

MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING **Wednesday, March 7, 2018**

Call to Order

Village President Fred Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Committee members present: Jim Decker
 Karl Kettner
 Kelly Klemme
 Mark Penzkover
 Fred Winchowky, Village President

Committee members Excused: Darlene Johnson
 Jay Vermeulen

Also present: Rebecca Alonge, Village Engineer
 Ron Bittner, Public Works Director
 Mark Blum, Village Attorney
 Dave Brown, Utilities Director
 Diana Doherty, Finance Director
 Kevin Schmidt, Police Chief
 Judy Taubert, Deputy Clerk-Treasurer
 John Weidl, Administrator/Economic Development Director

Committee of the Whole Business

Minutes

Motion by Decker/Klemme to approve the minutes for February 6, 2018 regular meeting carried.

Committee Reports

Finance Committee

Vouchers payable batches

Motion by Decker/Penzkover to recommend the Village Board approve the following batches of vouchers payable carried:

- a. Payments batch AP-3-2018-1 \$135,978.97
- b. Payments batch M-2-2018-1 \$215,070.74
- c. Payments batch M-2-2018-2 \$2,432.32

Purchase requisitions

Motion by Decker/Kettner to approve the purchase requisition for Mukwonago Village Police Department to purchase 1-new squad-2018 Ford Police Interceptor SUV carried

Motion by Penzkover/Decker to approve the purchase requisition for Mukwonago Village Police Dept for the purchase and installing new in-squad digital cameras carried.

Adoption of Resolution 2018-014

Motion by Penzkover/Decker to recommend the Village Board adopt **Resolution 2018-14**. A resolution authorizing the issuance of \$4,225,000 Taxable General Obligation Promissory Notes and the issuance and sale of \$4,225,000 Taxable Note Anticipation Notes, Series 2018A in anticipation thereof with a Certificate of Compliance with Open Meetings Law carried.

2018-01 January Revenue Guideline – information only

2018-01 January Treasury Report-information only

2018-01 January Expenditure Guideline – information only

Health and Recreation Committee

WE Energies easement revision

Motion by Penzkover/Klemme to approve WE Energies request to revise the current easement and install a new cable within said easement carried

Judicial Committee

Create Section #46-32 of the Municipal Code of the Village of Mukwonago

Motion by Penzkover/Decker to approve creating Section #46-32 to Municipal Code which sets out guidelines of disposal of abandoned or unclaimed property carried

Change Section#82-263 of the Municipal Code of the Village of Mukwonago

Motion by Decker/Penzkover to approve changing Section #82-263 of the Village of Mukwonago Municipal Code (Unclaimed or unidentified bicycles) to reflect the disposal of recovered bicycles would fall under Section #46-32 carried

Personnel Committee

Amend Administrative Clerk (PT) job description

Motion by Decker/Kettner to approve the amended Administrative Clerk (PT) job description whereby the Administrative Clerk reports to the Finance Director instead of the Clerk/Treasurer carried.

Adopt Policy of the Village Administrator's Annual Review Process

Motion by Kettner/Decker to adopt the policy of the Village Administrator's annual review process carried

Public Works Committee

2018 Street Rehabilitation project

Motion by Decker/Klemme to award the 2018 Street Rehabilitation project to Payne & Dolan Inc, for the base bid of \$355,307.75 carried

STH 83 Corridor TIA for WISDOT

Motion by Decker/Klemme to recommend the Village Board approve the amended Supplemental Agreement Number 1 STH 83 Corridor TIA for WISDOT Access Approval in the amount of \$26,314 for a total project fee of \$34,880 carried

Grand Avenue Rehabilitation Project

Motion by Decker/Kettner to recommend the Village Board award the bid for the Grand Avenue Rehabilitation Project to Advanced Construction for the sum of \$784,397.60 carried

Pump #4 Electrical Upgrades

Motion by Decker/Kettner to recommend the Village Board award the bid for Pump #4 Electrical Upgrades to Pieper Electric for the sum of \$51,000 carried.

Adjournment

Meeting adjourned at 6:01 p.m.

Respectfully Submitted,

Judith A. Taubert
Interim Clerk-Treasurer