.33	64.14%	100
4670	LEISURE ACTIVITIES	\$94,000.00	\$94,000.00	\$47,045.91	\$46,954.09	50.05%	100
4700	INTERGOV T CHARGES FOR SERVICE	\$140,869.00	\$140,869.00	\$69,907.28	\$70,961.72	49.63%	100
4800	MISC REVENUE	\$1,300.00	\$1,300.00	\$3,158.08	-\$1,858.08	242.93%	100
4810	INTEREST REVENUE	\$5,000.00	\$5,000.00	\$8,888.32	-\$3,888.32	177.77%	100
4820	COMMERCIAL REVENUE	\$17,000.00	\$17,000.00	\$19,742.50	-\$2,742.50	116.13%	100
4900	OTHER FINANCING SOURCES	\$26,132.00	\$2,994.00	\$0.00	\$2,994.00	0.00%	100
Fund 100 GENERAL FUND		\$4,255,757.00	\$4,232,619.00	\$3,679,922.37	\$552,696.63	86.94%	

VILLAGE OF MUKWONAGO
Revenue Guideline - Village Board
September 2016

Cat	Cat_Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget	Fund
Fund 150 FIRE/AMBULANCE FUND							
4100	TAXES	\$210,000.00	\$210,000.00	\$157,500.00	\$52,500.00	75.00%	150
4300	INTERGOV T REVENUES	\$5,900.00	\$5,900.00	\$6,595.21	-\$695.21	111.78%	150
4600	PUBLIC CHARGES FOR SERVICES	\$13,050.00	\$13,050.00	\$11,514.77	\$1,535.23	88.24%	150
4620	PUBLIC SAFETY	\$1,010,923.00	\$1,010,923.00	\$647,143.97	\$363,779.03	64.02%	150
4700	INTERGOV T CHARGES FOR SERVICE	\$210,000.00	\$210,000.00	\$140,000.00	\$70,000.00	66.67%	150
4800	MISC REVENUE	\$0.00	\$0.00	\$3,297.50	-\$3,297.50	0.00%	150
4810	INTEREST REVENUE	\$200.00	\$200.00	\$338.10	-\$138.10	169.05%	150
4820	COMMERCIAL REVENUE	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	150
Fund 150 FIRE/AMBULANCE FUND		\$1,451,073.00	\$1,451,073.00	\$966,389.55	\$484,683.45	66.60%	

VILLAGE OF MUKWONAGO
Revenue Guideline - Village Board
September 2016

Cat	Cat_Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget	Fund
Fund 610 WATER UTILITY FUND							
4010	METERED SALES	\$1,658,000.00	\$1,658,000.00	\$1,323,833.30	\$334,166.70	79.85%	610
4020	OTHER OPERATING REVENUE	\$148,800.00	\$148,800.00	\$146,966.42	\$1,833.58	98.77%	610
4200	SPECIAL ASSESSMENTS	\$8,000.00	\$8,000.00	\$21.28	\$7,978.72	0.27%	610
4420	IMPACT FEES COLLECTED	\$97,500.00	\$97,500.00	\$93,959.00	\$3,541.00	96.37%	610
4800	MISC REVENUE	\$2,700.00	\$2,700.00	\$454.89	\$2,245.11	16.85%	610
4810	INTEREST REVENUE	\$1,990.00	\$1,990.00	\$4,754.96	-\$2,764.96	238.94%	610
4900	OTHER FINANCING SOURCES	\$0.00	-\$1,529.00	\$0.00	-\$1,529.00	0.00%	610
Fund 610 WATER UTILITY FUND		\$1,916,990.00	\$1,915,461.00	\$1,569,989.85	\$345,471.15	81.96%	

VILLAGE OF MUKWONAGO
Revenue Guideline - Village Board
September 2016

Cat	Cat_Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget	Fund
Fund 620 SEWER UTILITY FUND							
4010	METERED SALES	\$1,420,500.00	\$1,420,500.00	\$1,101,141.23	\$319,358.77	77.52%	620
4020	OTHER OPERATING REVENUE	\$215,900.00	\$215,900.00	\$152,078.87	\$63,821.13	70.44%	620
4200	SPECIAL ASSESSMENTS	\$8,000.00	\$8,000.00	\$15.20	\$7,984.80	0.19%	620
4420	IMPACT FEES COLLECTED	\$90,000.00	\$90,000.00	\$52,469.00	\$37,531.00	58.30%	620
4700	INTERGOV T CHARGES FOR SERVICE	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	0.00%	620
4800	MISC REVENUE	\$500.00	\$500.00	\$0.00	\$500.00	0.00%	620
4810	INTEREST REVENUE	\$4,550.00	\$4,550.00	\$5,505.08	-\$955.08	120.99%	620
4900	OTHER FINANCING SOURCES	\$10,000.00	\$8,471.00	\$10,000.00	-\$1,529.00	118.05%	620
Fund 620 SEWER UTILITY FUND		\$1,751,450.00	\$1,749,921.00	\$1,321,209.38	\$428,711.62	75.50%	

VILLAGE OF MUKWONAGO
Revenue Guideline - Village Board
September 2016

Cat	Cat. Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget	Fund
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VILLAGE OF MUKWONAGO
Expenditure Guideline Village Board
September 2016

Cat	Cat Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Cat Alt Code 31-General Government						
5111	VILLAGE BOARD	\$61,454.00	\$61,454.00	\$36,859.10	\$24,594.90	59.98%
5112	HISTORIC PRESERVATION	\$400.00	\$400.00	\$65.00	\$335.00	16.25%
5120	MUNICIPAL COURT	\$34,920.00	\$34,920.00	\$31,332.25	\$3,587.75	89.73%
5130	VILLAGE ATTORNEY	\$73,000.00	\$73,000.00	\$53,567.99	\$19,432.01	73.38%
5141	VILLAGE ADMINISTRATION/FINANCE	\$187,737.00	\$185,176.00	\$128,636.94	\$56,539.06	69.47%
5142	CLERK-TREASURER	\$165,578.00	\$164,596.00	\$113,350.05	\$51,245.95	68.87%
5144	ELECTIONS	\$20,058.00	\$20,058.00	\$12,937.03	\$7,120.97	64.50%
5151	INDEPENDENT AUDITING	\$12,000.00	\$12,000.00	\$7,595.51	\$4,404.49	63.30%
5153	ASSESSMENT OF PROPERTY	\$19,150.00	\$19,150.00	\$11,091.91	\$8,058.09	57.92%
5154	RISK & PROPERTY INSURANCE	\$127,298.00	\$127,298.00	\$83,451.93	\$43,846.07	65.56%
5160	VILLAGE HALL	\$34,802.00	\$34,802.00	\$35,336.17	-\$534.17	101.53%
5191	UNCOLLECTIBLE TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
5192	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
5247	BOARD OF APPEALS	\$650.00	\$650.00	\$502.54	\$147.46	77.31%
Cat Alt Code 31-General Government		\$737,047.00	\$733,504.00	\$514,726.42	\$218,777.58	70.17%
Cat Alt Code 32-Public Safety						
5211	POLICE ADMINISTRATION	\$940,339.00	\$929,457.00	\$724,956.42	\$204,500.58	78.00%
5212	POLICE PATROL	\$1,032,148.00	\$1,032,148.00	\$709,744.49	\$322,403.51	68.76%
5213	CRIME INVESTIGATION	\$219,896.00	\$219,896.00	\$160,503.28	\$59,392.72	72.99%
5215	POLICE TRAINING	\$6,400.00	\$6,400.00	\$4,369.03	\$2,030.97	68.27%
5220	FIRE STATION (Village)	\$5,515.00	\$5,515.00	\$2,348.33	\$3,166.67	42.58%
5235	EMERGENCY GOVERNMENT	\$1,550.00	\$1,550.00	\$1,489.53	\$60.47	96.10%
5241	BUILDING INSPECTOR	\$180,012.00	\$176,771.00	\$170,203.77	\$6,567.23	96.28%
5254	DAMS	\$13,520.00	\$13,520.00	\$5,284.97	\$8,235.03	39.09%
Cat Alt Code 32-Public Safety		\$2,399,380.00	\$2,385,257.00	\$1,778,899.82	\$606,357.18	74.58%
Cat Alt Code 33-Public Works						
5300	DPW GENERAL ADMINISTRATION	\$210,452.00	\$207,486.00	\$193,982.39	\$13,503.61	93.49%
5323	GARAGE	\$45,855.00	\$45,855.00	\$43,768.33	\$2,086.67	95.45%
5324	MACHINERY & EQUIPMENT	\$97,890.00	\$97,890.00	\$55,396.57	\$42,493.43	56.59%
5335	ENGINEERING	\$50,000.00	\$50,000.00	\$33,486.09	\$16,513.91	66.97%
5341	STREETS & ALLEYS	\$36,730.00	\$36,730.00	\$8,599.69	\$28,130.31	23.41%
5342	STREET LIGHTING	\$138,200.00	\$138,200.00	\$100,361.09	\$37,838.91	72.62%
5343	CURBS GUTTERS & SIDEWALKS	\$1,338.00	\$1,338.00	\$300.00	\$1,038.00	22.42%
5344	STORM SEWER	\$14,880.00	\$14,880.00	\$5,075.27	\$9,804.73	34.11%
5345	STREET CLEANING	\$9,880.00	\$9,880.00	\$3,255.13	\$6,624.87	32.95%
5346	BRIDGES & CULVERTS	\$5,851.00	\$5,851.00	\$30.00	\$5,821.00	0.51%
5347	SNOW & ICE CONTROL	\$125,423.00	\$125,423.00	\$84,898.50	\$40,524.50	67.69%
5348	STREET SIGNS & MARKINGS	\$11,865.00	\$11,865.00	\$9,171.21	\$2,693.79	77.30%
5349	TREE & BRUSH CONTROL	\$0.00	\$0.00	\$1,892.38	-\$1,892.38	0.00%
5362	GARBAGE COLLECTION	\$4,190.00	\$4,190.00	\$1,792.43	\$2,397.57	42.78%
Cat Alt Code 33-Public Works		\$752,554.00	\$749,588.00	\$542,009.08	\$207,578.92	72.31%
Cat Alt Code 34-Health & Human Services						
5431	ANIMAL POUND	\$2,800.00	\$2,800.00	\$2,670.00	\$130.00	95.36%

VILLAGE OF MUKWONAGO
Expenditure Guideline Village Board
September 2016

Cat	Cat Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget
Cat Alt Code 34-Health & Human Services		\$2,800.00	\$2,800.00	\$2,670.00	\$130.00	95.36%
Cat Alt Code 35-Culture/Rec/Education						
5512	MUSEUM	\$10,550.00	\$10,550.00	\$5,543.34	\$5,006.66	52.54%
5521	PARKS	\$166,888.00	\$166,888.00	\$109,971.96	\$56,916.04	65.90%
5522	CELEBRATIONS	\$9,530.00	\$9,530.00	\$6,132.97	\$3,397.03	64.35%
Cat Alt Code 35-Culture/Rec/Education		\$186,968.00	\$186,968.00	\$121,648.27	\$65,319.73	65.06%
Cat Alt Code 36-Conservation & Development						
5611	FORESTRY	\$20,839.00	\$20,839.00	\$17,690.42	\$3,148.58	84.89%
5613	WEED CONTROL	\$935.00	\$935.00	\$527.30	\$407.70	56.40%
5632	PLANNING DEPARTMENT	\$108,358.00	\$105,852.00	\$78,039.98	\$27,812.02	73.73%
5660	STORMWATER MASTER PLAN	\$0.00	\$0.00	\$30,920.72	-\$30,920.72	0.00%
5670	ECONOMIC DEVELOPMENT	\$46,876.00	\$46,876.00	\$49,583.73	-\$2,707.73	105.78%
Cat Alt Code 36-Conservation & Development		\$177,008.00	\$174,502.00	\$176,762.15	-\$2,260.15	101.30%
Cat Alt Code 37-Capital Outlay						
5880	USE OF GRANTS/DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cat Alt Code 37-Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cat Alt Code 60-Transfers Out						
5900	OTHER FINANCING USES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cat Alt Code 60-Transfers Out		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$4,255,757.00	\$4,232,619.00	\$3,136,715.74	\$1,095,903.26	74.11%

VILLAGE OF MUKWONAGO
Expenditure Guideline Village Board
September 2016

Cat	Cat Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget
Fund 150 FIRE/AMBULANCE FUND						
Cat Alt Code 31-General Government						
5140	ADMINISTRATIVE & GENERAL	\$24,029.00	\$23,389.00	\$17,214.90	\$6,174.10	73.60%
Cat Alt Code 31-General Government		\$24,029.00	\$23,389.00	\$17,214.90	\$6,174.10	73.60%
Cat Alt Code 32-Public Safety						
5221	FIRE ADMINISTRATION	\$713,003.00	\$709,721.00	\$456,610.49	\$253,110.51	64.34%
5222	FIRE SUPPRESSION	\$101,096.00	\$101,096.00	\$55,498.66	\$45,597.34	54.90%
5223	FIRE TRAINING	\$40,131.00	\$40,131.00	\$33,871.90	\$6,259.10	84.40%
5231	AMBULANCE	\$444,982.00	\$444,982.00	\$266,725.75	\$178,256.25	59.94%
5232	AMBULANCE TRAINING	\$22,300.00	\$22,300.00	\$16,880.03	\$5,419.97	75.70%
5233	CRITICAL CARE TRANSPORTS	\$0.00	\$0.00	\$4,541.86	-\$4,541.86	0.00%
Cat Alt Code 32-Public Safety		\$1,321,512.00	\$1,318,230.00	\$834,128.69	\$484,101.31	63.28%
Cat Alt Code 37-Capital Outlay						
5880	USE OF GRANTS/DONATIONS	\$0.00	\$0.00	\$14,937.91	-\$14,937.91	0.00%
Cat Alt Code 37-Capital Outlay		\$0.00	\$0.00	\$14,937.91	-\$14,937.91	0.00%
Cat Alt Code 60-Transfers Out						
5900	OTHER FINANCING USES	\$105,532.00	\$109,454.00	\$0.00	\$109,454.00	0.00%
Cat Alt Code 60-Transfers Out		\$105,532.00	\$109,454.00	\$0.00	\$109,454.00	0.00%
Fund 150 FIRE/AMBULANCE FUND		\$1,451,073.00	\$1,451,073.00	\$866,281.50	\$584,791.50	59.70%

VILLAGE OF MUKWONAGO
Expenditure Guideline Village Board
September 2016

Cat	Cat Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget
Fund 610 WATER UTILITY FUND						
Cat Alt Code 30-Operation/Maintenance						
6200	PUMPING OPERATIONS	\$95,580.00	\$95,580.00	\$67,567.66	\$28,012.34	70.69%
6210	PUMPING MAINTENANCE	\$13,000.00	\$13,000.00	\$4,830.69	\$8,169.31	37.16%
6300	WATER TREATMENT OPERATIONS	\$75,600.00	\$75,600.00	\$47,954.74	\$27,645.26	63.43%
6310	WATER TREATMENT MAINTENANCE	\$5,300.00	\$5,300.00	\$5,992.19	-\$692.19	113.06%
6450	T&D-DISTR RSRVR/STNDP MAINT	\$2,220.00	\$2,220.00	\$2,667.69	-\$447.69	120.17%
6451	T&D-MAINS MAINTENACE	\$41,000.00	\$41,000.00	\$48,970.67	-\$7,970.67	119.44%
6452	T&D-SERVICES MAINTENANCE	\$14,500.00	\$14,500.00	\$12,177.12	\$2,322.88	83.98%
6453	T&D-METERS MAINTENANCE	\$8,600.00	\$8,600.00	\$10,139.15	-\$1,539.15	117.90%
6454	T&D-HYDRANTS MAINTENANCE	\$17,200.00	\$17,200.00	\$17,195.85	\$4.15	99.98%
6901	METER READING LABOR	\$2,500.00	\$2,500.00	\$1,782.18	\$717.82	71.29%
6902	ACCOUNTING & COLLECTING LABOR	\$66,810.00	\$65,281.00	\$42,988.66	\$22,292.34	65.85%
6920	ADMINISTRATIVE & GENERAL EXP	\$792,312.00	\$792,312.00	\$511,881.31	\$280,430.69	64.61%
Cat Alt Code 30-Operation/Maintenance		\$1,134,622.00	\$1,133,093.00	\$774,147.91	\$358,945.09	68.32%
Cat Alt Code 31-General Government						
5140	ADMINISTRATIVE & GENERAL	\$0.00	\$0.00	\$210.51	-\$210.51	0.00%
Cat Alt Code 31-General Government		\$0.00	\$0.00	\$210.51	-\$210.51	0.00%
Cat Alt Code 60-Transfers Out						
5900	OTHER FINANCING USES	\$393,358.00	\$393,358.00	\$10,000.00	\$383,358.00	2.54%
Cat Alt Code 60-Transfers Out		\$393,358.00	\$393,358.00	\$10,000.00	\$383,358.00	2.54%
Fund 610 WATER UTILITY FUND		\$1,527,980.00	\$1,526,451.00	\$784,358.42	\$742,092.58	51.38%

VILLAGE OF MUKWONAGO
Expenditure Guideline Village Board
September 2016

Cat	Cat Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget
Fund 620 SEWER UTILITY FUND						
Cat Alt Code 30-Operation/Maintenance						
8010	WWTP-TREATMENT/DISPOSAL/GP	\$294,900.00	\$294,900.00	\$194,744.90	\$100,155.10	66.04%
8020	LIFT STATIONS/PUMPING EQUIP	\$16,500.00	\$16,500.00	\$37,521.21	-\$21,021.21	227.40%
8030	WASTEWATER COLLECTION SYSTEM	\$78,200.00	\$78,200.00	\$14,982.65	\$63,217.35	19.16%
8100	DPW	\$3,000.00	\$3,000.00	\$261.45	\$2,738.55	8.72%
8300	ACCOUNTING/COLLECTING	\$67,010.00	\$65,481.00	\$44,625.38	\$20,855.62	68.15%
8400	ADMINISTRATIVE & GENERAL	\$528,417.00	\$528,417.00	\$257,235.80	\$271,181.20	48.68%
Cat Alt Code 30-Operation/Maintenance		\$988,027.00	\$986,498.00	\$549,371.39	\$437,126.61	55.69%
Cat Alt Code 31-General Government						
5140	ADMINISTRATIVE & GENERAL	\$0.00	\$0.00	\$102.32	-\$102.32	0.00%
Cat Alt Code 31-General Government		\$0.00	\$0.00	\$102.32	-\$102.32	0.00%
Cat Alt Code 60-Transfers Out						
5900	OTHER FINANCING USES	\$70,923.00	\$70,923.00	\$0.00	\$70,923.00	0.00%
Cat Alt Code 60-Transfers Out		\$70,923.00	\$70,923.00	\$0.00	\$70,923.00	0.00%
Fund 620 SEWER UTILITY FUND		\$1,058,950.00	\$1,057,421.00	\$549,473.71	\$507,947.29	51.96%

VILLAGE OF MUKWONAGO
Expenditure Guideline Village Board
September 2016

Cat	Cat Descr	2016 Adopted	2016 YTD Budget	2016 YTD Amt	YTD Balance	%YTD Budget
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P.O. BOX 329
WHITEWATER, WI 53190
262-473-4700 • Fax: 262-473-6775
www.johnsdisposal.com
email: office@johnsdisposal.com

DISPOSAL SERVICE, INC.

Wednesday, October 19, 2016

Steve Braatz, Village Clerk
The Village of Mukwonago
PO Box 206
Mukwonago, WI 53149

RE: 2017 Refuse and Recycling Service Rates

Dear Steve,

The garbage and recycling program in Mukwonago is going very well. We have no trouble and receive very few calls from your residents. Your residents get full use of the bulk items collection. The Village recycled over 750 tons in the last year. Recycling values have been low but we have been able to market all of the materials.

We are requesting a \$0.15 per unit monthly rate increase for next year. The proposed rates will be \$5.10 per unit for the recycling collection and \$8.57 for the garbage service. The total proposed rate is \$13.67 per month. This is a 1.1% cost of living increase from the current rate of \$13.52 per unit. Yard waste collection will increase to \$1.65 per unit, per scheduled collection from \$1.60 this year.

Please call me toll free at 1-888-473-4701 if you have questions or to set up a meeting. Thank you.

Sincerely,

Brian Jongetjes
President

PRINTED ON RECYCLED PAPER

Residential • Commercial • Industrial • Recycling • Refuse Disposal



Committee/Board:	Personnel / Finance
Topic:	Salary Study & Impact on Certain Employees
From:	Diana Doherty
Department:	Personnel / Finance
Presenter:	Diana Doherty
Date of Committee Action (if required):	November 1, 2016
Date of Village Board Action (if required):	November 15, 2016

Information

Subject: The ranges established for Village positions based on the Springsted salary study conducted in 2015 results in nine hourly employees being “frozen” as their current rates of pay are above the maximum amount of the range determined for their position. 2017 will be the 2nd year in a row that these employees will not see an increase in hourly rate.

Trustees Vermeulen and Decker, Chief Schmidt, Lieutenant Streit, Sergeant DeMotto, John Weidl and I met to discuss the issue. The following summarizes the items discussed which require board approval.

Key Issues for Consideration: 1) Chief Schmidt asserts the dispatcher position was not accurately benchmarked in the study and a higher rate should be considered. He proposed a \$0.50 per hour increase which equates to a 2.3% increase for the 4 dispatchers whose current rate is \$21.64. The Dispatch Supervisor, 2 DPW Crewpersons and 2 Utilities Operators are the other employees whose wages are currently frozen. The hourly rates for these positions range from \$22.15 to \$28.37. The group proposed that this % be applied to these employees as well under the assumption that if the study didn’t get it right for one position, it might not have gotten it right for others. It should be noted, that the Director of Public Works and the Director of Utilities were not in attendance at the meeting to provide input as to the accuracy of the ranges for their positions.

This proposal would be a one year solution until we can do some further research on whether the Springsted study did provide accurate information or whether a more comprehensive analysis should be done to determine what the correct market rates for our positions should be. The proposed increase would not be added to the employees hourly rate, but paid as a separate amount on their bi-weekly paycheck

From an administrative standpoint, I would prefer the board consider a \$1,000 increase for any employee who meets this criteria rather than 2.3% of their current pay rate. The reason is, as a one-year stopgap measure, it would be more efficient to have a single stipend set up in our payroll system to be divided over 26 pay periods, then to calculate the amount for each employee and have individual stipends set up. Also, because we are assuming our ranges might be inaccurate, a flat rate might be a more equitable solution until we have more data.



Fiscal Impact (if any): \$1,170 per eligible employee (including Village tax & WRS/Deferred Comp expense) if the \$1,000 option is selected. This could be higher if 2.3% used, depending on employees actual rate. Department Heads who have “frozen rate” employees would have to reallocate this expense from elsewhere within their proposed 2017 budgets, so there will not be an overall increase to the 2017 budget to accommodate this proposal. The impact per department is \$7,020 for Police; and \$2,340 each for DPW and the Utilities.

Requested Action by Committee/Board: Approval to proceed with providing a one-year \$1,000 increase to eligible hourly employees in the positions referenced above who are not otherwise eligible for an increase in 2017 based on established range maximums for their positions.

FUTURE ACTIONS BY STAFF (in 2017):

- Commission a more comprehensive 3rd party study
 - Review & Update all Village position descriptions to accurately reflect what employees do. This could potentially include revising titles or creating new positions if applicable.
 - Evaluating each revised position to accurately determine whether it should be hourly or salaried; exempt or non-exempt
 - Determine the appropriate ranges based on the revised descriptions, using a larger number of communities and making sure equivalent positions are used.
 - Revisit what our policy should be for annually adjusting the ranges

Attachments



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Protective Services
Topic:	Sno-snoops Trail
From:	Chief Kevin Schmidt
Department:	Police Department
Presenter:	Chief Kevin Schmidt
Date of Committee Action (if required):	November 1, 2016
Date of Village Board Action (if required):	November 15, 2016

Information

Subject: Adoption of a resolution to establish a snowmobile route within the limits of the Village of Mukwonago for the 2016-17 winter season.

Background Information/Rationale: Section #82-302 (i)(1) of the Village of Mukwonago Municipal Code requires the Village Board to designate snowmobile routes within the Village limits annually.

Each winter season, the Village approves the designated snowmobile trails through the Village. The snowmobile trails through the Village of Mukwonago are on the attached map. The main trails run on the north side of the Village. The only trail in the Village that is not depicted on the attached map is the south side of Andrews Street from Main Street to Phantom Lake. The ordinance allows for operation between 6 AM to 10 PM. This is a posted route for snowmobiles only to obtain fuel at the Village Pumper.

Key Issues for Consideration: The trails have not changed over the past several years. We received no snowmobile noise complaints on the Sno-Snoop trails last season.

Fiscal Impact (If any): None

Requested Action by Committee/Board: Adopt the resolution to establish a snowmobile route within the limits of the Village of Mukwonago

Attachments

- Proposed Resolution
 - 2016-17 Sno Snoop Village Trail Map
 - 2016-17 Sno Snoop Waukesha County Trail Map
-

RESOLUTION 2016-XXX

**A RESOLUTION TO ESTABLISH A SNOWMOBILE ROUTE
WITHIN THE LIMITS OF THE VILLAGE OF MUKWONAGO**

WHEREAS, the Protective Services Committee has recommended to the Village Board that a snowmobile route be established within the Village limits, and;

WHEREAS, the Village Board has considered the recommendation of the Protective Services Committee, and;

WHEREAS, the trail shall follow the map as shown on the attached Exhibit "A," and;

WHEREAS, the snowmobile trail shall generally be 10 to 12 feet wide and correctly marked per Wisconsin Department of Natural Resources Standards, and;

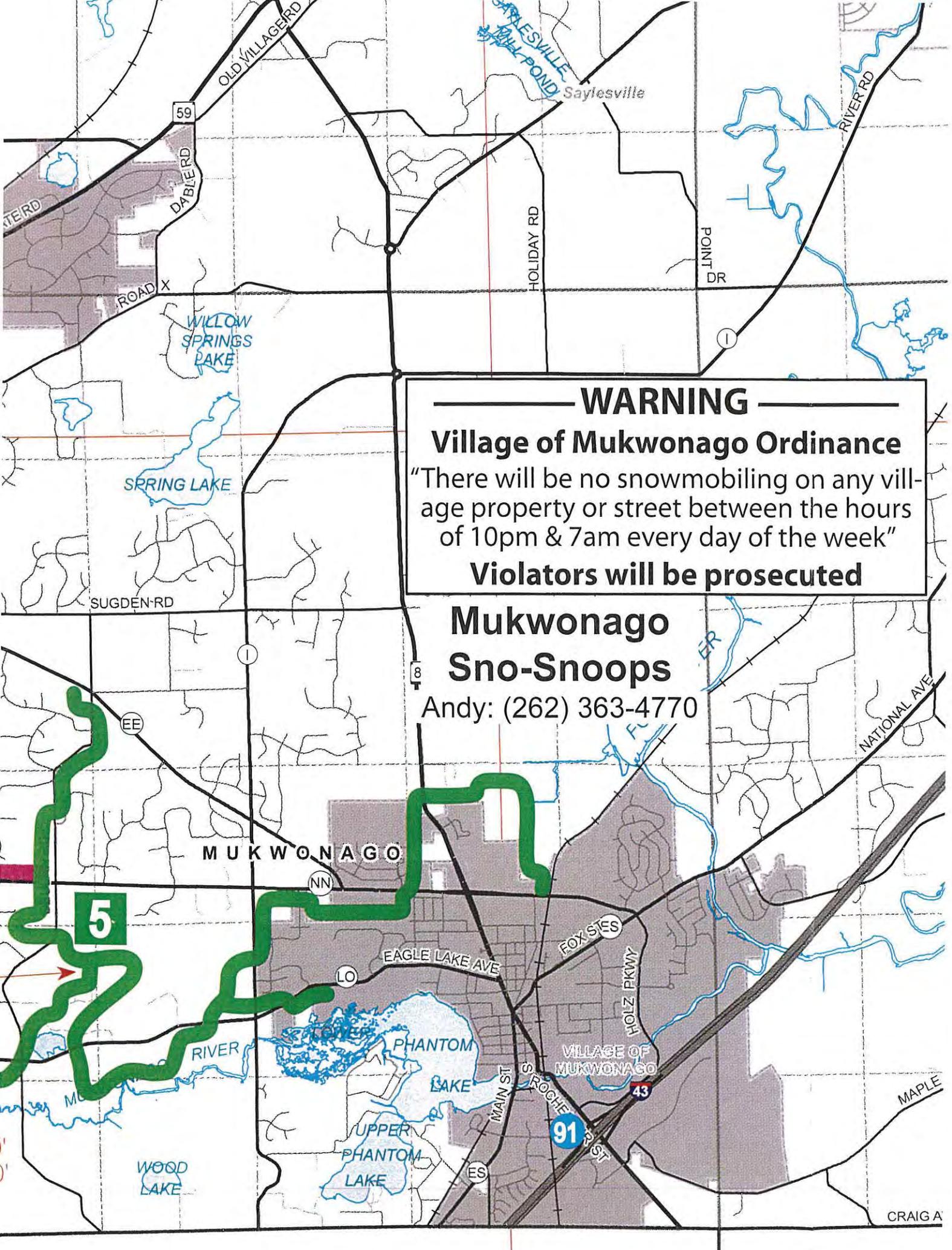
WHEREAS, snowmobile traffic down Andrews Street is limited to the hours of 6:00 a.m. to 10:00 p.m.

NOW THEREFORE, be it resolved that the Village Board hereby approves a snowmobile route as shown in the attached pictorial description.

Dated and approved this 15th day of November, 2016.

Fred H. Winchowky, Village President

Attest: _____
Steven A. Braatz, Jr., Clerk-Treasurer



WARNING

Village of Mukwonago Ordinance
 "There will be no snowmobiling on any village property or street between the hours of 10pm & 7am every day of the week"
Violators will be prosecuted

**Mukwonago
 Sno-Snoops**
 Andy: (262) 363-4770

MUKWONAGO

5

2016 - Waukesha County Inter-active Snowmobile Trail Map

- Map Advertiser List - Click on [hyperlinks](#)
- 1 Road, Track & Trail, LLC
 - 2 Rob's Performance Motorsports, LLC
 - 3 Staybridge Inn and Suites
 - 4 Ashippun bp - Gas & Convenience
 - 5 G-Brock's Auto Repair
 - 6 Willson's Sport & Marine, Inc.
 - 7 Action Power Sports - Waukesha
 - 8 Brook-Falls Plumbing Service
 - 9 Competitive Edge - Landscaping
 - 10 Kuhn's General Store and Tavern
 - 11 Proven Power - Sales, Service, Rental
 - 12 North Lake Nomads Snowmobile Club
 - 13 Sluggo's Sports Pub and Grill
 - 14 Hanson's Pub in North Lake
 - 15 Dousman House - Restaurant
 - 16 Plantings & Designs - Gardening
 - 17 East Troy Marine
 - 18 Brake & Equipment Co.
 - 19 Woody's Pub & Grill in North Lake
 - 20 Knucklehead Pub & Grub in Eagle
 - 21 Don and Roy's Motorsports
 - 22 Wendy M. Wilbert, CPA - Accountant
 - 23 Corey Oil - Gas & Diesel - North Lake
 - 24 Tom & Di's Rustic Inn - Food & Drink
 - 25 Cedar Creek Motorsports - Cedarburg
 - 26 B&M Auto Sales & Parts, Inc.
 - 27 Pinnow's Maple Inn - Food & Drink
 - 28 The Hairy Lemon Irish Pub
 - 29 Ox and Cat's Sports Bar & Grill
 - 30 Carlee's Bar & Grill - Pewaukee
 - 31 Village Bowl - Bugline Sports Bar
 - 32 Kilpatrick Engine & Transmission, Inc.
 - 33 MW Enterprises - Snow & Ice Equip.
 - 34 Hollywood's Roadhouse Bar & Grill
 - 35 Biebel's True Value Hardware
 - 36 Sportland2 Powersports
 - 37 Sign-A-Rama - Menomonee Falls
 - 38 G.L.I.D.E. - Snowmobile Club
 - 39 Tim's Auto Parts, Inc. - Oconomowoc
 - 40 The Other Bar - Dousman
 - 41 Small Towne Gas - Mobil
 - 42 North Lake Inn - Fine Italian Food
 - 43 Gina's Sports Deck - Bar and Grill
 - 44 Eagle Springs Pub - Food and Drink
 - 45 18 West - Drinks Dining Banquets
 - 46 Hunter's Nest - Food & Drink
 - 47 Rock River Powersports, Inc.
 - 48 The Paper Chase Station - Mobil
 - 49 Quaden Motors, Inc.
 - 50 John Hartwig Motor Sports, Inc.
 - 51 Mukwonago Yamaha
 - 52 Cindi & Mike's Trackside Bar & Grill
 - 53 T.J's Roundabout Pub & Grill
 - 54 Nationwide Insurance - Jim Kelly
 - 55 Truck & Auto Elegance - Detailing
 - 56 Tailgators Sports Bar and Grille
 - 57 Suhmer's Saloon and Eatery
 - 58 Fuel Power Sports - West Bend
 - 59 Robb Brinkmann Construction, Inc.
 - 60 Golden Lake Pub
 - 61 Sussex Bowl - Bowling, Food & Drink
 - 62 AMSOIL - Jon Weinkauff & Gary Kieser
 - 63 Freedom Arms Unlimited - Firearms
 - 64 AER Trailer Sales - Waukesha
 - 65 Jamie's Customs & Powersports
 - 66 Brookwood Inn Restaurant & Catering
 - 67 A's Bar & Grill in Muskego
 - 68 Zignego Ready Mix, Inc.
 - 69 Radtke Appliance Sales & Service
 - 70 Dennis's Express Service - Repairs
 - 71 Curly's Waterfront Sports Bar & Grill
 - 72 Mike's Boat Winterizing
 - 73 Okauchee Redi-Mix, Inc.
 - 74 G & W Vendors, Inc.
 - 75 A+ Power Sports and Trailer Sales
 - 76 Check's Evergreens
 - 77 New Berlin Suburban Sno-Hawks
 - 78 Throttle Jockeys Snowmobile Club
 - 79 John T. Bitner, DDS, LLC - Dentist
 - 80 Mid-States Distributing - Trailers
 - 81 Cornerstone Filling Station - Eagle

ATTENTION
All trails in the county are closed if there is less than 6" of snow or the temperature is above 32°F.

Are you in doubt, whether or not to go out ??
Call the Trail Conditions Hotline at: **1-414-299-0330** or visit us on the web at: www.waukeshasnow.org

NO TRESPASSING
• Do NOT go riding on the trails if they are closed!
• Stay on marked trails. No cutting corners or leaving the trail!
You will be arrested and fined if caught!
\$25 Reward Available
If information provided to a law enforcement officer leads to the arrest & conviction of a renegade snowmobiler

DNR Snowmobile Safety Classes
Available through local snowmobile clubs
Call: 262-781-0640 or 262-567-7295 for info.

MAP LEGEND

Funded Trails

Club Trails

Funded Trail Intersections

Approximate Latitude & Longitude of Intersections

Please Patronize These Advertisers

Parking & Unloading

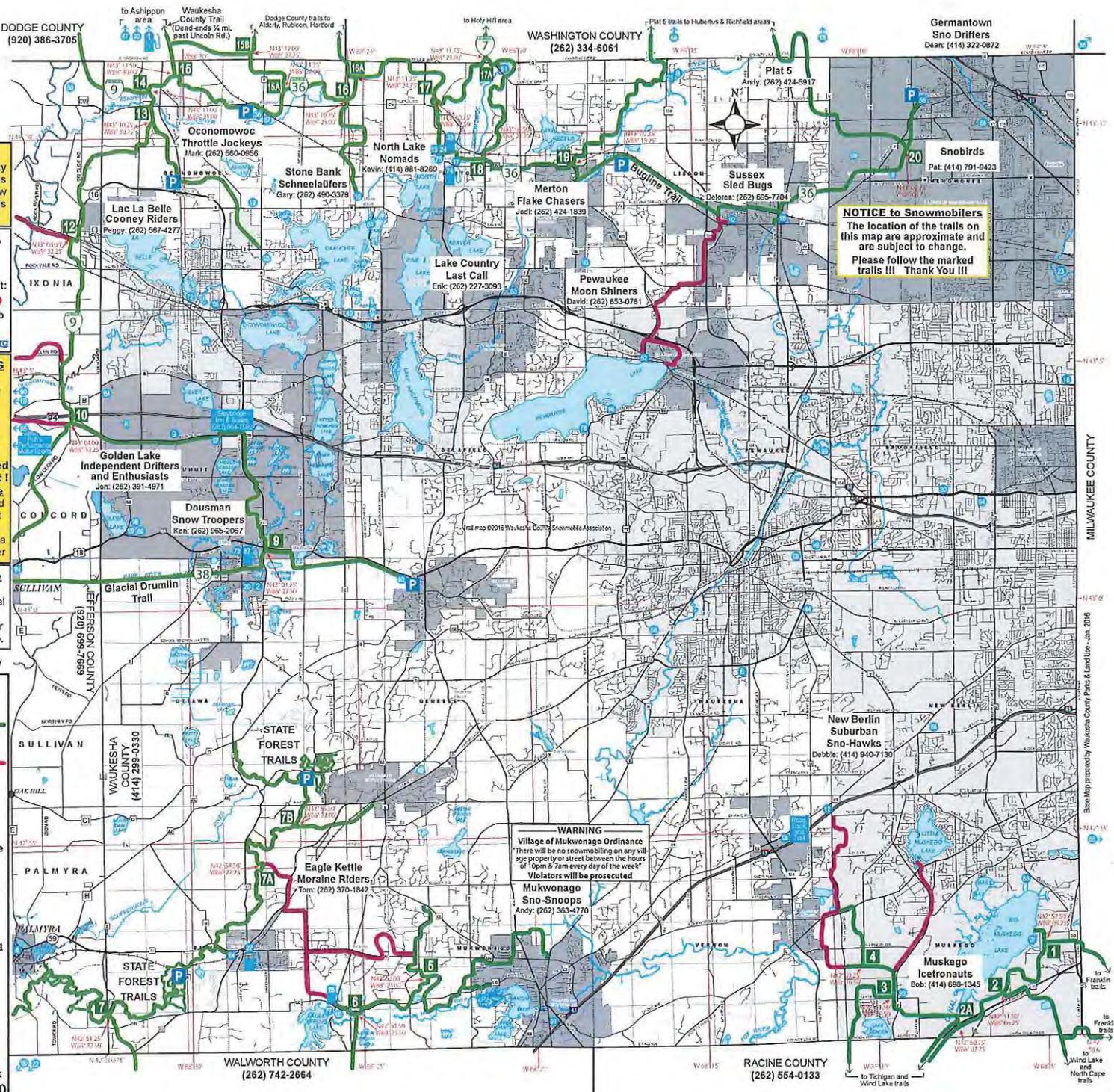
Fuel

'Corridor' Trails

Trail Conditions Hotline
1-414-299-0330

WARNING
Village of Mukwonago Ordinance
There will be no snowmobiling on any village property or street between the hours of 10pm & 7am every day of the week.
Violators will be prosecuted
Mukwonago Sno-Snoops
Andy: (262) 363-4770

NOTICE to Snowmobilers
The location of the trails on this map are approximate and are subject to change.
Please follow the marked trails !!! Thank You !!!



Map prepared by Waukesha County Parks & Land Use - Jan. 2016

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

September 2016

Citation Totals by Offense

All Departments

Violation Date: 09/01/2016 through 09/30/2016

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		940.19(1)	Battery	1
		947.01	Disorderly Conduct	4
		82-2	Display Of Power	1
		341.15(1)	Fail/Display Vehicle License Plates	8
		346.46(2m)	Fail/Obey School Crossing Guard	1
		346.04(2)	Fail/Obey Traffic Officer-Work Area	11
		346.46(1)	Fail/Stop At Stop Sign	1
		346.18(2)	Fail/Yield While Making Left Turn	2
		346.18(1)	Fail/Yield/Uncontrolled Intersection	1
		346.70(1)	Failure To Notify Police Of Accident	1
		346.48(1)	Failure To Stop For School Bus	3
		346.89(1)	Inattentive Driving	7
		347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	2
		341.04(1)	Non-Registration Of Auto, Etc	29
		341.03(1)	Operate After Rev/Susp Of Registration	4
		347.39(1)	Operate Motor Veh. W/O Adequate Muffler	2
		344.62(1)	Operate Motor Vehicle W/O Insurance	12
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	1
		347.14(1)	Operate Vehicle W/O Stopping Lights	6
		343.18(1)	Operate W/O Carrying License	1
		343.05(3)(a)	Operate W/O Valid License	1
		343.44(1)(a)	Operating After Suspension	15
		346.63(1)(b)	Operating W/Pac	1
		346.63(1)(a)	Operating While Intox.	2
		343.44(1)(b)	Operating While Revoked	1
		347.48(2m)(c)	Operator Fail/Have Passenger/Seatbeltd	1
		58-31(A)	Park And Playground Hours (Open 9a-9p)	2
		82-71	Parking Lot Traffic Violation	2
		961.41(3g)(b)	Possession of Controlled Substance	1
		346.62(2)	Reckless Driving-Endanger Safety	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	6
		347.48(2m)(d)	Ride In Vehicle W/O Wearing Seat Belt	4
		346.57(4)(gm)1.	Speeding on Expressway	1
		346.57(4)(gm)2.	Speeding on Freeway	5
		943.20(1)(a)	Theft-Movable Property<=\$2500	1
		66-84	Unauthorized Removal Of Waste And Recyclables	1
		347.06(3)	Unclean/Defective Lights Or Reflectors	14
		346.87	Unsafe Backing Of Vehicle	3
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	10
		347.48(4)(am)	Viol Of Child Safety Restraint	1
		346.37(1)(c)1	Violate Red Traffic Signal	1
		346.57(5)	Zone And Posted Limits	43
Adult Grand Total				215

Citation Totals by Offense

All Departments

Violation Date: 09/01/2016 through 09/30/2016

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Juvenile			
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	1
		125.07(4)(b)	Underage Drinking-Possess	1
			Juvenile Grand Total	<u><u>2</u></u>



Arrests By Statute

** For official use only **

Reporting Period: 09/01/16 - 09/28/16

This report contains all arrest charges.

		Felony	Misdemeanor	Non-Criminal
125.07(4)(b) - Underage Drinking-Possess/Consume	1			1
346.63(1)(a) - Operating While Intoxicated - 1st Offense	2			2
346.63(1)(a) - Operating While Intoxicated - 5th or 6th Offense	1	1		
346.67(1) - Hit and Run - Attended Vehicle	1		1	
54-1(1) - Retail Theft (Shoplifting)	6			6
54-1(24) - Theft (under \$2500.00)	2			2
54-1(G) - Disorderly Conduct	3			3
54-1(M) - Obstructing or Resisting an Officer	1			1
54-1(P) - Battery	1			1
54-1(T) - Indecent Conduct or Language	1			1
54-1(V) - Possession of a Controlled Substance	2			2
54-1(V1) - Possession of Drug Paraphernalia	1			1
54-1(Y) - Criminal Trespass to a Dwelling	1			1
58-31 - Violation of Park or Playground Hours	2			2
82-2 - Display of Power	1			1
86-262 - Sand and Grease Trap Installations	1			1
943.203(2)(a) - Identity Theft - Obtain Money or Credit	1	1		
943.23(2) - Take and Drive Vehicle without Owners Consent	1	1		
943.41(3)(a) - Credit Card-Theft by Acquisition	1		1	
943.50(1m)(b) - Retail Theft - Intentionally Take - (<=\$500)(UCR <\$50)	1		1	
FUGL - Fugitive Warrant - Local (Mukwonago Muni Crt)	1			1
FUGM - Fugitive Warrant Other Municipal	4			4
Total	36	3	3	30



Monthly Case Overview

** For official use only **

Reporting Period: 09/01/16 - 09/30/16

Village of Mukwonago Police - 1122

	Total
	82
Administrative/Informational	6
Assist Other Dept/Service/Request by Citizen	2
Criminal Damage-Private	1
Criminal Damage-Public	1
Disorderly Conduct	5
Disorderly Conduct: Phone Viol	1
Disorderly Conduct:Fighting	1
DOA - Sudden Death, Etc.	1
Emergency Detention/M.O.	1
Fight	1
Found/Recovered-Property	4
Fraud-Imperson	1
Harassing Communication	1
Health-Safety	1
Hit and Run	3
Marijuana-Possession	2
Ordinance Violation Sprinkler/	1
OWI/DWI-Drugs	1
OWI/DWI-Liquor	2
PI Accident	1
Public Order Crimes	1
Retail Theft \$50-\$200	4
Retail Theft <\$50	3
Sex Off-Against Child-Fondling	1
Simple Assault	1
Suicide	1
Theft - All	1
Theft - All Others \$50-\$200	1
Theft - All Others <\$50	3
Theft - All Others >\$200	1
Theft From Auto \$50-\$200	1
Theft From Auto >\$200	1
Theft From Yards >\$200	1
Theft of Auto Parts >\$200	1
Traffic Offense/Traffic Other	18
Traffic Stop	1
Unauth Use of Vehicle	1
Warrant Service	1
Warrant/Fugitive - Mukwonago	1
Warrant/Fugitive - Other Agenc	2



Traffic Crash Inquiry

** For official use only **

Village of Mukwonago Police

Accident Date	Case No	Crash No	Officer	Total Units	Total Injured	Total Killed	Crash Type	EMS#
09/01/16 02:00		16-000111	Ortiz, Jose - jort41	1	0	0	C	
09/06/16 11:07	16-050725	16-000112	Schubel, John - jsch48	2	2	0	C	1366
09/04/16 13:24	16-049065	16-000113	Kreiser, Robert S - rkre39	2	0	0	C	
09/07/16 14:17		16-000114	Schubel, John - jsch48	2	0	0	C	
09/04/16 16:13		16-000115	Nelson, Eric D - enel45	2	0	0	C	
09/03/16 17:26		16-000116	Kirkpatrick, Cory - ckir37	2	0	0	C	
09/08/16 09:02		16-000117	Kreiser, Robert S - rkre39	2	1	0	C	
09/12/16 10:35		16-000118	Melo, Robert C - rmel44	2	0	0	C	
09/14/16 06:00		16-000119	Kirkpatrick, Cory - ckir37	1	0	0	C	
09/10/16 16:06	16-051635	16-000120	Wilson, Chet F - cwil47	2	0	0	C	
09/15/16 15:10	16-052735	16-000121	Kreiser, Robert S - rkre39	2	0	0	C	
09/18/16 07:48		16-000122	Nelson, Eric D - enel45	2	0	0	C	
09/20/16 07:25		16-000123	Ortiz, Jose - jort41	2	0	0	C	
09/21/16 07:10		16-000124	Ortiz, Jose - jort41	2	0	0	C	
09/18/16 06:20	16-053235	16-000125	Ackman, Rebecca - rack36	2	0	0	C	
09/23/16 02:04		16-000126	Kirkpatrick, Cory - ckir37	2	0	0	C	
09/24/16 12:55	16-054558	16-000127	Petted, Joseph J - jpet43	2	0	0	C	
09/17/16 11:55	16-053102	16-000128	Kreiser, Robert S - rkre39	2	1	0	C	
09/27/16 14:47		16-000129	Steinbrenner, Jason J - jste35	2	0	0	C	
09/28/16 07:04		16-000130	Kirkpatrick, Cory - ckir37	2	0	0	C	
09/29/16 07:10	16-055482	16-000131	Ackman, Rebecca - rack36	2	1	0	C	1509
09/30/16 19:15	16-055794	16-000134	Petted, Joseph J - jpet43	2	0	0	C	
Village of Mukwonago Police				42	5	0		

Police Contacts - Village

First Shift	2266
Second Shift	1719
Third Shift	557
911 Calls	125
TOTAL CALLS	4667

Police Contacts - Town

First Shift	475
Second Shift	870
Third Shift	504
911 Calls	43
TOTAL CALLS	1892

Mukwonago Fire Department

All Calls for Service	229
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Eagle Spring Boat Patrol

Stops/All Calls

TOTAL CALLS	16
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Phantom Lake Boat Patrol

Stops/All Calls

TOTAL CALLS	18
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<u>TOTAL CONTACTS</u>	6822
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FLEET MILES AND GAS USAGE

	<u>24</u> <u>15 Ford</u>	<u>26</u> <u>10 Ford</u>	<u>32</u> <u>13 Dodge</u>	<u>33</u> <u>97 Chev</u>	<u>34</u> <u>13 Dodge</u>	<u>36</u> <u>16 Ford</u>	<u>638</u> <u>06 Chev</u>
Speedometer 30/31	67,880	54,860	95,407	NA	110,981	6,190	NA
Speedometer 1st	64,089	53,924	94,868	NA	110,627	2,329	NA
Total Miles	3,791	936	539	NA	354	3,861	NA
Total Gas (Gallons)	323.1	53	64	NA	56	190	NA

Respectfully Submitted,

Chief Kevin Schmidt
Village of Mukwongo Police Department

October 26, 2016

Mr. Fred Winchowky
 Village President
 Village of Mukwonago
 P.O. Box 206
 Mukwonago, WI 53149

RE: The Orchards of Mukwonago-Phase II
 Letter of Credit Reduction #3 Request
 Request to Accept Infrastructure
 Village of Mukwonago

Dear Mr. Winchowky:

We have completed our review of the proposed Letter of Credit reduction forwarded to us on October 3, 2016 for the above development. We feel that the current Letter of Credit in the amount of \$494,787.00 may be reduced to \$339,803 as follows:

Item	Amount
Grading & Erosion Control	\$ 57,704.00
Storm Water Pond Construction	\$ 5,504.00
Sanitary Sewer	\$ 7,674.00
Road Paving (stone base, curb & gutter, binder course and sidewalk)	\$ 60,668.00
Entrance Landscaping	\$ 23,434.00
Amount of Reduction:	\$154,984.00
Remaining Letter of Credit Amount:	\$339,803.00

Please note the above reductions are based on revised bid prices provided by the Developer dated March 30, 2016. These amounts reflect the contractor's pricing.

If the Village is so inclined to allow a reduction in the Letter of Credit, we request a motion be made to allow the Village President to sign a reduction in the Letter of Credit to the amount you desire subject to the approval of the Village Attorney as to form.

We also note that the Developer has requested acceptance of the sanitary sewer, water main, storm sewer and right-of-way dedication. At this time, we recommend the Village not accept these items for the following reasons:

Mr. Fred Winchowky
Village of Mukwonago
October 26, 2016
Page 2

- Right of way dedication, streets and storm sewer: We recommend the Village not accept the storm sewer, streets or right of way dedication at this time. The streets currently are not completed. Portions of the existing asphalt binder course do not meet the Village's compaction requirements. Village Attorney Mark Blum has prepared a development agreement to allow the developer to avoid replacement of the binder course asphalt at this time. This agreement has not been signed. Also, there is storm sewer work as well as final surface course pavement required. It has been the Village practice to not accept streets until all work is acceptably completed. We recommend the Village not take ownership or responsibility for the streets until all work is acceptably completed. The Development Agreement does provide for the Village to plow the streets this winter subject to proper setting of utility structures.
- We recommend the Village not accept the sanitary sewer at this time. The existing sanitary sewer has a sag that is to be evaluated for acceptability in Spring/Summer of 2017. If the sewer is to be relayed, there would be damage to the street and curb and gutter. Village Attorney Blum has prepared a development agreement amendment to address this concern. As of this date, the agreement has not been signed.
- We recommend the Village not accept the water main on this project. The Village Water Utility is waiting for affirmative direction from the developer that all punch list work is completed including the installation of hydrant flags on all the hydrant. Upon successful completion of utility inspection, the water main would be ready for acceptance by the Village.
- We do note that the site is very close to being eligible to terminate its storm water permit. Upon receipt of a Notice of Termination from the Wisconsin Department of Natural Resources the contingency related to the grading costs would be eligible for release.

We have attached a copy of the reduction and acceptance request for your review.

Mr. Fred Winchowky
Village of Mukwonago
October 26, 2016
Page 3

If you should have any questions or concerns, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Kurt A. Peot, P.E. (WI)
Team Leader/Senior Project Manager
kpeot@ruekert-mielke.com

KAP:sjs
Enclosure

cc: Mark Blum, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Dave Brown, Village of Mukwonago
Steven Braatz, Jr., CMC/WCMC, Village of Mukwonago
John Weidl, Village of Mukwonago
Bruce Kaniewski, Village of Mukwonago
Joe Bukovich, Point Real Estate
Mike Kaerek, Kaerek Builders, Inc.
Wolf Korndoerfer, Korndoerfer Homes
Rebecca K. Alonge, Ruekert & Mielke, Inc.
File



13400 Bishop's Lane
Suite 270
Brookfield, WI 53005
Office: (262) 797-9400
Fax: (414) 908-9157
www.PointRE.com

October 3, 2016

Kurt Peot
Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188

RE: The Orchards of Mukwonago Addn. #2
Letter of Credit Reduction #3, Development Agreement Amendment and
Acceptance of Improvements

Dear Mr. Peot:

Please accept this request to i) reduce the letter of credit for The Orchards of Mukwonago Addn. #2 to the amounts shown on the following summary, ii) to amend the development agreement as set forth in this letter and iii) to provide a recommendation to the Village to accept the sanitary sewer, water main, storm sewer and right of way dedication.

<u>Letter of Credit Item</u>	<u>Requested Letter of Credit Remaining Balance</u>
Biofiltration restoration	\$16,470.00
Surface course paving	\$36,414.00
Street trees	\$21,115.00
Sanitary sewer repair	\$9,279.00
Binder repair	\$13,608.00
Contingency/Guarantee	\$93,586.00
Total Remaining Letter of Credit	\$190,472.00

This request to reduce the letter of credit is based on Article 1, Section H of the development agreement which states, "Upon successful completion of the asphaltic binder course pavement, the Letter of Credit shall be reduced to \$130,000." The \$130,000 value, which was negotiated with the Village Board and Engineer during the approval of the development agreement, includes the cost of the surface course paving and the contingency/guarantee items listed above. The Developer is aware of the binder compaction issue affecting the area adjacent to the curb line. Therefore, the Developer is willing to amend the development agreement to specifically assume the responsibility of the binder repair, at Developer's sole cost, prior to placing the surface course of asphalt and to add the cost of the binder repair to the letter of credit as shown above. Upon approval of the development agreement amendment, the Developer is requesting the

Village accept the dedication of the right of way. The binder repair cost is consistent with the proposed development agreement amendment prepared by the Village Attorney.

The Developer also acknowledges that a minor sag exists in the sanitary sewer main. In order to obtain acceptance of the sanitary sewer and protect the Village's interest, the Developer is willing to amend the development agreement to include assuming the responsibility of the sanitary sewer repair, at Developer's sole cost, if the Village determines, at their sole discretion, the sanitary sewer has to be repaired. The Village shall determine if the sanitary sewer repair is required and said repair shall be completed prior to placing the surface course of asphalt. The cost of the sanitary sewer repair was calculated based on the enclosed worksheet and shall be added to the letter of credit as shown above.

The letter of credit summary also includes surety for work that has not been completed, including installation of the street trees and biofiltration restoration according to the amounts contained in the development agreement. A worksheet showing the letter of credit amounts per the development agreement, letter of credit amounts per the construction contracts Ruckert & Mielke is using, approved reduction requests #1 and #2 and the proposed letter of credit reduction #3 is enclosed.

In addition to the letter of credit reduction request, please accept this letter as the Developer's request to amend the development agreement and to initiate the process of Village acceptance of the right of way, sanitary sewer, water main and storm sewer. The issues needing to be addressed in a development agreement amendment are identified above. Upon approval of the development agreement amendment, I am requesting the Village to accept the right of way dedication, sanitary sewer, water main and storm sewer. A summary of the sanitary sewer and water main construction costs are enclosed.

Please review the letter of credit reduction, development agreement amendment and Village acceptance requests discussed herein and provide your recommendation to the Village so these requests can be placed on the November Public Works and Village Board meeting agendas for approval as necessary. Please call me at (262) 424-5997 to discuss any questions or concerns you may have prior to making your formal recommendation to the Village. Thank you for your time and consideration of the requests.

Respectively Submitted,



Joseph A. Bukovich, P.E.
Vice President Development

CC: Steven Braatz, Village of Mukwonago

Enclosures

The Orchards of Mukwonago Addn. #2
Sanitary Sewer Repair Cost Estimate

Item #	Item Description	Unit Price	Unit	Quantity	Total Price
Sanitary Sewer					
1	Replace 8" Sanitary Sanitary Sewer Main - Assume 1:1 trench and recycled backfill	\$75.00	l.f.	20	\$1,500.00
2	Curb Removal, Disposal and Replacement	\$20.00	l.f.	88	\$1,760.00
3	Binder and Stone Base Removal, Disposal and Replacement - 18'x44' area	\$60.00	Ton	12	\$726.00
4	Topsoil Replacement	\$25.00	c.y.	4	\$100.00
5	Landscaping Replacement	\$1.00	ea.	2,100	\$2,100.00

Sanitary Sewer Repair Cost	\$6,186.00
Contingency 50%	\$3,093.00
Total Sanitary Sewer Cost for LOC	\$9,279.00

The Orchards of Mukwonago Addition #2 - Letter of Credit

ITEM	LOC Amount Per		REDUCTION #						BALANCE
	Dev Agree	Bids	1	2	3	4	5	6	
1 Grading and erosion control	\$ 203,900.00	\$ 226,149.00	\$ 146,429.00	\$ 22,016.00	\$ 57,704.00	\$ -	\$ -	\$ -	\$ -
2 Storm water pond construction	\$ 27,520.00	\$ 27,520.00	\$ 22,016.00	\$ -	\$ 5,504.00	\$ -	\$ -	\$ -	\$ -
3 Biofiltration restoration	\$ 16,470.00	\$ 16,470.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,470.00
4 Complete sanitary sewer construction	\$ 192,387.00	\$ 167,261.00	\$ 150,535.00	\$ -	\$ 16,726.00	\$ -	\$ -	\$ -	\$ -
5 Complete water system construction	\$ 150,639.00	\$ 142,776.00	\$ 128,489.00	\$ 14,287.00	\$ -	\$ -	\$ -	\$ -	\$ -
6 Complete storm sewer construction	\$ 156,628.00	\$ 166,740.00	\$ 150,066.00	\$ -	\$ 16,674.00	\$ -	\$ -	\$ -	\$ -
7 Road paving incl. stone base, curb, binder & sidewalk	\$ 217,516.00	\$ 229,526.00	\$ -	\$ 155,250.00	\$ 74,276.00	\$ -	\$ -	\$ -	\$ -
8 Multi-use trail grading & utility installation (Inc. in #1)	\$ 18,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9 Multi-use trail paving	\$ 29,156.00	\$ 32,070.00	\$ -	\$ 32,070.00	\$ -	\$ -	\$ -	\$ -	\$ -
10 Surface course paving (2017)	\$ 40,493.00	\$ 36,414.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,414.00
11 Entrance landscaping	\$ 22,297.00	\$ 22,297.00	\$ -	\$ -	\$ 22,297.00	\$ -	\$ -	\$ -	\$ -
12 Street trees	\$ 21,115.00	\$ 21,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,115.00
13 Sanitary sewer repair	\$ -	\$ -	\$ -	\$ -	\$ (9,279.00)	\$ -	\$ -	\$ -	\$ 9,279.00
14 Binder repair	\$ -	\$ -	\$ -	\$ -	\$ (13,608.00)	\$ -	\$ -	\$ -	\$ 13,608.00
15 Contingency (20%)	\$ 219,324.20	\$ 222,307.20	\$ -	\$ -	\$ 128,721.20	\$ -	\$ -	\$ -	\$ 93,586.00
TOTAL	\$ 1,315,945.20	\$ 1,310,645.20	\$ 597,535.00	\$ 223,623.00	\$ 299,015.20	\$ -	\$ -	\$ -	\$ 190,472.00

Notes:

Guarantee for improvements expires _____.

The Orchards of Mukwonago Addn. #2
Sanitary Sewer and Water Main Construction Costs

Item #	Item Description	Unit Price	Unit	Quantity	Total Price
Sanitary Sewer					
1	8" Sanitary Sanitary Sewer Main	\$60.00	l.f.	1,468	\$88,080.00
2	Sanitary Manhole	\$2,600.00	ea.	6	\$15,600.00
3	O.D. Sanitary Manhole	\$9,991.00	ea.	1	\$9,991.00
4	6" Sanitary Lateral	\$46.00	lf	1,165	\$53,590.00
Total Sanitary					\$167,261.00
Watermain					
1	8" Watermain - Granular Backfill	\$44.00	l.f.	1,507	\$66,308.00
2	8" Watermain - Spoil Backfill	\$36.00	l.f.	371	\$13,356.00
3	1 1/4" Water Lateral	\$49.00	l.f.	1,257	\$61,593.00
4	Hydrant, Valve & Lead	\$4,155.02	ea.	5	\$20,775.10
5	8" G.V.	\$1,800.55	ea.	4	\$7,202.20
Total Watermain					\$169,234.30
Total Sanitary Sewer and Watermain Cost:					\$336,495.30

This includes change order #2 quantities

**Addendum to Agreement for
Subdivision Improvements**

Document Number

Title of Document

See attached Addendum to Agreement for Subdivision Improvements for The Orchards of Mukwonago Addition No. 2, Village of Mukwonago.

The property affected by this Agreement is legally described as follows:

A division of Outlot 5 of The Orchards of Mukwonago, being a part of the Southeast ¼ of the Southwest ¼ of Section 35, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin.

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum
Hippenmeyer, Reilly, et al
PO Box 766
Waukesha, WI 53187-0766

MUKV 2011-081

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Moodie & Blum, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mdblum@hrmblawfirm.com

**ADDENDUM TO AGREEMENT FOR SUBDIVISION IMPROVEMENTS
FOR THE ORCHARDS OF MUKWONAGO ADDITION NO. 2
VILLAGE OF MUKWONAGO**

This Addendum to Agreement for Subdivision Improvements for The Orchards of Mukwonago Subdivision Addition No. 2 is made and entered into this _____ day of _____, 2016, by and between The Orchards of Mukwonago, LLC (hereinafter referred to as the “Subdivider”) and the Village of Mukwonago (hereinafter referred to as the “Municipality”), a Wisconsin municipal corporation located in Waukesha/Walworth Counties, Wisconsin.

WHEREAS, the parties entered into an Agreement for Subdivision Improvements for The Orchards of Mukwonago Addition No. 2 on November 20, 2015, which Agreement was recorded with the Waukesha County Register of Deeds on May 5, 2016 as Document No. 4204831 (hereinafter referred to as the “Agreement”); and

WHEREAS, pursuant to Article 1 (I) 4, the Subdivider was to be responsible for the construction of the streets within the subdivision; and

WHEREAS, the Subdivider did contract for the performance of the base course of the roadways within the subdivision which were to be constructed in accordance with the established standards and specifications of the Municipality; and

WHEREAS, core samples were taken from various portions of the base course on August 4, 2016 and it was determined that eighty (80%) percent of said core samples failed to meet the minimum pavement density specification of the Municipality; and

WHEREAS, the parties are desirous of repairing the roadway before the installation of the surface course.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. At the time of surface course construction, the inadequate pavement as identified on the map attached hereto as Exhibit A shall be removed and replaced. Specifically, the Subdivider shall mill and remove the full depth of asphalt from the flange of the curb eighteen (18”) inches wide and taper the milling depth from full depth to match existing binder grades at four (4’) feet from the flange of the curb. Binder course material will be reinstalled and compacted prior to surface course construction.

2. Upon the completion of the repair, the Municipality may, in its reasonable discretion, require nuclear density tests to be taken at that time to verify that the reinstalled pavement meets with the pavement density specifications of the Municipality.

3. The Municipality will retain a portion of the current Letter of Credit to ensure the satisfactory completion of the repairs provided for herein. The amount of surety to be retained for this purpose shall be \$13,608.00. The binder course repair to be provided hereunder is more specifically described in the attached Exhibit B.

4. All other terms and conditions of the Agreement are hereby ratified and affirmed. To the extent that this Addendum conflicts with the Agreement, this Addendum shall control.

This Agreement shall be effective as of the date and year first above written.

MUNICIPALITY:
VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, President

Attest: _____
Steven Braatz, Jr., Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2016, the above-named Fred Winchowky and Steven Braatz, Jr. to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission is permanent/expires: _____

SUBDIVIDER:
THE ORCHARDS OF MUKWONAGO, LLC

By: _____
_____, Member

Attest: _____
_____, Member

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2016, the above-named _____ to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission is permanent/expires: _____

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

September 21, 2016

Mr. Mark G. Blum
Village Attorney
Village of Mukwonago
c/o Hippenmeyer Reilly & Moodie & Blum, SC
P.O. Box 766
Waukesha, WI 53187-0766

RE: Orchards of Mukwonago Phase 2 Pavement Compaction

Mr. Blum:

Through visual inspection of the pavement on the Orchards of Mukwonago an issue with the compaction of the wedge asphalt at the curb line was identified. The Village requested the developer core the asphalt in 6 locations and test for density of the asphalt. On August 4, 2016 the developer hired CGC, Inc to core the 6 locations that were marked out by the Village to verify proper compaction. 80% of the cores failed to meet the minimum pavement density specification.

On Tuesday, August 30, 2016 there was a site meeting held with Tyler Winter and Doug Buth, Payne & Dolan; Kurt Peot, Village Engineer; Ron Bittner, Director of Public Works; and Joe Bukovich, Point Real-Estate. At the meeting it was agreed that the inadequate pavement would be removed and replaced at the time of surface course construction. The agreed repair includes milling full depth from the flange of the curb 18-inches wide and taper milling to match existing binder grades at 4 feet from the flange of the curb. Binder course material will be reinstalled and compacted prior to surface course construction. At the Village's option compaction tests may be run after surface course construction to verify standards are met. The Village will retain a portion of the Letter of Credit related to this unacceptable work, equal to \$13,608.

Please prepare a developer's agreement amendment to memorialize this agreement.

Very truly yours,

RUEKERT & MIELKE, INC.



Kurt A. Peot, P.E. (WI)

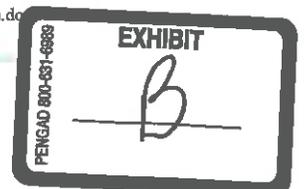
Team Leader/Senior Project Manager

kpeot@ruekert-mielke.com

KAP:sjs
Enclosure

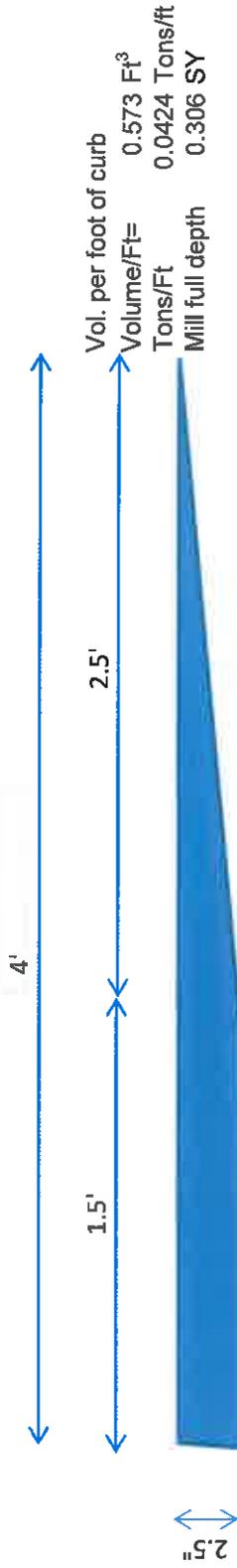
cc: Ron Bittner, Village of Mukwonago
Steven Braatz, Jr., CMC/WCMC, Village of Mukwonago
Rebecca K. Alonge, Ruekert & Mielke, Inc.
File

~1292113 Orchards of Mukwonago Subdivision > 302 Phase 2 Construction > Correspondence > Blum-20160921-Pavement Compaction.doc



Binder Repair
 Withhold from any letter of credit reduction due to failure of Payne and Dolan to appropriately compact the wedge area of the binder course

1/2 Section of Work to be redone.



Equivalent to 5.5 feet of street full depth	
Lineal ft of curb	3200
SY Mill	977.92 \$3.5/s.y. \$ 3,423
Asphalt	135.80 \$75/Ton \$ 10,185
	\$ 13,608

**Addendum to Agreement for
Subdivision Improvements**

Document Number

Title of Document

See attached Addendum to Agreement for Subdivision Improvements for The Orchards of Mukwonago Addition No. 2, Village of Mukwonago.

The property affected by this Agreement is legally described as depicted on Exhibit A of the attached Agreement.

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum
Hippenmeyer, Reilly, et al
PO Box 766
Waukesha, WI 53187-0766

MUKV 2011-081

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Moodie & Blum, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mdblum@hrmblawfirm.com

**ADDENDUM TO AGREEMENT FOR SUBDIVISION IMPROVEMENTS
FOR THE ORCHARDS OF MUKWONAGO ADDITION NO. 2
VILLAGE OF MUKWONAGO**

This Addendum to Agreement for Subdivision Improvements for The Orchards of Mukwonago Subdivision Addition No. 2 is made and entered into this _____ day of November, 2016, by and between The Orchards of Mukwonago, LLC (hereinafter referred to as the “Subdivider”) and the Village of Mukwonago (hereinafter referred to as the “Municipality”), a Wisconsin municipal corporation located in Waukesha/Walworth Counties, Wisconsin.

WHEREAS, the parties entered into an Agreement for Subdivision Improvements for The Orchards of Mukwonago Addition No. 2, which Agreement was recorded with the Waukesha County Register of Deeds on May 5, 2016 as Document No. 4204831 (hereinafter referred to as the “Agreement”); and

WHEREAS, this Agreement dealt in part with the construction of sanitary sewer mains to be dedicated to the Municipality; and

WHEREAS, construction on said sanitary sewer mains has begun and a section has been found to have a deflection which section of pipe is located where two laterals connect to the main under the curb median at the west entrance to The Orchards, which is contrary to the approved construction plans.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. The Municipality acknowledges that there is a minor deflection in the sanitary sewer main at the location where two laterals connect to the main under the curb median at the west entrance to The Orchards Subdivision. The Municipality further agrees that the Subdivider shall not be required at this time to excavate and repair said section of main due to its location and the minor nature of the deflection. Notwithstanding the foregoing, however, if the sewer main previously described fails to function adequately in the reasonable discretion of the Municipality, the Municipality may require that the Subdivider excavate and repair the main as directed by the Village Engineer prior to the installation of the surface course of asphalt over this section of pipe.

2. The Development Agreement is further amended to provide that the concrete curb and gutter which lies above the aforementioned sewer main shall be repaired by the Subdivider prior to the installation of the surface course asphalt. In the event that the sewer line needs to be repaired as provided for herein, Subdivider agrees to replace any concrete curb which might need to be disturbed in the course of making the repair to the sanitary sewer main, along with any asphalt that is disturbed in the course of this repair work. Said work shall be completed within six (6) months of the completion of the sanitary sewer main repair.

3. All other terms and conditions of the Agreement are hereby ratified and affirmed. To the extent that this Addendum conflicts with the Agreement, this Addendum shall control.

Dated this _____ day of _____, 2016.

MUNICIPALITY:
VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, President

Attest: _____
Steve Braatz, Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2016, the above-named Fred Winchowky and Steve Braatz to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission is permanent/expires: _____

SUBDIVIDER:
THE ORCHARDS OF MUKWONAGO, LLC

By: _____
_____, Member

Attest: _____
_____, Member

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2016, the above-named _____ to me known to be the persons who executed the foregoing instrument and acknowledged the same.

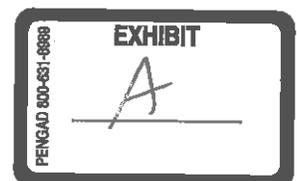
Notary Public, State of Wisconsin
My Commission is permanent/expires: _____

Orchards of Mukwonago Addition #2

Tax Key Number: MUKV 2011-081

Legal Description:

A division of Outlot 5 of The Orchards of Mukwonago, being a part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 35, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin.





Committee/Board:	Utilities
Topic:	WE Energies Easement for Well 7 Electrical Loop
From:	Dave Brown
Department:	Water Utility
Presenter:	Dave Brown
Date of Committee Action (if required):	November 1, 2016
Date of Village Board Action (if required):	November 15, 2016

Information

Subject: Easement to WE Energies to Loop electric service to well 7 at no cost to Village.

Background Information/Rationale: Currently the well and surrounding area is served in one direction. This will increase redundancy and reliability of electric service to not only Well 7 but the surrounding area.

Key Issues for Consideration: This in no way interferes with future expansion of well site if the underground reservoir every needs to be installed. It has been approved by both our attorney and engineers.

Fiscal Impact (if any): Less than \$300 in legal and engineering review and recording fee. No cost from We Energies.

Requested Action by Committee/Board: Grant easement to Wisconsin Electric Power Company (We Energies) to loop electric service to Well # 7

Attachments

- Well 7 Electric Easement Overall View
 - Well 7 Existing Electric Easement
 - Well 7 Proposed Electric Easement
-

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **3790523** IO NO. **52125**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **the VILLAGE OF MUKWONAGO**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

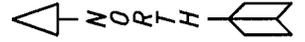
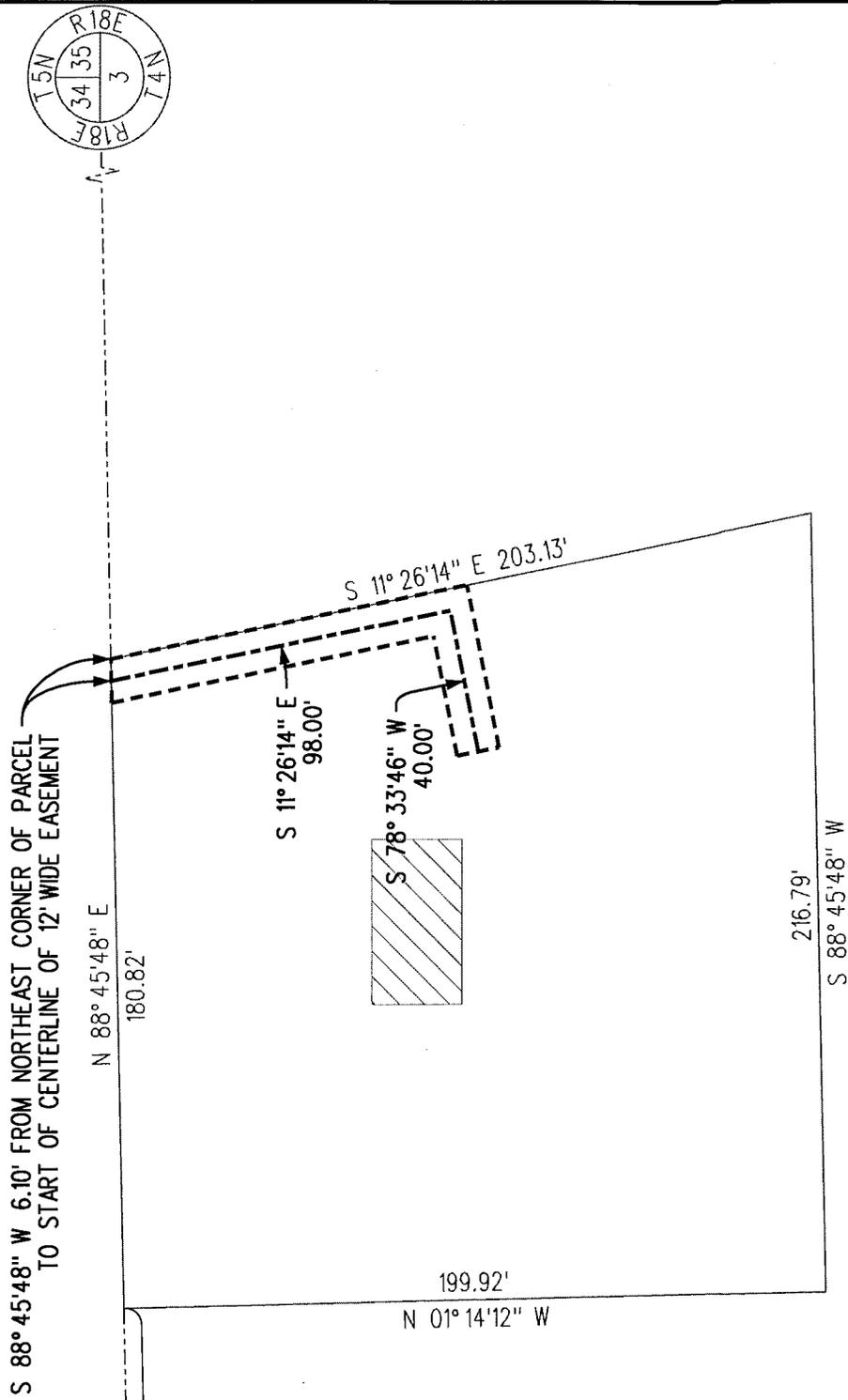
The easement area is described as strips of land 12 feet in width of Grantor's premises described in that **Certain Quit Claim Deed** recorded in the office of the Register of Deeds for Walworth County as **Document No. 884481**, being a part of the Northeast 1/4 of Section 3, Township 4 North, Range 18 East, in the Town of East Troy, County of Walworth, State of Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM A252
PO BOX 2046
MILWAUKEE, WI 53201-2046

PET 30001D2
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.



S 88° 45' 48" W 6.10' FROM NORTHEAST CORNER OF PARCEL
TO START OF CENTERLINE OF 12' WIDE EASEMENT

N 88° 45' 48" E

180.82'

N 88° 45' 48" E 283.55'

N 01° 14' 12" W

199.92'

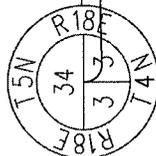
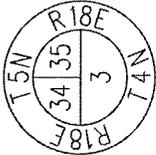
216.79'

S 88° 45' 48" W

S 11° 26' 14" E 203.13'

S 11° 26' 14" E
98.00'

S 78° 33' 46" W
40.00'



KEY	WE ENERGIES - EXHIBIT "A"
	<p>12' WIDE EASEMENT IN PART OF THE NE 1/4 OF SECTION 3, T4N R18E TOWN OF EAST TROY, WALWORTH COUNTY, WISCONSIN</p>
DRAWN BY: JIM CLARKE	
SCALE: 1" = 50'	
DATE: 10-05-2016	
ORDER #: 3790523	

Grantor: VILLAGE OF MUKWONAGO

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, 2016,
the above named _____, the _____
and _____, the _____
of the VILLAGE OF MUKWONAGO, for the municipal corporation, by its authority, and pursuant to Resolution File
No. _____ adopted by its _____ on _____.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL) }

My commission expires _____

This instrument was drafted by Alex Vojvodich on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.

216951

Document Number

DISTRIBUTION EASEMENT
UNDERGROUND

Doc # 886345

Recorded
June 11, 2014 4:08 PM

WR NO. 3484047

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **VILLAGE OF MUKWONAGO**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY**, a Wisconsin corporation doing business as **We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land varying in width being a part of the grantor's premises located in the **Northeast 1/4 of Section 3, Town 4 North, Range 18 East**, Town of East Troy, Walworth County, Wisconsin; said premises being more particularly described in that certain deed recorded in the office of the Register of Deeds for Walworth County, Wisconsin as Document No. 884481.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM A252
PO BOX 2046
MILWAUKEE, WI 53201-2046

PART OF PET 300018
(Parcel Identification Number)

- Purpose:** The purpose of this easement is to install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
- Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
- Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
- Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to the initial installation of said facilities or to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
- Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
- Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.



Grantor:

VILLAGE OF MUKWONAGO

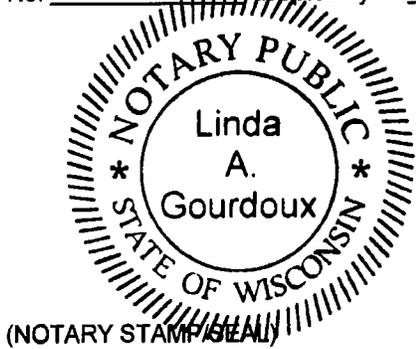
By Fred H. Winchowsky

(Print name and title): FRED Winchowsky
Village President

By Judith A. Taubert

(Print name and title): JUDITH A. TAUBERT, Deputy Clerk

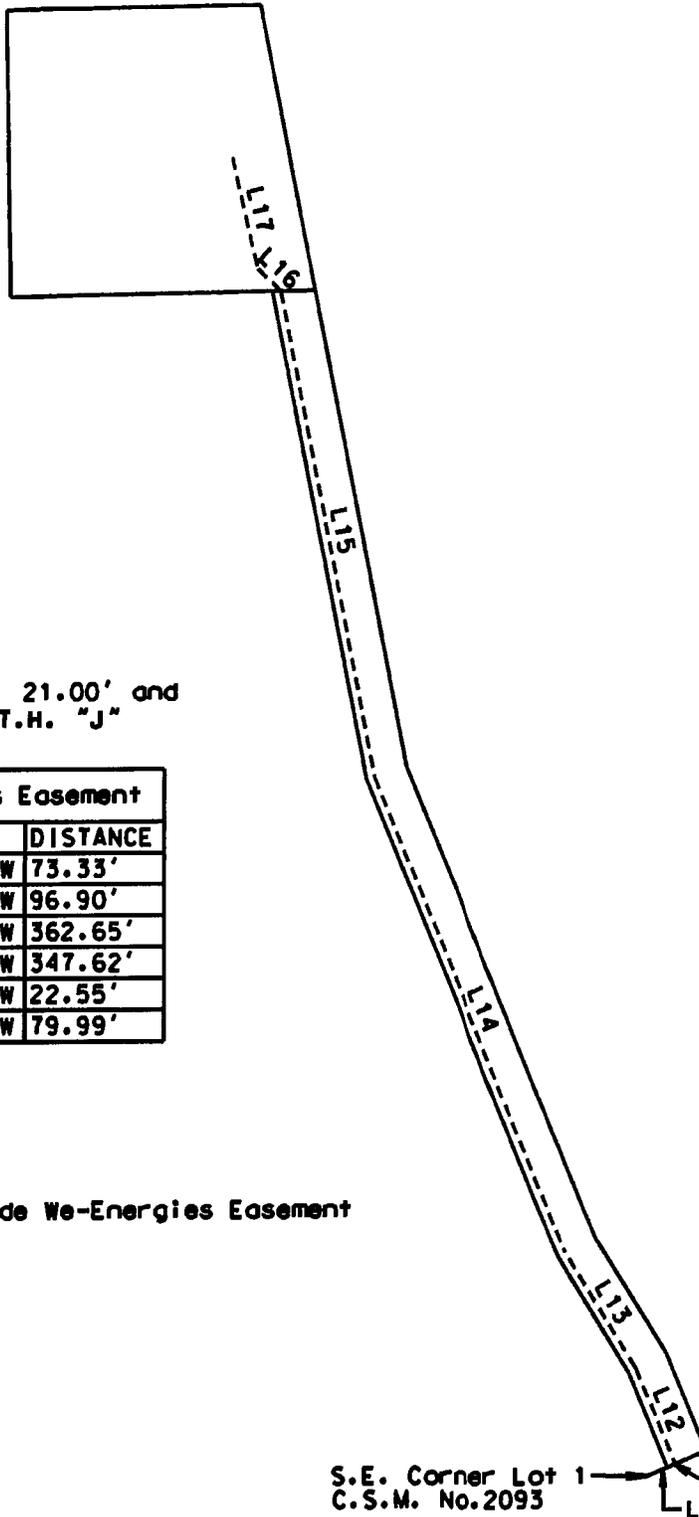
Personally came before me in Waukesha County, Wisconsin on March 20, 2014,
the above named Fred Winchowsky, the Village President
and Judith A Taubert, the Deputy Clerk
of the VILLAGE OF MUKWONAGO, for the municipal corporation, by its authority, and pursuant to Resolution File
No. _____ adopted by its _____ on _____, 2014.



Linda A Gourdeaux
Notary Public Signature, State of Wisconsin

Linda A Gourdeaux
Notary Public Name (Typed or Printed)

My commission expires May 28, 2017



L11 = N 67°20'39" E 21.00' and North Line C.T.H. "J"

C/L 12' We-Energies Easement		
NUMBER	BEARING	DISTANCE
L12	N 22° 39' 21" W	73.33'
L13	N 31° 33' 43" W	96.90'
L14	N 22° 39' 21" W	362.65'
L15	N 11° 26' 14" W	347.62'
L16	N 47° 36' 49" W	22.55'
L17	N 13° 22' 18" W	79.99'

----- = C/L 12' wide We-Energies Easement

S.E. Corner Lot 1 — P.O.B.
C.S.M. No. 2093

EXHIBIT "A"



N.E. 1/4 Sec. 3-4-18
Town of East Troy
Walworth County, WI

DRAWN BY: T. Turner

DATE: 03/05/14

WR NUMBER: 3484047

REVISIONS: _____

\$FILES

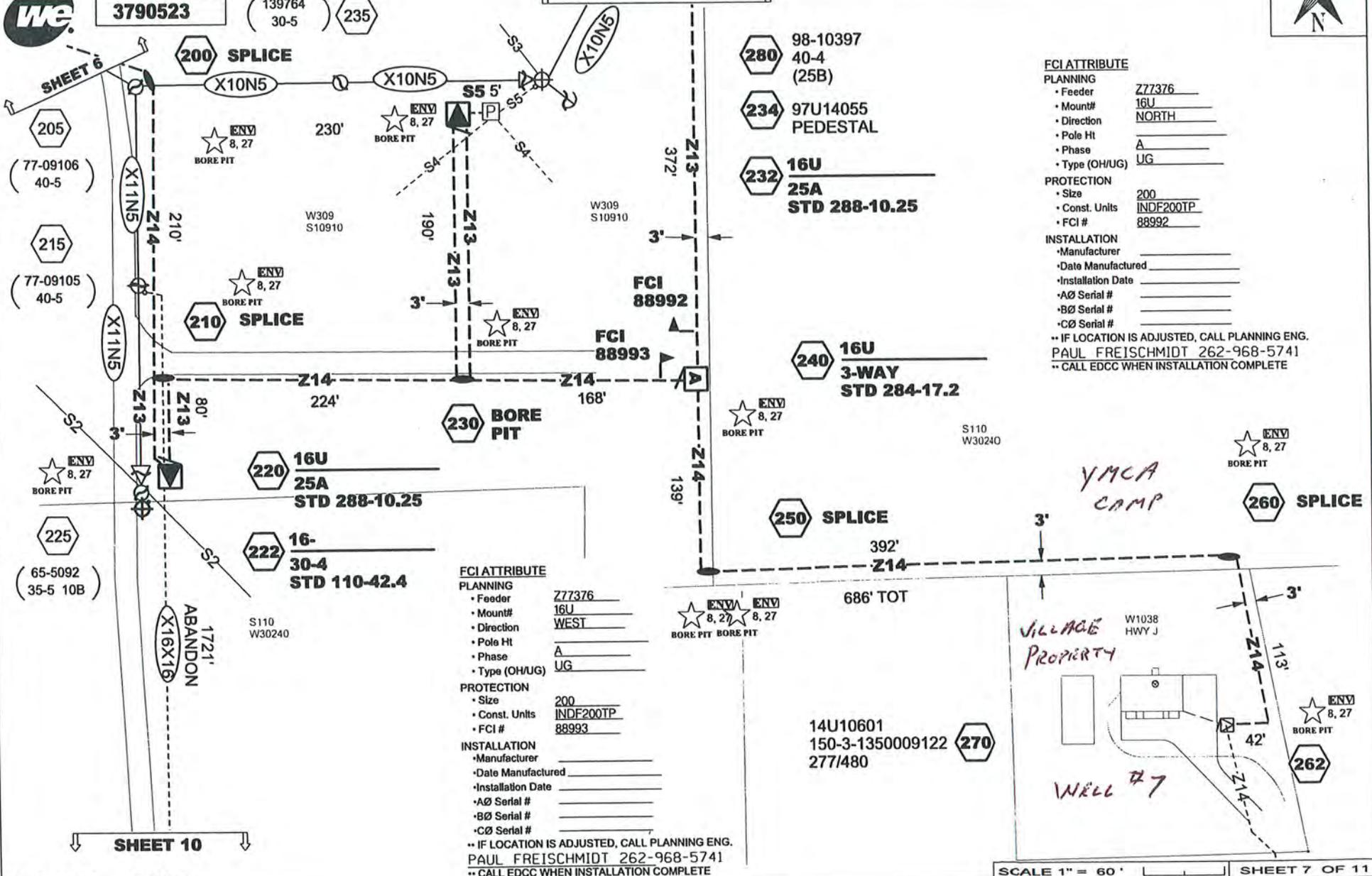
\$TIMES

\$DATES



ELECTRIC WORK REQUEST
3790523 (139764 30-5) (235)

SHEET 8



FCI ATTRIBUTE

PLANNING

- Feeder: Z77376
- Mount#: 16U
- Direction: NORTH
- Pole Ht: _____
- Phase: A
- Type (OH/UG): UG

PROTECTION

- Size: 200
- Const. Units: INDF200TP
- FCI #: 88992

INSTALLATION

- Manufacturer: _____
- Date Manufactured: _____
- Installation Date: _____
- AØ Serial #: _____
- BØ Serial #: _____
- CØ Serial #: _____

•• IF LOCATION IS ADJUSTED, CALL PLANNING ENG.
 PAUL FREISCHMIDT 262-968-5741
 •• CALL EDCG WHEN INSTALLATION COMPLETE

FCI ATTRIBUTE

PLANNING

- Feeder: Z77376
- Mount#: 16U
- Direction: WEST
- Pole Ht: _____
- Phase: A
- Type (OH/UG): UG

PROTECTION

- Size: 200
- Const. Units: INDF200TP
- FCI #: 88993

INSTALLATION

- Manufacturer: _____
- Date Manufactured: _____
- Installation Date: _____
- AØ Serial #: _____
- BØ Serial #: _____
- CØ Serial #: _____

•• IF LOCATION IS ADJUSTED, CALL PLANNING ENG.
 PAUL FREISCHMIDT 262-968-5741
 •• CALL EDCG WHEN INSTALLATION COMPLETE

SCALE 1" = 60' SHEET 7 OF 11



Committee/Board:	Finance Committee
Topic:	Payment policy
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron
Date of Committee Action (if required):	November 1, 2016
Date of Village Board Action (if required):	November 15, 2016

Information

Subject: Guidance on the current Public Works Department policy of only making service payments to Village contracted professional service companies.

Background Information/Rationale: A resident called about a dead tree in front of his residence. It was determined that one third was is the Village R.O.W... After discussing the matter with Attorney Blum, staff decided have the homeowner hire a contractor because of liability issues on private property. The department agreed to pay for one third of the removal costs. The contractor removed the tree and the homeowner paid him in full. He is now requesting reimbursement from the Village for our portion.

Key Issues for Consideration: Guidance on PW payment policy for reimbursement to property owners on agreed cost sharing services.

Fiscal Impact (If any): N/A

Requested Action by Committee/Board: Formal motion to uphold the Public Works Department policy of only making service payments to Village contracted professional service companies.

Attachments

N/A



CORPORATE HEADQUARTERS: P.O. BOX 47 ■ WAUKESHA, WI 53187-0047
PHONE: 262-506-6700 ■ TOLL FREE: 866-899-3204 ■ FAX: 262-506-6124 ■ www.atcllc.com

October 5, 2016

Dear Neighbor,

American Transmission Co. owns and operates the 138-kilovolt electric transmission line that crosses on or near your property. We notified you last year that ATC filed an application with the Public Service Commission of Wisconsin seeking permission to upgrade the existing line by replacing the poles and wires. The PSC approved the project in October 2015. This 14-mile transmission line, which runs between substations in Franklin, Big Bend and Mukwonago is near the end of its useful life. Some of the poles are nearly 90 years old. A map of the project area is located on the back of this letter.

We had originally intended to begin construction in 2017, but have modified the schedule and now intend to begin preparatory pre-construction activities in early 2018. The actual construction will begin in summer 2018 beginning with the portion between Big Bend and Mukwonago, then continuing with the portion between Big Bend and Franklin. The entire project is scheduled for completion in spring 2019. Restoration including the repair of rutting, and other ground disturbances will follow the construction.

No new right-of-way is needed and the new single-pole structures will be placed within a few feet of the existing structures.

We will contact you again about the construction schedule and activities, and any other issues related to this project. If you have any questions, comments or concerns, please feel free to contact me at 262-506-6922. For more information about ATC, please visit www.atc-projects.com.

Sincerely,

A handwritten signature in cursive script that reads "Mary Carpenter".

Mary Carpenter
Senior Local Relations Representative
mcarpenter@atcllc.com

Village of Mukwonago Monthly Status Report – Engineering

September 3, 2016 to September 30, 2016

Miscellaneous Items

Project Number 12-00000.100

1. Prepare for and attend Development Meeting (\$627.02).
2. Respond to request for survey datum from Brian Glaszcz (\$116.25).
3. Vernon Boundary Map updates (\$58.55).
4. Miscellaneous development calls (\$620.00).
5. Provide copies of Assessor's plat for questions regarding right-of-way at the "square" (\$218.00)
6. Prepare color relief map for Sugden property for Bruce (\$52.50).
7. Assist Ron with Mileage Certification (\$295.50).
8. Provide record drawings for 1162 Fox Street (\$60.00).
9. Monthly Status Report (\$87.00).

Miscellaneous Items

Project Number 12-00000.600

1. Edit Comprehensive Land Use Maps. Include map numbers and create .pdfs. Provide copies of 2035 Land Use Maps.

Fairwinds Subdivision

Project Number 12-92097.303

1. Site visit to review status of park completion and pond operation. Discussions regarding status of pond and park completion with staff. Respond to request to accept pond and streets. Respond to Letter of Credit Reduction options.

Orchards of Mukwonago Subdivision

Project Number 12-92113.302

1. Letter of Credit Reductions.
2. Development Agreement edits based off asphaltic edge issues and sanitary sag.
3. As-builts and GIS upload.
4. Erosion control inspections.

Chapman Farm

Project Number 12-92136.100

1. Sewer service analysis and cost estimates.

Chapman Farm
Project Number 12-92136.201

1. Intersection layout per WisDOT requests and response to WisDOT.

Premier Woods Subdivision Development
Project Number 12-10016.100

1. Research and coordination of utility easements.

Premier Woods Subdivision Development
Project Number 12-10016.300

1. General administration of construction including erosion control compliance issues and notice of non-compliance letter and follow-up.

Aldi at Wolf Run and Maple
Project Number 12-10027.100

1. Attend Village Board meeting to discuss Storm Water Maintenance Agreement Amendment and recommend approval.

GIS Services
Project Number 12-10032.216

1. Assist Village with survey calibrations and private piping layer themes. Coordinate with Dave and Wayne for Survey Control Points and login requests.

Conceptual Design of Sommers Property TID #6
Project Number 12-10041.200

1. Coordination with Village and generate Conceptual Utility Layouts and Cost Estimates.

CTH NN Water Main Relay and Utility Adjustment
Project Number 12-10049.200

1. Quiet Zone coordination with the Village and Waukesha County.

**CTH NN Water Main Relay and Utility Adjustment
Project Number 12-10049.300**

1. Change Order #2 review and letter to the Village.
2. Application for Payment #4 review and letter to the Village.
3. Curb stop elevation investigation at Barsamian's.
4. Review bill for Genesis for We Energies service repair.

**CTH NN Water Main Relay and Utility Adjustment
Project Number 12-10049.301**

1. Erosion control inspections and reports.

**Oral and Maxiofacial Surgery Associates Review
Project Number 12-10051.100**

1. Coordinate and meet with Development Team to discuss status of review. Includes travel time to and from Mukwonago.

**Forward Dental
Project Number 12-10054.100**

1. Erosion control inspections, reports, and coordination.

**Holz Parkway Multi-Use Trail
Project Number 12-10059.200**

1. Attend Village Committee of the Whole meeting to discuss cost estimates for various alternatives.

**Boat Launch Improvements
Project Number 12-10061.200**

1. Work includes meeting to review status of project, project site design, detail design for site features, revisions to plans, discussions of DNR grant and permitting, and project manual layout.

**MASD High School Expansion
Project Number 12-10062.100**

1. Numerous review of submitted Storm Water Management Plan.
2. Discuss review comments with Design Team and DNR staff.
3. Identify Letter of Credit amount.

2016 Annual GIS Services
Project Number 12-10063.216

1. Configure miscellaneous layers and data (Task Order #2016-06).

2016 Annual GIS Services
Project Number 12-10063.217

1. Process GPS locations from the Village (Task Order #2016-1).

2016 Annual GIS Services
Project Number 12-10063.410

1. Pipes: Attribute Edit (Task Order #2016-06).

2016 Annual GIS Services
Project Number 12-10063.413

1. Point: Curb Stop (place location in map) Task Order #2016-06).

2016 Annual GIS Services
Project Number 12-10063.414

1. Point: Main Breaks (Task Order #2016-06).

Instrument Development Corporation Addition Review
Project Number 12-10064.100

1. Discuss project status with Village staff.
2. Discuss project status and wetland delineation with Design Team.
3. Visit site to review wetland delineations.

Main Street Water Main Relay – Rochester Street to River
Project Number 12-10066.100

1. Discussions with Village staff regarding viability of construction project.
2. Determine scope of project and construction schedule.
3. Attend Village Board and Committee meetings to discuss water main project.
4. Prepare preliminary construction cost estimate.
5. Contact various contractors for interest on bidding on project.
6. Contact Waukesha County to discuss backfill and pavement restoration options.
7. Call Digger's Hotline, create digital cadastral drawing, process downloads, and analyze survey data.
8. Collect topographical survey data and structure measure downs.
9. Create construction drawing alignment, surface, profiles, and pipe networks.

10. Begin water main design, plan and profile, details.
11. Prepare project bidding documents.
12. Apply for Prevailing Wage Rate determination.
13. Contact WDNR to discuss expedited options for water main permit approval.
14. Prepare WDNR Water Main Extension Permit Application.
15. Prepare Waukesha County Permit Application to work within County right-of-way.

**Siewert Property Water & Sewer Service
Project Number 12-10067.100**

1. Request for analysis to evaluate utility service to the Siewert property contact property owners.
2. Perform review of water and sanitary sewer service for proposed development.
3. Review water model and identify issues with water service pressure for this area.

**Preparation of Conceptual Design and Cost Estimate.
Project Number 12-10068.100**

1. Preparation of Conceptual Design and Cost Estimate.