

Village of Mukwonago
REGULAR VILLAGE BOARD MEETING
Notice of Meeting and Agenda
Wednesday, March 21, 2018

Time: **6:30 p.m.**
Place: **Mukwonago Municipal Building/Community Room, 440 River Crest Court**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(c)** to discuss the filling of the Clerk/Treasurer vacancy and Wis. Stat. **§19.85(1)(e)** Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for discussion on the listing agreement with Anderson Commercial regarding the Industrial Park, pre-development with Maple Centre for mixed use, Boundary Agreement with the Town of Vernon and the listing agreement for the Sugden Property
5. Public Hearing

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room.

 - A. Change of zoning requested by Harry Bielinski, Bielinski Homes, for the property located on part of MUKV 1957-997/Vacant property approximately 1,100 feet west of the intersection of Rochester Street (STH 83) and Chapman Farm Boulevard and north/northeast of the current northern terminus of Fairwinds Boulevard, from R-10, Median Density Multi-Family District to R-5, Low Density Multi-Family District, and a portion of R-1, Single-Family Medium Lot Residential District to R-5, Low Density Multi-Family District
 - B. Change of zoning concerning TID #5 requested by Village of Mukwonago for the property located 1515 S. Rochester Street (STH 83), known as MUKV1968996, A-1, Agricultural District to M-4, Medium/Heavy Industrial District
6. Comments from the Public

The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- A. Approval of minutes of the February 28, 2018, regular meeting
- B. Approval of Vouchers payable batches:
 - 1. Payments batch AP-3-2018-1 \$135,978.97
 - 2. Payments batch M-2-2018-1 \$215,070.74
 - 3. Payments batch M-2-2018-2 \$2,432.32
 - 4. Payments batch AP-3-2018-2 \$400,281.82
- C. Approval of WE Energies request to revise the current easement and install a new cable within said easement
- D. Approval of Creating Section #46-32 of the Village of Mukwonago Municipal Code which sets out guidelines of disposal of abandoned or unclaimed property.
- E. Approval of Changing Section #82-263 of the Village of Mukwonago Municipal Code (Unclaimed or unidentified bicycles) to reflect the disposal of recovered bicycles would fall under Section #46-32.
- F. Approval of amending Administrative Clerk (PT) job description whereby the Administrative Clerk reports to the Finance Director instead of the Clerk/Treasurer
- G. Adopt the Policy of the Village Administrator's Annual Review Process
- H. Approval of awarding the 2018 Street Rehabilitation project to Payne & Dolan Inc, for the base bid of \$355,307.75
- I. Approval of the amended Supplemental Agreement Number 1 STH 83 Corridor TIA for WISDOT Access Approval in the amount of \$26,314 for a total project fee of \$34,880.
- J. Award the bid for the Grand Avenue Rehabilitation Project to Advanced Construction for the sum of \$784,397.60.
- K. Award the bid for Pump #4 Electrical Upgrades to Pieper Electric for the sum of \$51,000.

8. Committee/Commission Business

Discussion and Possible Action on the Following Items

- A. Protective Services Committee
 - 1) Backup fire dispatch with WCCC MOU
 - 2) Narcotic Tracking Software and equipment
 - 3) Ventilator purchase
 - 4) SAFER grant application
- B. Plan Commission
 - 1) Recommendation to consider a Zoning District Boundary Change (a/k/a Rezoning) from A-1, Agricultural District to M-4, Medium/Heavy Industrial District property known as #VM 0008
 - 2) Recommendation to adopt **Ordinance 946:** to amend the District Zoning Map of the Village of Mukwonago requested by Harry Bielinski, Bielinski Homes, for the property located on part of MUKV 1957-997/Vacant property approximately 1,100 feet west of the intersection of Rochester Street (STH 83) and Chapman Farm Boulevard and north/northeast of the current northern terminus of Fairwinds Boulevard, from R-10, Median Density Multi-Family District to R-5, Low Density Multi-Family District, and a portion of R-1, Single-Family Medium Lot Residential District to R-5, Low Density Multi-Family District

- 3) Recommendation to the Village Board to adopt **Resolution 2018-018**: to accept Conditional Use Permit requested by Glenn Brusky of Educators Credit Union with the findings of fact and conditions of approval as recommended by the Village Planner to allow for a Drive-Through Banking Facility
- 4) Recommendation to the Village Board to adopt **Resolution 2018-019**: to approve site plan and architectural review requested by Educators Credit Union with the following conditions, including the relocation of air conditioning condenser units and submittal of number of employees to occupy the building.
- 5) Recommendation to the Village Board to adopt **Resolution 2018-16** approve the request for site plan and architectural review for changes to allow pickup of on-line ordering of groceries at 1010 N. Rochester St., subject to the following condition:

Site pavement markings, directional signage and change of the east door shall be in conformance with the plans submitted with the application prepared by BRR Architecture and the applicant on file in the office of the Village Zoning Administrator.

- 6) Recommendation to the Village Board to adopt **Resolution 2018-017**: A Resolution Approving the requested site plan and architectural review for Banker Wire subject to the conditions listed

9. New Business

Discussion and Possible Action on the Following Items

A. Village Administrator/Economic Development Director

- 1) Discussion regarding the Cooperative Boundary Plan Amendment with the Town of Vernon

B. Village Finance Director

- 1) Consideration of an Initial Resolution Regarding Industrial Development Revenue Bond Financing for C. I. Banker Wire and Iron Works, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution.
- 2) Information on Trustee Pay from Monthly to Biweekly

C. Village Attorney

- 1) Discussion and possible action to approve the revision of the Quit Claim Deed regarding the exchange of real estate with Jansen Properties relating to Well #7

D. Village President

- 1) Proclamation for "Parents Who Host, Lose The Most" month

10. Convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(c)** to discuss the filling of the Clerk/Treasurer vacancy and Wis. Stat. **§19.85(1)(e)** for discussion on the listing agreement with Anderson Commercial regarding the Industrial Park, pre-

development with Maple Centre for mixed use, Boundary Agreement with the Town of Vernon and the listing agreement for the Sugden Property

11. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

12. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.