

**Village of Mukwonago
REGULAR MEETING OF THE
COMMITTEE OF THE WHOLE
OF THE VILLAGE BOARD OF TRUSTEES**

Notice of Meeting and Agenda

Wednesday, March 7, 2018

Time: **5:30 p.m.**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Any items not discussed or acted on at this meeting will be forwarded to a meeting of the Village of Mukwonago Committee of the Whole on **Thursday, March 8, 2018, at 5:30 p.m.**, or a different specified date, located at the Mukwonago Municipal Building/Committee Room, 440 River Crest Court.

The Committee of the Whole has the discretion to take up the items listed below in any order.

1. Call to Order

2. Roll Call

3. Committee of the Whole Business

Discussion and Possible Action on the Following Item

A. Approval of minutes for February 6, 2018 regular meeting

4. Committee Reports

Discussion and Possible Action on the Following Items

A. Finance Committee

1) Vouchers payable batches

a. Payments batch AP-3-2018-1 \$135,978.97

b. Payments batch M-2-2018-1 \$215,070.74

c. Payments batch M-2-2018-2 \$2,432.32

2) Purchase requisition (Committee Approval Only)

a. Police Department – 1 new squad

b. Police Department – New in-squad digital cameras

3) Adoption of **Resolution 2018-014** authorizing the issuance of \$4,225,000 Taxable General Obligation Promissory Notes and the issuance and sale of \$4,225,000 Taxable Note Anticipation Notes, Series 2018A in anticipation thereof with a Certificate of Compliance with Open Meetings Law

4) 2018-01 January Revenue Guideline

5) 2018-01 January Treasury Report

6) 2018-01 January Expenditure Guideline

B. Health and Recreation Committee

1) Approve WE Energies request to revise the current easement and install a new cable within said easement

C. Judicial Committee

1) Create Section #46-32 of the Village of Mukwonago Municipal Code which sets out guidelines of disposal of abandoned or unclaimed property.

- 2) Change Section #82-263 of the Village of Mukwonago Municipal Code (Unclaimed or unidentified bicycles) to reflect the disposal of recovered bicycles would fall under Section #46-32.

D. Personnel Committee

- 1) Approve the amended Administrative Clerk (PT) job description whereby the Administrative Clerk reports to the Finance Director instead of the Clerk/Treasurer
- 2) Adopt Policy of the Village Administrator's Annual Review Process

E. Public Works Committee

- 1) Award the 2018 Street Rehabilitation project to Payne & Dolan Inc, for the base bid of \$355,307.75
- 2) Approve the amended Supplemental Agreement Number 1 STH 83 Corridor TIA for WISDOT Access Approval in the amount of \$26,314 for a total project fee of \$34,880.
- 3) Award the bid for the Grand Avenue Rehabilitation Project to Advanced Construction for the sum of \$784,397.60.
- 4) Award the bid for Pump #4 Electrical Upgrades to Pieper Electric for the sum of \$51,000.

5. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.