

## **MINUTES OF THE REGULAR VILLAGE BOARD MEETING** **Wednesday, May 16, 2018**

### **Call to Order**

Village President Fred Winchowky called the meeting to order at 6:31 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

### **Roll Call**

Board Members present: Jim Decker  
Darlene Johnson  
Karl Kettner  
Jay Vermeulen  
Jason Wamser  
Fred Winchowky, Village President

Board Members excused: Mark Penzkover

Also present: Rebecca Alonge, Village Engineer  
Jeff Belongia, Village Financial Advisor  
Ron Bittner, Public Works Director  
Mark Blum, Village Attorney  
Judith Taubert, Interim Clerk-Treasurer  
Diana Doherty, Finance Director  
Dave Brown, Utilities Director  
Robert Harley, Supervisor of Inspections  
Bruce Kaniewski, Planner/Zoning Administrator  
Steve LaDue, Police Lieutenant  
John Weidl, Administrator/Economic Development Director  
John Knepel, Village Auditor

### **Pledge of Allegiance**

The Village Board recited the Pledge of Allegiance.

### **Announcement of closed sessions**

Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion and possible action related to a potential new business in the Industrial Park and the listing agreement with Anderson Commercial Group, LLC

### **Comments from the Public**

Craig Vertz, W311S9084 Moccasin Trail- Mukwonago Braves

Jake Sinnett, Mukwonago- Mukwonago Braves

They both wanted to thank the Village for all their continued support all these years.

### **Consent Agenda**

- A. Approval of corrected minutes for April 4, 2018 regular meeting
- B. Finance Committee
  - 1) Vouchers payable batches
    - a. Payments batch AP-5-2018-1 \$262,269.60
    - b. Payments batch MMC-3/18-1 \$16,262.50

- c. Payments batch LIBAP-4-2018 \$26,414.66
- d. Payments batch AP-5-2018-2 \$139,121.94
- 2) Purchase requisitions:
  - a. Public Works Department –approval of the painting of the DPW garage from A-Cut Above Painting for \$13,850.00
  - b. Public Works Department –approval for window and door replacement services from BGS Glass Services for \$12,200.00
  - c. Public Works Department –approval for tuck pointing services from R. Domres Construction for \$10,450.00
- 3) March 2018 Treasury Reports
- C. Health and Recreation Committee
  - 1) Recommendation to the Village Board to authorize the Village President to sign the Mutual Rescission of Management Agreement with the Mukwonago Braves
- D. Protective Services Committee
  - 1) 2017 Annual Police Report
  - 2) Update of the Village Police Commission: Kenneth Johnson was elected Chairperson and Robert Douglas was elected as the Secretary
- E. Public Works Committee
  - 1) Recommending the Village Board approve the Task Order 2018-12 from Ruekert & Mielke Front Street Reconstruction Services, for the sum of \$70,000
  - 2) Recommending the Village Board award, the Holz Parkway multi-use construction contract to Workman Enterprise, LLC for \$146,792.25
- F. Village President
  - 1) Village President to Approve the Proclamation of the Municipal Clerk’s Week as the week of May 6<sup>th</sup> – 12<sup>th</sup>, 2018
  - 2) Village President to Approve the Proclamation for National Police Week for the week of May 13<sup>th</sup>-19<sup>th</sup>, 2018

Motion by Decker/Johnson to approve the items on the Consent Agenda carried.

## **New Business**

### **Finance Director**

#### **Financial Statements- 2017 Auditor’s Report & 2017 Report-Communication to Those Charged with Governance and Management**

John Knepel gave a presentation of the financial state of Mukwonago

Motion by Johnson/Decker to approve the 2017 Auditor’s Reports carried.

#### **Resolution 2018-027**

Motion by Decker/Johnson to adopt **Resolution 2018-027** a Resolution authorizing the Issuance and Sale of \$2,140,000 General Obligation Promissory Notes, Series 2018B carried.

#### **Resolution 2018-028**

Motion by Decker/Kettner to adopt **Resolution 2018-028** a Resolution Amending and Supplementing Resolution No. 2002-03; Providing for the Issuance and Sale of \$3,850,000 Waterworks System and Sewerage System Revenue Bonds, Series 2018C; and Providing for the Payment of Said Bonds and other Details and Covenants with Respect Thereto carried.

**Resolution 2018-029**

Motion by Decker/Kettner to adopt **Resolution 2018-029** a Resolution Authorizing the Issuance and Sale of \$7,700,000 Waterworks System and Sewerage System Revenue Bond Anticipation Notes, Series 2018D carried.

**Public Works**

**Resolution 2018-031**

Motion by Johnson/Decker to adopt **Resolution 2018-031** a Resolution allowing Public Works Dept. to apply for Urban Forestry Grant through the Wisconsin DNR carried.

**Protective Services Committee**

**SAFER Grant Commitment Letter**

Motion by Decker/Kettner to grant a Commitment Letter from the Village with the stipulation that the letter goes to the Village Attorney for approval and the Board has to accept the SAFER Grant if issued carried. Vermeulen voted no.

**Planning Commission**

**Resolution 2018-030**

Motion by Decker/Kettner to adopt **Resolution 2018-030** a Resolution approving a Certified Survey Map for Frederick L. and Penny B. Walton, Applicants, property known as MUKV 2139999, new address 510 Maple Avenue with the four conditions listed in the Resolution carried:

1. Prior to Village officials affixing signatures to the final Certified Survey Map, the following restriction must be added for Outlot 1:  
"Outlot 1 does not have access to, or frontage along, a fully improved public right-of-way in accordance to Village of Mukwonago standards for use as a public street. Outlot 1 shall remain designated as an out lot and therefore, shall not be further divided by a Plat of Subdivision, a Certified Survey Map or any other land transfer, and shall not be utilized for any use other than tilled for agricultural purposes or remain fallow as open space, and shall not have any building or structure of any type constructed thereon, until any one of the following occurs:
  - a). Full improvement in accordance with Village of Mukwonago standards as a public street of the abutting 80-foot-wide public street reservation as shown on Certified Survey Map No. 11556. Full improvement shall mean, but not be limited to, a paved driving surface at a width conforming to the Village of Mukwonago standards for a collector street, curb and gutter and storm sewer full improvement may also include public water, sanitary sewer, street trees and street lights.
  - b). Outlot 1 is combined with any neighboring property having proper access and frontage along a fully improved public right-of-way.
  - c). Outlot 1 is provided with access and frontage along a fully improved public street other than the abutting 80-foot-wide public street reservation as shown on Certified Survey Map No. 11556.

The easement over Lot 1 to provide ingress-egress access to Outlot 1 shall not be construed to be access for the purpose of this restriction."

2. Prior to Village officials affixing signatures to the final Certified Survey Map, a 16-foot-wide ingress-egress easement shall be added on Lot 1 to the benefit of Outlot 1, with the following restriction:

“The 16-foot-wide easement over Lot 1 to provide ingress-egress access to Outlot 1 shall remain until Outlot 1 is converted to a buildable lot in accordance with Outlot 1 restrictions of this Certified Survey Map.”

3. Prior to Village officials affixing signatures to the final Certified Survey Map, the CTH NN notation shall be removed with Maple Avenue as the official name of the right-of-way and the Village Clerk’s name shall be changed to Judith A. Taubert.

4. Prior to recording of the Certified Survey Map by the Village of Mukwonago, the Village Zoning Administrator shall approve the additions and revisions made to the map as required by Conditions 1 through

### **Village Administrator**

#### **Change Order for Asbestos Abatement Work-Sugden Property**

Motion by Decker/Vermeulen to approve the Change Order for Asbestos Abatement Work on the Sugden Property carried.

### **Village Clerk/Treasurer**

#### **Hiring Temporary Assistant for Records Management- Basement**

Motion by Decker/Vermeulen to approve hiring a Temporary Assistant for Records Management – Basement carried.

### **Village President**

#### **Proclamation for National Public Works Week**

Motion by Decker/Johnson to authorize the Village President to accept a Proclamation for National Public Works Week for the week May 21 – May 27, 2018 carried

#### **Dates for Village Board Meetings**

Motion by Decker/Johnson to continue the Village Board Meetings on Wednesday for the next 6 months and hold the next COW meeting on July 2<sup>nd</sup> at 5:30 carried

#### **2018 Committee/Commission/BOR Appointments**

Motion by Decker/Wamser to approve the appointments carried as:

- a. Planning Commission Member: John Meiners term ending 2021
- b. Board of Building and Zoning Appeals Regular member: Chris Tarr term ending 2021
- c. Board of Building and Zoning Appeals Alternate John Meiners term ending 2021
- d. Fire Commission Trustee member: Darlene Johnson, term ending 2021
- e. Fire Commission Village Appointment: Lee Hau, term ending 2021
- f. Police Commission Member: Ken Werner, term ending 2021
- g. Economic Development Committee Regular member: April Reszka term ending 2021
- h. Economic Development Committee Non-voting member: Mark Greene term ending 2021
- i. Board of Review 2018: Jay Vermeulen (Regular), Darlene Johnson (Regular), Jim Decker (Regular), Jason Wamser (Alternate)

### **Convene into Closed Session**

Motion by Vermeulen/Johnson to convene into closed session pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion and possible action related to a potential new business in the Industrial Park and the listing agreement with Anderson

Commercial Group, LLC at 7:51 p.m.

Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda upon a roll call vote at 8:37 p.m.

All items have been directed to staff and Village Attorney as proposed in closed session.

**Adjournment**

Meeting adjourned at 8:38 p.m.

Respectfully Submitted,

Judith A. Taubert  
Clerk-Treasurer